

**HOLLIS COMMUNITY COUNCIL, Inc. MEETING**

**Unapproved minutes**

Proper notice of the meeting date/time was given per the Hollis Community Council, Inc. By-laws

**Tuesday, July 11, 2017**

**7-9PM**

**FIRE HALL, HOLLIS, AKLASKA**

**Board Members Present: Sandra Nessett**

**Absent Board Members: Council Members/visitors Present: see attached roster**

MEETING CALLED TO ORDER BY THE Board President, Deena Taylor, at \_\_\_\_7:00PM\_\_

**ANNOUNCEMENTS:**

These are presented here as a reference to be read prior to the meeting and will not be read verbatim at the meeting.

1. Heaters need to be kept at **50 degrees** when the facilities are not in use. The door between the community room and bay area should be kept closed.
2. Mr. Budd Burnett, past president and Board Member of Hollis Community Council, Inc. According to his wishes, Budd was interred Friday night, July 7, at the Hollis Community Cemetery. His son, Brett, is here briefly, and understands that people would like to pay their respects. He has a couple projects he needs to finish up at work, and plans to come back in a couple of weeks and will have a get-together for a celebration of Budd's life at that time. An announcement will be sent with detail.
3. Effective at the conclusion of this meeting, I am stepping down as President of the Hollis Community Council, Inc. and will continue in the capacity as a sitting Board member.

**A. APPROVAL OF MINUTES**

1. June 13, 2017 minutes. Will be read and presented for approval at the August 8, 2017 Council meeting along with this meetings minutes. Thank you.

**B. Correspondence: Received from Lee Cole,**

1. RE: Patent for cemetery ADL 107529

Inbox

- **Cole, Lee V (DNR)** <lee.cole@alaska.gov>

**To:**DEENA Stacy-Taylor

Jul 4 at 5:15 PM

Deena:

This email follows up on our phone call this afternoon:

\* I was sad to learn of Budd Burnett's death and passing. I very much enjoyed working with him over the years.

\* Regarding ADL 107529, the Hollis Cemetery, the Hollis Community Council, Inc. is the Applicant. All of the paperwork and survey has been submitted to DNR.

\* On May 5, 2017, the Southeast Regional Office (SERO) submitted a request for Patent to our Realty Services Division in Anchorage.

\* We are waiting on them for approval of Patent.

\* Realty Services will send back a draft Patent for your review.

\* Once SERO and HCC signs off on their draft Patent, the final Patent will be issued and recorded.

\* So, we still have a few hurdles to jump before the final Patent will issue.

\* So, in effect, HCC has equitable title to the property until the Patent is issued.

\* This simply means that HCC cannot encumber or sell the property without the consent of DNR.

\* Once the final Patent is issued, that restriction will go away.

Bottom line, HCC has management authority over the cemetery. As such, HCC does not need DNR's concurrence for Budd Burnett's burial at the cemetery.

Please let me know if you have additional questions.

Thank you!

Lee

Lee V. Cole, Jr., J.D. | Natural Resource Manager I

Department of Natural Resources | Division of Mining Land and Water

P.O. Box 111020 | Juneau, AK 99811-1020

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Email: [lee.cole@alaska.gov](mailto:lee.cole@alaska.gov) | Web: <http://dnr.alaska.gov>

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2.

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• **From:** "Lawrence, Alexandria R (DNR)" <[alexandria.lawrence@alaska.gov](mailto:alexandria.lawrence@alaska.gov)>  
**Date:** July 6, 2017 at 9:07:56 AM AKDT  
**To:** DEENA Stacy-Taylor <[ettenal68@yahoo.com](mailto:ettenal68@yahoo.com)>  
**Cc:** "Cole, Lee V (DNR)" <[lee.cole@alaska.gov](mailto:lee.cole@alaska.gov)>, "White, Ben M (DNR)" <[ben.white@alaska.gov](mailto:ben.white@alaska.gov)>, "Husa, Kevin D (DNR)" <[kevin.husa@alaska.gov](mailto:kevin.husa@alaska.gov)>  
**Subject:** ADL 107529

Deena,

Attached is a draft patent that is to be issued to Hollis Community Council, Inc. for Alaska State Land Survey Number 2014-4, containing 7.33 acres, more or less.

The State of Alaska, Department of Natural Resources is sending this for you to review as a courtesy. The State reserves the right not to make any suggested changes.

Please review the draft patent and get back to me by July 13, 2017 with any comments or questions. If you have no comments or concerns please also let me know.

Take Care,

Alexandria R. Lawrence

Natural Resource Specialist

Department of Natural Resources

Division of Mining, Land and Water

P.O. Box 111020

Juneau, AK 99801

(907) 465-3442: Phone

(907) 465-3886: Fax

See attached Draft Patient

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### C. **Committee/Department Reports:**

#### 1. Standing Committees: 30 min.

a. **Finance Committee:** John Ryan, chair. 10 min.  
Attached.. Audit pending

b. **Annual Fire Department Fundraiser:** Lisa Cates, Chair, 10 min.

**Date set for 2017 is August 19<sup>th</sup>.**

Next committee meeting will be Monday night before the next Council Meeting.

Things are progressing. Hoping for lots of volunteers to make this happen. Tickets to go on sale as they have been printed. Details of ticket sales reviewed. Advertisement is going out along with tickets. Letters for donations have been sent to over 250 businesses.

Great job to Lisa and her committee.

**Needed: Volunteers to help with selling tickets, setting up, hosting various activities on August 19 and tearing down the after the fund raiser.**

**Needed: participants for the corn bread and chili cookoff!**

**To volunteer, enter the cookoffs, host a booth/event that day or provide entertainment, please contact Lisa Cates, Chair.**

**c. Fourth of July Celebration: Chair Ron Curtis 5 min.**

Great turnout and a Super job by Ron and the committee. Approximately 45 participated and the 4<sup>th</sup> of July welcome at the Ferry Terminal was well received.

**d. Cemetery Committee: Chair Tom Harden.**

**2. Appointed Committee(s):**

**a. Second Class City Forum:** Chair, Tom Harden

**b. By-law/Articles of Incorporation Committee:** Chair, Deena Taylor, update  
No report due, differed to August meeting

**c. Strategic Planning committee:** Chair: Ron Curtis

**3. Department Reports: 10 minutes**

**FIRE/EMS: Bill Sharpes, Fire Chief. Absent, given by Ezra Clark**

0 Fire 0 EMS calls.

Training: four new ETTs have completed the course and two more are to take the test for a total six ETTs. A statement for cost has been received by the Treasurer and as per previous vote will pay the cost of taking the course for these six individuals.

**4. POW Group Membership Reports:**

**a. POWCAC-Bob Andrews-absent, no report**

**b. POWLAT-Ron Curtis-Group's work is complete**

**c. POWWA-Sam Schlobohm, absent, Lisa Cates** reported that the forest service was going to be holding a meeting at the Klawock Vo-tech re: herbicides.

**D. Work Group Report: Lisa Cates 10 minutes**

Can still turn in survey. Total of 31 Council members responded to the survey. Committee to meet on survey results, decide next steps on July 12 at the Fire Hall/Community Room.

#### **E. OLD BUSINESS: 20 minutes**

**1. DONATION/GROCERY RECEIPTS-Sandra Nessett.**

No report, Sandra is ill

**2. Gerald Baker:** John Ryan; Continuing to progress with the dismantling of the barge. It was reported that Gerald had stated that his tools, equipment has been disappearing. John Ryan, stated no reports of stolen possessions have been reported to the Troopers.

**3. Locks to be changed on the Fire Hall/Community Building. John Ryan**

Recommendations on changing locks for the Fire Hall/Community Room.

John Ryan has changed all of the locks on the Fire Hall/Community Room except the front door. As soon as the keys have been passed out, that too will be changed. There is a log record of who received keys and the number on the key given to each individual. A number is on each key corresponding with the log book as to who it was checked out to.

**4. CAPSIS: Ron Curtis:**

No information on the status to date.

#### **F. NEW BUSINESS:**

**1. Status of burial plot for Budd Burnett, cost of plot**

After discussion, concerning the Council receiving the Patent from DNR, it was determined that a letter be sent to DNR to state the Council's position.

Motion: To draft a letter stating the Council's position on moving forward on administrative decisions regarding the cemetery for 15 days after DNR receives the Council's letter.

Motion made by Ron Curtis and second Tom Harden Vote was unanimous.

See attached letter. All decisions/business concerning the cemetery will be postponed until after the deadline stated in the Council's letter passes. Deena Taylor will send the letter and Ron Curtis will compose the letter to be sent.

**2. Selection of new Board President from the current Board members.**

Deena Taylor, current Board President, announced she is stepping down as president, but remaining on the Board for personal reasons. She also announced she will not be running for re-election to the Board at the October elections.

It was decided that a new president would not be elected by the Board for the lack of a candidate. Tom Harden, as Vice President will step into the role of President and the Vice President position will remain empty. New officers for the Board will be determined after the October elections of new Board members.

**3. Thomas Harden has asked for time on the agenda**

Tom resigned his role as chair of the Cemetery and Second Class City Committees. He voiced concern that the recent decision to allow Budd Burnett to be entered at the Cemetery, was a blatant by-pass of his committee and that instead of the Board deciding, a called Council meeting should have been made by the President for the Council to decide.

The Board President, Deena Taylor, stated that she had been approached by various Board and Council members that a timely decision needed to be made so that Budd's wishes to be buried at the cemetery and to have a green burial be honored.

It is to be noted that in the polling of the Board members, no one mentioned or requested that the President call a special meeting to decide this item.

**4. Presented that there needs to be a Document Person/Committee that is responsible for indexing all important documents, memorializing these documents and designate a secure location of the originals.**

Ron Curtis volunteered to draft a proposal to be presented at the next Council meeting regarding the above.

**5. Chamber of Commerce membership monies are due. This was in the FY2017 budget and will be sent to the Chamber of Commerce, total \$75.**

Motion to send these dues was made by John Ryan and seconded by Tom Harden. No discussion. Motion passed unanimously.

If any Council member is interested in serving on a committee please contact that committee chair. If any Council member is interested in serving as Chair of either the Cemetery or Second Class City Committee, please contact a Board member.

Meeting adjourned at 8:25 PM by Board President, Deena Taylor

**The next council meeting will be on Tuesday, August 8, 2017, Community Room, Fire Hall, 7-9PM.**

**Items for the August 2017 agenda may be submitted to either Deena Taylor or Sandra Nessellet by July 31.**

**Thank you so much for assisting us in getting the agenda out!**