



Employment Application

An Equal Opportunity Employer

Date: _____

PERSONAL INFORMATION

Name: _____
 Last First Middle

Driver's license number/State: _____

Have you ever pleaded "guilty," "no contest," or been convicted of a crime?
 YES
 NO

If yes, give dates and details: _____

Answering "yes" to this question does not constitute an automatic rejection for employment. Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be considered.

Are you a citizen of the United States?
 YES
 NO

Are you 18 years of age or older:
 YES
 NO

PRESENT ADDRESS

_____ Street Apt. # _____

_____ City State Zip

Home Phone: _____ Cell Phone: _____

EMPLOYMENT DESIRED

<p>Position: _____</p> <p>Salary Desired: _____</p> <p>Have you ever applied with/worked for this company before? <input type="checkbox"/> YES <input type="checkbox"/> NO When? _____</p> <p>Date you can start: _____</p>	<p>Referred by: _____</p> <p>Are you employed now? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If so, may we inquire with your present employer? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Type of employment desired: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

EDUCATION

Name and Location of School	# of Years Attended	Did you Graduate?	Subjects Studied
Grammar School			
High School			
College			
Trade, Business, or Correspondence School			

U.S. Military or Naval Service	Rank	Present Membership in National Guard or Reserves
--------------------------------	------	--------------------------------------------------

GENERAL

Subjects of special study or research work: _____

Special Skills: _____

FORMER EMPLOYERS (list below last four employers, starting with last one first)

Date, Month & Year	Name, Address & Phone # of Employer	Salary	Position	Reason for Leaving
From		Beg.		
To		End		
From		Beg.		
To		End		
From		Beg.		
To		End		
From		Beg.		
To		End		

Which of these jobs did you like best? _____

What did you like most about this job? _____

REFERENCES: Give the names of three persons not related to you, whom you have known at least one year

Name	Address & Phone	Business	Years Known

In case of emergency notify: _____

Address: _____ Phone Number: _____

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT PRIOR NOTICE AND WITHOUT CAUSE."

Signature of Applicant

Date