

Belmore Arena Board Meeting MINUTES April 17, 2023

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Kim Harris, Chris Inglis, Kyra Wright, Jeremy Underwood, Marvin Grimes, Ian Inglis, Randy Scott, Warren Weber, Jenn Van Dyk, Nigel Van Dyk, Lindsay Underwood, Heidi Dupuis, Corrine Gautreau, Bill de Vos, Mark Ireland

Guests: Paul Inglis

Regrets:

Secretary/Recorder: Darlene Loos

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	Call to Order Approval of April 17, 2023 Agenda - <i>Jeremy Underwood</i>		Jeremy called meeting to order at 8:01pm Motion to approve Nigel Van Dyk, 2 nd Ian Inglis, carried
8:02	Approve Previous Meeting Minutes March 20, 2023 (attached) - <i>Team</i>		Motion to approve Randy Scott, 2 nd Nigel Van Dyk, carried

Agenda Items

8:05	Update Previous Action Items (below agenda items) - <i>Jeremy Underwood</i>	Standing	
8:15	Donation Tree – display for arena - <i>Chris Inglis</i> 20221219: Chris looking at different ideas 20230116: Chris went to Bud Steel – will have to put on a background board. Suggested going to John Mc – very expensive. - went to Cox Signs - 100 leaves - \$2100, next size \$200 leaves approx. \$3900. Approx size 4’x4’. Chris would like help with this project. Chris will contact Cox Signs and get firm prices. Could do a ceremony when doing Trillium Grant. 20230228: Chris to go ahead with Donation Tree – for future donations. Chris will contact Cox Signs and will get a firm price. MOVE UP TO AGENDA FOR APRIL MEETING	Information Sharing	Chris consulted with Cox Signs and got some quotes on the “Donation Tree” <ul style="list-style-type: none"> - Tree with 232 leaves = \$5929.11 (taxes in) - Tree with extension totalling of 400 leaves = \$8741.68 (taxes in) - Or Tree with 400 leaves is also available - <ul style="list-style-type: none"> o Arrives one month after ordering o 30 names confirmed to be put on tree o Will be an extra cost to engrave leaves Motion to go with tree of 232 leaves – Randy Scott, 2 nd Warren Weber, carried. **need to keep an eye on parts availability. Chris will look after ordering.
8:25	Janice (Chuck) Wilhelm Memorial Bench - <i>Chris Inglis</i> 20221121: Randy talked to Sue Thompson. Sue indicated she was in contact with Breckenridge and is waiting on him.	Information Sharing	Janice’s bench has been completed. <ul style="list-style-type: none"> - We need to figure out where this will be placed <ul style="list-style-type: none"> o Would like to have it placed on a cement pad – out front where decorative tree is. (would put a cement pad on each side of tree – other side for Saugeen Tourism bench)

	<p>20221219: Left with Susie move to Parking lot</p> <p>20230116: Randy to discuss Donation Tree idea with Susie.</p> <p>20230228: Touched base with Suzie and bench, in memory of Chuck, has been ordered. COMPLETED</p>		<ul style="list-style-type: none"> ▪ Dave Eadie’s son-in-law does cement. ▪ Perhaps do two patio stones for now in case we decide to put sidewalks in <p>Chris will contact Susie to see if we are to pick it up or will they deliver it?</p> <ul style="list-style-type: none"> - For now bench can go into the tractor room until we have patio stones laid
8:35	<p>Correspondence</p> <ul style="list-style-type: none"> - Board 	Standing	<p>Bil Graham contacted Kim, Howick Mutual has their anniversary celebrations and would like to borrow a few sections of our stage.</p> <ul style="list-style-type: none"> - Not interested in renting out <ul style="list-style-type: none"> ○ Kim will let Bil know of our decision. <p>Dan Renwick contacted Kim about pickleball. He is running pickle ball again. He has asked Corrine to scrub floor – he is paying her out of his pocket.</p> <ul style="list-style-type: none"> - They will have to start after the Howick Soccer registration (May 3rd). <p>Kim will confirm they are paying Corrine to scrub floor.</p>
8:50	<p>Grants Update</p> <ul style="list-style-type: none"> - Kyra Wright 	Standing	<p>Reached out to government representative.</p> <ul style="list-style-type: none"> - Need to make sure Koebels will be here before November. - Tractor room water heater is still in good shape. <ul style="list-style-type: none"> ○ However, they will price out two forced air hot water rad in tractor room and in compressor room (to replace electric heaters)
8:55	<p>Treasurer’s Report</p> <ul style="list-style-type: none"> - Jenn Van Dyk 	Standing	<p>Bills to be paid equal: \$3,314.01</p> <ul style="list-style-type: none"> - May 2nd Hydro One will come out automatically. - Only outstanding cheque – PBJ, Walkerton - 2022 HST refund - Chamber donation <p>Motion to pay bills made by Warren Weber, 2nd by Randy Scott. Carried</p>
9:05	<p>Belmore Catering</p> <ul style="list-style-type: none"> - Chris Inglis/Catering Member 	Committee Report	<ul style="list-style-type: none"> - Nothing to report
9:10	<p>General Maintenance</p> <ul style="list-style-type: none"> - Jeremy Underwood/Warren Weber 	Committee Report	<ul style="list-style-type: none"> - Nothing to report
9:15	<p>Parks Board</p> <ul style="list-style-type: none"> - Jamie Dickson 	Committee Report	<ul style="list-style-type: none"> - Nothing to report
9:20	<p>Rentals - Hall & Lounge</p> <ul style="list-style-type: none"> - Kim Harris 	Committee Report	<p>4 people took Smart Serve Course and have already volunteered</p> <ul style="list-style-type: none"> - Their course cost will be reimbursed.
9:30	<p>Ice Rentals & Installation</p> <ul style="list-style-type: none"> - Warren Weber 	Committee Report	<ul style="list-style-type: none"> - Ice went out with no problems. Thanks to those that helped - Good season!

9:35	Belmore Curling - Bill Devos	Committee Report	Committee to go ahead and contact Montgomery's for propane furnace
9:40	Belmore Figure Skating - Mary Inglis, Heidi Dupuis, Sharon Hofman	Committee Report	Had year end meeting <ul style="list-style-type: none"> - Need to find another coach as too many kids (50) for 1 coach - Status of banners? – Kelsey has them - Had trouble with volunteers for booths and washrooms <ul style="list-style-type: none"> o May have to collect volunteer money ahead o Booth worked well for Figure Skating o Responsibilities for cleaning dressing rooms? <ul style="list-style-type: none"> ▪ Washrooms ... if clean them we give them a savings of \$15/hour on ice time o Will discuss in fall what “arena duties” will be required
9:45	South Bruce - Mark Ireland	Committee Report	Nuclear forum – 200 participants <ul style="list-style-type: none"> - A lot of good comments - Good education - Sending group to Finland - Contract for Teeswater Medical Center awarded to Allan Hastings Construction <ul style="list-style-type: none"> o Fundraising committee still collecting funds
9:50	Morris-Turnberry - Jamie McCallum	Committee Report	- Nothing to report
9:55	Howick - Marvin Grimes	Committee Report	- Nothing to report
10:00	Communication - Team	Committee Report	- Nothing to report
10:05	Belmore Chamber of Commerce - Kyra Wright/Nigel Van Dyk	Committee Report	<ul style="list-style-type: none"> - Chamber received \$670 dollars from Coffee Club - 60 sweaters ordered at Syrup Festival <ul style="list-style-type: none"> o Approximate profits to date - \$6000 - Approximately 5000 people attended Festival <ul style="list-style-type: none"> o Donation made to food bank of 6 crates of left over sausage, 4 crates to Howick FD o Pub went over really well – profit of approx. \$8000 o Euchre tournament went over very well
10:10	Sandblasting & Painting - Jeremy Underwood Previous notes: 20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting	Discussion	Jeremy shared photos of current state of work completed by J-K. Group was quite surprised by the amount of rust coming through paint. Jeremy met with J-K again. <ul style="list-style-type: none"> • Last fall Arena Board kept back approx. \$26,000. • J-K feels he did what he was asked. But it is evident he didn't do the job correctly.

	<p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication. MOVING TO PARKING LOT</p> <p>MOVE UP TO AGENDA FOR APRIL MEETING</p>		<ul style="list-style-type: none"> • After meeting with him, Jeremy called Howick and the operations manager Dean Nicholson and building inspector – they were disgusted with the quality of work. • J-K has received about \$40,000 from us. • He mentioned he stands behind his work as he is going back to redo work at Howick FD. • He wants additional money to come back and redo his work. • Dean took some pictures and wants engineers to come look at. <p>Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <ul style="list-style-type: none"> - Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns. <p>Motion to continue to hold payment and speak to Howick Twp as to next steps by Nigel V, 2nd by Kim. Carried.</p>
10:25	<p>Priming/Painting of Hallway Walls/Ceiling & Lobby</p> <p>- Warren Weber</p> <p>Previous notes:</p> <p>20221017: Warren will contact Dave Huber to see if he is interested in doing this job in the spring of 2023.</p> <p>20221121: Warren still has to contact Dave Huber</p> <p>20221219: Warren talked to Dave – he will do it but still needs two people with rollers.</p> <p>**need to discuss – doesn't take cheques</p> <p>20230116: nothing to report</p> <p>20230228: Brian Martin and Son will do after Festival. Kim has paint set aside at Cuneos.</p> <p>Kim will get back to her with actual amounts.</p> <p>PARKING LOT UNTIL AFTER FESTIVAL</p> <p>Move UP TO AGENDA FOR APRIL MEETING</p>		<p>Starting work tomorrow (April 18th) – will take approximately 3 weeks. Invoice for this goes to Kyra who will send to Brenda at Howick (as goes through grant money).</p>
Next Meeting - May 15, 2023			
	Adjournment	Meeting adjourned at 9:31pm. Motion to adjourn by Randy.	
Previous Action Items			
Lead	Agenda Item/Topic	Actions for Follow Up	
Kim	Container/SeaCan – Extra Storage	<p>20221121: Kim is to have Gord check availability on container listed for sale online.</p> <p>20221219: Nothing to Report – defer to next meeting</p>	

		<p>20230116: Previous one sold. Still looking. Bryce Weber bought out DAC – Jeremy will check with him.</p> <p>20230228: Jeremy talked to Bryce - \$3700 estimate for used SeaCan. Delivery not included. Jeremy will talk to him again and get one lined up for spring.</p> <p>20230320: Nothing new to report.</p> <p>20230417: Jeremy spoke with Bryce and he has lots on hand - \$3700 for 20ft. Bryce would like a taxable receipt.</p> <p>20230417: Jeremy will speak to Brenda at Howick re: taxable receipt</p> <p>20230417: Kim will talk to Gord about putting double doors in for container – needs to be done before container is placed. Before wedding season starts in July.</p> <p>20230417: Propane tank may need to be moved – if that turns out to be the case, Jeremy will talk to Sparlings.</p>
Nigel/Kyra	Lighting Upgrade/Recycling of Old Lights	<p>20221219: Light tubes must be recycled through Ideal Supply and we must recycle old light fixtures at scrap yard – (need written confirmation from scrap yard) to finish up the Grant stipulations.</p> <p>20230116: Light fixtures are recycled. Tubes to still be recycled. Brenda at Twp is looking for electrician bill. Nigel will follow up.</p> <p>20230228: Tubes are still to be recycled. Warren or Ian will talk to Kevin Doig at Ideal Supply.</p> <p>20230320: Nothing new to report.</p> <p>Complete</p>
Chris	Donation Tree – display for arena	20230417: Chris will contact Cox Signs and order a tree.
Chris	Janice (Chuck) Wilhelm Memorial Bench	20230417: Chris will contact Susie to see if we are to pick it up or will they deliver it? For now, bench can go into the tractor room until we have patio stones laid.
Kim	Correspondence – follow up	20230417: Dan Renwick asked Corrine to scrub floor before Pickle Ball starts – he is paying her out of his pocket. Kim will confirm they are paying Corrine to scrub floor.
Parking Lot		
Jeremy/ Warren	General Maintenance – for Summer	<p>20230228:</p> <ol style="list-style-type: none"> 1) Need to repair brine header. 2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves. 3) Boards around the ice surface need to be replaced.
Adjournment:		Next Meeting: May 15, 2023