

**WASKESIU COMMUNITY COUNCIL
MEETING MINUTES**

Council Meeting: Friday, October 14, 2016

- **9:00 am - Council only (In Camera)**

- **10:30 am – Public Meeting (including Parks Canada Agency)**

Location: Hawood Inn, Waskesiu Lake, SK – Boardroom

Attending: Jim Kerby, Nancy Wood Archer, Brent Hamel, Randy Kershaw, Bryan Matheson, Field Unit Superintendent David Britton, Townsite Manager Gregg Rutten – PCA (David Britton left the meeting 15 minutes prior to adjournment.)

Regrets: Janice MacKinnon, George Wilson

Agenda Topics:

- | | | |
|---|----------------------------|-----------------|
| 1. Call to Order | Jim Kerby | 9:00 am |
| 2. In-camera session | | |
| Motion to move ‘In Camera’ | | |
| Bryan Matheson/Randy Kershaw | Carried Unanimously | |
| Motion to move back to the Public Meeting | | |
| Nancy Wood Archer/Randy Kershaw | Carried Unanimously | |
| 3. Adoption of Agenda for Public Meeting | Jim Kerby | 10:30 am |
| Brent Hamel/Nancy Wood Archer | Carried Unanimously | |
| 4. Approval of September 8th, 2016 Meeting Minutes | Jim Kerby | |
| Randy Kershaw/Bryan Matheson | Carried Unanimously | |
| 5. September 8 th Meeting - Action Items & Business arising from the Minutes | | |
| - Lakeview Hotel – status update | | |
| This topic is covered in the Townsite Report | | |
| - iNET 2000 – status update | | |
| This topic is covered in the Townsite Report | | |
| - Fall swale work in cabin area – status update | | |
| This topic is covered in the Townsite Report | | |
| 6. PANP Infrastructure Projects – Status Update | | |
| - Marina (docks, road and potential other Marina upgrades including washrooms) | | |
| Contract has been awarded to Allan Construction for replacement of docks. The work is intended to be completed over the winter so that the Marina can be operational in the spring of 2017. | | |
| - Highway 263 – all of the work, including installation of signage and shoulder work, has been completed. | | |
| - Waskesiu waste water force main – work to begin late this month and continue into November. | | |

- Water treatment plant controls- The tender for this project has closed. The work is to be done over the next 6 weeks and Council will be updated regarding the project and its progress.
- Kingsmere road, boat launch, trails, and Grey Owl's cabin
No work has taken place since the Oct. 4, 2016 snowfall. Work will have to wait until (and will then continue) the spring of 2017 when the frost is out of the ground. Hopefully the work can re-start in June, but there have been many challenges, including a significant amount of rainfall in 2016 (much higher than the level of rainfall experienced in the Waskesiu townsite).
Updates on the project will be communicated in the next few weeks.
Restoration specialists spent 2 weeks working on Grey Owl's Cabin and will have to return next year to complete that portion of the project. Work was not done, and there is still no access to, the Grey Owl trail. It is part of the project that is scheduled for next year.
- Seasonal Staff Trailer Park (SSTP) Washrooms
The project is continuing, and the plan is to be completed by end of October, 2016.
- Three new townsite project funding announcements (including replacement of beach house/washrooms) were made in one press release. The projects are:
 1. Two new beach houses/washrooms - these are in the design stage with an anticipated completion date late 2017/early 2018, and they should be ready for use for the 2018 operating season.
 2. Trail upgrades will be done in the vicinity of the townsite.
 3. The SSTP washrooms are slated to be completed this fall.
- Other capital projects – there were no other capital projects reported.

7. Waskesiu Townsite Report – Gregg Rutten, Townsite Manager

Post Office Building

PCA wishes to release the former post office building for use as a commercial operation prior to the end of the 2016 operational season. An appraisal of the building and property has been completed. This appraisal gives the basis for the release fee of \$275,000 that will be charged to issue a new 42 year commercial lease for the property.

- No proposals were received for the post office building by the deadline of September 26, 2016.
- PCA will re-evaluate the bid parameters and a new tender process will be initiated in the spring of 2017.

iNet2000 Tower

iNet2000 has requested PCA to allow them to place an antenna and other related equipment on and in the vicinity of the old Bluebell fire tower location. The intent of this installation is to improve speed and capacity for internet service in Waskesiu. PCA has issued a Licence of Occupation and a building permit to iNet2000 to complete this work in 2016.

- Antenna and related equipment is in the installation process.

- No update available as of date of this report. The Chair of Council indicated that he would also follow up with iNet2000, and would share any information with Townsite Manager Rutten.

Waskesiu Lakeside Music Festival

Meant to be a “signature community event” that provides quality entertainment and activities to increase visitation and business for local operators at a time of year that sees visitation start to decline, the 2nd annual Waskesiu Lakeside Music Festival was held from August 26-28, 2016.

- PCA will provide gate statistics to Council at the October 14, 2016 meeting

This topic is covered under Action Items from the Sept. 8th Council meeting.

Capital Debt Repayment Schedule

A portion of the costs for capital projects related to water, sewer and garbage are cost recovered from leaseholders and residents in Waskesiu through annual water, sewer & garbage billing. Council has requested information pertaining to the expected lifespan of current projects, which was provided at the July meeting. Council has also asked PCA to if it is possible to set up a local “capital reserve fund” to smooth out the spikes and valleys relating to the funding of capital infrastructure costs

- Reserve Fund for infrastructure projects – Parks Canada national office finance staff are currently reviewing this proposal. Due to linkages with other townsites and the *National Parks of Canada Water and Sewer Regulations*, the request is currently being reviewed by Parks Canada’s legal department. We expect a status update by September 14, 2016.

- No update was available as of date of this report.

Health Inspections

In order to ensure healthy and safe commercial food services in the townsite of Waskesiu, annual health inspections should be conducted on all premises serving food, or common hot tub facilities. For 2016, PCA contracted RTP Consulting Services to provide health inspection services in Waskesiu.

- PCA will ensure that health inspections are done on an annual basis in Waskesiu.

Discussion ensued and mid-July has been determined to be the month the annual inspections will be done.

ACTION ITEM: Council requested that the inspection process be included in the Townsite Manager’s calendar of annual (recurring) tasks and events. Townsite Manager to confirm that has been done (to ensure inspections become annual events) and to confirm the month when inspections will be scheduled.

Chamber of Commerce/Recreation Association Licences of Occupation

The recent re-organization of the Waskesiu Chamber of Commerce into two separate groups requires PCA to terminate the current licence of occupation with the Waskesiu Chamber of Commerce and re-issue two licences of occupation. One to the Chamber of Commerce and one to the newly formed Waskesiu Recreation Association Inc. The new licences will reflect the facilities and grounds that each group will be using for their operations.

- Issuance of the new Licences of Occupation have been approved by the PCA Executive Director.

ACTION ITEM: The Townsite Manager will follow up to confirm that the Licences of Occupation have been signed by PCA and by the relevant representatives of the Waskesiu Chamber of Commerce and the Waskesiu Recreation Association Inc.

Camp Kitchen Projects at Point View and Narrows Day Use Areas

PCA and the Waskesiu Foundation Inc. have signed partnering agreements to upgrade the camp kitchen facilities at the Point View and Narrows day use areas. Prior to starting construction, a cultural impact analysis was required at each site to ensure no cultural or archaeological resources would be impacted.

- Contractors (Nagy Construction) have poured the concrete pads at both locations.
- The intent is to construct the camp kitchens in a modular fashion in Prince Albert and assemble the components on site at each location.
- Completion is projected for late fall/early winter 2017.

Canada Post Community Mailboxes

In 2015, Canada Post installed community mailboxes in the parking lot adjacent to the recycling centre. Canada Post to date has refused to sign a licence of occupation agreement with PCA for the use of this space. After consultation with realty services and DOJ, PCA has agreed to negotiate an MOU with Canada Post to formalize the use of the land and to specify each party's responsibilities in terms of care and maintenance of the boxes and land immediately adjacent to them.

- A draft MOU has been prepared by PCA and is being reviewed by Canada Post Corporation.
- PCA proposes that Canada Post will be responsible for snow clearing and other maintenance within 3m of the community mailbox site. The Townsite Manager will update Council regarding the status of the MOU.

Waskesiu Townsite Dock and Breakwater

- Renewal of these structures is included in the Waskesiu Vision 2020 & Beyond document as part of the main beach renewal plan.
- PCA would like input from Council and the community as to the scope of this work.
 - Refresh existing structures?
 - Possibly remove existing dock if not required.
 - Upgrades to existing dock and breakwater – if so, what would the community like to see.

This topic was covered in item #9 on the agenda for today's meeting.

Development Proposal from Lakeview Hotel

- PCA has received a development permit application from the owners of the Lakeview Hotel to develop a commercial accommodation building on the currently vacant lot at 811 Lakeview Drive.

- The proposed development includes five commercial accommodation units, one staff accommodation unit and a main floor office/retail space fronting Lakeview Drive.
Discussion ensued, and Council asked that the Townsite Manager continue to update Council regarding the Lakeview Hotel – including the current and the proposed developments.

Drainage Swale Construction in Cabin Area

- PCA met with the contractor on September 8 to discuss the scope of work for repairs/improvements to the existing drainage swales in the Waskesiu cabin area
- Work was scheduled to start in the first week of October.
- The snowfall on October 4, 2016 has delayed the project until the ground dries. - If conditions do not improve this fall, the work will be completed in the spring of 2017.

Proposed Renovations to Waskesiu Community Hall

- PCA has engaged the services of national office cultural resource specialists and conservation architects to review the conceptual plans submitted for review.
- Initial comments are that option “B” (fieldstone patio) is preferred as it is compatible with the Community Hall architecture and with other heritage buildings in Waskesiu like the Golf Course Club House.
- Options are being considered for the covered cooking area at the rear of the building, including a free standing covered area and a permanent roofed area where the existing retractable awning is installed currently.
- Conservation architects will also be engaged to offer solutions to exclude bats from entering the Community Hall.

Parks Canada structural change

In April Parks Canada's CEO reorganised the Operational side of the Agency. Where there were formerly two VPs of Operations (East and West) there is now one Senior VP of Operations (Thao Pham) and 5 Regional Executive Directors (Atlantic, Quebec & Nunavut, Ontario, Prairies, Yukon and NWT, and Mountains and Coastal. The Prairies, Yukon and NWT Executive Director Position (our region) is currently vacant and will be filled over the next 16 months by 4 superintendents from other parks on career development assignments (Melanie Kwong, Alan Fehr, Helen Davies, Ifan Thomas).

Kapasiwin Redevelopment

In follow-up to discussions on this item at the September meeting, Parks Canada has provided the project proponents with a Terms of Reference for the Detailed Environmental Impact Assessment that they must complete (including public consultation) prior to a development permit being issued. The proponents have also received a response in writing from the Superintendent that the development proposal must fall within the boundaries of the existing leasehold and comply with existing planning standards (2015 Waskesiu Community Plan, Waskesiu Land Use Directive, Facilities Appearance Guidelines, etc.).

Fire Management

Over the course of the winter, Parks Canada staff will be doing some fire management work to

create fire breaks (1) on the south side of the townsite linking the current fire break by the golf course & overflow campground to the bypass road; and (2) along the east boundary near Elk Ridge.

PANP Stakeholder roundtable

The annual PANP Stakeholder roundtable will take place at Wanuskewin in Saskatoon on Tuesday, November 15, 2016

8. Waskesiu Townsite Draft Parking Strategy for discussion – Gregg Rutten, Townsite Manager
Draft Parking Strategy report was presented.
PCA to add to ‘Background’: Need for restricted parking in front of The Trading Post, the fish shack at the Red Deer Trailer Park, Grey Owl Centre/Administration building area. Concern in the Cabin area – parking boats and large vehicles on the streets and in front of cabins during the ‘high season’.
A suggested revenue generator for PCA, or a local group, was to find space, fence it and force boats to be parked in that space at a set fee, or at the Marina.
Council reminded the PCA representatives that, as part of the Community Action Plan, this parking strategy was to include PCA, WCC and WSRA as partners.
9. Waskesiu beach area renewal - discussion and Council input regarding breakwater, dock, swimming platform(s), etc.
Council’s input/comments:
 - *Some sort of breakwater/pier is needed – one structure would likely suffice to offer enhanced visitor experience where they can walk out to experience the lake, take photos, fish, etc. A new structure would be great. Not opposed to keeping existing breakwater.*
 - *According to an earlier study, the concrete on existing breakwater is crumbling. This study also indicated there would be no damage to beach if the current breakwater was removed or moved. Riding Mountain National Park’s wave attenuator structure, which allows water to flow through but calms the water on the protected side, would be a good design for Waskesiu Lake.*
 - *Remove both the existing breakwater and dock and add a new, modern structure for everyone to enjoy.*
 - *PCA will need some advice on the effect this will have on fishing. For example, currently there are weeds around the breakwater which is great for catching fish, if there are no weeds, no one will catch fish which is a very large part of the Waskesiu experience.*
 - *If the breakwater is removed, there are some residents who will re-act negatively to the fact that an iconic part of Waskesiu is being taken out/changing. The Waskesiu community should be informed before anything is done, and it would be helpful if Council and other community leaders were informed and onside before proceeding.*
10. Lobstick Golf Club / Waskesiu Golf Course
 - pro shop & office building – A special Golf Course Committee has met with PCA and together they toured both the pro shop and the office building. PCA acknowledged the value of the golf course to the visitation at Waskesiu and the Park in general. The buildings are

Crown assets and the golf course's preferred option is to build a new structure to accommodate both the pro shop and office.

Superintendent Britton indicated that PCA wants to find a way, if possible, to support the Golf Course but does not have the funds to lead the project. PCA advised they can help, for example by assisting with any demolition, site preparation, helping to make a safe working environment for staff, and PCA may have an opportunity in the future to help financially. They are willing to look at their lease re: capital assets, cash flow and review to see if it still is effective for both parties and realistic in terms of the total capital spend over the term of the lease. No financial promises have been made by PCA, but discussions will continue. Council thanked Mr. Britton for the report, and encouraged PCA to find a way to partner with the Golf Course for the benefit of the entire community.

- completion of Paving the Way project – Chair of Council confirmed that the paving project has been successfully completed.

11. Waskesiu Chamber of Commerce

- brief report to Council regarding Chamber developments (Nancy Wood Archer/Randy Kershaw) This topic is covered in the Business Relations Report.
- proposed “message centre”/timing
PCA Management Team met this week to discuss this proposal, and Gregg expects to be able to provide approval and the go ahead in 2 weeks' time.

12. Waskesiu Recreation Association

- status update (Brent Hamel & Bryan Matheson);
This was a successful season in recreation, particularly given all of the changes and challenges. The big issue for WRA is financial reporting, recording and separating the WRA and the Chamber business and responsibilities.
Personnel is an on-going issue, trying to determine how to keep a staff member involved year round, semi-involved in the winter time, and how to efficiently and effectively use summer/student staff to work for both WRA and the Chamber. Administrative staff is still a work in progress. The WRA board has not progressed in getting the community sufficiently involved and do not yet have a plan. The employee hired this year as the Recreation Director is onboard again for next year. The Recreation Renewal Project is another area of concern.
PCA's asks that WRA pay close attention to the recycling program in the townsite next year during the Canada 150 celebrations in the Park. The Park is expecting many more visitors as there will be no entrance fee for the entire year.
ACTION ITEM: PCA, the Chamber, WRA and the WCC to work together on Canada 150 events.
- Licences of Occupation – WRA has their portion completed.
It was suggested that perhaps PCA could add more details in the Licences of Occupation of who is responsible for what, and how they can partner on helping each other with simple

repairs (like helping with a broken sprinkler head rather than having to call in someone from outside the community). Perhaps PCA could set up a 'Fee for Service' clause in the Licences of Occupation for both the Chamber and WRA.

- Contribution Agreement for Recreation Renewal Project (Gregg Rutten & Jim Kerby)
This item has not been finalized yet, but a draft of the Contribution Agreement was delivered by Jim Kerby to PCA earlier in the month.

ACTION ITEM: David will get back to Jim Kerby next week. Jim would like it signed by the end of October if possible, but by Nov. 14, 2016 (the next meeting with Council) at the very latest.

13. Additional Action Items from Meetings Prior to Last Meeting – see lists and related comments below.

14. Updated Community Action Plan Implementation Chart – moved to next meeting agenda.
 - Status of PCA Action Items
 - Status of WCC Action Items

15. Correspondence

Email received through the waskesiu.org website from a StarPhoenix reporter wanting a quote on the 2015 statistics (indicating that Waskesiu had the highest rate (not total number but amount per capita) in the country of charges for marijuana possession).

This was responded to by Randy Kershaw, Essential Services – Policing and Fire Committee chair working in conjunction with the Chair of Council. PCA was being kept updated on this matter by the Chair advising Superintendent Britton.

16. Committee Reports

Budget/Finance – Janice MacKinnon

Janice was absent and no report was given.

Business Relations – Nancy Wood Archer

- SLGA (Saskatchewan Liquor and Gaming) will report the results of the potential sale of the Waskesiu liquor store to her, via email, after October 16th once the bid is awarded or retained.

- The Chamber AGM was held on October 5th, 2016. The officers of the Chamber are: Nancy Wood Archer - President, Gord Bueckert – Vice President, and Randy Kershaw – Treasurer.

- The Chamber's membership's prime concerns are what is happening with the redevelopment of the accommodation properties in Waskesiu and the shortening of the 'high' season with the change of the start of the school year.

- The Chamber board's prime concerns are stabilizing the organization's financial situation, and moving forward with Waskesiu Recreation Association to design a good plan for 2017, including confirmation of staffing.

- The Hall Booking Rate package will be finalized and presented to the community by the end of 2016.

- Moving forward, the Chamber will be revisiting and updating the Chamber Bylaws.

- The Waskesiu Levy Group has met twice and is moving forward with their marketing plans.

- Nancy asked PCA for confirmation that ski trails will be prepared to start grooming the trails.

Community Planning & Development – Jim Kerby/Randy Kershaw

No meetings have been held since the last Council meeting, and there is nothing further to

report at this time.

Communication & Community Relations – Brent Hamel

-The Communication, Recreation and Volunteer Action Plans are still in the draft stages. Brent is focusing on the Recreation Action Plan, given his role as a director of the Waskesiu Recreation Association.

Jim Kerby would like to see if someone could take more of a lead with the Volunteer Action Plan, perhaps Scott Nesbitt from PCA and/or Myrna Nagy from the WRA.

The Communications Action Plan – help is needed to get the plan advanced. WSRA is looking for more of a partnership to get this action plan moving ahead, so that communication to the community can be improved and clarified.

Essential Services – Policing and Fire – Randy Kershaw

- Waskesiu Fire Chief’s September Report – circulated to Council and PCA by email.

Vegetation Management – Bryan Matheson

No report

The Waskesiu Foundation – Jim Kerby

Nothing new to report over and above the new Director (Charmaine Wintermute) is now officially on the Foundation Board, and that the Point View and Narrows camp kitchen projects are proceeding as noted in the Townsite Report.

17. New Business

- Status of the boat launch at the Narrows – Emailed question from Councillor G. Wilson: Who is responsible for repairs to the existing boat launches at the Marina, the Heart Lakes, and the Narrows - the Marina operator or PCA? If the responsibility rests with Parks Canada Agency, is any repair in its plans? Councillor Wilson indicates that the Heart Lakes launch is in need of repairs, and should be made wider to accommodate launching larger boats.

PCA responded that Capital investments relating to these items are the Marina Operator’s responsibility, and are not the responsibility of PCA. These concerns will be raised by PCA with the Marina Operator as part of the upcoming Licence of Occupation review, as will the other concerns identified in the Action Items.

18. Next Meeting Date – November 14, 2016 (Saskatoon – likely the Saskatoon Club, but location to be confirmed by the WCC Administrator)

19. Adjournment

2:06 pm

Randy Kershaw

Carried Unanimously

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Action items

(From October 14th, 2016 Council meeting)

ACTION ITEM: Council requested that the health inspection process be included in the Townsite Manager’s calendar of annual (recurring) tasks and events. Townsite Manager to confirm that has been done (to ensure health inspections become annual events) and to confirm the month when inspections will be scheduled.

ACTION ITEM: The Townsite Manager will follow up to confirm that the Licences of Occupation have been signed by PCA and by the relevant representatives of the Waskesiu Chamber of Commerce and the Waskesiu Recreation Association Inc.

ACTION ITEM: PCA, the Chamber, WRA and WCC to work together on Canada 150 events. Contribution of each party to be identified.

ACTION ITEM: David Britton to get back to Jim Kerby next week in regard to the Contribution Agreement for the Waskesiu Recreation Renewal Project, which agreement ideally should be signed by the end of October, 2016, but by the November 14th Council meeting, at the latest.

Action items

(From Sept 8th, 2016 Council meeting)

ACTION ITEM: PCA to provide rainfall comparison data between Kingsmere and Waskesiu. *June 1st to August 5th Kingsmere received 221 mm of rain versus 131 mm of rain received at Waskesiu – a difference of 90 mm.*

ACTION ITEM: Council would like PCA to speak to the operator of the Marinas to do something about cleaning up the washroom facility at the Heart Lakes, plus the clean-up of animal waste (goose droppings) on the docks and the walkways at the Waskesiu Marina, and the other marinas. *This has not yet been done and will be done at a meeting with the Marina Operator this winter as part of the annual License of Occupation renewal discussion.*

ACTION ITEM: As contemplated in the Waskesiu Vision 2020 Community Action Plan ("**Action Plan**"), Gregg Rutten of PCA is to complete, and then circulate to Council for review and comment, a draft parking strategy (designed to address parking congestion in portions of the Waskesiu townsite). *Draft circulated at this meeting. Gregg to provide the WCC Administrator with a Word version of the parking strategy, for the Administrator to share with Council.*

ACTION ITEM: As contemplated in the Action Plan, PCA is to continue to develop and finalize a conceptual plan for the main beach aquatic area (e.g. potential walking pier, boardwalk, swimming platform or other amenities), for review and comment by Council. *A Conceptual plan is needed – at a minimum, a simple diagram with a legend describing the amenities that exist, or that will be developed, will be prepared by PCA. PCA to advise when the same will be ready for review and comment. Council would like to have a document of this nature available in time for the next Council AGM and Vision 2020 update for the community.*

ACTION ITEM: Randy Kershaw/the Chamber to follow up with PCA on the proposed Message Centre. *The proposal was shared with the PCA Management Team. They will review and Gregg Rutten expects to be able to provide approval and the go ahead in 2 weeks' time.*

ACTION ITEM: PCA to report gate numbers from the 2016 Waskesiu Lakeside Music Festival compared to the gate numbers during the 2015 Festival, when that information is available. *Friday gate numbers were comparable to last year. Saturday the east gate numbers were down by 500 visits. South gate numbers are not available due to paving work in that area. Council expressed its surprise in relation to the Saturday numbers. ACTION ITEM: Council asked PCA to advise Council how, exactly, the gate entrance numbers are determined (e.g. human count, electronic tracking, etc.)*

ACTION ITEM: Council to bring their suggestions and comments for the downtown dock and breakwater improvements to the next Council meeting. *Item #9 on the October 14th meeting minutes above.*

ACTION ITEM: PCA to share the results of their internal review all existing Licences of Occupation and the Waskesiu Golf Course lease when it is completed.

ACTION ITEM: PCA to provide the WCC Council Chair with the email address for CEO Daniel Watson. *Completed.*

ACTION ITEM: WCC Administrator is to issue a \$250 donation cheque to Friends of the Park to help with costs incurred to host Chinese delegates visiting Waskesiu in August. *Completed.*

ACTION ITEMS

(From July 28, 2016 Council Meeting)

ACTION ITEM: PCA to follow up and report back to Council on the condition of the gravel area in the Marina compound. *PCA believes this is not an issue. This action item will remain until the spring of 2017 so that it can be removed or the issue identified and addressed in conjunction with the Marina operator.*

ACTION ITEM: Randy to check with the RCMP to see if a brief monthly or quarterly report could be sent to Council to be presented at Council meetings. *Quarterly report will be provided by RCMP Staff Sgt. Houk, and Randy Kershaw will determine when the first of such quarterly reports will be available, and whether such reports will relate to calendar quarters, or be based on the government's operating year (April 1st to March 31st).*

ACTION ITEM: Randy will present SaskTel's two high speed internet proposals to Council when the WSRA receives them and forwards them to him.

ACTION ITEM: PCA to research the status of the free Wi-Fi hotspots offered last year around the Waskesiu townsite, and the status of the PCA announced plan for free Wi-Fi in National Parks. Intention was to drive people to certain areas at the Beaver Glen campsite and at the visitor centre. Media coverage of this initiative was not viewed as giving a positive reaction from the public, so the plan was not put into effect.

Council is supportive of proceeding within the townsite, as this concept ties very well into the communication strategy for the community. Perhaps we could be a 'model community' to try this project. Townsite Manager will again inquire about this initiative and whether Waskesiu could be a community chosen to advance this idea.

ACTION ITEM: PCA to confirm if an L.E.D. sign (that has radar and flashes vehicle speed) will be installed. *This will be done in 2017 at the curve mentioned above in an effort to help slow down traffic.*

ACTION ITEM: PCA to confirm if they will be installing 'One Hour Only' parking signs in front of The Waskesiu Trading Company and Angry Taco buildings to help encourage short term parking and turnover of spots in those areas. *This item will be dealt with as part of PCA's Parking Strategy plan that is currently being worked on by Gregg Rutten.*

STANDING ITEMS

ACTION ITEM: if there are any projects PCA is prepared to have the WCC add to the Community Action Plan, PCA to promptly provide to Council so the Community Action Plan can be updated.

ACTION ITEM: Council to do an annual check of the Vision 2020 document and, in particular, the Community Action Plan and see what needs to be added or changed.

ACTION ITEM: Brenda Georget is to confirm with Council if PCA can set the excess money aside as a reserve from the Townsite revenues if revenues intentionally exceed actual infrastructure costs. *No answer yet.*