



Providing Excellence in Quality Services & Supports for Persons with Developmental Disabilities in Pueblo County Since 1964

Mission Statement: We believe all persons have the right to live, learn and work in the community with the hope, dignity, choices, opportunities and responsibilities accorded to all citizens.

APPLICATION FOR EMPLOYMENT

Your application will be considered active for 3 months. After that you must reapply.

PERSONAL INFORMATION

Full Name:			
Address:			
Mailing Address or Permanent Address:			
Home Phone:		Cell Phone:	
Referred by:			
Are you related to anyone who is currently involved with Colorado Bluesky Enterprises, INC?			Yes NO (Circle One)

EMPLOYMENT DESIRED

Position:		Date you can Start:		Desired Salary \$	
Are you currently employed?			If so, may we contact your present, past employer and references?		
Have you applied to this company before?		Where?		When?	

EDUCATION

	Name & Location of School?	Last Year Completed	Did you graduate?	List any Degrees or Diplomas
High School				
College				

Subject of specialty study, training, research work, certification, or life experiences that may be helpful when working with developmentally disabled:

Activities other than religion (civic, athletic, etc.):

Former Employers – Please list below your last four employers starting with most recent first.

Date Month/Year	Name, Phone, & Address	Salary or Hourly	Position/Title	Reason for Leaving
From To				
From To				
From To				
From To				

References – List three people NOT related to you that you have known for at least a year.

Name	Address & Phone	Business	Number of Years Known

Person we may contact in case of emergency? Name: _____ Phone: _____

I understand that Colorado Bluesky Enterprises, Inc. reserves the right to terminate-at-will persons who are hired in the Labor Pool during training and probation period for the first six months of employment. A trainee can be given immediate notice of termination.

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts requested is cause for termination. Any local agency or provider of services pursuant to Colorado State Statute 27-1-110 may investigate applicants for employment as set forth by the Statute. Further, I understand and agree that my employment is for no definite period of time and may, regardless of the date of payment of my wages and salary, be terminated at any time without previous notice.

Signature: _____ Date: _____

Colorado Bluesky Enterprises, Inc.

Colorado State Statute 27-1-110

27-1-110 Employment of personnel

- (1) The general assembly hereby recognizes that many individuals receiving services pursuant to this title are unable to defend themselves and are therefore vulnerable to abuse or assault. It is the intent of the general assembly to minimize the potential for hiring persons with a propensity toward abuse, assault, or similar offenses against others for positions which would provide them with unsupervised access to individuals receiving services pursuant to this title.
- (2) Prior to the department's employment of any person in a state facility operated by the department and in a position which would require that person to have direct and unsupervised contact with any individual receiving services pursuant to this title, the executive director or any division head of the Department of Human Services may require said person to submit fingerprints to the department which shall be released to the Colorado Bureau of Investigation for the purpose of fingerprint processing utilizing the files and records of the Colorado Bureau of Investigation and the Federal Bureau of Investigation.
- (3) The executive director or any division head may contact previous employers of any person applying for a position which would require that person to have direct and unsupervised contact with any individual receiving services pursuant to this title for the purpose of obtaining information and recommendations which may be relevant to such person's fitness for employment. Any previous employer of any applicant of employment who provides information to the executive director or a division head or who makes a recommendation concerning such persons shall be immune from civil liability unless the information is false and the previous employer knows such information is false or acts with reckless disregard concerning the veracity of such information.
- (4) Any local agency or provider of services pursuant to this title may investigate applicants for employment as set forth in this section.
- (5) The executive director, any division head, or any local agency or provider who relies on information obtained pursuant to this section in making an employment decision or that concludes that the nature of any information disqualifies the person from employment shall be immune from civil liability for said decision or conclusion unless the information relied upon is false and the executive director, division head, or local agency or provider knows such information is false or acts with reckless disregard concerning the veracity of such information.
- (6) The executive director may promulgate such rules and regulations as are necessary to implement the provisions of this section.

I have read and understand the above information.

Signature: _____

Date: _____

COLORADO BLUESKY ENTERPRISES, INC.

Colorado Bluesky Enterprises, Inc. reserves the right to complete a Criminal, Sex Offender and Motor Vehicle records check if you are chosen for employment by our agency. By signing and dating the following forms you give your consent for Colorado Bluesky Enterprises to obtain this confidential information. The following information is required in order for our agency to be in compliance with Federal, State and Board policies, rules and regulations. In order to be eligible for employment, the following must be complete. Please be advised that falsification of information may result in immediate termination.

CRIMINAL HISTORY / SEX OFFENDER REGISTRY:

All applicants are required to disclose on the employment application if they have been convicted of or served time for a felony. If they have, they are required to describe the situation on the application. Criminal and Sex Offender Registry record checks will be completed on perspective employees and reviewed for job relatedness and time since convictions.

The applicant will be rejected if the applicant discloses or their files reveal that the applicant has:

1. Any felony convictions in the last 7 years. However, exceptions may be considered in truly unusual cases where the conviction does not reflect upon the applicant's suitability for employment.
2. Has been arrested (but not convicted) in the last 7 years for any crime that would have made him/her unacceptable for employment by Colorado Bluesky Enterprises, Inc. If the applicant had been convicted, the Human Resources Director will make a reasonable effort to determine if the applicant actually committed the offense. If the manager is not convinced that the applicant did not commit the offense, then the applicant will be rejected for employment.
3. Any convictions of sexual assault.

Have you ever been convicted of a felony and or sexual assault? Yes _____ No _____

DRIVING RECORDS:

An applicant's driving record is very important to Colorado Bluesky Enterprises, Inc. All applicants will have a motor vehicle record check completed. Any instances of one of the following events or combination of events in the past 12 months may be reason for disqualification: 1) Suspended license 2) Driving under the influence, 3) revoked license 4) More than 6 points total against your license (dependent on the type of violation and the timeframe) .

Do you have a Colorado Driver's License? Yes _____ No _____

COLORADO BLUESKY ENTERPRISES INC.

FOR THE PURPOSE OF CONDUCTING CRIMINAL AND SEX OFFENDER

BACK GROUND CHECKS

PLEASE PRINT ALL INFORMATION

First Name Middle Name Last Name

Date of Birth Sex M/F Race Social Security Number

Current Address City/State/Zip Phone Number

Signature: _____

Date: _____

COLORADO BLUESKY ENTERPRISES INC.

Public and Private Record Release

State and Federal privacy laws protect and prescribe restrictions regarding access to certain confidential and personal information. This form authorizes the release of motor vehicles and criminal background information to the organization named below for the employment or insurances eligibility purposes.

By signing below:

I authorize Colorado Bluesky Enterprises (CBE) to investigate and review driving motor vehicle, criminal histories and related information periodically through the duration of my employment or insurances relationship with CBE.

I understand that my employment or insurance eligibility is contingent upon Colorado Bluesky's review of such information; and

I confirm that I have read and understand the attached disclosure statement.

Signature

Date

Printed Name (As it appears on your driver's license)

Date

Driver's License Number

Sate

Date of Birth

Gender: M F

