

October 10, 2019

Advisory Board Meeting Agenda

1) Call to Order 7:00 PM

2) Opening Prayer

3) Pastor's Report

- a) Any updates on dates for Parish meetings in Oct/Nov
 - i) Pastor Placement Board will be utilizing data gathered during meetings last year and won't be holding "town hall" meetings again this year. There is a placement board input form that will be distributed to the parents if they wish to submit input to the Archdiocese. Any information should be submitted ASAP.

4) Principal's Report

- a) Aspire Results, Comparison to Previous Year, Benchmarks and Action Plan
 - i) School scored 9 points higher than last year. A literacy plan began last year that includes elements to help scores in English, reading and writing. Additional programs have been put in place to continue improvements in test score: Mathletics expansion to grades 3, 4, 5 and 7; accelerated reader program for grades 3 through 8; Daily oral language in grades 5 through 8; updated materials in science for grades 3 through 5 and updated reading materials for grades 3 and 4.
- b) Update on Spanish Teacher evaluation for 20/21 School Year
 - i) A full-time language teacher would cost approximately \$45K. Need to find funding and time during day's schedule.

5) President's Report

6) New Business/Announcements

- a) Communication Best Practices – (Text/Email)
 - i) School will attempt to utilize electronic notifications where applicable.
- b) Recess Plan-
 - i) Volunteers are offered a tuition credit for their time.
- c) Uniform Policy
 - i) Memo will be sent to faculty to ensure the handbook policies are enforced.
- d) Pre-School 3 Teacher Update
 - i) Lauren Capill was hired and started working in the second preschool 3 classroom in mid-September. Although Ms. Capill is not a fully certified teacher, the school believed the arch had approved her working underneath the supervision and direction of the other preschool 3 teacher. Since that is not approved, the school is searching for a fully certified teacher to hire for that classroom. Ms. Capill would then be an aide and Ms. Kelly would be utilized intermittently. All updates are to be communicated to the preschool 3 parents ASAP.
- e) Gym Teacher Update
 - i) Mr. Trinidad accepted a position that will no longer allow him to be a full time PE teacher. The school is working to try and revise schedules to keep Mr. Trinidad for majority of the classes and fill the rest in with substitutes.
- f) Principal Retirement Announcement/Next Steps
 - i) Advise any one interested in the position to file with the Office of Catholic Schools and have Type 75 certification in order.
- g) WIFI/Security Cameras Update

- i) Oak Lawn PD request to sync the security cameras to their system.
- ii) Proposals/pricing is being submitted for equipment and installation for WIFI
- h) Tech Update – Devices for Teachers? 3 Year Plan Update?
 - i) Teachers investigating costs for device purchase as next step in 1:1 tech implementation. Board requested 3-year tech plan for upcoming meeting.
- i) Spirit Wear Update
 - i) Board to introduce options at the November 2nd Craft Fair
- j) Epi Pens in Cafeteria – Update
 - i) School is eligible for funding to provide Epi Pens in cafeteria. A form needs to be completed by a school representative and a perscription needs to be signed by a nurse. Board to send form to Mr. This and Mrs. Arnold (In hopes her daughter can sign off) .
- k) Volunteer Push
 - i) Board to distribute a list of volunteer opportunities to all parents.
- 7) Questions/Comments from the floor**
 - a) Concerns regarding the state of the second preschool 3 classroom were presented. Mr. This ensured that the children’s best interests are in mind and the parents would be kept updated with changes. Anyone with specific questions can reach out to Mr. This directly.
- 8) Motion to Adjourn 8:16 pm**
- 9) Closing Prayer**