

GUIDELINES FOR PARENTS HELPING WITH FIELD TRIPS

Most field trips are planned with an educational purpose in mind rather than for purely recreational purposes. It is our hope that parents will help facilitate the learning experience by following these guidelines:

1. Please be prompt in arriving at school, and report to the office immediately. Bring your driver's license and proof of insurance to the office for photocopying.
2. Be sure your vehicle is in safe operating condition, and while driving, follow all the rules of the road including having each child secured in a seatbelt. Young children may not sit in seats where airbags deploy.
3. Please observe all parking regulations posted in parking lots. The school will not be responsible for parking tickets.
4. Keep your assigned group of children with the main group, and encourage them to listen to instructions.
5. If your child is present, encourage him/her to remain part of the group and do not set them apart with special favors.
6. Please refrain from purchasing food, drinks, or souvenirs for children without conferring with the teacher(s), since all students/classes must be considered.
7. Please don't stop and purchase food or drinks on the trip to or from school unless this is a prearranged stop for all of the chaperones.
8. Never give food or candy to students in your care without the teacher's full knowledge, since there may be health problems of which you are unaware.
9. Let the teacher know if a child gets hurt or has a complaint.
10. Remember that it is against the law to use your cell phone while driving. In the event of an emergency, you must pull over and stop in order to make the necessary call.
11. No younger siblings are allowed on field trips, since your full attention is required for the group of children in your care.
12. You will receive a maximum of 4 service hours for a full day field trip and 2 service hours for a half day. Please remember to have the teacher sign a Parent Participation coupon and turn into the office within 2 weeks of trip.
13. Be a chaperone. Visiting with other parents is enjoyable but needs to be done elsewhere. The teacher is depending on you to help supervise children.

Please sign and date after reading to acknowledge the above guidelines.

FAMILY NAME: _____

Parent Signature/Date: _____