

**Board of Trustees
VILLAGE OF MILLERTON
Regular Meeting Minutes
November 21, 2016**

The regular meeting of the Village of Millerton Board of Trustees was held on Monday, October 17, 2016 at 7:10 PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Martin Markonic presiding. Trustees present: Debbie Middlebrook, Christine Bates, and Stephen Waite. Also present: Stephany Eisermann - Village Clerk, Ian MacDonald – Attorney, David Rudin – Officer in Charge, Matthew Leonard – Sgt., George Lind – NEFD, Jason Watson – NEFD, Ray Castellani – WCSD, Joshua Schultz, Kristen McClune, & Delora Brooks. (Sign in sheet attached).

NorthEast Fire District (NEFD)

Commissioner George Lind stated that the NEFD is asking for the board waive the Building Permit fee as the NEFD and Village have the same tax base and is also a municipal entity.

Motion made by Trustee Middlebrook to waive the Building Permit application fee, seconded by Trustee Bates, all four (4) member in attendance approved and motion was passed.

Commissioner George Lind added that the existing storm drain at the new proposed location will need to be modified and increased in size. The NEFD understands this may be a monetary issue for the Village and Commissioner Lind believes the Fire District Board will approve covering the costs for the additions and modifications.

Motion made by Trustee Bates: NorthEast Fire District has the approval to install a new storm drain and enlarge the existing storm drain located within the Village right-of-way on Century Boulevard. This approval is contingent upon inspection of the site by designated Village Employees upon completion of the performed work and all costs are to be incurred by the NorthEast Fire District, seconded by Trustee Waite, all four (4) members in attendance approved and motion was passed.

Webutuck Central School District (WCSD) – Capital Improvement Plan

Superintendent Ray Castellani presented the information on the Capital Improvement Plan to the board. Superintendent Castellani stated that all of the proposed items within the plan were “needs” and not “wants”.

Northeast Community Center (NECC) – Jenny Hansel

Jenny Hansel informed the board that the NECC received the Main Street Grant to hire an engineer and an architect to assess the properties they currently utilize. She stated the Millerton Elementary School really is too big to take on and is in need of a lot of work, but that the NECC has outgrown their building on South Center Street. The NECC is currently looking into the possibility of a new efficient Building on South Center Street and they own property there.

Jenny also wanted to let the board know that the “Dial a Ride” has been successful and a task force has been organized to try to research options to get people to the grocery store, once Grand Union closes at the End of February.

Attorney’s Report

- Property Annexation

Attorney MacDonald stated that in order to proceed with the Annexation, the Town Board must pass a resolution and file it with the Village Clerk. Trustee Middlebrook proposed that Attorney MacDonald and
Approved: 02/21/2017

Attorney Raplanski discuss the matter so that we can proceed with the next steps.

Motion made by Trustee Middlebrook to allow Attorney MacDonald to proceed with annexation process, seconded by Trustee Waite, all four (4) members in attendance approved and motion was passed.

- **Composting Toilets**

Attorney MacDonald stated that a short EAF form will need to be completed at next month's meeting relating to Composting Toilets.

- **Gilmore Glass Zoning Violation**

Building Inspector Kenneth McLaughlin would has requested that Gilmore Glass be added to the docket and is asking that Attorney MacDonald be involved in the litigation process.

Motion made by Trustee Waite to authorize the prosecution and allow Attorney MacDonald to write the Information Document, seconded by Trustee Bates, all four (4) Board members in attendance agreed and motion was passed.

Reports from Department Heads

Jimmy Milton – Absent (Clerk Presented Documents)

Water Operator Coleman Lawrence needs to order equipment for Dig safe Projects. The board will authorize the purchase of equipment if the budget allows.

Officer David Rudin – Police Department

- There was a total of twenty-seven incidents; fourteen (14) in the Town and thirteen (13) in the Village. No arrests were made.

- On Sunday, November 27, 2016 Officer Rudin and Officer Schultz will be bringing a patrol car to try to get them filled with donated toys for the Adopt-a-Family Program between 8am and 11am.

- A Rifle Policy has been presented to the board. Officer Rudin is requesting approval so the policy can be adopted and the Police Department can move forward with the purchase.

Motion made by Trustee Waite to accept the Patrol Rifle Policy as stated, seconded by Trustee bates, all four (4) board members in attendance approved and motion was passed.

Committee Reports

- **Debbie Middlebrook**

Trustee Middlebrook and Trustee Waite will review the revised Police Contract and then present to the board.

Trustee Middlebrook asked that the office follow up with Sean at the American Legion to see if there is any objections to the Dog Clean Up Stations.

- **Christine Bates**

No Report

- **David Sherman**

Absent

- **Stephen Waite**

Trustee Waite wanted to remind everyone that Breakfast with Santa will be held Sunday, November 27, 2016 at the Fire House from 8am – 11am.

An updated application for the Greenway grant was sent to all board members and Trustee Bates had provided good suggestions. Trustee Waite changed a few things within the application. He has also been able to secure a couple letters of support; one from the Town of Northeast and Dick Hermans will be providing a letter on behalf of the Harlem Valley Rail Trail.

A resolution will be needed so that an application can be filed by the December 2nd deadline.

Resolution 2016-19 Hudson River Greenway Grant
See Attached

Motion made by: Trustee Middlebrook
Seconded by: Trustee Bates

Clerk's Report

- The light has been installed on South Maple Ave.
- Motion needed to transfer funds in the amount of five (5) dollars per water bill into the Water Reserve account.

Motion made by Trustee Bates to transfer five (5) dollars per bill into Water Reserve, seconded by Trustee Middlebrook, all four (4) members in attendance agreed and motion was passed.

- Webutuck Youth Valley Soccer Contract

Motion made by Trustee Waite to accept the Webutuck Valley Youth Soccer Contract, seconded by Trustee Middlebrook, all four (4) members in attendance agreed and motion was passed.

- Minutes

Motion made by Trustee Waite to approve minutes with amendments, seconded by Trustee Middlebrook, all four (4) members in attendance agreed and motion was passed.

- Vouchers

Motion made by Trustee Middlebrook to pay bills – Voucher #'s 2017188-2017225, seconded by Trustee Bates, all four (4) members in attendance agreed and motion was passed.

Unfinished Business

- Planning / Zoning Board

Call NYCOM – what is the procedure to combine boards & prepare necessary documents to move forward at next Village Board Meeting.

- Water Operator Salary

Motion made by Trustee Middlebrook to adjust salary for Coleman Lawrence based on the adjustment to the VRI monthly payment, seconded by Trustee Waite, all four (4) members in attendance approved and motion was passed.

Adjourn

Motion was made to Trustee Waite to adjourn the meeting @ 10:07 PM, seconded by Trustee

Middlebrook, all four (4) members in attendance approved and the motion was passed.

Respectfully Submitted,

Stephany Eisermann
Clerk