



## White Rock International Education Payments and Refund Policy Agreement

1. Services will commence once the supporting fees have been received in full.
2. Confirmation of the Host Family and any other program details will be provided to the Participant and/or the Participant's parents and/or the Participants Agent, following receipt of payment as per the terms listed on the invoice
3. Failure to make payment as per the terms of the invoice may result in disqualification from the program and termination of the application. Cancellation fees may apply.
4. **All fees on the invoice are unconditional and non-refundable, except under the following terms:**
  - a. The homestay placement fee and the custodian notarization fee are non-refundable.
  - b. Cancellation up to 60 days prior to arrival will be granted a refund, less the non-refundable Homestay Placement fee and the Custodian Notarization fee.
  - c. Cancellation from 59 to 30 days prior to arrival will be granted a refund, less 2 months accommodation/homestay fee, 2 months Custodial Fees, plus the non-refundable Homestay Placement Fee and the Custodian Notarization Fee.
  - d. Cancellation from 7 to 29 days prior to arrival will be granted a refund, less 3 months accommodation/homestay fees, 3 months Custodial Fees, plus the non-refundable Homestay Placement Fee and the Custodian Notarization Fee.
  - e. Cancellation 0 to 6 days prior to arrival – all fees are non-refundable
  - f. In the event of being required to leave the program because of failure to obey program rules, a breach of law, policy or regulations determined by WRIE, the governing legal authorities and the school/school board, shall result in no refund of any and all fees.
  - g. **AFTER ARRIVAL – REFUND POLICY**
    - i. Long-term participants who are prebooked and prepaid a long-term stay (more than 8 weeks) and decide to cancel WRIE's homestay and custodian services after arrival are required to give a 2-month notice period. This request must be made in writing. The first semester fees are non-refundable which includes: the Homestay Placement Fee, the Custodian Notarization Fee, The monthly homestay fees, and the monthly custodian fees, are ALL non-refundable.
    - ii. Short-term participants (8 weeks or less) who decide to cancel WRIE's homestay and custodian services after arrival are not eligible for any refunds.
    - iii. In the case of extenuating circumstance or medical issues that result in cancellation of all or part of WRIE's services, supporting documentation from a medical professional or other authoritative body, will be requested at time of refund request.
    - iv. All refund requests will be reviewed. Refund requests will be made on a case-by-case basis, less the Homestay Placement Fee and Custodian Notarization fee, which are both non-refundable under any situation.
    - v. Relocation request by the student/parents to a new host family will result in a \$500.00 relocation placement fee to be charged to the participant.

**By signing below - I/We acknowledge that we have read, understood and agree to all of the above conditions of the PAYMENTS and REFUND POLICY AGREEMENT**

|                             |                              |                           |
|-----------------------------|------------------------------|---------------------------|
| <u>Participant Name</u>     | <u>Participant Signature</u> | <u>Date: (YYYY/MM/DD)</u> |
| <u>Parent (1) Name</u>      | <u>Parent (1) Signature</u>  | <u>Date: (YYYY/MM/DD)</u> |
| <u>Parent (2) Signature</u> | <u>Parent (2) Signature</u>  | <u>Date: (YYYY/MM/DD)</u> |



## White Rock International Education

### Student – Homestay Cancellation/Relocation Policy

1. When a host family cancels the placement for reasons UNRELATED to the Student's behavior and/or conduct, WRIE will make every effort to place the Student with another Host Family. NO additional Placement Fee will be charged for change of homestay.
2. When a host family cancels the placements for reasons RELATED to the Student's behavior, the student will be required to leave the host family home and whereby WRIE will arrange an alternative homestay for the Student. A relocation placement fee of \$500.00 will be charged for the change.
3. Should the Student and/or his/her parents choose to relocate to a new host family, they must provide a valid reason for doing so, and in which WRIE will determine if the reason is valid enough to relocate the Student to a new homestay. WRIE prefers to resolve any issues or conflicts that may occur between the Student and the host family. A relocation placement fee of \$500.00 will be charged for the change of homestay.
4. Should a student choose to move to a new homestay without prior notice, and without the assistance of WRIE (privately arranged or with the use of an outside agency) no refund of the remaining balance of the homestay fees or any other fees will be refunded and must assign a new custodian as WRIE only provides Custodianship for students in their homestay program.

**. By signing below, I/we acknowledge that we have read, understand and agree to all of the above conditions of the Student Homestay Cancellation/Relocation Policy.**

|   |                                      |                          |
|---|--------------------------------------|--------------------------|
| <u>Participant Name</u>                       | <u>Participant Signature</u>         | <u>Date (YYYY/MM/DD)</u> |
| <br>  | <br>                                 | <br>                     |
| <u>Parent/Guardian (1) Surname/Given Name</u> | <u>Parent/Guardian (1) Signature</u> | <u>Date (YYYY/MM/DD)</u> |
| <br>  | <br>                                 | <br>                     |
| <u>Parent/Guardian (1) Surname/Given Name</u> | <u>Parent/Guardian (1) Signature</u> | <u>Date (YYYY/MM/DD)</u> |
| <br>  | <br>                                 | <br>                     |

**AGENT INFORMATION – To be completed ONLY if working with another Agent/Agency**

|                          |                                |                         |
|--------------------------|--------------------------------|-------------------------|
| <u>Agency Name</u>       | <u>Contact Person</u>          | <u>Telephone Number</u> |
| <br>                     | <br>                           | <br>                    |
| <u>City and Province</u> | <u>Country and Postal Code</u> | <u>Email Address</u>    |
| <br>                     | <br>                           | <br>                    |



# White Rock International Education Student – Regulation Agreement

I \_\_\_\_\_ (PARTICIPANT/STUDENT's NAME) agree to the following regulations:

1. I will show respect for WRIE's staff, coordinators, host families and obey their instructions. I will show respect for my host family and act as a member of the family by obeying the family/house rules.
2. I will voluntarily help with reasonable household chores. I will respect my host family's private affairs
3. I will not smoke if I have identified myself as a non-smoker on the application form.
4. I understand that misrepresenting myself on the Application Form may result in an inappropriate homestay placement. If I must be moved to a new homestay due to this misrepresentation (i.e., Smoking when identified as a non-smoker, inaccurate report of allergy information), I understand that I/my natural parents will be responsible for a \$500 administrative placement fee.
5. I understand that international phone calls using the host family phone line require host family approval and I will use a calling card. I understand that Internet usage will be at the discretion of the host family. I know that the host family is not responsible for providing a personal telephone or cable line for Participant's use.
6. I will not visit any illegal or pornographic website, nor will I download pornographic images onto my/my host family's computer. I will not download any image, movie, game without the expressed consent of my host family.
7. When posting pictures, messages, or comments on any social media site, I will respect personal honour and NOT post negative or hurtful messages/photos of my peers, my or anyone's family. School staff or WRIE's staff.
8. In case of illness, I will immediately inform my host family or contact a member of WRIE. Any medical expenses occurred will be fully covered by my medical insurance and/or my parent when the medical expenses are in excess of the insured amount or the procedure is not covered by medical insurance.
9. I understand that I cannot decide to make any changes to my host family of my own accord. Any change in host family must be preapproved by a member of WRIE's homestay team.
10. Parents and friends may not visit the student during the program and may not disturb the host family life. WRIE must be contacted with detailed arrangements at least 2 weeks in advance of student vacations or any other time away from the host family home
11. I understand that there is no reduction in the homestay fees during my time in Canada, including Christmas/Spring Break or any other absences from the host family
12. I am permitted to visit relative and close family friends only if I have permission from both my host parents and a coordinator from WRIE. I am permitted overnight visits with friends of the same sex with permission from my host parents. I understand that these visits should be occasional and my host parents will contact the parties involved to ensure the visit causes no inconvenience.
13. If I wish to travel, I must submit a TRAVEL REQUEST for at least 2 weeks prior to my scheduled trip to WRIE. I understand that I am not permitted to travel overnight without an adult over the age of 25 and that I am financially responsible for fees incurred
14. I understand that my personal belongings are not covered under the home insurance of the host family.
15. I understand that the homestay program is an opportunity for international guests/students to live with a Canadian Host Family
16. I understand that I am to treat the host family and their home with kindness and respect
17. I understand that I am not permitted to enter into a private hosting agreement or custodian agreement with WRIE's host family once the terms of my placement have ended

**Participant also agrees to the above rules even if 19 years of age or older, before or during the program. By signing below, I/we acknowledge that we have read, understand and agree to all of the above conditions of the STUDENT REGULATIONS.**

|                         |                              |                           |
|-------------------------|------------------------------|---------------------------|
| <u>Participant Name</u> | <u>Participant Signature</u> | <u>Date: (YYYY/MM/DD)</u> |
| <u>Parent (1) Name</u>  | <u>Parent (1) Signature</u>  | <u>Date: (YYYY/MM/DD)</u> |
| <u>Parent (2) Name</u>  | <u>Parent (2) Signature</u>  | <u>Date: (YYYY/MM/DD)</u> |



# White Rock International Education

## Legal Obligations / Cause for Termination

1. Participants must abide by the federal and provincial laws of Canada and their own native Country.
2. Participants must only use drugs prescribed by a medical practitioner. The use of possession of any type of illegal drug or the abuse of prescription or on-prescription medication is an illegal activity in Canada.
3. The consumption of alcoholic beverages is illegal for persons under the age of 19 and is therefore prohibited.
4. Asking an adult to purchase alcohol, cigarette or cannabis on a minor's behalf is illegal.
5. Smoking is not permitted on school property or inside any public building. Purchase of cigarettes and tobacco products is illegal for persons under the age of 19 and is therefore prohibited. Asking an adult to purchase tobacco on a minor's behalf is illegal.
6. Violence, aggression, harassment or bullying is strictly forbidden behavior. Harassment can be a single incident or a series of incidents including words, acts or gestures or a malicious or abusive nature directed at a person or a group of persons for reasons of: academic ability, age, sex, sexual orientation, disability, economic status, language, race, ethnicity, religion, appearance or colour.
7. Participants are not permitted to drive ANY motorized vehicle or to be a passenger in a vehicle if the driver is under the age of 25 (including car, moped, scooter, dirt-bike, snowmobile, ATV etc.
8. Participants must NOT participate in any sexual contact or sexual activity that is inappropriate. In most countries, sexual activity among teens/young adults is considered a breach of moral standards. Participants who are of legal age must not participate in any sexual contact with a person who is under legal age.
9. Participants must not accept paid employment or enter into any contractual agreement, be it business, marital or religious.

### CAUSE FOR PROGRAM TERMINATION

1. In the event that the Participant does not comply with the rules and regulations, the Participant understands that WRIE has the right to terminate participation in WRIE' homestay and custodian program and will result in immediate release of WRIE's homestay and Custodian responsibilities. If this occurs, the Participant will be responsible to arrange his/her/they own accommodations immediately at his/her/they/parents own expense.
2. Participants must maintain school attendance. School expulsion may result in termination of WRIE's homestay and custodian program.
3. If it is discovered that the Participant and/or parents/legal guardians have knowingly provided false or misleading information as part of the application, may result in termination of WRIE's homestay and custodian program.
4. If the Participant and/or parents/legal guardians fail notify WRIE of any change relating to the student's physical or mental well-being prior to his/her/they program departure, and the change affects the success of the homestay/custodian program dismissal of the program may result.
5. Incriminating evidence related to inappropriate behavior or violations of program rules discovered in photos or comments posted online may result in program dismissal.
6. Online profiles must be consistent with how students present themselves in the application. If WRIE or any potential host family discovers that the student is different from that portrayed in their application, dismissal from the program may result.

**Participants and parent /legal guardians understand that not following the above rules may have negative effects on the participant's integration in the host family, community, and/or success in school. Participant also agrees to the above rules even if 19 years of age or older, before or during the program. By signing below, I/we acknowledge that we have read, understand and agree to all of the above conditions of the Legal Obligations and Cause for Termination**

|                         |                              |                           |
|-------------------------|------------------------------|---------------------------|
| <u>Participant Name</u> | <u>Participant Signature</u> | <u>Date: (YYYY/MM/DD)</u> |
| <u>Parent (1) Name</u>  | <u>Parent (1) Signature</u>  | <u>Date: (YYYY/MM/DD)</u> |
| <u>Parent (2) Name</u>  | <u>Parent (2) Signature</u>  | <u>Date: (YYYY/MM/DD)</u> |



# White Rock International Education

## General Agreement and Release

As the parent/legal guardian of: \_\_\_\_\_ (Participant's Name),

1. I am aware of and approve of my/our child's decision to participate in WRIE's homestay and custodian program in Canada
2. I have read and signed the "Participation Agreement" as set forth for my/our child by WRIE.
3. I agree that all information in the application is true to the best of my/our knowledge and that any falsification of information may lead to the dismissal of my/our child from the program.
4. I/We agree that the Participant is capable of participating safely in all such activities, except as otherwise advised in writing.
5. The undersigned Participant is in good health and has not been exposed to any infectious disease during the 4 weeks immediately prior to his/her/they arrival into Canada; otherwise, we agree to notify WRIE immediately and cancel or delay the Participant's arrival into Canada.
6. I/We agree to pay for the expenses incurred by or on behalf of the undersigned student, related to their participation in WRIE's homestay and custodian programs, including but not limited to the Participant's long-distance telephone expenses, internet overuse expenses, any damages caused to the host family's home from the result of negligence or intent and medical expenses.
7. I/We agree to provide sufficient funding for my/our child's personal spending and travel expenses.
8. I/We agree to obtain all necessary and sufficient insurance
9. I/We agree to pay the homestay and custodian fees in full and that there is no reduction in these fees during the school year, regardless of any absences the student may have from his host family home (i.e., Christmas Break/Spring Break).
10. **For Returning Students ONLY:** I/We agree to pay WRIE's re-renewal fees on/or before March 1<sup>st</sup> of the upcoming school year
11. **For Returning Students ONLY:** I/We agree to pay the monthly summer homestay fees at a 50% reduction to hold my/our child's homestay accommodations and to keep their room reserved for the next school year and to prevent another student from occupying their room.
12. I/We agree that our child will leave the host family home on/or before June 30<sup>th</sup> or when the last day of school is as outlined by the School District
13. I/We permit WRIE to use any photographs, images, or videos of my/our child in WRIE's promotional material.
14. I/We hereby waive, release and absolve and agree to indemnify and save harmless White Rock International Education, its employees, the Host Family from all liability arising from my/our child's participation in WRIE's Homestay and Custodian Program, except such a result solely from its or their willful neglect or willful default.
15. I am/We are, aware that if my child or myself changes their custodian to a non-WRIE assigned custodian, WRIE will terminate their homestay. WRIE only provides homestay and custodianship together. If this occurs, the Participant will be responsible to arrange his/her/they own accommodation outside of WRIE, immediately at his/her/they/Parent's own expense and WRIE must be provided with copies of the new custodian forms in order for this change to be acknowledged. Refunds would not be provided should this occur.
16. I am/ We are, aware that my child or myself are not permitted to enter into a private hosting or custodian arrangement with our WRIE host family once the time period for the current placement ends. Students and/or host families must wait a minimum of 6 month after their placement through WRIE has finished, before any non-WRIE hosting arrangements can be made with a WRIE host family. Failure to comply with this could result in WRIE taking legal action.

**By Signing below, I/We acknowledge that we have read, understood and agree to all of the above conditions of the General Agreement and Release.**

|                           |                                |                           |
|---------------------------|--------------------------------|---------------------------|
| <u>Participant's Name</u> | <u>Participant's Signature</u> | <u>Date: (YYYY/MM/DD)</u> |
| <br>                      | <br>                           | <br>                      |
| <u>Parent (1) Name</u>    | <u>Parent (1) Signature</u>    | <u>Date: (YYYY/MM/DD)</u> |
| <br>                      | <br>                           | <br>                      |
| <u>Parent (2) Name</u>    | <u>Parent (2) Signature</u>    | <u>Date: (YYYY/MM/DD)</u> |
| <br>                      | <br>                           | <br>                      |



# White Rock International Education

## Trips, Organized Sports and Activities

### Liability Agreement & Release

**TRIPS, ORGANIZED SPORTS and ACTIVITIES**

1. I/We grant permission for my/our child to participate in school organized and supervised field trips and regular sports activities.
2. I/We authorize WRIE and its' employees and/or my child's homestay parents to approve and sign permission slips for any school sponsored field trips, sports trips, club activities and other extra-curricular activities at their discretion. I/We also understand that if my child is considering participating in a school -sponsored high risk activity, I/we may choose to decline my/our permission
3. I/We authorize WRIE and Host Parents to make the determination for students to travel for the duration of the student's participation. It is understood that this authorization is given in advance only when the Participant is traveling supervised by a Host Parent or a representative of a school program or a tour operator approved by WRIE. I/We understand that the Participant may not travel unsupervised.
4. I/We grant permission for my/our child to participate in what may be deemed as high-risk activities as follows:

|               |  |                         |  |                  |  |
|---------------|--|-------------------------|--|------------------|--|
|               |  |                         |  |                  |  |
| Snow tubing   | <input type="checkbox"/> YES <input type="checkbox"/> NO | American Football/Rugby | <input type="checkbox"/> YES <input type="checkbox"/> NO | Cycling          | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Snowboarding  | <input type="checkbox"/> YES <input type="checkbox"/> NO | Indoor Rock-Climbing    | <input type="checkbox"/> YES <input type="checkbox"/> NO | Horseback riding | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Skating       | <input type="checkbox"/> YES <input type="checkbox"/> NO | Snowmobiling            | <input type="checkbox"/> YES <input type="checkbox"/> NO | Canoeing         | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Ice Hockey    | <input type="checkbox"/> YES <input type="checkbox"/> NO | Motorized Water Sports  | <input type="checkbox"/> YES <input type="checkbox"/> NO | Swimming         | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Skateboarding | <input type="checkbox"/> YES <input type="checkbox"/> NO | Skiing                  | <input type="checkbox"/> YES <input type="checkbox"/> NO | Overnight Trips  | <input type="checkbox"/> YES <input type="checkbox"/> NO |

**LIABILITY AGREEMENT & RELEASE**

1. I/WE WAIVE AND RELIQUISH ANDY AND ALL CALIMES, CAUSES OF ACTION, COST, DAMAGES, DEMANDS AND OBLIGATIONS of any kind or nature whatsoever, know or unknown, that I/We have or may in the future have against the Releasees resulting from participation in the Program and arising from any cause whatsoever, including negligence, breach of contract or breach or any statutory duty or other duty of care on the part of the Releasees.
2. I/WE RELEASE AND FOREVER DISCHARGE the Releasees from and against any and all liability for any loss, expense, property damage, bodily injury or death that the Participant may suffer as a result of the Participants participation in any and all participation in the Program(s) or in any manner connected with, related to or as a consequence of the Participants participation, due to any cause whatsoever, including negligence, breach of contract or breach or any statutory or other duty of care on the part of the Releasees.
3. I/WEAGREE TO HOLD HARMLESS AND INDEMNIFY the Releasees from any and all liability for (a) any damage to the property of, or bodily injury to, any third party, resulting from the Participant's negligent or intentional act or omission while participating in the Program; and (b) from any and all non-scheduled or emergency expenses related to first aid or medical treatment or evacuation of the Participant in the event of accident, injury or illness. I/We acknowledge that all expenses associated with non-schedules or emergency evacuations, rescue or first aid will be the Participant and/or the Parents responsibility and not paid by the Releasees.
4. I/We agree to abide by all local always and regulations while participating in the Program and to take responsibility for my own conduct, should I become liable to any person for any loss or damage which the Participant has caused.
5. I/We agree that this Release of Liability, waiver of Claims, Assumptions of Risk and Indemnity Agreement shall be effective and binding upon my successors, assigns, heirs, next of kin, executors, administrators and personal representatives.
6. I/We agree that this Release of Liability, Waiver of Claims, Assumptions of Risks and Indemnity Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia. Any action or dispute arising out of the Participant's participation in the Program shall be instituted and brought in the Courts of the Province of British Columbia and



## White Rock International Education Liability Agreement & Release cont'd

7. By signing and delivering this Agreement, I/We/The Participant irrevocably accept and submit to the exclusive jurisdiction of such courts, and to all proceedings in such courts.
8. I/We represent, warrant and agree that, in executing and delivering this Release of Liability, Waiver of Claims, Assumption of Risks and Indemnity Agreement, I/We/The Participant are not relying and have not relied upon any representation, promise or statement made by the Releasees which is not recited or embodied in this Agreement.
9. I/WE HAVE READ AND UNDERSTOOD THIS AGREEMENT PRIOR TO SIGNING IT AND I AM/WE ARE AWARE THAT BY SIGNING THIS AGREEMENT I AM/WE ARE WAVYING CERTAIN LEGAL RIGHTS WHICH I OR MY HEIRS NEXT OF KIN, EXECUTORS, ADMINISTRATIONS, PERSONAL REPRESENTATIVES AND ASSIGNS MAY HAVE AGAINST THE RELEASEES. IT HAS BEEN EXPLAINED TO ME THAT THE RELEASEES WILL NOT PERMIT MY PARTICIPATION IN THE PROGRAM UNLESS I SIGN AND AGREE TO THIS RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT.
10. I/WE HAVE BEEN GIVEN THE OPPORTUNITY AND HAVE BEEN ENCOURAGED TO SEEK INDEPENDENT LEGAL ADVICE PRIOR TO SIGNING THIS AGREEMENT.
11. IF THE PARTICIPANT IN THE PROGRAM IS UNDER 19 YEARS OF AGE, THE PARTICIPANT'S PARENT(S) AND/OR LEGAL GUARDIAN MUST SIGN ON THE PARTICIPANT'S BEHALF.

**By Signing below, I/We acknowledge that we have read, understood and agree to all of the above conditions of the Liability Agreement and Release.**

|                           |                                |                           |
|---------------------------|--------------------------------|---------------------------|
| <u>Participant's Name</u> | <u>Participant's Signature</u> | <u>Date: (YYYY/MM/DD)</u> |
| <u>Parent (1) Name</u>    | <u>Parent (1) Signature</u>    | <u>Date: (YYYY/MM/DD)</u> |
| <u>Parent (2) Name</u>    | <u>Parent (2) Signature</u>    | <u>Date: (YYYY/MM/DD)</u> |

**Please note: All copies, facsimiles and photos etc. of this agreement will be treated as the original**