



Dear Craft Vendor,

The organizing committee of the 40th Annual Watkins Glen Italian American Festival is pleased to announce the 2020 festival dates to be held at Clute Park:

**Art / Craft Marketplace schedule:**

**Friday, August 7th, 2020: 1 PM - 8 PM**

**Saturday, August 8th, 2020: 10 AM - 8 PM**

**Application deadline: Received by June 1st, 2020**

**Committee decision notification mailed out on or before: June 15, 2020**

We hope you will join us for this popular and exciting event. Due to construction at the park, we will be revising the layout and schedule of the festival for 2020. **Previous years participation does not guarantee this year's acceptance into the festival.** With these changes comes new and exciting opportunities for vendors, this year the committee is focusing and prioritizing handcrafted items.

Take advantage of our new online application process:

<http://www.watkinsglenitalianamericanfestival.org/become-a-vendor.html>

**Festival fees:**

Size of display fees: 10'x10' \$120.00 or 20'x10' \$ 240.00

Optional Electric: 30 amp (\$30 additional)

\*Due to revised hours electric will not be necessary for art/crafts vendors for nighttime lighting.

The following information is a list of vendor requirements. Please pay close attention to this information as it updated from previous years.

**Insurance:**

Minimum liability insurance remains at \$300,000 each occurrence and \$600,000 general aggregate. **Both the Village of Watkins Glen and Schuyler County Italian American Festival Inc., must be named as additional insureds**, and this must be in evidence on your policy via automatic status or by endorsement. Coverage dates must include the date you arrive to set up through the date your concession is removed from Clute Park. The festival is held at a village-owned park, and the village sets the insurance requirements. Mail your Insurance Certificate to the Festival committee at: P.O. Box 65, Watkins Glen NY 14891 or email:

[italianamericanfestivalvendors@yahoo.com](mailto:italianamericanfestivalvendors@yahoo.com).

**Indemnification Agreement:**

Please fill out the enclosed Indemnity Agreement. The agreement must be returned to me with your application and space reservation deposit. The village will not allow us to accept any vendors without this form submitted.

**Tax ID number:**

Must be listed on the application.

**Set up:**

The park will be open from **9am-5pm on Thursday Aug 6th, 2020** and **Friday from 9am-12pm** for you to set up your booth space.

**Your vehicle must be removed from the property by Friday, Aug 7th, 12 noon. No vehicles will be permitted on the grounds during the festival this year. NO EXCEPTIONS.**

**Tear Down:**

**No vehicles will be allowed on the premises until Sunday morning as evening events will be in progress; The safety of our patrons is top priority.** We suggest you bring a wheeled cart to assist you with loading and unloading of your setup. If necessary, vehicles will be permitted on the festival grounds Sunday morning starting at 8am.

**Additional Rules:**

- All monies are non-refundable once your space reservation is confirmed.
- Vendors are expected to keep their space clean and neat.
- No vehicles will be permitted to enter festival grounds at any point during festival hours.
- Accepted vendors will receive one vehicle pass for designated parking
- Due to our new hours you will be done prior to sunset therefore electricity is not necessary for lightning your space; limited electric will be available for an additional fee if requested on the application.

A complete application consists of:

- ( ) Check(s) in the full amount for space(s)/electric.
- ( ) Completed art/craft vendor application.
- ( ) **1 (one)** photo of your product.
- ( ) **1 (one)** photo of your booth setup
- ( ) Your insurance certificate, and
- ( ) Signed indemnity form

Any application not including ALL of the above information will be considered incomplete and will be returned without consideration. Decision of the committee is final. If you are not chosen for participation in the festival, your booth space fee check will be returned.

**Make checks payable to Schuyler County Italian American Festival.** Please mail all documents to:

The Schuyler County Italian American Festival,  
Attn: Vendor Committee  
PO Box 65, Watkins Glen, NY 14891

Or email at [italianamericanfestivalvendors@yahoo.com](mailto:italianamericanfestivalvendors@yahoo.com)



Watkins Glen / Schuyler County Italian American Festival

Application for 2020 Art/Craft Vendors

Friday, August 7 | 1 PM - 8 PM
Saturday, August 8 | 10 AM - 8 PM

Name of Business:
Name of Owner:
Address:
City: State: Zip Code:
Telephone Number: Email:
Contact # During the Event: Website:

Tax ID number(Required):

Size of display requested: ( ) 10'x10' \$120.00 ( ) 20'x10' \$240.00

Electric (limited availability): ( ) 30 amp (\$30)

What is your category (one category per application):

- Jewelry Paintings Fiber Arts/Wearables Bath/Body Consumables Pottery/Ceramics
Drawings/Graphics/Prints Leather Photography Wood Other

What are your products? You must list all products that you sell. We reserve the right to prohibit the sale of any items that are NOT listed below. Please note that the vendor committee is focusing on and prioritizing handcrafted items.

Three horizontal lines for listing products.

- All applications for vendor space must be accompanied by one (1) current, crisp, clear photo showing your products and one (1) current photo of your booth set up in order to be considered.
Set up/Tear Down: No vehicles will be allowed on the premises until Sunday morning as evening events will be in progress; The safety of our patrons is top priority. We suggest you bring a wheeled cart to assist you with loading and unloading of your setup. If necessary, vehicles will be permitted on the festival grounds Sunday morning starting at 8am.

All applications must be completed fully and include a check in the full amount for space(s), electric fee, your insurance information, and a signed indemnity form. Any application not including ALL of the above information will be considered incomplete and will be returned without consideration. Decision of the committee is final. If you are not chosen for participation within the festival, your check for site and electric will be returned.

Return your certificate of insurance, indemnity agreement, this application and your payment to:

Schuyler County Italian American Festival
Attn: Vendor Committee
PO Box 65 Watkins Glen, NY 14891

Please make checks payable to: Schuyler County Italian American Festiva

Signature: Date:

## **Indemnification Agreement & Additional Insured** **Wording**

To the fullest extent permitted by law, the vendor shall indemnify and hold harmless The Village of Watkins Glen, the owner, and their agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys fees, arising out of or resulting from the performance or participation of the vendor provided that any such claims, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death or destruction of tangible property including the loss of use resulting therefore, and (2) is caused in whole or in part by any negligent act or omission of the vendor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist to any party or person described in this paragraph.

The Village of Watkins Glen is hereby named as Additional Insured on a primary, non-contributory basis which includes your performance or participation.

Vendor / Name \_\_\_\_\_

Address \_\_\_\_\_

Signature/Title \_\_\_\_\_

Date \_\_\_\_\_