

## **BOARD OF TRUSTEES**

**August 6, 2020**

**Members Present:** Lacey Rowell, Terry Brungardt, Bruce Wallace, Steve Snow and Mark Stanke.

**Members Absent:** None.

**Staff Present:** Jill Ray – Town Clerk; Drayton Morgan - Police officer; Margaret Stratton - Treasurer.

**Others Present:** Joe Weaver; Town Attorney; Kaci Snow; Tina Earles; Michelle Gotcher.

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday August 5, 2020 @ 12:00 p.m.**
- 2. Consider approval or amendment of minutes of the Regular Meeting July 7, 2020 with action as necessary. Trustee Wallace made a motion to approve the minutes for the Regular meeting held July 7, 2020 with the following changes, item 2 remove Trustee Rowell- No motion or vote, Trustee Snow made the motion and Trustee Brungardt seconded. On Item 3 Remove Trustee Rowell – No motion or vote, remove Trustee Stanke – no motion or vote, Trustee Snow made the motion and Trustee Brungardt seconded. Seconded by Trustee Brungardt. Roll Call vote: Trustee Snow, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Rowell, abstain (not present for July Meeting); Trustee Stanke, aye. Mayor Wallace declared the motion carried.**
- 3. Consider approval of claims, checks, and warrants for the month of July 2020, with action as necessary. Trustee Stanke made a motion to approve the claims, checks, and warrants for the month of July 2020. Seconded by Trustee Rowell. Roll Call vote: Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Rowell, aye; Trustee Stanke, aye. Mayor Wallace declared the motion carried.**
- 4. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. Fire Chief Brungardt reported that there were 22 total runs for July, did minor repairs to the equipment, they are reviewing grants to see which ones they are able to apply for, the fire prevention week at the school will be canceled this year. No Action.**
- 5. Consider and discuss placing Joseph Thornton as a volunteer fireman with the Calumet Volunteer Fire Department, with action as necessary. Trustee Stanke made a motion to place Joseph Thornton as a volunteer fireman with the Calumet Volunteer Fire Department. Seconded by Trustee Rowell. Roll call vote: Trustee Snow, aye; Trustee Stanke, aye; Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.**

6. Consider and discuss report submitted by the Police Chief, with action as necessary. Officer Morgan gave a report stating there had been a couple of bar fights, but no charges filed, nothing else to report. No Action.
7. Consider and discuss the approval for the usage of OLETS (Oklahoma Law Enforcement Telecommunication System) for the Calumet police department, with action as necessary. Trustee Snow made a motion to approve the Calumet police department to use the OLETS system. Seconded by Trustee Rowell. Roll call vote: Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.
8. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Stephen Havener was not present. No Action.
9. Consider and discuss the service and warranties for work done on PW#3, with action as necessary. Stephen Havener was not present for questions. No Action.
10. Consider and discuss report submitted by the Chamber of Commerce, with action as necessary. Kaci Snow stated the Fun Run has been postponed and will maybe be held in the spring. The Christmas pageant is being discussed to see what our options will be at that time. No Action.
11. Consider and discuss the approval of the 2019-2020 audit report, with action as necessary. Trustee Rowell made a motion to approve the 2019-2020 audit report. Seconded by Trustee Stanke. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
12. Consider entering into executive session for the purpose of the following.
  - i. Discuss confirming the appointment of Nicole Lawless as Deputy Treasurer, pursuant to Title 25. O.S. section 307 B (1).  
  
Trustee Rowell made a motion to enter into executive session. Seconded by Trustee Stanke. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
13. Consider reconvening into open session. Trustee Rowell made a motion to reconvene into open session. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
14. Treasurer Stratton having designated/appointed Nicole Lawless as Deputy Treasurer, Consider and discuss confirming the appointment of Nicole Lawless as Deputy Treasurer, with action as necessary for that purpose. Trustee Stanke made a motion to confirm the appointment of Nicole Lawless as Deputy Treasurer. Seconded by Trustee Rowell. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.

15. Consider and discuss accepting resolution no. 2020-07 for the compensation to be paid to the deputy treasurer, with action as necessary. No Action.
16. Consider and discuss the monthly amount to be deposited into the Building fund, with action as necessary. Trustee Rowell made a motion to deposit \$300.00 per month into the building fund starting September 2020. Seconded by Trustee Snow. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
17. Remarks and inquiries of the governing body members. None. No Action.
18. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.
19. Adjournment. Trustee Rowell made a motion to adjourn. Seconded by Trustee Stanke. Roll Call vote: Trustee Snow, aye; Trustee Brungardt, aye, Trustee Stanke, aye; Trustee Wallace, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.

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**Bruce Wallace, Mayor**

**ATTEST:**

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**Jill Ray, Clerk**