

Board of Trustees
VILLAGE OF MILLERTON
Regular Meeting
May 15, 2017

The regular meeting of the Village of Millerton Board of Trustees was held on Monday, May 15, 2017 at 7:00 PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Christine Bates, David Sherman and Jennifer Najdek. Also present: Highway Supervisor Cole Lawrence, Officer in Charge David Rudin, Treasurer Amber Jordan, Clerk Stephany Eisermann, Attorney Ian MacDonald, Sergeant Matthew Leonard, Delora Brooks, Joshua Schultz and KT McClune. (Sign in sheet attached).

Inland Marine Designation

- Carolyn Klocker gave a presentation regarding Inland Marine Designation.

Executive Session

Motion made by Trustee Bates to enter Executive Session for personnel at 7:34 PM, seconded by Trustee Najdek, all four (4) members in attendance approved and motion was passed.

Motion made by Trustee Sherman to exit Executive Session for personnel at 8:09 PM, seconded by Trustee Bates, all four (4) members in attendance approved and motion was passed.

Attorney's Report

- Stop DWI Agreement

Attorney MacDonald brought up the fact that the grant amount has changed from \$1,500 to \$1,000. Aside from that, he edited the contract the same way it was edited last year.

Motion made by Trustee Bates to allow Mayor Middlebrook to sign the revised STOP DWI agreement and send to the County, seconded by Trustee Sherman, all four (4) members in attendance approved and motion was passed.

- Memorandum of Understanding – South Center Street Property

The Board discussed that there is known contamination to the site and that the Village and County agreed that the County would remediate the condition and then the property would be turned over to the Village. Per previous discussions with Ray Jurkowski, the building is unusable. The building should be demolished as part of the remediation by the County prior to the property being turned over to the village.

- Annexation

The Village Clerk will e mail the Town Clerk to inquire as to the status of the Annexation.

- Spring for Sound Contract

Motion made by Trustee Sherman to authorize Mayor Middlebrook to sign the contract for the North East Community Center for the Spring for Sound Event upon receipt of required documents and insurances, seconded by Trustee Bates, all four (4) members in attendance approved and motion was passed.

Reports from Department Heads

Cole Lawrence - Highway/Water

- Hydrants

Supervisor Lawrence explained that there are two (2) hydrants that he would like to replace and currently, there are three (3) hydrants on hand. Will work with the Water Committee on replacements.

- Pedestrian Crossing

The Crossing signs do not match at this time; one signs says stop and the other says yield. Will be ordering a replacement sign so that they both say stop.

- Garbage Can Lids
Cole priced out lids for 55 gallon drum garbage cans. Cost will be \$115.00 each. A total of six (6) lids would be needed.
- Library – Tree
There is a large tree in front of the Library the needs to be removed; will get pricing.
- Internet
Internet cost for the highway garage will be approximately \$70 per month but is necessary to submit reports.

Motion made by Trustee Sherman to authorize Cole to contract for internet service through Optimum for the Highway Garage, seconded by Trustee Najdek, all four (4) members in attendance approved and motion was passed.

Ken McLaughlin – Building Inspector

Presented proposed fee schedule to the board. Rates need to be consistent with surrounding municipalities and cover the time spent on requests.

Motion made by Trustee Najdek to adopt the revised fee schedule effective June 1, 2017, with the correction of the in-ground pool permit price, seconded by Trustee Bates, all four (4) members in attendance approved and the motion was passed.

Officer David Rudin – Police Department

- Incidents

There was a total of thirty (30) within the Village and twenty-one (21) within the Town. Of those, ten (10) arrests were made; four (4) within the Village and six (6) within the Town.

- Vehicle Proposals

Sgt. Matthew Leonard provided an overview on the bid process through the OGS website.

Motion made by Trustee Bates to cap the price of the new Police Vehicle to thirty-seven thousand dollars (\$37,000.00) and the vehicle warranty to three thousand dollars (\$3000.00), seconded by Trustee Najdek, all four (4) members in attendance approved and motion was passed.

Committee Reports

Christine Bates:

- Carolyn was here to discuss Inland Marine Designation. Trustee Bates also pointed out that Trustee Najdek did a fantastic job with camp.

Jennifer Najdek

- Report was e mailed.

Dave Sherman

- There is an application before the Dutchess County Department of Behavioral & Community Health. Bandee Nelson of Tighe & Bond received a response letter back that there is a cost of \$595.00 associated with department review.

Motion made by Trustee Najdek to issue the check in the amount of \$595.00 to advance the composting toilet project, seconded by Trustee Sherman, all four (4) members in attendance approved and the motion was passed.

Vouchers

Motion made by Trustee Najdek to pay bills once all Trustees have signed – Voucher #'s 2017416-2017445 (7,535.95– General Fund and \$8,259.39– Water Fund), seconded by Trustee Bates, all four (4) members in attendance approved and motion was passed.

Minutes

Motion made by Trustee Bates to approve the following minutes with noted corrections:

Minutes for Approval April 6, 2015, April 14, 2015, April 20, 2015, May 18, 2015, June 15, 2015, July 20, 2015 and July 27, 2015, seconded by Trustee Sherman, all four (4) members in attendance approved and motion was passed.

Clerk's Report

- **Memorial Day Proclamation**

Motion made by Trustee Bates to authorize Mayor Middlebrook to sign the Memorial Day Proclamation, seconded by Trustee Sherman, all four (4) members in attendance approved and motion was passed.

- **Letter of Congratulations – Millerton Fire Company 125th**

Motion made by Trustee Najdek to authorize Mayor Middlebrook to sign the Letter of Congratulations, seconded by Trustee Sherman, all four (4) members in attendance approved and motion was passed.

- **Employee Salaries**

Motion made by Trustee Bates to accept Resolution 2017-13 (Fiscal Year 2017-2018 Employee Salaries), seconded by Trustee Najdek, all four (4) members in attendance approved and motion was passed.

- **Laptop - Minutes**

Motion made by Trustee Bates to authorize the purchase of a laptop up to \$500.00 including software, seconded by Trustee Najdek, all four (4) members in attendance approved and motion was

New Business

- **Coleman Lawrence – Vacation Time**

Motion made by Trustee Najdek to allow Coleman Lawrence to roll over forty (40) hours of vacation time to be used within ninety (90) days, seconded by Trustee Sherman, all four (4) members in attendance approved and motion was passed.

- **Highway Laborer Advertisement**

Motion made by Trustee Bates to allow the Village Clerk to place an advertisement for the Highway Laborer position on Indeed.com at no cost, seconded by Trustee Najdek, all four (4) members in attendance approved and motion was passed.

Adjourn

Motion made by Trustee Bates to adjourn the meeting at 10:00 PM, seconded by Trustee Najdek, all four (4) members in attendance approved and motion was passed.

Respectfully Submitted,

Stephany Eisermann
Village Clerk