

PORT OF MANCHESTER
MINUTES
November 14, 2016
Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

- 1.0 Call to Order.** Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Pedersen and Fallstrom. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 5 guests.
- 2.0 Approvals – Consent Agenda**
- 2.1** Regular meeting minutes for October 10, 2016.
- 2.2** Meeting minutes for All-Ports meeting of October 17, 2016
- 2.3** Vouchers numbered 16-122 through 16-133 in the total sum of \$5,176.46.
Commissioner Strode announced that he had obtained two Barbeque sets from the Port of Brownsville for no cost to the Port of Manchester. They will be cleaned up and put up before Memorial Day.
After discussion, Commissioner Fallstrom moved to approve the Consent Agenda. Commissioner Pedersen seconded the motion. Passed unanimously.
- 3.0 Public Comment.** - It was reported that the Port Orchard Soroptimists have donated money to put up a shelter on the Port Orchard waterfront. There was discussion as to whether some similar club or organization with a Manchester base might be willing to accomplish a similar deed for a shelter at Pomeroy Park. There will be follow-up to determine the best way to seek assistance for this project.
- 4.0 FY 2017 Final Budget Hearing** - Contract Administrator O'Connell presented a power point discussion regarding the FY2017 budget. The Chair opened up the meeting to entertain any questions or discussion. Attorney Thompson read the Resolution 08-16 adopting the FY 2017 budget for the Port of Manchester. Commissioner Pedersen moved to adopt the Resolution. Commissioner Fallstrom seconded the motion. Passed unanimously.
- 5.0 Capital Outlay Ideas (Trash Cans):** Contract Administrator O'Connell went over a wish list of projects and objectives for FY 2017, which includes:
- Build our reserves
 - Landscape and terrace at Pomeroy Park
 - New picnic pavilion design
 - Restroom door
 - New trash cans
 - BBQ installation
 - Foot shower at park

Mr. O'Connell has done some research on trash Cans and the range of cost for each is between \$477 to \$1640 plus shipping costs. Our contractor prefers the Pilot Rock trash can which costs \$866.50 with a 30 day delivery.

Commissioner Strode announced that he has ordered a new restroom door at a cost of \$500. It is made of commercial steel and comes with a dead bolt. He is still determining the best way to repair the flush system.

Commissioner Strode stated that a sight visit to Pomeroy Park has been arranged with Kitsap County for the purpose of clearing the Port relative to the Shoreline Management Act and our future projects. We cannot expand the footprint of the existing pavilion without a variance. The inspection will occur next Wednesday at 3 PM.

New fencing will be installed at Pomeroy Park on December 12 on the West and South boundaries. No gates will be present. We will put in slates on the West fence to protect the owner of adjacent property.

Contract Administrator O'Connell presented the Commissioners with a sampling of logos used by other agencies. At this time, the Port does not have a logo.

6.0 Upcoming Events.

6.1 12-9-16 - Argosy Christmas Boat - 8:05 pm

7.0 Miscellaneous

7.1 Financial Report. Contract Administrator presented a written report. He verbally reported that all is in order. He stated further that it appears that our year end actuals will be very close to our projected figures. His report was accepted without audit.

7.2 Commissioner Comments: Commissioner Fallstrom stated that he is of the opinion that we must keep a close eye on the State legislators for fear that they will attempt to invade the RCO and Marine accounts because of the Supreme Court decision regarding funding for education.

Commissioner Pedersen stated that he was happy with the good progress that the Port has made in recent years and that it is certainly going in the right direction.

8.0 Future Meeting Dates

8.1 December 12, 6:00 PM - Regular meeting

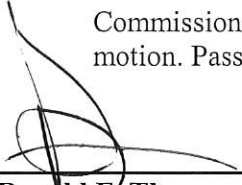
8.2 January 9, 2017, 6:00 PM - Regular meeting

(Consideration of Resolutions for FY 2017)

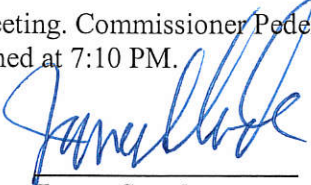
8.3 February 13, 2017, 6:00 PM - Regular meeting

9.0 Adjournment.

Commissioner Fallstrom moved to adjourn the meeting. Commissioner Pedersen seconded the motion. Passed unanimously. The meeting adjourned at 7:10 PM.



Ronald E. Thompson
Attorney/Auditor



James Strode
President