



# 38th Annual Conference Registration Form

March 7 - 11, 2022 | San Francisco, CA  
 WHAT'S NEW since the Pandemic & an  
 Overview of ETA Federal Grant Requirements

## Registration Form:

Name \_\_\_\_\_ Title \_\_\_\_\_  
 Approving Manager \_\_\_\_\_ Title \_\_\_\_\_  
 Organization \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_

| <u>Registration Fees:</u> | <u>Early Bird</u><br>On or before 1/31/2022 | <u>Regular</u><br>On or After 2/1/2022 |
|---------------------------|---|--|
| One Day                   | \$469.00                                    | \$519.00                               |
| Two Days                  | \$589.00                                    | \$639.00                               |
| Three Days                | \$639.00                                    | \$689.00                               |
| Four Days                 | \$689.00                                    | \$739.00                               |
| Five Days                 | \$769.00                                    | \$819.00                               |

Check the days you plan to attend: ( ) all FIVE days ( ) M ( ) T ( ) W ( ) Th ( ) F

## PAYMENT INFORMATION

Method of Payment: P.O. # \_\_\_\_\_ Check # \_\_\_\_\_ Credit Card (accepted via [www.NAJA.org](http://www.NAJA.org)) \_\_\_\_\_

Payments should be made payable to: **NAJA**

Mail to: **NAJA, P.O. BOX 13392, Torrance, CA 90503** or E-mail to: **NAJAcontact@aol.com**

Full payment must be received by NAJA before the conference date for admittance.

Contact NAJA: (916) 267-7280 | [NAJAcontact@aol.com](mailto:NAJAcontact@aol.com) | [www.NAJA.org](http://www.NAJA.org)



### NAJA CANCELLATION POLICY

Substitute registrants may be named at any time. If you cancel by Friday, January 14, 2022, you will receive a full refund, less a \$95.00 service charge. No refunds for cancellations will be made on or after January, 2022.

*Note: If you do not attend AND you do not cancel as described above, you are responsible for the entire payment.*

## INTERCONTINENTAL SAN FRANCISCO

Mark Hopkins  
 999 California Street  
 San Francisco, CA 94108  
 (415) 616-6906

**Group rate available until February 6, 2022,  
 subject to availability.**

Please call (800) 662-4455 when making hotel reservations and reference the name of the group: **NAJA Annual Conference**  
 OR use the URL link from our web browser: [www.NAJA.org](http://www.NAJA.org)

*Please note: the link is not accessible via mobile devices.*



### Visit [www.NAJA.org](http://www.NAJA.org) for Topic Highlights

- Overview of Administrative Requirements
- WIOA Regulations, Training and Employment Letter (TEGL)
  - Uniform Guidance 2CFR200
- Audit, Cost Principles & Selected Items of Cost
  - Indirect F & A Costs

*(Topics are subject to change without prior notice)*



Check our website for up to date details and registration forms for each conference at [www.NAJA.org](http://www.NAJA.org)

The National Association of Job Training Assistance (NAJA) offers presentations by professionals from the U.S. Department of Labor/Employment & Training Administration and other federal agencies that provide updates on workforce investment act policies and procedures; and by volunteer presenters who have knowledge and experience in their field. These presenters share information and best practices with attendees from WIOA offices and Community Colleges located throughout the United States.

NAJA is a non-profit association that sponsors annual conferences for professional development of government and non-profit workforce development professionals. Since 1982, NAJA has conducted regional workshops and national conferences that are designed to enhance the operations and performance of administrators, middle management and staff personnel of local and state agencies. These workforce development professionals administer employment and training programs funded under the workforce innovation and opportunities act and other federal and state funds.