

APPROVED MINUTES
PUBLIC HEARING, PROPOSED 2019-2020 BUDGET
AND
PINE TOWNSHIP REGULAR BOARD MEETING
MONDAY, JUNE 24, 2019 AT 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Hansen, followed by the Pledge of Allegiance and prayer.

PRESENT: Edwin Hansen, Supervisor; Marla Sprague, Clerk; Rachel Pitcher, Treasurer; Lynwood Cannon, Trustee; William H. Burr, Trustee

STAFF PRESENT: Linda Hansen, Deputy Supervisor; Barbara Kaaikala, Deputy Clerk; Steve Buchholz, Zoning Administrator; Larry Allen, Planning Commission member,; Becky Crawford, Road Committee Secretary

BUDGET HEARING: Hansen reported that the proposed 2019-2020 budget is as follows:

Revenue \$338,130.00

Expenditures \$338,050.00

Millage Rates – Operating Fund 0.7857

Fire Levy 0.9989

Pine Township Board Meetings - 2nd Monday of each month at 7:00 P.M.

Mileage Rate - \$0.50 per mile

Hourly Wages - \$10.00 per hour, or per Board approval

Zoning Administrator - \$400.00 per month, plus \$15.00 per Zoning Permit and \$20.00 per Land Division Application

Board Salaries:

Supervisor \$11,500.00

Clerk \$11,500.00

Treasurer \$11,500.00

Trustee \$125.00 per meetings

Assessor - \$12.25 per parcel (1,576 parcels = \$19,305.96 per year), plus \$15.00 per land division.

Planning Commission Dates – 07/8/2019 at 5:00 P.M.

01/13/2020 at 5:00 P.M.

10/7/2019 at 5:00 P.M.

04/13/2020 at 5:00 P.M.

The Clerk and Treasurer are authorized to pay only utilities and bills that are due before the monthly Board meetings. The Cemetery Sexton is to be paid when money is received for burials.

Township Depository – Community First Federal Credit Union of Lakeview is the depository for 2019-2020.

Pitcher moved, supported by Burr, to adopt the budget as presented.

Roll call vote: Hansen – Yes; Cannon – Yes; Pitcher – Yes; Burr – Yes; Sprague – Yes. Motion carried.

The Regular Board Meeting commenced at 7:02 P.M.

APPROVAL OF AGENDA

Pitcher moved, supported by Cannon, to approve the Agenda. Motion carried.

PUBLIC VOICE

None.

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APPROVAL OF MINUTES

Cannon moved, supported by Sprague, to approve the May 13, 2019 Minutes with the following corrections:

BIDS FOR GRADING FOR PICNIC TABLES

Hansen moved, supported by Burr, to accept the \$450.00 bid from Pleasant Valley Excavating, the lowest bid, with Pine Township contributing \$100.00 toward the balance. Motion carried.

Hansen moved, supported by Cannon, to refer back to the Planning Commission July 8, 2019 meeting for the purpose of obtaining bids for the 8' x 16' cement slab, to be brought back to the Pine Township Board to be addressed with the availability of funds according to the 2019-2020 budget. Motion carried.

MONTHLY BILLS

The monthly total is thirteen thousand, five hundred and 84/100 dollars (\$13,500.84).

Motion carried.

Cannon moved, supported by Burr, to approve the Special Meeting Minutes of May 16, 2019. Motion carried. Hansen requested that his attachment to all Board members be included with the Minutes.

TREASURER/FINANCIAL REPORTS (on file)

Hansen noted corrections to the Tax Account and General Account sections of the Report. Pitcher will make the corrections and present the corrected Report at the July meeting.

ZONING ADMINISTRATOR REPORT (on file)

Buchholz's report is on file. There were 5 zoning permits during the month of May, and 5 warning letters related to blight are prepared and will be sent by Certified Mail.

Buchholz has been approached for a Special Land Use Permit for an Amish school. This request will be referred to the Planning Commission. Buchholz recommended that the \$500 Special Meeting charge be waived.

Supervisor Hansen's recommendation was to not waive the fee because of being consistent and the cost involved in holding a Special Hearing by the Planning Commission. (Rev. 07/08/2109)

ROAD REPORT

Cannon reported that brining will be started this week.

FIRE REPORT

Burr reported that the monthly firefighter training was conducted in May, with 25 firemen in attendance. There will be no July meeting.

CEMETERY REPORT

None.

Hansen has asked Bill Drews to provide the Board with a bid for the removal of a large tree in Riverside Cemetery.

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OLD BUSINESS

PILT PAYMENT UPDATE

Sprague is still following up with the Michigan Department of Treasury.

TESTING OF TOWNSHIP HALL WATER

Hansen reported that water on the Township grounds tested within limits.

NEW BUSINESS

SUPERVISOR REPORT

Hansen reported that Steve Fisk has not yet received the \$125.00 payment authorized in the May meeting minutes.

Hansen further reported that both cemeteries have water available for use.

FOUR SEASONS PEST CONTROL RENEWAL

Pitcher moved, supported by Burr, to renew the annual contract with Four Seasons Exterminating in the amount of \$57.70. Motion carried.

GENERAL FUND ACCOUNT CHECK REORDER

Pitcher moved, supported by Cannon, to authorize the reorder of 500 checks for the General Fund account in the amount of \$177.00. Motion carried.

ALTOGAS PROPANE CONTRACT

Pitcher moved, supported by Cannon, to accept the 2019/2020 propane contract from AltoGas in the amount of \$1.299/gallon. Motion carried.

BUDGET AMENDMENTS

Pitcher moved, supported by Sprague to make the following budget amendments:

\$4,042.00 from 101-890 Contingency: \$1,025.00 to 101-191 Elections
120.00 to 101-215 Clerk
1,262.00 to 101-276 Cemetery
235.00 to 101-400 Zoning Administrator
1,400.00 to 101-446 Road Commissioner

Motion carried.

MONTHLY BILLS

Pitcher moved, supported by Burr, to pay checks 1410 - 1446 (check 1440 being void) for monthly bills in the amount of nineteen thousand, two hundred seventy-two and 11/100 dollars (\$19,272.11). Motion carried.

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ADJOURNMENT

Pitcher moved, supported by Burr, to adjourn the meeting at 7:43 P.M. Motion carried.

Respectfully submitted.

Marla Sprague

Marla Sprague, Clerk