



Village of Downers Grove  
**JOB OPPORTUNITY**  
**Development Engineer**

The Village of Downers Grove is accepting applications for the position of Development Engineer in the Community Development Department. The Development Engineer reviews and interprets residential and commercial stormwater development plans and permit submittals for regulatory compliance; completes site inspections; and provides technical stormwater information to staff, residents and permit applicants. A successful candidate will demonstrate a knowledge of stormwater regulations, a positive internal and external customer service attitude, and have the ability to balance competing priorities.

**Major Duties and Functions:**

- Review and interpret construction drawings and specifications to ensure compliance with applicable laws, regulations, codes and ordinances
- Review land development plans, subdivision plans, and related stormwater studies for accuracy, applicability and compliance with relevant laws, regulations, codes and ordinances
- Serve as primary coordinator and customer contact for stormwater permits and coordinate comments from other departments (building, fire prevention, public works and zoning) to compose complete and accurate permit review correspondence to permit applicants
- Conduct site visits to clarify review issues and concerns and perform inspections to ensure project completion
- Complete permit reviews in a consistently short review time while assuring accurate, reasonable, understandable and high quality review content; review time target for first review is 10 business days
- Provide technical assistance related to the stormwater ordinance and development regulations to Village staff, permit applicants, and general public
- Be the primary point of contact for outside engineering consultants who assist with permit reviews
- Other duties, as assigned

**Knowledge, Skills, and Abilities Required:**

- Knowledge of civil engineering principles and practices
- Skill in communication, both oral and written, particularly technical writing
- Ability to work as a team member and with peers
- Ability to work under time constraints and stress without a loss of work quality or productivity
- Knowledge of land surveying techniques and practices
- Knowledge of construction cost estimation

**Education and Experience:** Bachelor's degree in Civil Engineering required. A minimum of four years of responsible civil engineering experience required. Municipal experience preferred.

**Licenses and Certifications:** Registered Professional Engineer with the State of Illinois and Certification as a Floodplain Manager desirable, but not required.

**Salary:** The starting salary for this position is \$80,715, DOQ. The Village provides an excellent benefits package, including health insurance, dental and vision insurance, and participation in the Illinois Municipal Retirement Fund (IMRF).

**APPLY NOW!** Interested applicants can apply online at [www.downers.us](http://www.downers.us). Position open until filled.

The Village of Downers Grove is an Equal Opportunity Employer. For more information, or for assistance, please contact the Human Resource Department at (630) 434-5500.