



Serving Baker, Grant, Harney, Malheur, Morrow,
Umatilla, Union and Wallowa counties

Meeting Minutes
Tuesday, May 16, 2017, 10 AM – 1 PM (PDST)
Blue Mountain Conference Center
404 12th St. La Grande. Oregon

By Video Conference

Zoom Meeting Link: <https://zoom.us/j/312891406?pwd=L3pZdUnGgTI%3D>

Present:

Susie Cederholm, Chair	Susan Roberts	Sheryll Bates, Secretary
Jeff Gritz	Patrick Patterson	Mark Warne
Deb Gargalis	Jesse Schmidt	

Present through a ZOOM link:

William Wyllie
Kathy Gover-Shaw, Vice Chair
Cam Preus, BMCC President

Absent:

Doug Dalton
Pat Davis
Riley Hill

Joe Franell	Randy Fulton
Rich Fulton	Jim Jones
Debbie Radie	

Guests:

Barbara Byrd, OWIB Liaison	Susan Roberts, CLEO
Tara Bishop, CAPECO	Leann Rea
Eric Labonte, TEC	
Chris Rich, OED	

EOWB Staff:

Bill Rosholt, Executive Director
Sheri McDonald, Controller (Phone)
Brenda Frank, Grants & Contracts

Meeting Called to Order: 10:10 AM Quorum Established

Approval of Draft Agenda

Sheryll Bates motion to approve
Mark Warne seconded the motion
Passed Unanimously

Director's Report (Hand out provided) William Rosholt

Workforce: The structure is so new many programs and policies are coming due June 30. There has been no news as of yet regarding of our federal formula dollars. This has caused a delay in the budgeting process.

Cost Sharing talks are continuing with the partners regarding the Memorandum of Understanding (MOU) and the Resource Sharing Agreement (RSA). We have a June 30th deadline.

One-Stop Operator out for a Request for Proposals is out. Looking to find someone become the one-stop operator for Eastern Oregon. If we receive no proposals then the next step is to request from the Governor a sole source provider, which would be the Board.

EOWB is co-hosting with Greater Eastern Oregon Development Corporation Advanced Manufacturing Workshop in June in Pendleton. This is 3-hour seminar for Advance Manufacturers in understanding and hiring millennials as employees.

A goal of increasing the membership of the Manufacturing partnership EOWB is developing videos using current members of the Manufacturing Partnership. These videos can be shown at various service clubs, and Chambers of Commerce meetings to promote the partnership. The videos are now 'canned' and should be available to us by the first of June.

Mr. Rosholt also shared the LWB Sustainability Report (*Hand Out*) OWP, the nine LW Boards that work collaboratively as closely as we can that will help the whole state. We will be making a presentation on June 9th to the Oregon Workforce Investment Board. I just wanted to share with you the 12 responsibilities of the LWB's that keep us viable with the Federal government. The presentation to the State Board because of the financial resources that are needed by the local boards. Some of the funds provided to the local Boards in the last biennium may not be available in the coming year. We need the support of the State Board to ensure the local Boards have the financial support to carry out their responsibilities under WIOA. This information is given due to the uncertainty of funding.

OWIB Liaison for Eastern Oregon, Barbara Byrd

- Purpose is to understand the workings at the local level, so that policy at the State level will work for those at the local level.
- The work of the Local Board will be crucial to the Eastern Oregon economic health of the state.
- If you have questions about OWIB Barbara Byrd is willing to answer if possible.
- If interested, at the June 9th meeting you can call in we will be reviewing all the policies and voting on them.

Approval of the Consent Agenda

Mark Warne made the Motion to approve as presented

Sheryll Bates Seconded the Motion

Passed Unanimously

Items approved: Minutes of January 24, 2017, previously approved Final Draft Strategic Plan, New Policies-Customized Training, Incumbent Worker Training, and amended Travel, Procurement Policies

Financial Report, Sheri McDonald, Controller

- Budget is doing well for this current program year. Revenue is on track and expenditures are where they should be for the year.
- There will be some line item modifications in the future.
- This budget report is as of March. We are in May and the expenditure is about in the 70% range. There will be some carry-over.
- Federal 990 and CT-12 have been filed for the previous year. EOWB has fulfilled all the requirements for the Audit and our return.
- Mandatory Auditing for the Title 1b providers (CAPECO & TEC) was complete the first of May. There were no noted exceptions. These providers are experienced and professional staff, and management.

Train Oregon/Summer Youth, Brenda Frank

- Independent Living Program Summer Youth: Contract with HECC signed by Bill, which provides \$25,000 dollars for the Foster Youth Program, 16-20 ages. Draft contracts for the Providers, CAPECO and TEC, are to Bill for review. When the review is complete I will get those sent out.
- DHS Summer Youth Program: only 14 youth, 11 in Umatilla/Morrow Counties and 1 each for Harney, Malheur, and Grant counties. The pot of funds for the State is over \$500K, but we do not know what is coming down locally. Negotiations are continuing at the State level.
- Train Oregon: A free online skill-building platform provided by WorkSystems out of Portland. This platform allows a person online training in new skills or brushing up on old. Staff from TEC, CAPECO, and OED have been trained. TEC and CAPECO can refer to basic and premium; OED is coming along but the barrier to them I-Trac training. Currently, there are five people using the system in Eastern Oregon.

Currently, the cost to the Providers, WSO and the Board is free. We can enroll participants now and the participation of that person is good for one year. The last day to enroll a person is December 31, 2017 for this offer. After the December 2017 deadline the cost to the Board for Train Oregon is over \$11,000 for the licenses.

Bill mentioned that if the enrollment remains low the question becomes is this an investment that needs to be made by the Board for a low return. The cost is \$11,400+ for the licenses.

Sector Partnerships, Anna Harris

Unable to make the meeting

Eastern Oregon WorkSource, Deb Gargalis

- Duties of WSO is to oversee the One-Stop Center progress.
- Field Office Remodel which is about enhancing customer service experience with the soft hand-off to our partners. The partners are CAPECO, TEC, OED, DHS Self Sufficiency, and Vocational Rehabilitation. We are working in 8 counties and 7 offices; work is continuing with an office in Enterprise. Offices completed to date is Pendleton (first one to complete), Burns, Baker, Hermiston, Ontario this summer and then La Grande. La Grande is staying in the same location. Skyping Centers in each office in Eastern Oregon office.

Bill: Each area must have a One-Stop Center and the EOWB chose Pendleton to be that place. Easter Seals, which has the Older Workers Program, will be moving into the Pendleton Center. With this happening the Pendleton Office will be certified One-Stop by the July 1, 2017.

- Recognize the partners for the collaborative work that is happening in the communities. Employer and Job Seeker engagement.

Introduction of New Board Member, Jeff Gritz.

Current Board members introduced themselves.

Public Comment: No Public Comment

Next Meeting: July 11, 2017

Adjourn: 2:00 PM (PDST)