

7:30 p.m., Wednesday, June 21, 2017, the meeting of the Rolla City Council was called to order by Mayor Scott Mitchell. Council members present were Albert, Albertson, Gottbreht, Hemmy, Sparrow and Vollmer.

Others present: Brian Julius, Moore Engineering; Sandra Olson; Ardell Olson; Public Works Director Cliff Rush; Police Chief Joseph Boehm; Auditor Mae Murphy; and Incoming Auditor Matt Mutzenberger

Additions to Agenda:

Consent Agenda: June Starion and Dacotah bank statements submitted at the meeting.

Building Permits held - Giancarlo Regalado-Shed; Tim and Jenna Hudson-Fence; Wynn Davis- Deck

Councilmember _____ moved, Councilmember _____ seconded, to approve the Consent Agenda of May 19th council meeting minutes; May Financial Report; Time sheets 05/31/17 & 06/15/17; City Sales Tax Grant Applications; \$1500 Rolla Police Department and \$5000 Rolla Ragtop Events/Rolla Chamber of Commerce; Pledge of Securities- Starion Bank \$ 3931151.40 and Dacotah Bank \$ 23,993,023.02; Raffle Permit- Mt Pleasant School District; Mahlum Goodhart 2016 Audit Contract; Liquor License Applications: American Legion, Bilmar, Dugan's Bottle Shop, Mueller's Main Street Saloon, Viking Inn and Sandra Olson; Transfers: \$ 5388.48 from Seal Coat Debt Service Fund #608 to Street Improvement #2015-1 Debt Service Fund # 614; Transfer of \$15,600 from Emergency Fund # 206 (winter weather emergency declared 01/18/2017) to Street Fund # 201; Banking Authorization –Dacotah Bank and Starion Bank effective 7/1/2017 to remove Mae Murphy and add Matthew Mutzenberger. All members on roll call voted "yes". Councilman Albertson absent for the vote. None voted "no". Motion carried.

- Minutes –May 19th council meeting
- Financial Report – May including transfers
- Time Sheets- 05/31/17 PR and 06/15/17 PR
- City Sales Tax Grant Applications; \$1500 Rolla Police Department and \$5000 Rolla Ragtop Events/Rolla Chamber of Commerce
- Pledge of Securities: Starion Bank \$ 3931151.40 and Dacotah Bank \$ 23,993,023.02;
- Raffle Permit- Mt Pleasant School District
- Mahlum Goodhart 2016 Audit Contract
- Liquor License Applications- American Legion, Bilmar, Dugan's Bottle Shop, Mueller's Main Street Saloon, Viking Inn and Sandra Olson
- Transfer: \$ 5,388.48 from Fund #608 to Fund #614 Street Imprv #2015-1 Debt Service
- Transfer of \$15,600 from Emergency Fund # 206 (winter weather emergency declared 01/18/2017) to Street Fund # 201
- Banking Authorization –Dacotah Bank and Starion Bank effective 7/1/2017 to remove Mae Murphy and add Matthew Mutzenberger

Bills:

Councilmember _____ moved, Councilmember _____ seconded, to pay bills are read when funds are available. All members on roll call voted "yes". None voted "no". Motion carried.

Committee Reports

Public Works Committee –

Councilmember Albertson moved, Councilmember Sparrow seconded, to fix storm drain that runs under the Theel Motors parking lot. All members on roll call voted "yes". None voted "no". Motion carried.

Police –

Councilmember Albertson moved, Councilmember Albert seconded, to accept the evaluation of Nathan Gustafson. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Hemmy moved, Councilmember Albertson seconded, to accept the evaluation of Calib Poitra. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Hemmy moved, Councilmember Albertson seconded, to accept the evaluation of Joseph Boehm. Member on roll call voting "yes", Hemmy. Members voting voted "no". Albert, Albertson, Gottbreht, Sparrow and Vollmer. Motion failed.

Councilmember Albertson moved, Councilmember Gottbreht seconded, to have the Mayor amend Joseph Boehm's evaluation. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Albertson moved, Councilmember Hemmy seconded, to amend the motion to state the Police Committee to amend Joseph Boehm's evaluation. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Albertson moved, Councilmember Vollmer seconded, to amend the motion to have the Police Committee write a letter of reprimand be placed in Joseph Boehm's personnel file for the unauthorized use of a city vehicle per the city policy. All members on roll call voted "yes". None voted "no". Motion carried.

Other Committees:

Cemetery-

Councilmember Albertson moved, Councilmember Vollmer seconded, to approve the committee reports. All members on roll call voted "yes". None voted "no". Motion carried.

Water Treatment Plant Improvement Project # 2015-2: Councilmember Vollmer moved. Councilmember Gottbreht seconded, to approve the American General Pay Request # 11 in the amount of \$ 217,757.08. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Gottbreht moved. Councilmember Sparrow seconded, to approve the Filtronics invoices totaling \$31,984 and the Larsco invoice for \$ 3018.48 through the #2015-2 project funding. All members on roll call voted "yes". Councilman Albertson absent for the vote. None voted "no". Motion carried.

Councilmember Sparrow moved. Councilmember Albertson seconded, to approve the Moore Engineering invoice # 15795 in the amount of \$ 16,781.28. All members on roll call voted "yes". None voted "no". Motion carried.

Street Improvements # 2017-1 Bid Opening held at 4 p.m. on Thursday, June 15th – Bids received from Bituminous Paving Inc and Keller Paving and Landscaping

Councilmember Albertson moved, Councilmember Vollmer seconded, to award the Street Improvement Project # 2017-1 contract to the low bidder, Keller Paving and Landscaping, for the low base bid of \$ 456,650 and Alternate # of \$ 4,410 for a total bid of \$ 461,060.00. On roll call, all council members voted "yes". None voted "no". Motion carried.

Councilmember Vollmer moved. Councilmember Sparrow seconded, to approve the Moore Engineering invoice # 15794 in the amount of \$ 50,000.00 when funds become available. All members on roll call voted "yes". None voted "no". Motion carried.

Street Improvement Project # 2017-1 Debt Reserve Fund – Councilmember Albertson moved, Councilmember Sparrow seconded, to transfer \$90,000 from the Contingency Fund to Debt Service Reserve for Street Improvement Project # 2017-1 as required by loan financing through ND Public Finance Authority. On roll call, all council members voted "yes". None voted "no". Motion carried.

State Bonding Application – Auditor Bond Resolution

Resolution Setting Auditor Bond Limit

Be it resolved:

WHEREAS, the City of Rolla is covered by a blanket bond by the North Dakota State Bond Fund; and,

WHEREAS, the North Dakota State Bonding Fund provides fidelity bond coverage for city employees and public officials in dealing with public funds; and,

WHEREAS, the bond is fixed by the city governing body and set by resolution as outlined in NDCC §40-14-03; and,

WHEREAS, at the June 21, 2017 regular city council meeting of the Rolla City Council reviewed the current bond limits and found it to be sufficient.

NOW, THEREFORE, be it resolved by the City Council of the City of Rolla, North Dakota, that the Auditor Bond coverage by the State Bonding Fund in the amount of One Million Eight Hundred Dollars (\$ 1,800,000,000) has been reviewed and found sufficient.

APPROVED:

Scott Mitchell, Mayor

ATTEST:

Auditor
Matt Mutzenberger, City

The City Council of the City of Rolla acted on the foregoing resolution on June 21, 2017, as follows: Adoption moved by Councilmember Albertson, Seconded by Councilmember Sparrow.

Roll Call Vote

"AYE" Albert, Albertson, Gottbreht, Hemmy, Sparrow and Vollmer

"NAY" None

ABSENT: None

And after vote Mayor Scott Mitchell declared the resolution adopted.

Infrastructure Fund Transfer Councilmember Albertson moved. Councilmember Vollmer seconded, to approve the transfer for \$ 99,127.20 from Infrastructure Fund #604 to Fund 610 Improvement District # 2012-2 Debt Service. All members on roll call voted "yes". None voted "no". Motion carried

Insurance Liability Coverage Increase Councilmember Sparrow moved. Councilmember Albertson seconded, to approve increasing the liability insurance limit to \$6,000,000. All members on roll call voted "yes". None voted "no". Motion carried.

Next regular city council meeting is Wednesday, July 19, 2017.

There being no further business, Council President Albertson adjourned the meeting at 9:10 p.m.

Scott Mitchell, Mayor

ATTEST:

Matt Mutzenberger, City Auditor