

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Francesca J. Crane, *Chairperson*  
William S. Clark, *Secretary*  
Joseph S Sawicki, *Treasurer*

Kent D. Nation, *Vice-Chairman*  
Joseph S. Boldaz, *Asst. Secretary/Treasurer*  
Anita M. Ferenz, *Administrator*

## Meeting Agenda – May 23, 2024

**Call to Order** (time: \_\_\_\_\_)

### Pledge of Allegiance

### Roll Call of Board Members

Joe Boldaz (JSB) \_\_\_\_\_, Will Clark (WSC) \_\_\_\_\_, Francesca Crane (FJC) \_\_\_\_\_, Kent Nation (KDN) \_\_\_\_\_ and Joe Sawicki (JSS) \_\_\_\_\_.

### Others Present

Solicitor \_\_\_\_\_, Engineer \_\_\_\_\_, Operator \_\_\_\_\_ and Administrator \_\_\_\_\_

### Action on Minutes of Previous Meeting(s)

- March 28, 2024 regular meeting (no April 2024 meeting due to lack of quorum)

### Public Comment / Presentation.

1. TOA #3 603, 604 & 608 East Reeceville Road – to discuss force main options.

### Reports:

1. Operator
  - a. Monthly Report.
    - i. Review and consider proposals contained in 5/14/2024 email from Deckman regarding rebuild of rotating assemblies from FVPS.
2. Engineer
  - a. Monthly Report – general operations.
3. Solicitor
4. Committees
  - a. Finance – March / June / September / December
  - b. Operations – April / July / October / January
  - c. Planning – May / August / November / February
5. Administrator
  - a. Monthly Report.
    - i. Arbitrage Rebate Counselors, LLC conducted a three-year arbitrage for the period 3/31/2021 to 3/31/2024 resulting in no arbitrage liability being incurred.

- ii. Generator Service Proposal from Premium Power Services, LLC for preventative maintenance on generator at RRPS. Review and consider approval.

**New Business:**

**Finances:**

As of April 30, 2024:

1. Mid Penn Operating - \$119,366.36
2. Mid Penn Debt Service - \$128,632.80
3. Mid Penn Capital Reserve - \$1,509,338.76
4. Mid Penn DSRF - \$568,280.92
  
5. Bills to be ratified for March 2024 - \$51,925.57
6. Bills paid and to be ratified for April 2024- \$63,728.52
7. Payroll for regular meeting for March 2024 - \$5,095.24
8. Payroll for April 2024- \$4,407.73

**Dates of Upcoming Meetings**

1. Board of Supervisors on Thursday, June 20, 2024 at 7:30 p.m.
2. Municipal Authority, on Thursday, June 27, 2024 at 7:00 p.m.

**Adjournment** (time: \_\_\_\_\_)