

WORKSHOP MEETING
WALKERTOWN TOWN COUNCIL
THURSDAY – JANUARY 11, 2018
6:00 P.M. @ TOWN HALL

Present: Mayor Davis, Council members Marilyn Martin, Randy Mendenhall and Sarah Welch, Town Manager Scott Snow and Town Clerk Rusty Sawyer.

Mayor Davis calls the meeting to order at 6:00 pm and opens with a prayer.

MOTION: TO APPROVE THE AGENDA AS WRITTEN

BY: MARILYN MARTIN

SECOND: SARAH WELCH

VOTE: UNANIMOUS
(MARTIN, MENDENHALL, WELCH)

1. UDO AMENDMENT BRIEFING

WA UDO-22

Doc: As you can see from Bo's letter in the agenda, he has given you 3 text amendment options. I think the third option would work best, gravel as pervious surface upon consideration of a special use permit.

Scott: The decision would then be case by case.

Doc: If we were to follow the state's decision to allow gravel as pervious we would lose control.

Council agrees to have Bo prepare a text amendment allowing for a special use permit allowing gravel as pervious surface.

WA UDO-277

Scott: This is a zoning text amendment to amend the historic overlays to include additional small towns (Bethania, Lewisville, Rural Hall, Walkertown) within Forsyth County's Historic Resource Commission.

To apply for state matching funds, you are required to join or establish a CLG (Certified Local Government). The Public Hearing for UDO-277 will come before the council in February.

MOTION: TO GO FORWARD WITH UDO-277 TEXT AMENDMENT

BY: RANDY MENDENHALL

SECOND: MARILYN MARTIN

VOTE: UNANIMOUS
(MARTIN, MENDENHALL, WELCH)

2. MPO CALL FOR PROJECTS DISCUSSION

Doc: Our next sidewalk project up for discussion will be on 2 sections of Sullivantown Road.

First, going from Main Street to Depot Street on the Town Center Park side of Sullivantown Road.

Second going in the opposite direction, from Main Street to Harley Drive with the sidewalk on the Walnut Pavilion side.

**MOTION: TO GO FORWARD WITH APPLYING FOR MPO FUNDS FOR
THE SULLIVANTOWN ROAD SIDEWALK PROJECT**

BY: RANDY MENDENHALL

SECOND: MARILYN MARTIN

VOTE: UNANIMOUS

(MARTIN, MENDENHALL, WELCH)

Scott: Application must be in by January 31, grants awarded by May and contracted with NCDOT by 2019.

Scott: The Council should consider utility and sewer installation on Sullivantown Rd before installation of the sidewalk. There is also a MPO call for traffic study projects. It is recommended we apply for funds for a traffic needs study for Main Street.

Randy: Which side of the road would the sewer be on?

Scott: The same side as the sidewalk.

Council agrees to have Scott apply for the funds for the Main Street traffic study and review costs for sewer installation on Sullivantown Road in the sidewalk project area.

3. MAINTENANCE DISCUSSION

Doc: Our most immediate need is snow removal. Todd Joyce has been helping me with getting the snow plows on and working. Problem with the hydraulics was repaired. Charged batteries on both trucks. He fixed the door and flat tires on the John Deere scraper.

Marilyn: Todd keeps Morris Capel looking the best it ever has.

Randy: He might have a problem doing more than mowing and snow removal.

Scott: Our agreement should also include small maintenance projects.

Randy: You could always hire a retired maintenance man to work 15 to 20 hours/week.

Scott: The first agreement would be to the end of our year.

Council is in agreement to have Scott go forward with discussions with Todd Joyce (Joyce Landscaping).

4. BOOE HOUSE DISCUSSION

Doc: We need to increase the fee for Booe House rental.

Council agrees to the following;

- Eliminate all day reservation fee for residents & non-residents
- \$100 refundable deposit for residents & non-residents
- \$100 surcharge for non-residents
- Non-resident rate: \$40 per hour for all hours rented
- Resident rate: \$25 per hour for the first 2 hours, then \$20 per hour for each additional hour

5. EMPLOYEE INSURANCE DISCUSSION

Rusty: To add Kelly and Emma to the Town insurance policy would be \$2,800 per month. That expense would not be paid by the Town.

Scott: We would need a resolution amending our primary insurance policy stating family and dependents are not allowed to be added to the

Town's policy.

**MOTION: TO APPROVE A RESOLUTION AMENDING THE TOWN'S
PRIMARY INSURANCE COVERAGE TO NO FAMILY /
DEPENDENT INSURANCE**

BY: RANDY MENDENHALL

SECOND: MARILYN MARTIN

VOTE: UNANIMOUS
(MARTIN, MENDENHALL, WELCH)

6. WALKERTOWN LIBRARY REQUEST

Doc: We have a request from Natalia asking us to sponsor German Language Class at the library. They would meet twice a month. The cost would be \$25 / class, \$50 / month.

Next year we could donate the money to the "Friends of the Library" and let them decide how to use it best.

**MOTION: TO SPONSOR A GERMAN LANGUAGE CLASS AT THE
WALKERTOWN LIBRARY MEETING TWICE A MONTH AT \$25
PER CLASS**

BY: MARILYN MARTIN

SECOND: SARAH WELCH

VOTE: UNANIMOUS
(MARTIN, MENDENHALL, WELCH)

7. FY 2018 – 2019 PRELIMINARY BUDGET DISCUSSION

Scott: We had a net increase of \$126K in unrestricted funds in 2016-2017 and currently over 200% fund balance to budget. It's a good time to consider a capital plan for projects you might want to do in the future.

Doc: What is our plan for the houses?

Randy: If we decide to tear them down, we talked about adding a parking lot down by the church.

Scott: PARTF still has 50/50 matching grants to \$1 million. If we keep adding to the fund balance at \$100K per year, in 2 more years we would have our half - \$500K.

8. DECEMBER/JANUARY SHERIFF REPORT

Scott: We have 108 crimes/events with a total value of \$102,230.95 in these months Sheriff Report and 2 overdoses.

MOTION: TO ADJOURN WORKSHOP MEETING @ 7:20

BY: MARILYN MARTIN

SECOND: RANDY MENDENHALL

VOTE: UNANIMOUS
(MARTIN, MENDENHALL, WELCH)

Submitted by: Rusty Sawyer
Town Clerk