

St. William Parish Council
May 10, 2016

- **Opening Prayer:** The meeting opened with the Year of Mercy Prayer for May entitled “*Visiting the Homebound and Imprisoned.*”
- **Welcome and Review of March 8, 2016 Minutes:** The members were welcomed to the meeting and the minutes of the March 8, 2016, meeting were approved as submitted.
- **Parish Council Membership:** Fr. Balash began the meeting by recognizing the following members who are completing their terms on Parish Council:
 - Knights of Columbus Representative: John Timko
 - Religious Education Representative: Maria Butcher
 - Parish Life Committee Representative: Patty Heib
 - At-Large Members: Felicia Mooney and Nancy LucanskiFr. Balash also stated that the following members are completing their first term and have agreed to serve a second two-year term according to the Council By-Laws:
 - Liturgy Committee Representative: Donna Runtas
 - Women’s Guild Representative: Therese Tuttle (yearly appointed)
 - Appointed Members: Deanna Barco and Edward Baniak
- **Welcome to New Members and Guests:** Fr. Balash welcomed to the Parish Council the following new members: Dan Gelet, Knights of Columbus Representative and Elizabeth McCue, Youth Representative. A representative for Religious Education and Parish Life still need to be chosen. The following parishioners were also welcomed to the meeting as guests: Cathy Poponak, Michelle Jeffers, Noah Sitch, Pam Mahan, Susan Lenhart, Eddie Kuhn, Christine Pacurar, Matt Pacurar, Bob Kane and Mo Thuman. These parishioners agreed to have their name considered for the two At-Large positions for the council. The discernment prayer service for the two At-Large positions will be held at the end of the meeting.
- **Review Diocesan Pastoral Plan:** The members completed the review of the Diocesan Pastoral Plan for Evangelization: “*Trusting in Christ: A Call to Discipleship*” by discussing the Finance and Parish Administration section of the plan. This completed a comprehensive review of the plan. In September the Council will be presented with a collation of all the responses in summary form assessing the strengths and weaknesses of the parish. After reviewing this summary the members will be asked to prioritize the suggested needs and discuss ways to implement the most pressing need of the parish.
- **Ministry/Organization Reports:**
 - **Parish Life -- Patty Heib:** Fr. Balash stated that the committee will coordinate a trip to the Cleveland Indians game on July 29, 2016. Tickets and a bus have been reserved. The committee will also review the *Awakening Faith* program that has been held during Lent. The committee will also assist with the ground breaking ceremony for the new office building when Bishop Murry visits on June 26, 2016.
 - **Liturgy Committee -- Donna Runtas:** The Liturgy Committee met on April 12, 2016 to review Holy Week and the Easter season. The committee discussed the liturgy for Bishop Murry’s visit on June 26, 2016, and will meet next in September.

- **Women's Guild** -- **Therese Tuttle:** The Women's Guild met on April 6 and May 4, 2016, for their monthly meetings. The Guild elected the following officers for 2016-2017: President, Therese Tuttle; Vice-President, Pat Scanlon; Secretary, Pamela Herriman; and Treasurer, Gloria Karafa. Women's Guild business included the following items:
 - a Chairperson is still needed for the 2018 Card Party;
 - the Guild made a recommendation to give a financial donation to Olivia Kochunas to attend the National Catholic Choir event in Minnesota during the summer and to assist the Parish Youth Ministry with their summer mission trip;
 - the Guild will donate a gift basket to the Trunk Sale;
 - the Guild will host a reception for Bishop Murry's visit on June 26, 2016.

In other business, the Guild is working towards remodeling the handicapped bathroom in the church building in late summer. The annual Parish Picnic will be held on Sunday, August 14, 2016 at the Warren Olympic Club. The Guild along with the Knights of Columbus will host the picnic. The annual Rummage Sale will be held August 4-6, 2016.

- **Finance** -- **Linda Horm:** The Finance Committee met on May 3, 2016, to review the current financial status of the parish and the upcoming budget for 2016-2017 fiscal year. The parish remains in good financial shape and is current with all of its bills and obligations. It was reported that a new lawn mower was purchased for the parish for \$9,050.00. The old mower was sold for \$4,500.00 to help cover the cost of the new mower. It was also reported that beginning in July 2016, the parish payroll will be part of the central payroll through the Diocese. Employee paychecks will now be directly deposited into their personal accounts. The Finance Committee will meet in September.
 - **Religious Education** -- **Maria Butcher:** The PSR program concluded on Sunday, April 24, 2016, with the final Family Faith Celebration and the celebration of First Communion at the 11:00 a.m. Mass. Youth Ministry held a Youth Ministry Night on Palm Sunday evening on the Seven Last Words of Christ. Youth Ministry members agreed in 2016-2017 to gather twice a month: first Sunday of the month at 9:30 a.m. and the third Sunday of the month at 6:00 p.m. The Youth Ministry will participate in the iPlunge Retreat this summer and will also hold an outdoor movie night on June 24, 2016. Youth Ministry will also continue working at the St. Vincent DePaul Soup Kitchen.
 - **Knights of Columbus:** -- **Dan Gelet:** The Knights of Columbus will assist at the Trunk Sale on June 11, 2016, and at the Parish Picnic in August.
- **Pastor's Report:** Father Balash reported on the following items:
 - **Parish Calendars:** Fr. Balash reported that Parish Calendars for July 2016-June 2017 have been distributed to staff and ministry representatives. They are due by June 1, 2016, so that a comprehensive parish calendar can be compiled. Members were reminded that a monthly calendar is available on the parish website.
 - **Change in By-Laws:** Fr. Balash reported that in order to establish a new Youth Representative to Parish Council, Article 5 of the Parish Council By-Laws will need to be amended to include this position. The motion was agreed to unanimously by the members. The change in the By-Laws will be made to include a Youth Representative to the Parish Council.

- **Trunk Sale Update:** The Trunk Sale will be held on Saturday, June 11, 2016. Vendor contracts are currently being solicited.
 - **Bishop Murry Visit:** Fr. Balash stated that Bishop Murry will visit St. William Parish on Sunday, June 26, 2016, and celebrate the 10:30 a.m. Mass. After Mass the parish will celebrate a ground breaking ceremony on the front lawn for the new office building and the Women's Guild will host a reception in the Social Hall.
 - **Capital Campaign/Building Project Update:** Father Balash updated the members on the Capital Campaign and Building Project. As of April 28, 2016, 74% of pledges have been collected totaling \$421,291.80. In April the architectural firm of Phillips/Sekanick Architects Inc. of Warren, Ohio was hired for the building construction. The first phase of the project will be the construction of the new Office Building, expansion of the kitchen and building of a storage room. Over the summer, the final drawings will be completed and a cost analysis. As soon as this is completed, Fr. Balash will meet with diocesan officials to continue moving the project forward.
- **Old Business:** None
 - **New Business:**
 - **Discernment of New At-Large Members:** At the conclusion of the meeting, the members and guests gathered for a prayer service of discernment for the two At-Large positions to the council. Mo Thuman and Eddie Kuhn were selected and both agreed to serve on the Council in this capacity. Their terms will begin in September 2016. A light reception was held for all present.

The council will meet next in September 2016 at a date to be determined. The meeting was adjourned at 8:35 p.m.