Members of the public are cordially invited to the Annual Parish Council Meeting, which will follow the Annual Parish Meeting on Monday 17th May 2021. The Annual Parish Meeting will start at 6.00 pm followed by the Annual Parish Council meeting at 6.30. Both meetings will take place in the village hall, governed by the Covid safety regulations in force at the time.



M Freeman, Clerk to the Council 10 May 2021

*Members of the public are welcome to attend and are invited to address the council at item 4 on the agenda.*

**AGENDA**

**Call to order**

1. **To elect the Chairman of the council for the year 2021/22.**
2. **To appoint the Vice Chairman of the council for the year 2021/22**
3. **To receive apologies for absence**
4. **To receive Declarations of Interest** on items on the Agenda (Localism Act 2011)
5. **To hear representations from the public regarding items on the Agenda**
6. **Approval and signing of the previous meeting’s minutes** (January 2021)
7. **Matters Arising** (Clerk’s Report and update from Chairman)
8. **Planning applications**

To comment on:

[21/01609/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRJKVAFII0500)| Demolition of existing sheds. New single-storey extension, glass link and new garden shed, Mill Barn Naunton GL54 3AD Deadline 3 June.

[21/01699/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRWJGYFII5T00) Formation of new gallops, Naunton Downs Golf Club, GL54 3AE Deadline 3 June.

[21/01735/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QS0H8AFII8900) Demolition of existing garage, erection of replacement building to act as holiday let in substitution of new garage approved in planning application reference 13/05291/FUL Springfield, Naunton, GL54 3AASpringfield. Deadline 26 May.

To note:

21/01343/FUL Replace existing doors with stone mullion windows Waterloo Farm, Naunton GL54 3AF Application withdrawn.

[21/00900/TCONR](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QPA6D8FIGUF00)  Remove 2 trees and trim tree at Whiteladies, 4 Village Avenue, Naunton, Gloucestershire, GL54 3AS. No objections.

[21/00698/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QOM3M7FIGI600)  also 21/00699/LBC -Two stable doors to the outbuilding and Annex Barn at Longford, Naunton, Gloucestershire GL54 3AD. Awaiting decision. Deadline fwas 1 April.

[21/00351/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QNJLJMFIFZ500) Use of land to allow siting of two mobile homes to be occupied by equestrian workers (retrospective)  James Barn Farm Naunton Cheltenham Gloucestershire GL54 3AZ- Permitted.

20/03928/LBC and [20/03927/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QJ849PFILV500) Conversion of Longford barn and ancillary buildings to a single dwelling. Posted ‘no objection’ to portal. Awaiting decision. Deadline was 28 January.

[20/03675/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?keyVal=QI55HKFILDF00&activeTab=summary) Side and rear extensions to 2 Jasmine Cottages. NPC recommended off-street parking be required, either garage as previously approved or other arrangement. Recommendation repeated following further documents being submitted. Permitted.

1. **To approve the Certificate of Exemption for 2020/2021**
2. **To approve the Annual Governance Statement (Section 1 of the Annual Return) for 2020/2021**
3. **To approve Section 2 of the Annual Return for 2020/2021**
4. **To review and adopt the Standing Orders for Naunton Parish Council.** Note: These have been updated with the new minimum figures for the EU tendering process.
5. **To Review and adopt** **the Financial Regulations for Naunton Parish Council.**
6. **To review and adopt the revised Terms of Reference for the Naunton Recreation Ground Management Committee.** Note: these were amended following a meeting of the NRGMC in January 2020 but the meeting to adopt them was cancelled due to
7. **Assets and risk assessment.** To receive reports on council assets and decide on any action/amendments required.

|  |  |
| --- | --- |
| Recreation field (including dog waste) & benches | Cllr Bell  |
| Play area (including dog waste) | **Playground equipment**. Cllr Hanks to report on Spacehive and project progress. |
| Flood Monitoring | Cllr Pickup to report on Flood Monitoring Group. |
| Village Hall | Cllr Chance. |
| Other | Cllr Chance - signage re sheep worrying  |

1. **To review potential use of online banking and decide whether to register.**
2. **To review current process for notifying parishioners of upcoming parish council meetings.** Councillors to consider possible use email list and additional notice.
3. **Finances**
4. **To receive current accounts and bank reconciliation**

Current account balance A/c 00462740: £7888.77 (Statement 26 March 2021)

Deposit account balance A/c 01612290: £454.89 (Statement 9 Sept 2020) Note: Total interest paid FY 20/21 = £0.10



1. **To approve payments and note receipts**

|  |
| --- |
| **The following payments were made between meetings:**  |
| 802 | David Pickup | Expenses 50 Aquasacks | PHA 1936 s.260(1) | 250.00 |
| 803 | Alex Wall | Refund for rec field parking hire | NRGMC ToR | 150.00 |
| SO | PATA | Payroll services |  | 23.25 |
| DD | PWLB | Village hall loan 1 repayment | LG(MP)A 1976 s.19(3) | 1616.95 |
| DD | PWLB | Village hall loan 2 repayment | LG(MP)A 1976 s.19(3) | 1610.97 |
| **The following payments to be approved** |
|  | M Freeman | Clerk’s salary March/April/May 2021 @ £194.81 p m  | LGA 1972 s.112 (2) | 584.43 |
| **The following credit has been received:**  |
|  | CDC | CDC Precept part 1 |  | 9424.00 |

**13) To approve existing standing orders and direct payments for FY 21/22**

|  |  |  |  |
| --- | --- | --- | --- |
| PATA | Quarterly and annual payroll admin | LGA 1972 s.112 (2) | 23.25 |
| St Andrews PCC | Annual lease of the recreation ground | LG(MP)A 1976 s.19(3) | 1.00 |

**14) To agree dates for meetings in FY 2021/2022** (usuallythird Mondays in July, September, November, January, March, May)

**15) Any other business**

The next meeting , which will be the Annual Parish Meeting combined with the Annual Parish Council Meeting, will be held on Monday 19th July 2021 at 6.30 p.m. in the village hall.

*NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.*