

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 70

Minutes of Meeting of Board of Directors

April 6, 2016

The Board of Directors (“Board”) of Harris County Water Control and Improvement District No. 70 (“District”) met at 2935 Foley Road, Crosby, Harris County, Texas 77532 on April 6, 2016, in accordance with the duly posted notice of said meeting, with a quorum of Directors present, as follows:

Nora Caufield, President
Kenneth Michael Higgins, Vice President
Steve Kimes, Secretary
Randall Keith Adams, Assistant Secretary

and the following absent:

None.

Also present were Don Guillory, Bob Ideus, Vicki Smith, Ryan Nokelby, David Hunn, and G. Taylor Goodall, Jr.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. The Board considered the minutes of the meetings held on March 2, 2016 and March 16, 2016. After a brief review and discussion, upon motion made by Director Higgins, seconded by Director Kimes, the Board unanimously approved the minutes as presented.

2. In the absence of the tax assessor/collector, Mr. Goodall distributed the tax assessor/collector’s report, a copy of which is attached. The District’s 2015 collection rate is 95.96%. President Caufield noted that the tax office inquired about the possibility of attending meetings on an as-needed basis, and after a brief review and discussion, upon motion made by Director Higgins, seconded by Director Kimes, the Board unanimously approved the tax office sending a representative as needed, as well as the tax assessor/collector’s report as presented and authorized issuance of the checks contained therein.

3. Don Guillory presented an operator’s report, copy attached. The Board reviewed the report with Mr. Guillory and after discussion regarding a need to attend an upcoming CSI class, upon motion made by Director Higgins, seconded by Director Adams, the Board unanimously authorized reimbursing Mr. Guillory for said class. In addition, Terry Stevens will attend the class as necessary. There was discussion regarding the need to purchase an additional grinder pump, and after a brief review and discussion, upon motion made by Director Kimes, seconded by Director Adams, the Board unanimously approved the operator’s report as presented and authorized purchase of the additional grinder pump as discussed.

4. The attorney noted that the District was required to review the FTC

identity theft red flag program on an annual basis. The District operator presented the annual report and noted no issues. The attorney recommended that no changes be made to the program. Accordingly, upon motion made by Director Higgins, seconded by Director Kimes, the Board voted unanimously to adopt the attached Resolution Affirming Identity Theft Prevention Program.

5. The Board was presented with the previously discussed contract for generator maintenance from J&J Services. Mr. Goodall confirmed that J&J Services filed the state required HB 1295 Form with the District, and after a brief discussion, upon motion made by Director Kimes, seconded by Director Adams, the Board unanimously approved the agreement with J&J Services as presented.

6. Bob Ideus presented a bookkeeper's report, copy attached. The District's operating fund balance is \$1,386,812.23. After a brief review and discussion, upon motion made by Director Higgins, seconded by Director Adams, the Board unanimously approved the bookkeeper's report and authorized issuance of the checks contained therein.

7. Vicki Smith presented a billing and collections report, copy attached. The District collected \$34,021.83 during the month. After a brief review and discussion, upon motion by Director Higgins, seconded by Director Kimes, the Board unanimously approved the billing and collections report as presented.

8. Ryan Nokelby and David Hunn presented an engineer's report, copy attached. There was discussion regarding the possibility of the District implementing a GIS system, and after a brief review, upon motion made by Director Higgins, seconded by Director Adams, the Board unanimously approved the engineer's report as presented and instructed Mr. Goodall to place an item for considering GIS presentation on the May Board meeting agenda.

9. The Board discussed the recent purchase of the vacant lot adjacent to the District's water plant as authorized at the March 16, 2016 meeting. After a brief review and discussion, upon motion made by Director Higgins, seconded by Director Adams, the Board unanimously granted signatory authorization for all related sales and purchase documents to President Caufield and approved the related wire transfer for the lot purchase as previously discussed and approved.

10. The Board considered public comments. Melody Crippens noted that a lot adjacent to the District water plant is in need of mowing and there are potential issues with snakes in the area.

11. Mr. and Mrs. Patterson approached the Board regarding a request to fence in a District-owned parcel of land adjacent to the lift station, boat ramp, and newly acquired residential property by the Patterson family. It was noted that the District previously verbally agreed to allow the former homeowner of the residence to use the lot in exchange for the homeowners ongoing maintenance of the area. However, the Pattersons would like to fence the parcel as they have dogs to contain. After a lengthy discussion regarding the various means that would allow the Pattersons to do so, it was decided that there was an insufficient number of Board members in support of allowing the Pattersons to fence the area and thus the matter should

be tabled indefinitely.

12. Upon motion made by Director Adams, seconded by Director Kimes, the Board unanimously approved the previously discussed addition of a phone line in the District office building.

There being no further business to come before the Board, the meeting was adjourned.

Secretary