

## JOB POSTING

<b>POSITION TITLE</b>	Nurse Practitioner, Hepatitis C Engagement Program
<b>POSITION TYPE</b>	Non-profit organization (private sector)
<b>LOCATION</b>	RECAP Clinic (100 Prince Edward Street), some travel in southern New Brunswick required
<b>FTE</b>	0.4FTE, 12-month contract
<b>SCHEDULE</b>	Flexible, mostly days. Occasional evenings or weekends may be required.
<b>START DATE</b>	May 2019

## AGENCY SUMMARY

The Centre for Research, Education and Clinical Care of At-Risk Populations (RECAP) is a grass roots, non-profit organization founded in 2014 with a mission to advance health equity in marginalized populations with or at risk for hepatitis C.

## POSITION SUMMARY

The nurse practitioner is a member of a dynamic, interdisciplinary harm reduction team which provides holistic care to individuals who are positive or at-risk for hepatitis C in a community-based not-for-profit clinic. This position will be part of a team focused on increasing hepatitis C screening, diagnosis and treatment among people in southern New Brunswick aged 20-39 years who are at-risk as well as identifying and screening children who were born at risk for HCV but never screened. This program is created and will be continuously updated throughout its 12-month duration based on the feedback and experiences of individuals in this target group.

## JOB RESPONSIBILITIES

### Patient Care

- Works within the scope of practice set for a nurse practitioner to provide primary care to patients accessing the Hepatitis C Engagement Program (HCEP).
- Considers environmental, social, psychological and medical risk factors (social determinants of health) in a manner that can be understood by patients and is appropriate for their situation.
- Assesses, screens, diagnoses and provides counselling to patients accessing the HCEP who are found to be positive for hepatitis C or other bloodborne diseases.
- In collaboration with the HCEP RN, develops a plan for follow-up for each patient screened.
- Works closely with infectious disease physicians to ensure appropriate steps are taken to prepare hepatitis C positive patients for treatment.
- Liaises with RECAP-affiliated pediatrician to ensure appropriate HCV screening is completed and any child found to be HCV-positive is immediately connected to specialist care.

### Administrative and Organizational Responsibilities

- Maintains accurate records of patient' visits and encounters in a very timely and comprehensive manner based on the tracking requirements set out to evaluate program effectiveness.

- Participates in regular HCEP team meetings and actively contributes to the ongoing assessment of program functioning and areas for improvement.
- Adheres to all RECAP policies and procedures.
- Ensures effective use of working hours through application of time management skills.
- Demonstrates a willingness to change practices and processes as needed to support effective use of the time of all members of the RECAP team.

#### **Research**

- Actively participates in the enrollment of patients in the hepatitis C positive and at-risk database including obtaining appropriate informed consent for participation and completion of intake and follow-up forms.
- Assists in the preparation of abstracts, reports and publications based on the evaluation of the program in order to translate knowledge for transfer to others.

## **EDUCATION, EXPERIENCE AND SKILLS REQUIRED**

### **Basic Education and Experience**

- Registered and in good standing as a Nurse Practitioner with the Nurses Association of New Brunswick (Consideration will be given to nurse practitioners registered in other provinces with eligibility to pursue registration in New Brunswick).
- Completion or willingness to immediately complete training on the prescription of methadone as required by the Nurses Association of New Brunswick in order to obtain methadone prescribing privileges.
- Three to five years nursing experience, preferably in a community or public health setting.
- Experience and interest in supporting marginalized patients with substance use disorder, mental health and complex psycho-social issues.
- Previous experience in research is not required but considered an asset.

### **Knowledge, Skills and Abilities**

- A commitment to a team-based clinic environment focused on maximizing limited resources for the betterment of the patients, fellow staff, and the organization.
- Adaptable and engaged in continuous quality improvement of the HCEP.
- Demonstrated ability attend to work regularly and on time.
- Excellent organizational skills and above average attention to detail.
- Excellent oral, written and interpersonal skills to effectively engage with patients as well as with community partners and other health professionals.
- Minimum intermediate proficiency in the use of computers and relevant software.
- Able to physically and mentally meet the demands of the position.