

REASONS FOR PROPOSED BYLAW AMENDMENTS

Bylaw 4.08 - Would allow notice of board meetings to be emailed. This is already being done, but it is not in the bylaws.

Bylaw 8.17 - Would allow the submission of proxies to the Secretary by email

Bylaw 8.14 - Would allow us to email membership meeting notices and materials and save a lot of money on paper, envelopes, stamps and time.

Bylaw 4.10, 4.10.2 - Would allow electronic attendance at Board meetings. Reason: we have difficulty achieving a quorum. Electronic attendance at meetings is standard practice in today's workplace and many associations.

Bylaw 8.18, 8.18.1

- Would allow members to request a ballot vote
- Would allow members to attend membership meetings and/or vote electronically; **This does not replace the paper ballot system or live meetings.**

REASONS FOR ONLINE VOTING:

- Allows Sunset Villa to keep pace with current trends and harness a proven technology. And other associations are using it!
- Member participation and engagement – 60% (the majority) of members live more than 40 minutes from Sunset Villa. Only 10% attend the AGM.
- Increases membership participation which will increase membership renewals.
- Attracts new members; as the membership ages; it is of critical importance that Sunset Villa remains relevant to a younger demographic
- Convenience.
- Privacy, anonymity and accuracy is ensured by a third party.
- Online voting is more efficient and cost-effective
- It is accessible for those with disabilities
- Online voting has environmental benefits; reduces travel and paper

Come to the AGM this year!

Lots of news! We hope you will be there.
It will be good to see you!

**Annual General Meeting, Sunset Villa
Sun Apr 28, 2019**

**Registration: 1:30-2pm, Call to Order: 2 pm
Duff's Church: 319 Brock Rd S, Guelph
(15 mins from Sunset Villa)**

Featuring Danish pastry, coffee, tea etc



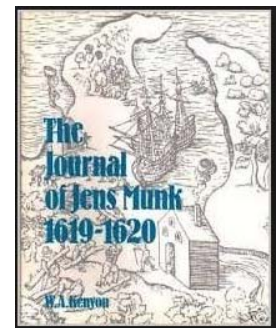
And 3 Door prizes



2 prizes of \$50 gift certificates



A Danish Hat



NEW! Jens Munk Journal, 400 yr anniversary

And a 50/50 draw!

Dear Members

Re: AGM Format changes + Bylaw amendments

It's time to meet for the annual meeting. It has been a great year for Sunset Villa, and we have a lot of good things to report on. You will need to have a renewed 2019 membership to join the meeting. You can renew at the door, but please arrive early.

This year we are trying to upgrade the AGM format with a more professional approach.

1. A **Facilitator** will chair some of the meeting. Robert's Rules states that the Chair must preside impartially. The use of a Facilitator will allow the Chair to respond to questions without stepping down. Our bylaws and Roberts Rules allow for the use of a Facilitator.

2. Some bylaw amendments are proposed to update our bylaws for the digital world that we live in, like they do in **Digital Denmark!** If passed the changes would allow **electronic proxies, electronic attendance of meetings, electronic communication of meeting notices** (via email and website) and **online voting**. These proposed changes do not replace paper mailings for those that are not online. Nor do they replace a live annual meeting. It would, however, **save a lot of money** on printing/postage yearly and allow those that live far away (60% of the membership) to vote on matters. **This will improve membership participation.** It would also eliminate the difficulty of achieving a quorum. Currently only 10% of the membership attends the AGM, which means that the opinions of the membership are being under-represented at Sunset Villa.

Please review the reasons for the bylaw changes on the back of this flyer.

3. We have implemented a **Code of Conduct**. This is a standard practice at all organizations, and it is time for Sunset Villa to have one. It applies to all participants at Sunset Villa. A copy is available at the Gift Shop or online at www.sunsetvilla.org. This will be in effect.

4. **If you have questions or want to make statements or motions,** we ask that you provide them in advance in writing. This gives us time to prepare thoughtful answers.

Please send them to

(1) secretary.sunsetvilla@outlook.com,

(2) by mail,

(3) bring them to the meeting

(4) submit them at the break.

All written requests will be dealt with first, then verbal questions, as time permits. Each will be read by the Facilitator, identifying the submitter. The Board will then respond. Remaining items will be dealt with at the next Board meeting (within 14 days of the AGM) which is open for all to attend.

These changes will enhance everyone's experience, not just at the AGM, but of Sunset Villa generally. **We ask for your support of these initiatives.**

Lastly, we have these positions available on and off the Board:

1. 4 x Board members
2. 2 x Financial Reviewers (formerly Auditors)

We encourage your attendance at the Annual General Meeting. **Your participation and input are of critical importance.** If you cannot attend and wish to vote by proxy, please fill out the enclosed proxy form and give it to someone that can vote on your behalf.

See you on the 28th.

Lisa Olsen, President

PS: Thank you to The Danish Place for providing a prize!

PSS: If you plan to eat at **The Danish Place** before the meeting, please make reservations at 519-824-0539, and leave the restaurant no later than 1:30 pm to make it to the meeting on time.