

**TOWN HOUSE ESTATES OF NORTON CONDOMINIUM TRUST**  
**137 – 145 Burt Street      Norton, Massachusetts 02766**

To: Unit Owners

Fr: Trustees

RE: Portable Window Air Conditioners

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A portable window air conditioner can be installed in a 2<sup>nd</sup> floor rear bedroom window as long as it does not extend more than 6 inches beyond the plane of the building.

Only one portable window air conditioner will be permitted per unit.

Preferably, a flush mount model should be installed and must be securely and safely installed. The window location should pose no risk to common areas directly below.

Absolutely no bracketing or support hardware can be affixed to the outside envelope of the building.

Portable window units should only be installed during the cooling times of the summer and must be removed in the fall.

If the Managing Agent or Trustees feel an installed portable window air conditioner unit poses any risk of damage to the building or is unsafely installed and could cause risk and potential harm, they reserve the right to require the owner to immediately remove the unit.