

**CITY OF SHEPHERD
BOARD OF ALDERMEN
Regular Called Meeting**

28 N. Liberty Shepherd Texas- Shepherd City Hall Council Chambers

Monday, September 14, 2020 6:30 PM

OFFICIAL MINUTES

Regular Called Meeting:

Members Present: Charles Minton, Amanda Addison, Curtis Ainsworth, Ray Marrs

Members Absent: Mark Porter, Shannon Bailey-resigned

City Staff Present: City Secretary Debra Hagler, City Attorney Larry Foerster.

Others Present: Marvin Green, James Curry, Silvia & Nepo Clarnos, Martin & Patty Gonzales, PK Wesley, Mike Brooks, Ray Atchley, Jamie White, Yvonne Ryba-Cones, Anna Graham & Friend.

CALLED TO ORDER /INVOCATION

Mayor Minton called the meeting to order. Mark Porter led in prayer. The pledges to the American and the Texas flag were stated.

PUBLIC INPUT:

NONE

The Mayor noted that Shannon Bailey had submitted a resignation and that it will be on the October Agenda to accept it.

PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA:

NONE

REPORTS:

OLD BUSINESS:

NONE

NEW BUSINESS:

Update from Anna Graham regarding food truck.

Mrs. Graham read a thank you and a report. She stated that social distancing guidelines are being enforced. She stated that about 235 meals went to 838 family members. She reported that there were around 30 volunteers. She informed the Council that they have been approved to continue having the truck through the end of the year without a fee. After December each truck will cost \$250.00

Discuss and take action to approve the 2019-2020 FY Audit presented by BrooksWatson & Co.

Amanda Addison made a motion to approve the 2019-2020 Audit as presented. Curtis Ainsworth seconded and the motion passed with a unanimous vote. City contracted Auditor began by stating that audits are required. The Audit included recommendation to strengthen weak areas. He stated the City finances are in good shape and that the City's reserves are higher than required. The Mayor assured Council that he would go through the recommendations and see if a plan could be made to strengthen the weak areas.

Discuss and take action on request from Ben Cartwright to live in an RV while he is doing construction.

Curtis Ainsworth made a motion to give a 10 month variance to Mr. Cartwright to live in his RV during the construction phase. Mark Porter seconded and the motion passed with a unanimous vote. Mr. Cartwright stated he was excited to be in Shepherd and to work on this home.

Discuss and take action on request from Marvin Green to extend a water line down East Beverly Dr.

Mark Porter made a motion that Mr. Green would pay for half the cost of materials and the City would do the labor. Ray Marrs seconded and the motion passed with a unanimous vote. The line will need to be around 1540 feet. He is hoping to develop 4 or 5 lots. The City Attorney stated if it is 5 or more lots a feasibility study will be required. Jamie said the price would be determined by how many taps are installed but projects that the cost would be in the neighborhood of \$6329.00 for materials. The City and Mr. Green agree that this line will be a City line to be maintained by the City. If at any point another citizen wants to tap into the line no money would be given to Mr. Green.

Discuss and take action on request from Martin Gonzales to building a Manufactured Home Park Subdivision on property on Rice Lane.

Amanda Addison made a motion to move forward with the feasibility study after Mr. Gonzales pays the escrow fee. Mark Porter seconded and the motion passed with a unanimous vote. Mr. Gonzales has 14 acres that he wants to divide into ½ acre tracks for Single Family Homes. He states this property is not in a flood plain. He simply will be developing the land. The size of each lot complies with the County's septic requirements since the City does not supply this location with Sewer services. The Council agreed to let the feasibility study be done before making a decision.

Discuss and take action to finalize the 2020-2021 Budget.

No Action was taken on this item. The council was in agreement to purchase a truck but want to get prices on a gas engine instead of diesel.

Discuss and take action to designate/name the CD's

Curtis Ainsworth made a motion to name the CD's as presented. Ray Marrs seconded and the motion passed with a unanimous vote. UF: CD# 26671-Sewer Plant, CD# 26672- Water Plant, CD#26673- Sewer Plant. GF CD# 23045-Parks, CD#24717-was already designated as Community Center, CD#25334- Library, CD#25338- City Hall, CD#25418-Emergency Services.

Discuss and take action to contract a temporary employee for the Front Office at City Hall.

Mark Porter made a motion to contract a temp employee to for the Front Office at City Hall. Amanda Addison seconded and the motion passed with a unanimous vote. Employee Jackie is out on medical leave for an undetermined time.

APPROVE MINUTES OF PREVIOUS MEETINGS

Amanda Addison made a motion to accept the minutes as presented. Mark Porter seconded, and the motion passed with a unanimous vote.

APPROVE MONTHLY PAYMENT OF BILLS

Mark Porter made a motion to pay the bills. Curtis Ainsworth seconded, and the motion passed with a unanimous vote.

ANNOUNCEMENTS

The Mayor announced that Brenda Myers invited the council to a meet and greet on Sept 26th. A notice of possible quorum will be posted.

ADJOURNMENT: 8:00pm

Curtis Ainsworth made a motion to adjourn. Ray Marrs seconded, and the motion passed with a unanimous vote.

Charles Minton, Mayor
Prepared by City Secretary, Debra Hagler