

SUMMER VILLAGE OF SOUTH VIEW

AGENDA

Regular Council Meeting at the Onoway Civic Centre, held on
Wednesday, December 5th, 2018 commencing at 9:30 a.m.

1. Call to Order

2. Agenda: a) December 5th, 2018 Regular Council Meeting Agenda

3. Minutes: a) October 10th, 2018 Regular Council Meeting Minutes

p 1-4

4. Appointments: n/a

5. Bylaws: n/a

6. Business: a) Reynolds Mirth Richards and Farmer – invite to 2019 Municipal Law Seminar scheduled for Friday, February 15th, 2019 in Edmonton. Cost is \$125.00 per registration and information on sessions is attached (*authorize attendance or accept for information*)

p 5-8

b) Farm Safety Centre – please refer to the attached October 19th, 2018 letter again requesting financial support to run their Safety Smarts program which is delivered to rural and remote elementary schools in the Province. Last year South View gave \$150.00 in support (*that the Summer Village of South View support the Farm Safety Centre's 2019 Safety Smarts program in the amount of _____, or not support the 2019 program*)

p 9-15

c) Internet Service Providers – please refer to the November 16th, 2018 email from Dwight Moskalyk on behalf of the Summer Villages of Lac Ste. Anne County East. At the last SVLSACE meeting it was recommended that a letter be sent to potential internet/cell service providers encouraging them to engage with Lac Ste. Anne County to work on populating the existing tower infrastructure, and attached is the list of recommended service providers (*that the Summer Village forward said letters, or accept for information*)

p 16-18

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p 19-20

- d) Darwell Regional Wastewater Transmission Line Conceptual Study – please refer to the attached November 7th, 2018 email from lead Engineer Roxanne Richardson. The Commission is looking to confirm population numbers and municipal support to continue with the discussion *(that Council ratify the confirmation of population number for the Summer Village for the Darwell Regional Wastewater Transmission line at 68, and that the Summer Village confirm its intent to continue with discussion on the noted project)*

p 21-22

- e) Portable Solar Speed Indicator Sign – further to discussion at the ASVA conference, attached is an email from Assist. CAO Heather Luhtala advising an application has been submitted to the Alberta Traffic Safety Fund for the purchase of the noted sign on behalf of the Summer Villages of South View, Silver Sands and West Cove. If approved, each Summer Village would have to contribute \$1,000.00 to the noted project *(ratify submission of grant application and the financial contribution of \$1,000.00 should it be approved)*

p 23-25

- f) Family and Community Support Services – attached is the 2019 funding agreement for the noted program (\$3,508.00 is Provincial contribution, \$877.00 is municipal contribution, for a total program of \$4,385.00). *(approve agreement and authorize its execution)*

p 26

- g) Director of Emergency Management – further to previous emails, Colleen Richardson has offered to be the Summer Villages Deputy Director of Emergency Management *(approve Colleen Richardson as Deputy Director of Emergency Management, or some other direction as given by Council at meeting time)*

p 27-28

- h) Alberta Emergency Management Agency Training Session – please refer to the October 9th, 2018 email on the Basic Emergency Management and ICS 100 training which was held in Onoway on November 23rd, 2018. Both CAO Wildman and Assist. CAO Luhtala, as well as DEM Harold Williams and potential DDEM Colleen Richardson attended this course *(ratify attendance)*

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p 49-62

i) Subdivision and Development Appeal Board – as previously discussed each municipality must have in place a SDAB, and this is something that we have not had in place (and is the only outstanding item from our Municipal Accountability Program review). Administration has been working on bringing options to Council and attached you will see two proposals: one from Lac Ste. Anne County which would provide the service at an annual fee of \$500.00, and then costs should an appeal be held are also attached. The second proposal is from Emily House and Milestone Municipal Services with an annual cost of \$300.00 and then noted costs should an appeal be held. Administratively we have worked with Emily House and her group in the past with respect to SDAB hearings and they have done a solid job for us. We had inquired with Lac Ste. Anne County if they would be interested in providing this service, and I think with their renewed spirit of regional cooperation they have provided same. Further discussion at meeting time *(that the Summer Village of South View engage the services of _____ to provide Subdivision and Development Appeal Board services to the municipality)*

p 63

j) Lac Isle Lac Ste. Anne (LILSA) – please refer to the November 29th, 2018 letter from Chair Bernie Poulin requesting all municipalities on both lakes consider a 2019 financial contribution of \$500.00 to LILSA to be used as matching funds in 2019 grant applications to contain and monitor the flowering rush *(that the Summer Village of South View allocate _____ in the 2019 budget for flowering rush containment and monitoring, funds to be forwarded to LILSA, or some other direction as given by Council at meeting time)*

k)

l)

m)

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Regular Council Meeting at the Onoway Civic Centre, held on
Wednesday, December 5th, 2018 commencing at 9:30 a.m.

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7. Financial a) Income and Expense Statement – as of October 31st, 2018
(to be distributed at meeting time)

 8. Council Reports
 - a) Mayor Benford
 - b) Deputy Mayor Johnson
 - c) Councillor Ward

 9. Chief Administrator's Report
 - Alberta Environment: DLO Application
 - p 64-65 - Calahoo Waste: bin placement
 - FOIP matter

 10. Information and Correspondence
 - a) Alberta Environment – November 16th, 2018 email and attached information on Lac Ste. Anne Lake Levels.
 - p 66-72 b) Government of Alberta – Statement of Direct Deposit for \$804.00 being the fourth quarter FCSS funding, deposited on October 2nd, 2018.
 - p 73 c) Yellowhead Regional Library: October 16th, 2018 letter announcing new Director being Karla Palichuk and November 2018 Get On Board newsletter
 - p 74-77 d) Community Peace Officer Reports for August, September and October
 - p 78-81 e) Lac Ste. Anne County – November 2nd, 2018 letter on organizational meeting results
 - p 82-85 f) Highway 43 East Waste Commission – October 24th, 2018 letter advising hydrovac waste will be accepted and used as day cover
 - p 86 g) ASVA – October 25th, 2018 email and attached letter from Deputy Minister Brad Pickering to ASVA President Peter Pellatt on the new ministry performance measures and associated municipal indicators
 - p 87-90 h) Alberta Municipal Affairs – letter on new capital infrastructure agreements with the cities of Edmonton and Calgary to replace the MSI funding beginning 2022/2023.
 - p 91

 11. Closed Meeting Session n/a

 12. Next meeting:

 13. Adjournment

Upcoming Meetings:-

SUMMER VILLAGE OF SOUTH VEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, OCTOBER 10, 2018
TOWN OF ONOWAY COUNCIL CHAMBERS

PRESENT: Council: Mayor Sandi Benford
Deputy Mayor Brian Johnson
Councillor Garth Ward

Administration: Wendy Wildman, Chief Administrative Officer
Heather Luhtala, Assistant Chief Administrative Officer

Appointments: None

Public at Large: 0

	MOTION #	
1.	CALL TO ORDER	Mayor Benford called the meeting to order at 9:30 a.m.
2.	AGENDA 134-18	<p>MOVED by Deputy Mayor Johnson that the October 10, 2018 Agenda be approved with the following:</p> <p>Correction under Business: a) typo - Flowing s/b Flowering</p> <p>Additions under Business: h) German Cultural Club Oktoberfest Invitation and Donation i) Regional Municipalities Meeting scheduled for Tuesday, October 16, 2018 at 8:30 a.m. at the Alberta Beach Agliplex</p> <p>Addition under CAO Report: -Development Officer Report</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 135-18	<p>MOVED by Deputy Mayor Johnson that the minutes of the August 20, 2018 Organizational Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	136-18	<p>MOVED by Deputy Mayor Johnson that the minutes of the August 20, 2018 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	n/a
5.	BYLAWS	n/a

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SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, OCTOBER 10, 2018
TOWN OF ONOWAY COUNCIL CHAMBERS

6.	BUSINESS	
	137-18	<p>MOVED by Deputy Mayor Johnson that the Summer Village of South View be authorized to participate in an application for a Flowering Rush Joint Abatement Strategy 2019-2021 under the Alberta Community Partnership Program grant and agree to a financial contribution in the amount of \$2,000.00 per year for 3 years and further agree to the Summer Village of Silver Sands to act as the managing partner to govern the purpose and use of the grant funds.</p> <p style="text-align: right;">CARRIED</p>
	138-18	<p>MOVED by Deputy Mayor Johnson that Stacey Wagner be appointed as the Designated Officer (clerk) of the Assessment Review Board for the Summer Village of South View.</p> <p style="text-align: right;">CARRIED</p>
	139-18	<p>MOVED by Councillor Ward that in accordance with section 419(b) of the Municipal Government Act that the terms of the sale of property (Lot 15, Block 2, Plan 4772KS) for the Public Auction be set as follows: "Cash, certified cheque, bank draft, 10% non-refundable deposit on the day of the sale and balance due within 10 days of the public auction date".</p> <p style="text-align: right;">CARRIED</p>
	140-18	<p>MOVED by Councillor Ward that in accordance with the Municipal Government Act and with respect to the Recovery of taxes Related to Land that the date for the Public Auction of Lot 15, Block 2, Plan 4772KS be scheduled for Tuesday, January 22, 2019 at 12:00 p.m. at the Town of Onoway Civic Centre Council Chambers located at 4812-51 Street in Onoway, Alberta.</p> <p style="text-align: right;">CARRIED</p>
	141-18	<p>MOVED by Councillor Ward that in accordance with section 419(a) of the Municipal Government Act that the reserve bid for the property to be sold at the Public Action being Lot 15, Block 2, Plan 4772KS, be set at the current assessed value of \$67,910.</p> <p style="text-align: right;">CARRIED</p>
	142-18	<p>MOVED by Councillor Ward that Council be authorized to attend the Emergency Management Elected Officials Course scheduled for Saturday, October 13, 2018 in Sandy Beach.</p> <p style="text-align: right;">CARRIED</p>
	143-18	<p>MOVED by Deputy Mayor Johnson that Council & Administration be authorized to attend the Onoway Regional Fire Services Firefighter Appreciation Night scheduled for Sunday, October 14, 2018 at 6:00 p.m. at the Alberta Beach Fifty Plus Club.</p> <p style="text-align: right;">CARRIED</p>

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**SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, OCTOBER 10, 2018
TOWN OF ONOWAY COUNCIL CHAMBERS**

	144-18	MOVED by Councillor Ward that the Summer Village of South View set its FortisAlberta franchise fee for the 2019 year at 3%. CARRIED
	145-18	MOVED by Deputy Mayor Johnson that the Summer Village of South View contract the services of Bolson Engineering to complete the site survey, measurements, drawings and complete of the Department License of Occupation (DLO) at a cost of \$3,800.00 plus GST, costs to be covered in the existing boat launch grant application. CARRIED
	146-18	MOVED by Councillor Ward that the Summer Village of South View accept for information the September 4, 2018 letter from the German Canadian Cultural Association with respect to its annual Oktoberfest and request for a donation. CARRIED
	147-18	MOVED by Councillor Ward that Council and Administration be authorized to attend the Regional Municipalities Meeting scheduled for Tuesday, October 16, 2018 at 8:30 a.m. at the Alberta Beach Agliplex in Alberta Beach, Alberta. CARRIED
7.	FINANCIAL	MOVED by Councillor Ward that Council accept for information the income and expense analysis report ending September 30, 2018. CARRIED
8.	COUNCIL REPORTS 148-18	MOVED by Councillor Ward that Council accept for information the verbal Council reports as presented. CARRIED
9.	CAO REPORT 149-18	MOVED by Deputy Mayor Johnson that Council accept for information the verbal Chief Administrative Officer report and written Development Officer report for September 2018 as presented. CARRIED

**SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, OCTOBER 10, 2018
TOWN OF ONOWAY COUNCIL CHAMBERS**

10.	INFORMATION AND CORRESPONDENCE 150-18	<p>MOVED by Deputy Mayor Johnson that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> a) Alberta Municipal Affairs – September 19th, 2018 letter advising the MSI operating spending plan submitted has been accepted. b) Alberta Municipal Affairs – September 24th, 2018 letter advising the MSI Capital Statement of Funding and Expenditures has been accepted. c) Development Permit #18-03, for a single-family dwelling and walkout basement at 91 Lakeview Avenue d) Statement of Direct Deposit – for September 7th, 2018 in the amount of \$8,155.00 representing MSI Operating funding e) Alberta Beach – September 4th, 2018 letter to Lac Ste. Anne County requesting support to continue with fire department training exercises on Alberta Beach’s property located within Lac Ste. Anne County f) Lac Ste. Anne Foundation – July 25th, 2018 meeting minutes g) Fortis Alberta – September 17th, 2018 letter on 2019 proposed rates pending approval of the Alberta Utilities Commission (AUC) <p style="text-align: right;">CARRIED</p>
11.	CLOSED MEETING	n/a
12.	NEXT MEETING 151-18	<p>MOVED by Mayor Benford that the next Regular Council Meeting be scheduled for:</p> <p>-Wednesday, December 5, 2018 at 9:30 a.m. at the Town of Onoway Council Chambers.</p> <p style="text-align: right;">CARRIED</p>
13.	ADJOURNMENT	The meeting adjourned at 11:02 a.m.

Mayor, Sandi Benford

Chief Administrative Officer, Wendy Wildman

(4)

[FWD: 2019 Reynolds Mirth Richards & Farmer LLP Municipal Law Seminars - Registration Now Open]

----- Original Message -----

Subject: 2019 Reynolds Mirth Richards & Farmer LLP Municipal Law Seminars - Registration Now Open

From: "Colleen N. Gilliam" <CGilliam@rmrf.com>

Date: Tue, November 27, 2018 8:56 am

To:

\$ 125⁰⁰/

Registration for our 2019 Municipal Law Seminars is now open. Please circulate this invitation at your discretion to those within your organization who you think would benefit from attending, including councilors and administration.

Edmonton Seminar: Friday, February 15, 2019

Airdrie Seminar: Friday, February 22, 2019

8:30 am to
3:30 pm

Grande Prairie Seminar: Friday, March 8, 2019

We will be offering an array of topics for each location and will also be including a new optional working lunch session on Estate Planning Essentials at our Edmonton Seminar, presented by RMRF Partner, Maya Gordon.

Please do not hesitate to contact us should you have any questions.

We look forward to seeing you there!

*We also still have spots open for our **Subdivision & Appeal Board Training Workshop on Wednesday, December 12, 2018**. If you are interested in attending please visit our event page by clicking [here](#).*

Colleen N. Gilliam | Marketing and Events Coordinator
Direct: 780.497.3365 | cgilliam@rmrf.com

3200 Manulife Place | 10180 - 101 Street | Edmonton AB Canada T5J 3W8

Fax: 780.429.3044 | Toll Free: 1.800.661.7673 | www.rmrf.com

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Municipal Law Seminar - Edmonton

Reynolds Mirth Richards & Farmer LLP
Friday, 15 February 2019 from 8:30 AM to 3:30 PM (MST)
Edmonton, AB



Ticket Information

TICKET TYPE	SALES END	PRICE *	FEE	QUANTITY
Reserved Seating	31 Jan 2019	\$125.00	\$9.06	1

* Prices include GST/HST



Order Now

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When & Where



Edmonton, AB
Canada
Friday, 15 February 2019 from 8:30 AM to 3:30 PM (MST)

Add to my calendar

Event Details

Our 34th Annual Central Municipal Law Seminar will run from 8:30am - 3:30pm followed by a casual reception. Doors open at 7:45am and your registration fee includes breakfast, lunch, coffee breaks, and our post-program reception.

Venue location and a detailed agenda will be sent to registrants closer to the seminar. A hotel guestroom block is available for attendees.

Topics at this year's seminar will include:

Words Matter – Unravelling Legal Language

The law sometimes uses words in mysterious and unexpected ways. In this session, we'll take a look at the interesting, surprising, and sometimes quirky ways that statutes (like the *Municipal Government Act*), contracts (like the standard form municipal construction and roadbuilding contracts), and courts use and abuse the English language. To quote a noted (though fictional) scholar: "You keep using that word – I do not think it means what you think it means."

Constitutional Challenges to Municipal Bylaws

In this session, we will discuss the various ways municipal bylaws can be challenged under the Constitution of Canada. We will discuss constitutional challenges based on the s. 91 and s. 92 division of powers between the Provinces and the Federal Government, including when bylaws may be considered, in pith and substance, criminal law. We will also discuss constitutional challenges to municipal bylaws based on the Charter and review how the Oakes Test works. The fear of a constitutional challenge is not

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uncommon when considering new or progressive bylaws and the topic is a timely one with the legalization of recreational cannabis and the many areas in which municipalities play a role in regulation at the local level.

Procurement Pitfalls and Troublesome Contractors

Recent changes to the trade agreements affecting municipalities and new case law regarding municipalities' rights to manage or exclude problematic contractors all highlight the need to ensure you have effective procurement policies in place. There are many circumstances where a particular contractor has a history of problems, and the municipality would like to avoid ever working with them again in the future. However, when putting out a tender or request for proposals, the municipality faces a risk that the problematic contractor will come in as the low bidder, potentially forcing the municipality to work with them and go through the same problems yet again.

This session will discuss various ways of addressing that risk, by ensuring the municipality is protected from having to accept bids from those difficult contractors. It will explore policies the municipality can put in place to restrict or disqualify certain contractors from bidding on future work, and provide greater flexibility and control to municipalities when selecting their contractors or service providers in the future.

So Many Choices: How Municipalities Can Provide Services and Operate Facilities

The *Municipal Government Act* empowers municipalities to provide services and facilities that council considers necessary or desirable for the community. Municipal services and facilities can be provided and operated in a number of ways, at the municipal, intermunicipal, or regional level.

This session will explore a number of possible models for the delivery of services and operation of facilities, with discussion of opportunities for intermunicipal and regional collaboration. Options to be discussed will include non-profit corporations, municipality corporations, and regional services commissions.

The Solution to Spending 85% of Supervisory/Managerial Time on 15% of the Problem Employees: Just Cause, Progressive Discipline and Updates

This session will review performance appraisals, investigations, progressive discipline, and just cause. We will have suggestions on ways to deal with difficult employees and go over updates to the Act.

Tax Collection

This session will review the options municipalities have for collecting unpaid property taxes (including linear taxes) and a review of recent developments and cases involving municipalities, receiverships, CCAA proceedings and bankruptcies.

Working out the Kinks of the Assessment MGA Amendments

Get caught up on recent cases, the implementation of the *Modernized Municipal Government Act* changes, and the regulation changes yet to come.

Bear Pit

Registrants will have the opportunity to submit legal questions on matters affecting municipalities for discussion by our panel of lawyers

This year, we will also be offering an optional lunch session on Estate Planning Essentials, presented by RMRF Partner, Maya Gordon.

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This working lunch session will give attendees an opportunity to hear about some of the basics of estate planning, including Wills, Enduring Powers of Attorney, and Personal Directives. This session will include time for questions.

Have questions about Municipal Law Seminar - Edmonton? Contact [Reynolds Mirth Richards & Farmer LLP](#)

Other Events You May Like



\$175

WED, 12 DEC 9 00 AM

Subdivision and Development Appeal Board Training Workshop

Reynolds Mirth Richards & Farmer LLP, Ed

#Class



February 3, 2019
5:30 PM - 7:30 PM

Bylaws Refresher

A Society Bylaws Overview
SOCIETY BYLAWS OVERVIEW
MUNICIPAL LAW SEMINAR

MON, 4 FEB 5 30 PM

Bylaws Refresher - A Society Bylaws Overview

Edmonton, Edmonton

#CharityCauses #Class



WED, 13 FEB 8 00 AM

2019 Subdivision and Development Appeal Board Training Workshop -

Delta Hotels by Marriott Edmonton South Co

#Business #Conference



SAT, 19

Bridgier and Ad

Boys an

#Charity

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265 East 400 South – Box 291 – Raymond – Alberta – T0K 2S0 – Tel: 403 752-4585 – Fax: 403 752-3643
Email: safetyctr@abfarmsafety.com Website: abfarmsafety.com

October 19, 2018

Summer Village of South View
PO Box 8
Alberta Beach, Alberta T0E 0A0

The 2018-2019 school year is the 21st consecutive year of Safety Smarts delivery to children attending rural and remote elementary schools in Alberta. The generosity of many continues to make this unique farm safety extension effort possible and we are grateful for each and every dollar donated in support of the important outreach of our charitable organization.

A fun infographic, which provides a few highlights of this 20 year endeavor, has been enclosed. The children's thirst for learning makes face to face interactions with them both rewarding and a bit of an adventure. A recent program evaluation indicated that more than 85% of the rural children we reach are remembering farm safety messages year to year. The evaluation also found that review materials sent home with these rural children are an important bridge to their parents.

We are again reaching out to towns, villages and summer villages across the province, asking each to consider supporting the continued delivery of Safety Smarts to rural children across Alberta. A big thanks to the 38 who recently contributed.

As budget realities allow, we invite your council to consider a 2019 contribution of \$.15/resident to a maximum of \$300. It is our intention to continue extending an annual invitation to towns, village and summer villages in Alberta encouraging them become involved in strengthening rural Alberta through farm safety education.

If this request just will not fit within your budget, we ask you to consider other rural champions in your community who may be interested in lending a hand/donating a few dollars. In our current regulatory focused environment, it seems that family farms and the individuals on them are being somewhat forgotten. Let's look after our own and together sustain this safety initiative for another 20 years!

As a charity registered with CRA, any donation in support of our mission is eligible for a charitable tax receipt.

The most recent year-end Safety Smarts report can be found on our website – abfarmsafety.com
Included in this report is an alphabetical listing of all 453 rural schools visited during the 2017-2018 school year along with the number of classes and students reached at each school. These delivery details have also been enclosed with this correspondence.

We would be pleased to provide additional information, upon request.

Sincerely,

Laura Nelson
Executive Director
Farm Safety Centre

OUR SAFETY SMARTS HISTORY



Sept. 1998 - June 2018



20 Years
of Delivery



25
Instructors

6,026
Schools
is approximate



33,667
Classes
is approximate



1,628,535
Kilometers
is approximate



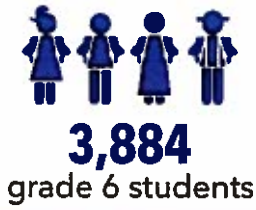
That's 40.6
times *around*
the *world*



678,485
Children

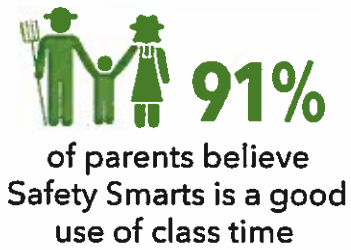


THE EVALUATION HEARD FROM



“ Grandpa stressed don't touch the PTO... the Farm Safety Lady explained why. ”

Through in-person instruction and engaging activities, children comprehend the possible consequences of their safety decisions.



Safety messages and slogans endure over time

Current students remember



15 years after the presentations, young adults



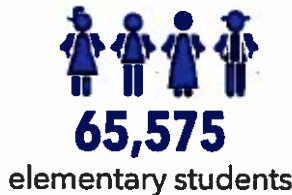
Students intend to practice safe behaviours



Teachers intend to integrate farm safety messages throughout the year



In 2016-2017, Safety Smarts reached elementary students in Rural and Colony schools



Safety Smarts 2017-2018

Public, Separate, Francophone, Private Schools Visited - Alphabetical

School	Date	# Classes	# Children	MD/County Name
A.B. Daley Community School	05-Oct-17	9	172	M.D. of Willow Creek
A.L. Horton Elementary School	23-Apr-18	16	377	County of Minburn
Acme School	17-Oct-17	6	103	Kneehill County
Alcoma School	29-Sep-17	5	52	County of Newell
Alder Flats Elementary School	22-Jan-18	7	133	County of Wetaskiwin
Alex MAC School	01-May-18	7	158	Lacombe County
Allan Johnstone School	19-Sep-17	2	39	Flagstaff County
Altario School	18-May-18	2	30	Special Areas 4
Amlak School	16-May-18	4	78	M.D. of Provost
Andrew School	11-Sep-17	4	72	Lamont County
Ardmore School	19-Sep-17	5	101	M.D. of Bonnyville
Arrowood Community School	23-Oct-17	3	70	Vulcan County
Ashmont Elementary School	05-Apr-18	16	272	County of St. Paul
Assumption Roman Catholic School	19-Oct-17	4	48	Special Areas 3
Aurora Elementary School	10-May-18	6	133	Braceau County
Aurora Elementary School	24-Apr-18	12	225	Braceau County
Aurora Middle School	10-Oct-17	8	178	La C. La Biche County
Barnwell School	08-Mar-18	5	128	M.D. of Taber
Barons School	07-Feb-18	6	119	County of Lethbridge
Barrhead Elementary School	06-Nov-17	30	660	County of Barrhead
Basshaw School & ECS	03-Apr-18	7	136	Camrose County
Bassano School	25-Sep-17	7	139	County of Newell
Bawlf School	09-Feb-18	2	23	Camrose County
Beaverledge Elementary School	11-Apr-18	6	121	County of Grande Prairie
Beiseker Community School	26-Oct-17	7	154	Rocky View County
Bentley School	23-Oct-17	11	209	Lacombe County
Berry Creek Community School	14-Mar-18	4	49	Special Areas 2
Big Rock School	20-Nov-17	15	301	M.D. of Foothills
Big Valley School	18-Oct-17	4	62	County of Stettler
Blackie School	09-May-18	5	103	M.D. of Foothills
Blessed Sacrament School	08-May-18	16	398	M.D. of Wainwright
Bluffton School	09-Jan-18	5	80	Ponoka County
Bon Accord Community School	16-Mar-18	6	145	Sturgeon County
Botha School	16-Feb-18	3	60	County of Stettler
Bowdan Grandview School	11-Dec-17	7	164	Red Deer County
Boyle School	23-May-18	6	104	Athabasca County
Brant Christian School	26-Jan-18	4	69	Vulcan County
Brentwood Elementary School	10-Jan-18	15	357	Wheatland County
Breton Elementary School	08-May-18	6	134	Braceau County
Brownfield Community School	12-Oct-17	3	27	County of Paintearth
Bruderheim Community School	23-Nov-17	7	126	Lamont County
Busby School	29-Nov-17	5	99	Westlock County
Bynamoor School	24-Oct-17	3	37	County of Stettler
C.P. Blakely Elementary School	15-May-18	17	401	Red Deer County
C.W. Sears Elementary School	05-Mar-18	16	334	Beaver County

School	Date	# Classes	# Children	MD/County Name
Dunstable School	22-Jan-18	4	57	County of Barrhead
E.G. Wahlstrom School	13-May-18	15	377	M.D. of Lesser Slave River
E.H. Walter School	21-Sep-17	7	123	County of Vermilion River
East Lake School	05-Feb-18	27	621	Rocky View County
Eastbrook Elementary School	27-Nov-17	19	371	County of Newell
Ecole du Sommet School	29-Sep-17	7	108	County of St. Paul
Ecole Edwards Elementary	17-Apr-18	30	664	Rocky View County
Ecole Elementaire Androssan	12-Apr-18	17	394	Strathcona County
Ecole Elementaire Percy Payer	14-Nov-17	8	155	M.D. of Foothills
Ecole James S. McCormick	16-Apr-18	24	451	Lacombe County
Ecole Mallalq Community	24-Jan-18	7	121	County of St. Paul
Ecole Meridian Heights	01-Feb-18	8	155	Parkland County
Ecole Meridian Heights	31-Jan-18	8	169	Parkland County
Ecole Notre Dame Elementary	28-Nov-17	15	283	M.D. of Bonnyville
Ecole Notre Dame Elementary	01-Dec-17	6	108	M.D. of Bonnyville
Ecole Rocky Elementary	05-Dec-17	15	303	Clearwater County
Ecole Sifton	14-Nov-17	16	320	Camrose County
Ecole Steffie Wolma Elementary	26-Mar-18	21	457	Red Deer County
Ecole Westhaven Elementary	12-Mar-18	16	355	Yellowhead County
Edgerton Public School	17-Apr-18	4	58	M.D. of Wainwright
Eldorado Elementary School	15-Jan-18	15	308	Braceau County
Elizabeth School	11-Dec-17	7	99	M.D. of Bonnyville
Elk Point Elementary School	21-Nov-17	14	257	County of St. Paul
Elmer Elson Elementary School	16-Apr-18	14	284	Lac Ste. Anne County
Elmworth School	27-Apr-18	4	48	County of Grande Prairie
Elora School	25-Sep-17	4	64	Red Deer County
Enchant School	17-Apr-18	6	60	M.D. of Taber
Envielle School	13-Apr-18	4	88	County of Stettler
Erskine School	31-May-18	5	100	County of Stettler
Evansview School	21-Mar-18	6	125	Yellowhead County
Exshaw School	30-Apr-18	5	82	M.D. of Sigmom
Falun School	05-Mar-18	6	137	County of Wetaskiwin
Foremost School	25-Apr-18	7	92	County of Forty Mile
Forestburg School	10-May-18	6	107	Flagstaff County
Fort Assiniboine School	20-Mar-18	4	63	Woodlands County
Fox Creek School	09-Mar-18	8	160	M.D. of Greenview
Fulham School	10-Oct-17	4	72	Yellowhead County
Fultonvale Elementary School	02-Oct-17	16	345	Strathcona County
Gem School	23-Apr-18	1	22	County of Newell
Gibbons School	09-Apr-18	4	128	Sturgeon County
Glen Avon School	06-Mar-18	18	369	County of St. Paul
Glendon School	16-Mar-18	7	133	M.D. of Bonnyville
Greentree School	15-Sep-17	19	405	None
Griffin Park School	28-Jan-18	23	478	County of Newell
Griffiths-Scott Middle School	18-Apr-18	8	216	County of Wetaskiwin

School	Date	# Classes	# Children	MD/County Name
Calmar Elementary School	13-Mar-18	12	223	Leduc County
Calvin Christian School	26-Mar-18	22	508	County of Lethbridge
Carnilla School	27-Apr-18	7	147	Sturgeon County
Carnilla School	15-May-18	9	198	Sturgeon County
Carbon School	20-Oct-17	4	71	Kneehill County
Cardston Elementary School	10-Apr-18	25	541	Cardston County
Caroline School	12-Dec-17	7	168	Clearwater County
Carisland School	25-Oct-17	5	85	Wheatland County
Caslan School	22-May-18	5	79	Athabasca County
Cayley School	28-Nov-17	4	77	M.D. of Foothills
Central High Sedgewick Public School	07-May-18	12	240	Flagstaff County
Central School	20-Mar-18	13	280	M.D. of Taber
Champion School	17-Oct-17	4	58	Vulcan County
Christ-King Catholic School	16-Jan-18	7	120	County of Stettler
Christ The King Academy	24-Apr-18	8	200	County of Newell
Claimont Community School	16-Jan-18	15	299	County of Grande Prairie
Clandonald School	15-Mar-18	3	30	County of Vermilion River
Clear Vista School	26-Feb-18	14	256	County of Wetaskiwin
Coalhurst Elementary School	28-Feb-18	5	116	County of Lethbridge
Coalhurst Elementary School	01-Mar-18	6	106	County of Lethbridge
Cochrane Christian Academy	23-Apr-18	10	232	Rocky View County
Condor Elementary School	18-Jan-18	7	144	Clearwater County
Consort School	27-Apr-18	8	131	Special Areas 6
Cornerstone Christian Academy	20-Feb-18	4	94	Camrose County
Coronation School	17-Jan-18	7	130	County of Paintearth
Cremora School	02-May-18	12	251	Mountain View County
Crestmore School	06-Feb-18	6	108	Ponoka County
Crossfield Elementary School	19-Mar-18	7	148	Rocky View County
Cut Knife School	28-Apr-18	7	115	Saskatchewan
Darwell School	06-Mar-18	7	153	Lac Ste. Anne County
Dayland School	15-Feb-18	6	215	Flagstaff County
Delburne Centralized School	29-Jan-18	10	209	Red Deer County
Delta School	30-Oct-17	4	70	Starland County
Deinorte (Innisfree) School	28-Sep-17	4	49	County of Minburn
Donalda School	06-Dec-17	3	42	County of Stettler
Dorothy Dalgliesh School	15-May-18	9	168	County of Lethbridge
Dr. Elliott Community School	14-Sep-17	5	100	Kneehill County
Dr. Folds Community School	13-Apr-18	4	72	M.D. of Wainwright
Dr. Hamman School	24-May-18	12	272	M.D. of Taber
Dr. Morris Gibson School	13-Dec-17	11	257	M.D. of Foothills
Dravton Christian School	15-Jan-18	5	115	Braceau County
Duchess School	21-Nov-17	10	210	County of Newell
Dudlos School	01-May-18	18	365	M.D. of Bonnyville
Dudlos School	30-Apr-18	5	102	M.D. of Bonnyville
Duffield School	30-Nov-17	8	162	Parkland County

School	Date	# Classes	# Children	MD/County Name
Gus Wetter School	25-Oct-17	5	111	County of Paintearth
Gwynne School	24-Jan-18	4	87	County of Wetaskiwin
H. Hardcastle	12-Apr-18	6	111	Saskatchewan
H.A. Kostash School	26-Apr-18	7	154	Smoky Lake County
H.E. Bourquin Middle School	09-Apr-18	4	92	M.D. of Bonnyville
H.E. Bourquin Middle School	22-May-18	3	89	M.D. of Bonnyville
Harry Balfour School	09-Apr-18	24	463	County of Grande Prairie
Harry Gray Elementary School	28-Mar-18	8	151	M.D. of Greenview
Hay Lakes School	26-Jan-18	7	150	Camrose County
Hays School	27-Feb-18	5	38	M.D. of Taber
Heinsburg Community School	13-Feb-18	4	73	County of St. Paul
Hillmond Central School	22-Mar-18	5	97	Saskatchewan
Holden School	10-Apr-18	7	138	Beaver County
Holy Cross Elementary School	05-Dec-17	18	367	M.D. of Bonnyville
Holy Family Academy	26-Feb-18	16	346	County of Newell
Holy Family Catholic School	31-May-18	4	63	Smoky Lake County
Holy Redeemer Catholic School	27-Oct-17	6	123	Strathcona County
Holy Spirit Catholic School	15-Jan-18	9	180	Leduc County
Hugh Sutherland School	27-Apr-18	7	202	Mountain View County
Hugh Sutherland School	21-Mar-18	7	176	Mountain View County
Hughenden Public School	23-Apr-18	3	46	M.D. of Provost
Indus School	24-Oct-17	7	156	Rocky View County
Innisfail Middle School	12-Feb-18	8	215	Red Deer County
Irma School School	16-Feb-18	6	109	M.D. of Wainwright
Iron Ridge Elementary Campus	01-May-18	24	403	Lacombe County
Iron Ridge Intermediate Campus	09-Apr-18	15	295	Lacombe County
Iron River School	27-Apr-18	4	69	M.D. of Bonnyville
J.C. Chanyk Hanna School	27-Mar-18	14	291	Special Areas 2
J.H. Moore Elementary School	22-Jan-18	6	99	Saskatchewan
Jenner School	30-May-18	2	25	Special Areas 2
Jennie Emery School	13-Mar-18	21	418	County of Lethbridge
Jessie Duncan Elementary School	14-May-18	13	232	Red Deer County
John Wilson Elementary School	13-Mar-18	1	20	Red Deer County
John Wilson Elementary School	09-Apr-18	21	511	Red Deer County
Kathryn School & ECS	27-Oct-17	7	123	Rocky View County
Kehevin Community Education	24-Oct-17	7	137	M.D. of Bonnyville
Kilam Public	17-May-18	7	126	Flagstaff County
Kitscoty Elementary/ECS School	20-Feb-18	19	361	County of Vermilion River
L.T. Westlake School	29-Jan-18	6	203	M.D. of Taber
Lakedell School	19-Jan-18	5	111	County of Wetaskiwin
Lakeland Country School	02-Feb-18	2	15	County of Vermilion River
Lamont Elementary School	28-Nov-17	12	265	Lamont County
Landing Trail Intermediate School	11-Oct-17	14	348	Athabasca County
Landing Trail School	30-Apr-18	9	184	Sturgeon County
Landing Trail School	01-May-18	9	181	Sturgeon County

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Safety Smarts 2017-2018
Public, Separate, Francophone, Private Schools Visited - Alphabetical

School	Date	# Classes	# Children	MD/CountyName
Langdon School	15-Jan-18	15	342	Rocky View County
Legal School	23-Oct-17	7	103	Sturgeon County
Lighthouse Christian School	13-Mar-18	3	55	Red Deer County
Lillian Schick School	04-May-18	4	123	Sturgeon County
Lloyd Garrison School	17-May-18	4	60	M.D. of Peace
Locheam School	27-Feb-18	10	203	Clearwater County
Locheam School	01-Mar-18	6	124	Clearwater County
Lomond Community School	26-Sep-17	4	66	Vulcan County
Longview School	12-Jan-18	4	69	M.D. of Foothills
Macklin School	02-Nov-17	9	185	Saskatchewan
Manning Elementary School	14-May-18	7	139	County of Northern Lights
Mannville School	23-Jan-18	6	106	County of Minburn
Marston Jubilee School	16-Apr-18	4	52	Saskatchewan
Marshall School	25-Jan-18	5	72	Saskatchewan
Marwayne Jubilee School	16-Jan-18	9	168	County of Vermilion River
Mary Bergeron School	24-Oct-17	17	369	Yellowhead County
Mecca Glen School	12-Oct-17	4	74	Ponoka County
Milk River Elementary School	24-Apr-18	6	86	County of Warner
Millarville Community School	02-Nov-17	7	148	M.D. of Foothills
Milo School	09-Nov-17	3	47	Vulcan County
Morrin School	14-Dec-17	4	72	Starland County
Namao School	12-Jan-18	12	271	Sturgeon County
Neerlandia Public Christian School	13-Apr-18	7	135	County of Barrhead
Neilburg Composite School	19-Jan-18	6	91	Saskatchewan
Nelson Heights School	12-Dec-17	7	165	M.D. of Bonnyville
New Bridgen School	18-May-18	1	8	Special Areas 3
New Humble Centre School	02-Nov-17	4	64	Leduc County
New Myram School	09-Mar-18	6	70	County of Two Hills
New Norway School	18-Jan-18	7	135	Camrose County
New Sarepta Elementary School	22-Feb-18	14	287	Leduc County
Newell Christian School	18-Dec-17	4	64	County of Newell
Niton Central School	28-Nov-17	6	104	Yellowhead County
Noble Central School	17-May-18	7	125	County of Lethbridge
Norman Carter School	31-May-18	7	149	Saskatchewan
Ochre Park School	28-May-18	6	150	Sturgeon County
Olds Kolonia Christian School	19-Sep-17	7	183	Mountain View County
Olds Mountain View Christian School	11-Sep-17	2	22	Mountain View County
Onchiminahos School	24-Apr-18	16	225	None
Onzway Elementary School	19-Apr-18	18	404	Lac Ste. Anne County
Oyen Public School	10-Oct-17	6	108	Special Areas 3
Paradise Hill School	14-May-18	6	101	Saskatchewan
Penson School	11-Apr-18	6	116	M.D. of Greenview
Pipestone School	08-Mar-18	4	85	County of Wetaskiwin
Poplar Ridge School	16-Nov-17	8	177	Red Deer County
Prairie Christian Academy School	26-Mar-18	7	149	Kneehill County

School	Date	# Classes	# Children	MD/CountyName
Stavelly Elementary School	06-Nov-17	4	109	M.D. of Willow Creek
Stettler Elementary School	23-Jan-18	26	561	County of Stettler
Stirling School	01-Feb-18	7	157	County of Warner
Sunyside School	19-Apr-18	6	113	County of Lethbridge
Sylvan Meadow Adventist School	11-Dec-17	2	13	Red Deer County
Taber Christian School	09-May-18	11	194	M.D. of Taber
Terrace Ridge School	20-Oct-17	7	163	Lacombe County
Theresetta Roman Catholic School	23-Oct-17	4	57	County of Paintearth
Thorhill Central School	05-Mar-18	7	146	County of Thorhill
Thorby Elementary School	11-Jan-18	13	241	Leduc County
Three Hills School	05-Mar-18	12	231	Kneehill County
Tilley School	24-May-18	4	73	County of Newell
Tofield School	03-Nov-17	6	126	Beaver County
Tomahawk School	21-Nov-17	5	88	Parkland County
Trinity Christian Academy	19-Jan-18	7	158	Wheatland County
Trochu Valley School	23-Mar-18	7	122	Kneehill County
Two Hills Mennonite School	17-Oct-17	22	385	County of Two Hills
Two Hills School	19-Apr-18	7	121	County of Two Hills
Unity Public School	10-May-18	11	245	Saskatchewan
Uplands School	28-Feb-18	21	450	County of Newell
Vanier Community Catholic School	07-Nov-17	3	66	Yellowhead County
Vera M. Welsh Elementary School	03-Oct-17	17	311	Lac La Biche County
Vermilion Elementary School	08-Jan-18	15	305	County of Vermilion River
Veteran School	25-May-18	3	46	Special Areas 4
Viking School	06-Apr-18	5	118	Beaver County
Vulcan Prairieview Elementary	26-Feb-18	11	213	Vulcan County
W.A. Day School	06-Mar-18	14	339	M.D. of Willow Creek
Wabamun School	07-May-18	5	72	Westlock County
Wainwright Elementary School	26-Mar-18	18	368	M.D. of Wainwright
Warburg School	20-Feb-18	7	156	Leduc County
Warren Peers School	30-Apr-18	4	64	M.D. of Acadia
West Meadow School	20-Nov-17	17	310	M.D. of Willow Creek
Westbrook ECS - It Takes A Village	24-May-18	2	20	Rocky View County
Westbrook School	24-Apr-18	6	136	Rocky View County
Westcliff Composite School	07-Dec-17	3	63	Saskatchewan
Westmount School	22-Jan-18	18	520	Wheatland County
Wheatland Crossing	22-Nov-17	13	207	Wheatland County
Wheatland Elementary School	12-Mar-18	18	400	Wheatland County
Whispering Hills Primary School	26-Sep-17	19	409	Athabasca County
Wildwood School	22-Feb-18	6	77	Yellowhead County
Winfield School	13-Dec-17	4	61	County of Wetaskiwin
Yellowhead Kolonia Christian	06-Apr-18	3	44	Yellowhead County
Youngstown School	18-Jan-18	3	36	Special Areas 3
		302	2745	55640



School	Date	# Classes	# Children	MD/CountyName
Providence Christian School	05-Feb-18	6	99	County of Lethbridge
Provost Public School	20-Nov-17	8	165	M.D. of Provost
Queen Elizabeth Elementary School	29-Jan-18	12	235	County of Vermilion River
Raymond Elementary School	01-May-18	12	283	County of Warner
Raymond Elementary School	26-Apr-18	18	403	County of Warner
Red Deer Lake School	23-May-18	14	311	Rocky View County
Reed Ranch School	11-Sep-17	4	64	Mountain View County
Rich Valley School	13-Oct-17	6	104	Lac Ste. Anne County
Ridgevalley School	23-Feb-18	6	124	M.D. of Greenview
Rimbey Christian School	12-Dec-17	3	37	None
Rimbey Elementary School	23-Jan-18	19	430	None
River Valley School	14-Mar-18	15	419	Mountain View County
Robert W. Zahara	23-Apr-18	21	417	County of Grande Prairie
Rochester School	20-Oct-17	7	53	Athabasca County
Rolling Hills School	26-Apr-18	5	65	County of Newell
Rosemary School	25-Apr-18	5	87	County of Newell
Round Hill School	06-Feb-18	4	54	Camrose County
Sacred Heart Academy	04-Dec-17	19	396	Wheatland County
Sacred Heart Catholic School	29-Jan-18	15	360	County of Wetaskiwin
Saint-Andre Academy	11-Jan-18	16	414	Leduc County
Sanjudo Community School	12-Feb-18	4	86	Lac Ste. Anne County
Schuler School	20-Nov-17	4	73	Cypress County
Seven Persons School	13-Feb-18	7	189	Cypress County
Smith School	23-May-18	3	52	M.D. of Lesser Slave River
Spitznagel Elementary School	15-Feb-18	18	379	M.D. of Foothills
Spring Glen Elementary School	15-Mar-18	6	109	Cardston County
Spruce View School	15-Dec-17	7	153	Red Deer County
St. Anthony's School	05-Dec-17	12	246	None
St. Augustine School	06-Mar-18	15	362	None
St. Catherine School	27-Nov-17	6	87	County of Lethbridge
St. Dominic School	27-Nov-17	6	117	M.D. of Bonnyville
St. Jerome's School	07-Feb-18	9	177	County of Vermilion River
St. Joseph School	06-Feb-18	1	51	Woodlands County
St. Joseph's School	17-Oct-17	4	98	County of Lethbridge
St. Martin's Catholic School	24-Oct-17	13	260	County of Minburn
St. Mary Catholic School	30-May-18	7	142	County of Grande Prairie
St. Mary of the Lake School	29-Sep-17	7	108	M.D. of Lesser Slave River
St. Mary School	02-Oct-17	7	128	Westlock County
St. Mary School	06-Dec-17	19	394	Woodlands County
St. Michael's School	18-Apr-18	7	180	M.D. of Pincher Creek
St. Patrick School	22-Mar-18	8	158	M.D. of Taber
St. Paul Elementary School	19-Mar-18	18	382	County of St. Paul
St. Stephen's Catholic School	07-May-18	6	129	M.D. of Greenview
St. Thomas Aquinas School	11-Apr-18	7	123	M.D. of Provost
St. Walburg School	09-Feb-18	7	140	Saskatchewan

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Safety Smarts 2017-2018
Hutterite Brethren Colony Schools Visited - Alphabetical

School	Date	# Classes	# Children	MO/County
Acadia Colony School	15-Jan-18	1	10	M.D. of Acadia
Albion Ridge Colony School	23-Nov-17	1	30	County of Lethbridge
Allix Colony School	04-May-18	1	12	Lacombe County
Allenby Colony School (Wilson Siding Colony)	15-Nov-17	1	15	County of Lethbridge
Armada Colony School	20-Sep-17	1	21	Vulcan County
Arrowwood Colony School	25-Apr-18	2	27	Vulcan County
Athabasca Colony School	23-May-18	1	11	Athabasca County
Autumn Leaf Colony School (Springridge Colony)	23-May-18	1	16	M.D. of Wainwright
Balseker Colony School	28-Sep-17	1	12	Rocky View County
Bentley Colony School	17-Oct-17	1	16	Lacombe County
Berry Creek Colony School	27-Oct-17	1	10	Special Areas 2
Blue Sky Colony School	29-Apr-18	1	14	Starland County
Blu egrass Colony School	16-Nov-17	1	15	County of Warner
Bow City Colony School	20-Sep-17	1	8	County of Newell
Brant Colony School	18-Sep-17	1	27	Vulcan County
Britstone Colony School	18-Apr-18	1	14	Kneehill County
Byermoor Colony School	15-Dec-17	1	25	County of Stettler
Cameron Farms Colony School	28-Nov-17	1	21	M.D. of Taber
Camrose Colony School	14-Dec-17	1	14	Camrose County
Castle Colony School - (Scottford Colony)	09-Apr-18	1	23	Strathcona County
Cayley Colony School	29-Sep-17	1	26	M.D. of Foothills
Chin Lakes Colony School (Lakeside Colony)	22-Nov-17	1	14	County of Lethbridge
Clear Lake Colony School	10-Oct-17	1	12	M.D. of Willow Creek
Clearview Colony School	14-Nov-17	1	23	County of Newell
Cloverleaf Colony School	29-May-18	1	27	Starland County
Copperfield Colony School	28-Nov-17	2	27	M.D. of Taber
Craigmyle Colony School	01-Mar-18	1	13	Starland County
Crawling Valley Colony School (Ridgeland Colony)	16-Apr-18	1	19	Wheatland County
Crelgilton Colony School (Manville Colony)	21-Mar-18	2	41	County of Minburn
Crooked Creek Colony School (Ridge Valley)	24-Apr-18	1	15	M.D. of Greenview
Daly Creek Colony School (Granum Colony)	08-Nov-17	1	12	M.D. of Willow Creek
Delco Colony School	26-Oct-17	1	25	County of Warner
Donalds Colony School	07-Dec-17	1	10	County of Stettler
East Raymond Colony School	19-Oct-17	1	15	County of Warner
Elmspring Colony School	16-Nov-17	1	25	County of Warner
Enchant Colony School	17-Apr-18	1	10	M.D. of Taber
Ersidine Colony School	19-Dec-17	1	11	County of Stettler
Evergreen Colony School	16-Oct-17	1	13	M.D. of Taber
Fairview Colony School	28-Sep-17	1	10	Rocky View County
Fairville Colony School	17-Apr-18	1	14	County of Newell
Ferrybank Colony School	27-Oct-17	1	12	Ponoka County
Gadsby Colony School	19-Dec-17	1	25	County of Stettler
Glenrose Colony School (Wheatland Colony)	02-May-18	1	23	Wheatland County



School	Date	# Classes	# Children	MO/County
Green Acres Colony School	03-May-18	1	19	Wheatland County
Greenwood Colony School	30-May-18	1	20	M.D. of Willow Creek
Hairy Hill Colony School	30-Oct-17	1	19	County of Two Hills
Hand Hills Colony School	16-Mar-18	1	27	Special Areas 2
Hartland Colony School	06-Dec-17	1	29	Camrose County
High River Colony School	18-Sep-17	1	18	M.D. of Foothills
Highland View Colony School (Hughenden Colony)	15-May-18	1	8	M.D. of Provost
Hillman Colony School (Pibroch Colony)	24-Nov-17	1	28	Westlock County
Hilbride Colony School	22-Nov-17	1	18	M.D. of Taber
Hines Colony School (Stahville Colony)	21-Mar-18	1	28	Wheatland County
Holden Colony School	17-May-18	2	24	Beaver County
Holt Colony School	23-May-18	1	11	M.D. of Wainwright
Hutterville Colony School	31-Oct-17	1	11	Cardston County
Hudley Colony School	02-May-18	1	10	Kneehill County
Iron Creek Colony School	17-May-18	1	4	Beaver County
Jenner Colony School	30-May-18	1	12	Special Areas 2
Jumbo Valley Colony School	23-May-18	1	17	M.D. of Willow Creek
Kaho Lake Colony School	07-Dec-17	1	27	County of Lethbridge
Kings Lake Colony School	23-Apr-18	1	15	County of Forty Mile
Lanes Lake Colony School (Castor Colony)	11-Dec-17	1	7	County of Paintearth
Lacedale Colony School	17-Oct-17	1	20	Lacombe County
Little Bow Colony School	10-Oct-17	1	8	Vulcan County
Lomond Colony School	20-Sep-17	1	8	Vulcan County
Lone Pine Colony School	22-Feb-18	1	17	County of Stettler
Lougheed Colony School	19-Sep-17	1	20	Flagstaff County
MacMillan Colony School	29-Sep-17	1	14	M.D. of Foothills
Mayfield Colony School	23-Apr-18	1	9	County of Forty Mile
Meridian Colony School	15-Jan-18	1	23	M.D. of Acadia
Milata Colony School	18-Oct-17	1	21	Vulcan County
Miami Colony School	29-Nov-17	1	15	County of Warner
Midland Colony School	16-Oct-17	1	11	M.D. of Taber
Milford Colony School	25-Oct-17	1	9	County of Warner
Morinville Colony School	19-Oct-17	2	41	Sturgeon County
Mountainview Colony School	14-Sep-17	1	25	Wheatland County
Neu Muehl Colony School	15-Feb-18	1	23	Starland County
Neudorf Hutterite Colony School	03-Oct-17	1	20	Rocky View County
New Dale Colony School	16-Oct-17	1	21	Vulcan County
New Elm Colony School	24-Oct-17	1	15	Cardston County
New Pine Creek Colony School	24-Nov-17	1	8	Athabasca County
New Rockport Colony School	15-Nov-17	2	10	County of Warner
Newell Colony School	28-Sep-17	1	19	County of Newell
O.K. Colony School	25-Oct-17	1	22	County of Warner
Oaklane Colony School	05-Dec-17	1	20	M.D. of Taber



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Safety Smarts 2017-2018
Hutterite Brethren Colony Schools Visited - Alphabetical

School	Date	# Classes	# Children	MD/County
Old Elm Colony School	03-May-18	1	26	Cardston County
Parkland Colony School	23-Oct-17	1	21	M.D. of Willow Creek
Perry Lake Colony School (Mizburn Colony)	21-Mar-18	2	27	County of Mizburn
Pine Haven Colony School	13-Dec-17	1	22	County of Wetaskiwin
Pine Hill Colony School	09-Oct-17	1	8	Red Deer County
Pine Meadows Colony School	19-Apr-18	1	10	M.D. of Bonnyville
Plain Lake Colony School	30-Oct-17	1	29	County of Two Hills
Plainview Colony School	14-Nov-17	1	17	County of Forty Mile
Pleasant Ridge Colony School (Wegreville Colony)	24-May-18	1	6	County of Mizburn
Pleasant Valley Colony School	04-May-18	1	20	Lacombe County
Ponderosa Colony School	18-Oct-17	1	2	County of Forty Mile
Poplar Row Colony School (Standard Colony)	19-Apr-18	1	20	Wheatland County
Prairie View Colony School	07-Mar-18	1	20	Special Areas 3
Prairiehome Colony School	05-Dec-17	1	23	County of Warner
Rainbow Colony School	11-Oct-17	1	26	Red Deer County
Ribstone Colony School	15-May-18	1	20	M.D. of Wainwright
Rising Sun Colony School (Sunshine Colony)	03-May-18	1	20	Wheatland County
Riverbend Colony School	19-Oct-17	1	4	Vulcan County
Rochfort Bridge Colony School	23-Apr-18	1	6	Lac Ste. Anne County
Rock Lake Colony School	02-Nov-17	1	20	County of Lethbridge
Rockport Colony School	02-Nov-17	1	14	Cardston County
Rosalind Colony School	13-Dec-17	1	27	Camrose County
Rosebud Creek Colony School (Hillview Colony)	15-Mar-18	1	11	Wheatland County
Rosebud River Colony School (Springvale Colony)	22-May-18	1	15	Wheatland County
Rose Glen Colony School	20-Mar-18	1	15	Cypress County
Rosewood Colony School	18-Apr-18	1	8	M.D. of Provost
Sandhills Colony School	21-Mar-18	1	7	Wheatland County
Sayers Colony School (Rosebud Colony)	07-Nov-17	1	15	Wheatland County
Shadow Ranch Colony School	13-Oct-17	1	21	Vulcan County
Shamrock Colony School	18-Oct-17	1	15	County of Forty Mile
Silver Creek Colony School	24-Jan-18	1	15	County of Wetaskiwin
Silver Spring Colony School	21-Feb-18	1	13	Camrose County
Sky Light Colony School	18-Oct-17	1	16	Vulcan County
Smoky Lake Colony School	11-Sep-17	1	15	Smoky Lake County
South Ferriday Colony School (O.B. Colony)	28-May-18	1	18	County of Vermillion River
Southbend Colony School	07-Dec-17	1	21	Flagstaff County
Spring Side Colony School	23-Apr-18	1	10	County of Newell
Spring View Colony School	13-Dec-17	1	29	County of Newell
Springridge Colony School (Carmanray Colony)	08-Nov-17	2	34	Vulcan County
Springridge Colony School (Carmanray Colony)	23-May-18	1	30	Vulcan County
Standoff Colony School	30-May-18	1	7	Cardston County
Star Ridge Colony School (Red Willow Colony)	21-Feb-18	1	19	County of Stettler
Starbrite Colony School	14-Nov-17	1	26	County of Forty Mile



School	Date	# Classes	# Children	MD/County
Starland Colony School	22-May-18	1	7	Starland County
Suncrest Colony School	23-Feb-18	1	20	County of Palintearth
Sunny Bend Colony School	24-Nov-17	1	27	Westlock County
Sunnyside Colony School	29-Nov-17	1	26	County of Warner
Sunrise Colony School	23-Apr-18	1	14	County of Forty Mile
Three Hills Colony School	30-Nov-17	2	35	Kneehill County
Taffeld Colony School	09-Apr-18	1	16	Beaver County
Torrington Colony School (Valley View Colony)	15-Nov-17	1	30	Kneehill County
Towers Colony School (Cluny Colony)	17-May-18	1	9	Wheatland County
Tschetter Colony School	21-Sep-17	1	18	Roddy View County
Twin Creek Colony School	17-May-18	1	25	Wheatland County
Valleyview Ranches Colony School	24-Apr-18	1	3	M.D. of Greenview
Verdant Valley Colony School	15-Feb-18	1	17	Starland County
Veteran Colony School	29-Mar-18	1	24	Special Areas 4
Viking Colony School	24-May-18	2	27	Beaver County
Warburg Colony School	13-Oct-17	1	20	Leduc County
White Lake Colony School	23-May-18	1	11	County of Lethbridge
Whitesand Colony School	22-Feb-18	1	9	County of Stettler
Wild Rose Colony School	12-Sep-17	1	6	Vulcan County
Willow Creek Colony School	23-Oct-17	1	23	M.D. of Willow Creek
Wintering Hills Colony School	19-Apr-18	1	26	Wheatland County
Wolf Creek Colony School	19-Oct-17	1	12	County of Warner
151		161	2689	



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Fwd: SVLSACE - Internet Service Providers (Draft Letter)

Begin forwarded message:

From: ddm@kronprinzconsulting.ca

Date: November 16, 2018 at 11:52:48 AM MST

To: "d.evans@birchcove.ca" <d.evans@birchcove.ca>, "svcastle@telus.net" <svcastle@telus.net>, "cao@svnakamun.com" <cao@svnakamun.com>, "cao@rosshaven.ca" <cao@rosshaven.ca>, "svsandyb@xplornet.ca" <svsandyb@xplornet.ca>, "administration@wildwillowenterprises.com" <administration@wildwillowenterprises.com>, "svsunrisebeach@wildwillowenterprises.com" <svsunrisebeach@wildwillowenterprises.com>, "office@sunsetpoint.ca" <office@sunsetpoint.ca>, "d.evans@valquentin.ca" <d.evans@valquentin.ca>, "swestcove@outlook.com" <swestcove@outlook.com>

Subject: SVLSACE - Internet Service Providers (Draft Letter)

Good morning CAOs,

As per the discussion during the October 13th, 2018 SVLSACE regular meeting, please find the attached two documents for the consideration of your councils. The first document is a draft letter to be sent to internet/cell service providers encouraging them to engage with Lac Ste. Anne County to work on populating the existing tower infrastructure. The second document is a list of recommended recipients of this letter.

SVLSACE will send the letter as drafted to the recipients as listed. The discussion at the last meeting was to provide this letter as a sample and let individual councils revise and send a similar letter as they saw fit - so that we were not all sending the same letter.

If you have any questions or concerns on this matter please let me know.

Thanks and have a great day,

Dwight Darren Moskalyk
Administrator
SVLSACE
780-967-0271 (office)

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SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST
P.O. Box 8, Alberta Beach, AB. T0E 0A0
780-967-0271
administration@kronprinzconsulting.ca

November XX, 2018

Company Name
Officer
Address (St., Box)
City, Province Postal Code

Dear XX. XXXXXXXX

RE: ENHANCED RURAL INTERNET SERVICE COVERAGE

The Summer Villages of Lac Ste. Anne County East (SVLSACE) is an association of twelve municipalities on the east end of Lac Ste. Anne County. While our communities remain predominantly seasonal in nature, as of 2017 our collective membership records a full-time year-round population of 1,658 and roughly 2,070 residences. Including Lac Ste. Anne County, Alberta Beach, and the Town of Onoway, our sub-regional community services a population base of approximately 11,500.

Along with our other regional partners, the SVLSACE acknowledge the need for fast and reliable cellular and internet coverage in our communities. Quality service is critical for economic growth and business development. Our social and community services, including emergency response services, are left vulnerable without reliable coverage. Our modernizing education system, which comprises five local schools, is already facing critical service-gaps which include the inability of students to access and complete coursework outside of the classroom.

While efforts have been taken locally to expand the infrastructure network –including several new service towers built by Lac Ste. Anne County – this infrastructure network remains critically undersubscribed to by service providers. Further to continuing discussions on this matter, the SVLSACE encourage you and other service providers to engage with Lac Ste. Anne County, explore opportunities to build off their framework and enhance the coverage, reliability and speed of the cellular and internet services offered to our region. Lac Ste. Anne County has a dedicated team working to address these challenges and they can be contacted via telephone at 780-785-3411.

We look forward to your consideration of this request. If you have any questions or wish to arrange a meeting with the Summer Villages of Lac Ste. Anne County East or other regional representatives, please do not hesitate to reach out and we will do our best to accommodate.

Sincerely,

Bernie Poulin
Chairman
SVLSACE

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Internet Service Providers – Lac Ste. Anne County Service Area

Suggested Contact List:

Bell Mobility Inc.
Corporate and Government Relations
1000 Rue De La Gauchetiere
Ouest Bureau 3700
Montreal, Quebec
H3B 4Y7

CCI Wireless - Corridor Communications Inc.
Corporate and Government Relations
#137 465 Aviation Road NE
Calgary, Alberta
T2E 7H8

MCsNet
Corporate and Government Relations
4810 50th Ave,
PO Box 98
St. Paul, Alberta
T0A 3A0

Rogers Communications Inc
Corporate and Government Relations
333 Bloor Street East
10th Floor
Toronto, Ontario
M4W 1G9

Telus Corporation
Corporate and Government Relations
10020-100 Street
Edmonton, Alberta
T5J 0N5

Xplornet Communications Inc.
President Allison Lenehan
c/o Jennifer McWilliams, Manager – Public Sector Outreach
625 Cochrane Drive – Suite 1000
Markham, Ontario
L3R 9R9
Email: Jennifer.McWilliams@corp.explornet.com

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[FWD: Darwell Regional WW Transmission Line Conceptual Study - All stakeholder meeting - Follow Up (ACTION REQUIRED)]

----- Original Message -----

Subject: Darwell Regional WW Transmission Line Conceptual Study - All stakeholder meeting - Follow Up (ACTION REQUIRED)
From: "Richardson, Roxanne" <Roxanne.Richardson@stantec.com>
Date: Wed, November 07, 2018 2:10 pm
To: "Joe Duplessie (jduplessie@lsac.ca)" <jduplessie@lsac.ca>, Joe Blakeman <JBlakeman@lsac.ca>, Jeffrey Yanew <jyanew@sturgeoncounty.ca>, Keith Bobey <Keith.Bobey@parklandcounty.com>, "aboffice@albertabeach.com" <aboffice@albertabeach.com>, "courtneyalexis@ansn.ca" <courtneyalexis@ansn.ca>, "hellandcg@gmail.com" <hellandcg@gmail.com>, "ddm@kronprinzconsulting.ca" <ddm@kronprinzconsulting.ca>, "svsandyb@xplornet.ca" <svsandyb@xplornet.ca>, "office@sunsetpoint.ca" <office@sunsetpoint.ca>, "info@onoway.ca" <info@onoway.ca>, "d.evans@xplornet.com" <d.evans@xplornet.com>, Mike Yakemchuk <Mike.Yakemchuk@gov.ab.ca>, "admin@wabamun.ca" <admin@wabamun.ca>, "svwestcove@outlook.com" <svwestcove@outlook.com>, Anne Morrison <ann.morrison@sunsetpoint.ca>, Richard Martin <richard.martin@sunsetpoint.ca>, Brian Purnell <brian.purnell@sunsetpoint.ca>, Michael Harney <sneeks@hotmail.ca>, Heather Luhtala <administration@wildwillowenterprises.com>, "svsunrisebeach@wildwillowenterprises.com" <svsunrisebeach@wildwillowenterprises.com>, "yaming.he@gov.ab.ca" <yaming.he@gov.ab.ca>, Mike Darbyshire <mdarbyshire@acrwc.ab.ca>, Sunset Point Council, Summer Village of Sandy Beach <cao.svsandyb@xplornet.ca>, Jim Benedict <jimbenedictalbertabeach@gmail.com>, Matthew Ferris <ferrismatthew2@gmail.com>, "Gordon Drybrough (drybrough1994@gmail.com)" <drybrough1994@gmail.com>, Denise Lambert <dmlambert.svsandyb@xplornet.ca>, Roger Montpellier <rogerviv22@gmail.com>, Jason Madge <jason@onoway.ca>, Bob Lehman <vgboblehman@gmail.com>, Wendy Wildman <cao@onoway.ca>, "gedwards@lsac.ca" <gedwards@lsac.ca>, Paul Krueger <pkrueger@acrwc.ab.ca>, Brandi Dechkoff <Brandi.Dechkoff@parklandcounty.com>, Shawn Patience <cao@wabamun.ca>
Cc: "Liyanaage, Lalith" <Lalith.Liyanaage@stantec.com>, "Weninger, Stephan" <stephan.weninger@stantec.com>, "Peel, Breagh" <Breagh.Peel@stantec.com>

Hello All,

As discussed at our all stakeholder follow up meeting on November 5, all members of the study need to confirm their population projections. Below is the table with the collected population data through census data and projected for 25 years at a 1.4% growth rate. As discussed in the meeting these population projects will affect the sizing of the system so it is very important to ensure that these projections are the most representative of your communities population. Please respond no later than November 17, 2018 at noon to ensure that the final report incorporates your communities updated population. Please note that if no response is received by November 17, 2018 at noon for the populations projections it will be assumed that the populations are correct.

All members that are interested in continuing forward with the concept and working toward a common goal need to express their participation in the project by December 14, 2018. Please reply yes or no.

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	Name	2017	2023	2030	2036	2043
1	Darwell Lagoon Commission	3230	3511	3869	4206	4636
1A	Lac Ste Anne County	3000	3261	3594	3907	4306
1B	Silver Sands	162	176	194	211	233
1C	South View	68	74	81	88	98
2	North 43 Lagoon Commission	1347	1464	1613	1754	1933
2A	Lac Ste Anne County	1014	1102	1215	1321	1456
2B	Castle Island	21	23	26	28	31
2C	Ross Haven	162	176	194	211	233
2D	Conn	10	11	12	13	15
2E	Yellowstone	139	151	166	181	199
3	TriVillage Regional Sewage Services Commission	1459	1586	1748	1900	2095
3A	Alberta Beach	1032	1122	1237	1344	1482
3B	Sunset Point	171	186	205	223	246
3C	Val Quentin	256	278	306	333	367
4	Parkland County	30	33	36	40	44
4C	Lakeview	30	33	36	40	44
5	Wabamun	690	750	826	898	990
6	Kapasiwin	10	11	12	13	15
7	Point Allison	10	11	12	13	15
8	Sturgeon County	346	376	414	450	496
8A	Villeneuve	155	169	186	202	228
8B	Alcomdale	89	97	107	116	128
8C	Galahoo	86	94	108	112	124
8D	Riviere Qui Barre	15	17	18	20	22
9	Onoway Lagoon	1462	1589	1752	1904	2099
9A	Onoway	1043	1134	1250	1359	1498
9B	Sandy Beach	282	306	338	367	405
10	Sunrise Beach	137	149	164	178	196
11	Seba Beach	171	186	205	223	246
12	West Cove	244	266	293	318	351
13	Glenevis	86	94	103	112	124
14	Alexis Nakota Sioux First Nation	766	832	917	997	1099
15	Alexander First Nation	1114	1211	1335	1451	1600
16	Paul First Nation	1014	1102	1215	1321	1456
	TOTAL	11979	13022	14353	15601	17196

If you have any questions or concerns, please do not hesitate to contact me.

Roxanne Richardson P.Eng.
Business Center Sector Lead - Water, Edmonton

Direct: 780-917-8158
Mobile: 780-700-4114
roxanne.richardson@stantec.com

Stantec
10160 112 Street
Edmonton AB T5K 2L6 CA

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PLEASE PRINT - Portable Solar Speed Indicator Sign - Silver Sands / South View / West Cove - FEEDBACK REQUIRED]

☒

----- Original Message -----

Subject: Portable Solar Speed Indicator Sign - Silver Sands / South View / West Cove - FEEDBACK REQUIRED

From: <administration@wildwillowenterprises.com>

Date: Tue, October 30, 2018 10:12 am

To: "Garth Ward" <gwnps@telus.net>, "Sandi Benford"

<sandi.benford@gmail.com>, "Brian Johnson" <bj.svsouthview@yahoo.com>,

"Larry St.Amand" <lwestamand@gmail.com>, "Dave Breton"

<dave@centraltractor.ca>, "Ren Giesbrecht" <renjgiesbrecht@gmail.com>,

"Liz Turnbull" <lizturnbull@telusmail.net>, "Bernie Poulin"

<bpoulin@xplornet.com>, "Graeme & Sherry Horne" <SolSeeker@outlook.com>,

"Graeme Horne" <graemehorne@mail.com>

Cc: "Wendy Wildman" <cao@onoway.ca>

☒ Councils, at the last regular meeting for the Summer Village of Silver Sands, Mayor Bernie Poulin made a motion that an application be made under the Alberta Traffic Safety Fund for a portable solar speed indicator sign in collaboration with South View and West Cove. As this grant had a **deadline of November 15th**, I am just looking for confirmation that you all agree to be part of this grant application and then we will ratify approval at our next meetings.

We will set it up with Silver Sands will be the managing partner or the main name for the grant and they will own and house the asset, and all three summer villages will provide funding for any matching, operating and maintenance costs. While there is not a lot of time to work out the fine details, I believe we are all looking for the same outcome which is to ensure our Summer Villages are safer for us all.

This grant is a 50/50 funding split. The quote I have for the sign is attached and includes the speed indicator sign, the mounting brackets (we would order a set of those for each municipality), additional batteries and the data collection software.

Each municipality will have to contribute approximately \$1,000 towards this project. This would be something FCSS would likely cover and we could propose to use our 2019 funds towards this.

Wendy also suggested that we could possibly generate future revenue by renting out the unit to other municipalities if we choose to.

I am looking for feedback to go ahead with the application and support to fund the 50% required.

Thank you,

Heather Luhtala,

Asst. CAO

S.V. of South View

S.V. of Silver Sands

S.V. of Yellowstone

Phone: 587-873-5765

Fax: 780-967-0431

Website: www.wildwillowenterprises.com

Email: administration@wildwillowenterprises.com

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310-SIGN Inc.
 9570 58 Ave.
 Edmonton AB T6E 0B6



www.310sign.ca

Wild Willow Enterprises
 Heather Luhtala
 Silver Sands AB

Estimate # 0005671
 Estimate Date October 29, 2018
Estimate Total (CAD) \$6,247.45

Item	Description	Unit Cost	Quantity	Line Total
Radarsign-TC-400	Battery Powered Radar Speed Sign- 11" Display w/11" LED display, two 12V 18 amp/hour Ni-MH battery packs, AC adapter/charger, 24"w x 21"h YOUR SPEED faceplate, Universal "Go Bracket" for pole mount, Bashplate™, Wifi wireless transmitter, 2 yr. warranty. https://www.trafficsupply.ca/wp-content/uploads/2017/08/TC-600-Radar-Speed-Sign-Spec-Sheet-Trafficsupply.ca_.pdf	4,195.00	1	4,195.00
Radarsign-MH0-06	Extra Go Bracket Mounting Set (one for each location) The GoBracket allows a single person to easily mount the TC-400 radar speed sign in about a minute.	89.00	2	178.00
Radarsign-SS002	*OPTIONAL ADD-ON* STREETSMART Data Collection Software (licensed per sign) Provides weekly, daily, hourly, and 1/2 hour data on # of vehicles, # of speeders, average speeds, peak speeds, 50th & 85th percentile & more. Over 25 charts and graphs included.	359.00	1	359.00
Radarsign-RB021	** OPTIONAL ADD ON 12V 18 amp/hour Ni-MH battery pack (for TC-400 only)	459.00	2	918.00
Radarsign-Freight	Freight from factory direct - Drop Ship (1 Unit = \$299.95) (2-5 Unites = \$399.95) (6+ get a quote)	299.95	1	299.95

Subtotal 5,949.95
 GST (826378838RT0001) 297.50
Estimate Total (CAD) \$6,247.45

Terms

FOR YOUR CONVENIENCE WE NOW ACCEPT PAYMENTS ONLINE.

Invoice due upon receipt. Approved accounts receive Net-30 terms. Please read these Terms & Conditions

Family and Community Support Services

Funding Agreement

JANUARY 1 - DECEMBER 31, 2019

BETWEEN:

HER MAJESTY THE QUEEN in RIGHT OF ALBERTA
as represented by the Minister of Human Services
("the Minister")

AND

S.V. OF SOUTH VIEW, whose address is
Box 8
Alberta Beach, Alberta T0E 0A0
("the Municipality")

The Minister and Municipality agree as follows:

1. Subject to appropriation by the Legislature of Alberta, the Minister shall pay the Municipality the committed provincial contribution of \$3,508 to establish, administer, and operate the program referred to in paragraph 2 of the Agreement.
2. The Municipality shall:
 - (a) provide for the establishment, administration, and operation of a Family and Community Support Services Program ("the Program") in accordance with the Family and Community Support Services Act and Regulation;
 - (b) use the total amount of \$4,385 including a required municipal contribution of at least \$877 to deliver the Program;
 - (c) if approved by the Minister, carry-over to the next year any provincial funds unused when this agreement ends. Deferred surplus must be expended and included in the financial report submitted by the municipality for the year following the year in which the agreement ends;
 - (d) prepare and submit Program and financial information required under the Act, within 120 days of the end of the Municipality's fiscal year, or if the agreement with the Minister is terminated, within a period of time determined by the Minister;
 - (e) ensure that required program and financial information is collected, maintained, used, and disclosed in accordance with the provisions of the Freedom of Information and Protection of Privacy Act; and records identified as necessary under the Act must be kept for a period of five years, in accordance with the retention schedule under which the Ministry operates.
3. The Minister shall pay the Municipality an advance of one-fourth of the total payable under this Agreement in January, April, July, and October, 2019.
4. If a disagreement arises between the parties regarding the expenditure of funding under the Act, the decision of the Minister to resolve the disagreement shall be final and conclusive.

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5. (a) If in the opinion of the Minister, a Municipality's program fails to meet the requirements of the Family and Community Support Services Regulation
- or
- (b) if the financial report of the Municipality
- (i) has not been submitted to the Minister within 120 days of the end of the Municipality's fiscal year,
 - (ii) does not meet the requirements of the Family and Community Support Services Regulation, or
 - (iii) shows that the Municipality has wrongfully used funds provided to it under the Act,
- the Minister may withhold amounts of funding under any new agreement or require the Municipality to repay the amounts of funding that in the opinion of the Minister are equivalent to the value of the program components not met or the funds wrongfully used.
6. Where 2 or more municipalities have entered into an agreement to provide joint family and community support services programs, the Municipality represents that pursuant to the agreement with the other municipalities, it has the authority to agree to the terms of this Agreement on their behalf.
7. This Agreement commences on January 1, 2019 and ends on December 31, 2019.
8. This Agreement may be terminated:
- (a) at any time by mutual agreement of the parties;
 - (b) by either party for any reason by providing 6 months written notice to the other party.
9. If this Agreement is terminated for any reason, the Municipality's obligations under clauses 2(c), (d), and (e) and clauses 5(a) and (b) continue.

The Municipality has signed this Agreement on the ____ day of ____, 20__.

The Minister has signed this Agreement on the ____ day of ____, 20__.

Signatures (Affix municipal corporate seal if applicable):

Municipality's duly authorized signing officer
(s)
(Mayor, Reeve as the case may be)

Minister of Human Services

Participating Municipalities

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Title of Program: S.V. OF SOUTH VIEW

For the Period Ending
December 31, 2019

Scope of Program: Single Municipality
 Multiple Municipality

List all participating municipalities. All participating municipalities must contribute their 20% share.

Calculation of Funding:

<u>\$3,508</u> Committed Provincial Contribution	<u>\$877</u> Required Municipal Contribution	<u>\$4,385</u> Total Sum
--------------------------------------------------------	----------------------------------------------------	-----------------------------

(\$0.25 per Committed Provincial \$1.00,
which represents 20% of the Total Sum)

JS

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From: Harold Williams <jhwilliams1950@gmail.com>

Sent: October 10, 2018 3:56 PM

To: Sandi Benford <sandi.benford@gmail.com>; Wendy Wildman <cao@onoway.ca>

Subject: New DDEM for South View

Collee Richardson has agreed to act as DDEM for South View replacing Darvyn Snaychuck. I have asked Colleen to attend our full day AEMA training session on Nov. 23 in Onoway. Colleen's contact info is: 780-993-0067 (cprichardson67@gmail.com) Please take to Council at your earliest convenience.

Thanks so much
Harold

ab

Fwd: AEMA Training workshop November 23, 2018

From: "Marcel Adamkewicz" <madamkewicz@ermcglobal.com>

Date: October 9, 2018 at 2:41:49 PM MDT

To: <mapleteha@yahoo.com>, <edugan@banister.ca>, <hellandcg@gmail.com>, <ikupchenko@shaw.ca>, <carleigh.leclair@synakamun.com>, <marge.hanssen@svnakamun.com>, <Louis.belland@yahoo.com>, <jackster23@icloud.com>, <gordon.drybrough@summervillageofsandybeach.ca>, <michael.harney@summervillageofsandybeach.ca>, <bpoulin@xplornet.com>, <robkirk@xplornet.ca>, <sandi.benford@gmail.com>, <bj.svsouthview@yahoo.com>, <glen@lfservices.ca>, <veralynnbeck@gmail.com>, <richard.martin@sunsetpoint.ca>, <ann.morrison@sunsetpoint.ca>, <marwal46@yahoo.com>, <rogerviv22@gmail.com>, <lwstamand@gmail.com>, <dave@centraltractor.ca>, <don.svyellowstone@gmail.com>, <russforyellowstone@yahoo.com>

Cc: <d.evans@xplornet.com>, <mapleteha@yahoo.com>, <kmhunter744@yahoo.ca>, <svcastle@telus.net>, <grichmond@mcsnet.ca>, <cao@svnakamun.com>, <cao@rosshaven.ca>, <tajekmc@telus.net>, <svsandyb@xplornet.ca>, <si@secondwindenterprises.com>, <administration@wildwillowenterprises.com>, <jhwilliams1950@gmail.com>, <svsunrisebeach@wildwillowenterprises.com>, <office@sunsetpoint.ca>, <svwestcove@outlook.com>, <bjevne@telus.net>, <kdubban@hotmail.com>, <john.swist@gov.ab.ca>, <mark.pickford@gov.ab.ca>

Subject: AEMA Training workshop November 23, 2018

Hello All Summer Village Agency and Committee members,

On November 23, 2018 the AEMA Field Officers will be conducting a training session that includes the two following items:

1. Basic Emergency Management

- a. This course provides an overview of emergency management in Alberta including the systems and processes for mitigating, preparing for, responding to and recovering from emergencies and disasters. You will learn about the key provisions of the Emergency Management Act and have the opportunity to identify the roles and responsibilities of various levels of government and other key organizations involved in emergency management.

2. ICS 100

- a. Introduction to the Incident Command System
- b. The Incident Command System is a standardized management system used to organize and manage a scalable response to emergency incidents of any magnitude. ICS 100 (Module 1) is intended as an introduction and overview of the ICS. It is intended for people who may be assigned to incidents in non-supervisory roles and as a prerequisite for students continuing on through other levels.

- The training will take place on November 23, 2018 from 0830am to 1630pm
- The training will take place at the Onway Heritage Centre

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- **Morning snacks and lunch will be provided**

If any of your Summer Village DEMs, DDEMs, CAOs, Staff, or elected officials have not taken the above training, please invite them.

We have extended the invitation to our mutual aid partners as well.

I would like the CAO of each Summer Village to communicate to your respective Summer Village people and provide them with the information on the training workshop.

Once you receive confirmation of attendance for this training, please send me an email to confirm the number & names; I will forward the number of attendees to AEMA (the trainers).

Please pass this on to the intended participants and encourage their participation; the interaction among the Summer Villages will be most beneficial.

If you have any questions or concerns, please call me or send an email.

Regards, Marcel
SVREMP Administrator
(780) 818-8998

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November 16th, 2018
File: SDAB - Intermunicipal

To whom it may concern:

Re: Re: Intermunicipal Subdivision Development Appeal
Board (ISDAB)

Based on requests from our adjacent municipalities the County has decided to look at the possibility of developing a joint SDAB administered by the County.

The County has conducted initial high-level discussions with some municipalities already. We are wondering if your municipality would be interested in officially joining the ISDAB. If your municipality would like to join, please let us know no later than December 31st, 2018. While additional municipalities can join after December our preference is to have all interested parties listed at conception.

If you were to join, the breakdown of the ISDAB can be found in the draft Bylaw attached. There would be a \$500.00 a year annual membership fee to cover costs of the County associated with training staff and board members. When an appeal is held the respective municipality would be responsible for the applicable costs of the appeal. However, the whole procedure would be overseen by the County except for each municipalities respective submissions to the board.

There are some slight tweaks to the draft bylaw regarding who can be on the board. That being said the bylaw has been vetted by RMRF. Please note the municipalities listed in the draft bylaw are simply in there because they had expressed interest. We acknowledge that none of those municipalities have given formal consent at this time.

If you are in agreement, please do not finalize the draft bylaw until directed by the County. The County is currently considering an amendment that would allow development officers to be a member the ISDAB if they do not sit on any appeals associated with their municipality.

At this time, we are simply wanting confirmation that you would like to join. Once confirmation has been provided we will proceed accordingly and advise the applicable parties of the process and provide any required amendments to the Bylaw.

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The County looks forward to working with you in the future in this new endeavor. If you have any questions, please do not hesitate to ask.

Regards,

A handwritten signature in blue ink that reads "Matt Ferris". The signature is written in a cursive style with a large initial "M" and a long horizontal stroke at the end.

Matthew Ferris
Planning & Development Manager
Planning & Development Department
Lac Ste. Anne County

Encl: Draft Bylaw

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BYLAW NO. 25-2018

BEING A BYLAW OF LAC STE. ANNE COUNTY IN THE PROVINCE OF ALBERTA, TO ESTABLISH AN INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD

WHEREAS Section 627 of the *Municipal Government Act*, RSA 2000, c. M-26, as amended, authorizes a municipality to enter into an agreement with one or more municipalities to establish an intermunicipal subdivision and development appeal board;

AND WHEREAS the agreement must provide for the function, duties, procedures and conduct of the intermunicipal subdivision and development appeal board and its members;

AND WHEREAS the Council of Lac Ste. Anne County deems it necessary to establish an intermunicipal subdivision and development appeal board to hear subdivision and development appeals within the municipal boundaries of Lac Ste. Anne County and other participating municipalities.

NOW THEREFORE the Council of Lac Ste. Anne County duly assembled hereby enacts as follows:

1. TITLE

- 1.1. This Bylaw may be cited as the "Intermunicipal Subdivision and Development Appeal Board Bylaw".

2. ESTABLISHMENT

- 2.1. Lac Ste. Anne County is hereby authorized to enter into an agreement, in a form similar to the form attached in Schedule "A" to this Bylaw, to establish an Intermunicipal Subdivision and Development Appeal Board and provide for the following:
 - a. The hearing of subdivision and development appeals within the boundaries of the participating municipalities;
 - b. The function and duties of the Intermunicipal Subdivision and Development Appeal Board, and;
 - c. The procedure and conduct of the Intermunicipal Subdivision and Development Appeal Board and its members.

3. GENERAL PROVISIONS

- 3.1. Bylaw No. 19-2014 and all amendments thereto are hereby repealed.
- 3.2. Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the

remainder shall remain in force and be binding as though such provision had not been invalid.

3.3. This Bylaw shall come into force and effect upon the date it is passed.

READ a first time this _____ day of _____, 2018.

Reeve

County Manager

READ a second time this _____ day of _____, 2018.

Reeve

County Manager

READ a third time and finally passed this _____ day of _____, 2018.

Reeve

County Manager

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Schedule A

AN AGREEMENT DATED THIS ____ DAY OF _____, 2018.

BETWEEN

LAC STE. ANNE COUNTY

(the "County")

- and -

Town of Onoway

("_Participating Municipality ")

- and -

Summer Village of Sunset Point

("_Participating Municipality ")

and

Summer Village of Val Quentin

("_Participating Municipality ")

and

Summer Village of Nakamun Park

("_Participating Municipality ")

and

Summer Village of Silver Sands

("_Participating Municipality ")

and

Summer Village of South View

("_Participating Municipality ")

and

Summer Village of Sunrise Beach

33

("_Participating Municipality ")

and

Summer Village of West Cove

("_Participating Municipality ")

and

Summer Village of Yellowstone

("_Participating Municipality ")

and

Summer Village of Ross Haven

("_Participating Municipality ")

and

Summer Village of Sunset Point

("_Participating Municipality ")

(hereinafter collectively referred to as the " Municipalities")

INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD AGREEMENT

WHEREAS Section 627 of the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended, authorizes municipalities to enter into an agreement to establish an Intermunicipal Subdivision and Development Appeal Board;

AND WHEREAS the Councils for the Municipalities have determined that it is appropriate to establish an Intermunicipal Subdivision and Development Appeal Board;

NOW THEREFORE in consideration of the premises and mutual terms, conditions and covenants to be observed and performed by each of the parties hereto, the Municipalities agree as follows:

1. DEFINITIONS

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- a. "Act" means the *Municipal Government Act*, RSA 2000, c. M-26 as amended from time to time.
- b. "Council" means the individual Councils of the Participating Municipalities.
- c. "Clerk" means the person appointed to act as Clerk for the ISDAB.
- d. "Intermunicipal Subdivision and Development Appeal Board" ("ISDAB") means the appeal board established by this Agreement pursuant to s. 627 and 628 of the Act.
- e. "Member" means a member of the ISDAB.

All other terms used in this Agreement shall have the meaning assigned to them in the "Act".

2. ESTABLISHMENT

- a. The Intermunicipal Subdivision and Development Appeal Board is hereby established.
- b. The ISDAB has all the powers, duties and responsibilities of a Subdivision Development and Appeal Board under the Act.
- c. The ISDAB Procedures set out in Schedule "A" are incorporated into and shall form part of this Agreement.

3. PARTICIPATING MUNICIPALITIES

- a. The Intermunicipal Subdivision and Development Appeal Board shall be comprised of:
 - i. the Municipalities named as parties to this Agreement, and;
 - ii. any other municipality designated as a participating municipality by the County (upon request of the Council of the other municipality) from time to time(collectively the "Participating Municipalities").
- b. The County shall give the existing Participating Municipalities written notice of the designation of any additional municipality as a Participating Municipality pursuant to subsection (a)(ii).
- c. Every Participating Municipality shall be subject to and comply with the terms and conditions of this Agreement regardless of whether the Participating Municipality is a party to this Agreement or was designated as a Participating Municipality in accordance with subsection (a)(ii).

4. FUNCTION AND DUTIES

- a. The ISDAB shall hear all subdivision and development appeals (as set out in Part 17, Division 10 of the Act) for the Participating Municipalities, in accordance with the requirements of the Act and this Agreement.

5. MEMBERSHIP

- a. The ISDAB shall consist of a minimum of ten (10) Members appointed by resolution of the Council for the County.
- b. Council for the County shall make reasonable efforts to attract candidates and appoint Members who are residents in each of the Participating Municipalities.
- c. No person shall be appointed as a Member of the ISDAB who is an employee of a Participating Municipality, carries out subdivision and development powers, duties and functions on behalf of a Participating Municipality or is a member of a municipal planning commission of a Participating Municipality.
- d. In the event of a vacancy on the ISDAB the Council for the County may appoint a person to fill the vacancy for the remainder of the term of the Member.
- e. Council for the County may, by resolution and in its sole discretion, remove a Member from the ISDAB at any time if:
 - iii. in the majority opinion of Council for the County or the majority opinion of the ISDAB, a Member is not performing their duties satisfactorily in accordance with this Agreement and the Act;
 - iv. a Member is absent for more than three (3) consecutive meetings of the ISDAB without reasonable excuse; or
 - v. Council for the County for any other reason considers it appropriate or necessary to remove the Member from the ISDAB.
- f. Council for the County may, by resolution, appoint additional Members to the ISDAB for a specific short period of time, as the Council for the County sees fit, in order to ensure that the ISDAB will have a quorum for an appeal hearing.
- g. Members shall participate in any training offered by the Participating Municipalities or the Province to assist them in carrying out their duties as Members of the ISDAB.

6. TERM OF OFFICE

- a. The term of office for Members shall be two (2) years.
- b. Members may be reappointed by Council for the County for additional terms subject to their written application for reappointment submitted in accordance with an advertised request for Members.
- c. Any Member may resign from his/her position on the ISDAB by sending written notice to Council for the County.

7. ISDAB CLERK

- a. The Clerk shall be appointed by resolution of the Councils of the Municipalities.
- b. A subdivision or development authority of any one of the Participating Municipalities is not eligible as appointment as Clerk of the ISDAB.
- c. The responsibilities of the Clerk for the ISDAB are as follows:
 - i. receive and process all Notices of Appeal filed with the ISDAB;
 - ii. schedule panels of the ISDAB to hear Notices of Appeal;
 - iii. inform all statutory and affected parties of an appeal hearing in accordance with the Act;
 - iv. make all necessary documentation available for inspection by the public prior to an appeal hearing;
 - v. compile all necessary documentation for distribution to the Members;
 - vi. attend all ISDAB appeal hearings;
 - vii. provide services for the recording of the proceedings of the ISDAB and for retention of exhibits, including all written submissions to the ISDAB;
 - viii. make and keep a record of the proceedings of the ISDAB, which may be in the form of minutes for the ISDAB appeal hearing and shall include the names and addresses of all parties making representations to the ISDAB;
 - ix. assist in the preparation of decisions of the ISDAB;
 - x. communicate decisions of the ISDAB to the affected parties in accordance with the Act;
 - xi. ensure all statutory requirements of the ISDAB are met, and;

- xii. such other matters as the ISDAB may direct.
- xiii. attend required training.

8. MEMBER REMUNERATION

- a. Members shall be entitled to such remuneration, travelling and other expenses, as may be established by resolution of Council for the County from time to time.

9. ADMINISTRATION

- a. The fee for an appeal will be the fee established by resolution of Council for the County from time to time.
- b. Council for the County may, in its sole discretion, refund an appeal fee.
- c. ISDAB Appeal hearings will be held at the County Administration Building or other such location as determined by the County and advertised in accordance with the Act from time to time.
- d. The County will provide the administrative resources for ISDAB Appeal hearings.

10. ISDAB COSTS AND EXPENSES

- a. Each Participating Municipality shall pay to the County an administrative fee in the amount of five hundred (\$500.00) dollars per annum throughout the term of this Agreement (the "Annual Fee"), as contribution to the County's administrative and other costs and expenses with respect to the general operations of the ISDAB. The Annual Fee shall be payable by each of the Participating Municipalities within thirty (30) days of receipt of an invoice from the County with respect to same, regardless of whether or not an appeal has been filed in a Participating Municipality in any given year, and is in addition to and does not replace the costs and expenses referred to in paragraphs (b) and (c) below.
- b. All ISDAB costs and expenses, including the administrative costs of holding an appeal hearing and any legal or other fees the ISDAB may incur for training and legal advice, shall be paid by each of the Participating Municipalities to the County on a cost-recovery basis, with the appeal fee applied to offset the costs and expenses. The County will not offset the cost and expenses so as to pay any portion of the appeal fee to the respective Participating Municipality.
- c. The administrative costs and expenses referred in in paragraph (b), above, shall be payable based on Schedule "B" to this Agreement. Any additional ISDAB costs and expenses, including legal or other fees the ISDAB may

incur for training and legal advice, shall be payable based on the County's actual expenditures with respect to same. The costs and expenses referred to herein and in paragraph (b), above, shall be payable by the Participating Municipalities within thirty (30) days of receipt of an invoice from the County with respect to same.

- d. For further clarity, ISDAB costs and expenses which relate to a particular appeal shall be payable by the Participating Municipality within which the appeal was filed. All other ISDAB costs and expenses, which do not relate to a particular appeal, shall be payable by all the Participating Municipalities on a pro rata basis, with each Participating Municipality paying an equal share of such costs.

11. TERMINATION

- a. A Participating Municipality may withdraw from the ISDAB at any time by providing thirty (90) days' written notice to each of the other Participating Municipalities and the County. In the event of the withdrawal of a Participating Municipality pursuant to this subsection, the ISDAB shall continue and this Agreement shall remain in full force and effect with respect to the remaining Participating Municipalities.
- b. The County may terminate this Agreement at any time by providing thirty (90) days' written notice to each of the other Participating Municipalities.

12. GENERAL

- a. Headings in this Agreement are for reference purposes only.
- b. Words in the masculine gender will include the feminine gender whenever the context so required and vice versa.
- c. Words in the singular shall include the plural or vice versa whenever the context so requires.

IN WITNESS WHEREOF, the Municipalities have executed this Agreement as evidenced by the duly authorized signatures below.

SCHEDULE "A"

INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD PROCEDURES

1. DEFINITIONS

Unless otherwise specified herein, all terms shall have the meaning assigned to them in the Agreement or, where not specified in the Agreement, in the *Municipal Government Act*, RSA. 2000, Chapter M-26, as amended (the "Act").

- 1.1 "Agreement" means the Intermunicipal Subdivision and Development Appeal Board Agreement dated _____, 2018.
- 1.2 "Closed Session" means a meeting of the Board which is closed to the public pursuant to ss.197(2.1) of the Act.
- 1.3 "Staff" means an employee of a Participating Municipality.

2. APPLICATION

- 2.1 These procedures shall apply to all meetings of the ISDAB.

3. TRAINING

- 3.1 All Members shall receive training as ISDAB Members in accordance with the requirements of the Act.
- 3.2 The ISDAB may retain legal counsel to provide training or advice before, during or after an appeal hearing as the case may be.

4. PANEL AND CHAIR

- 4.1 When an appeal hearing is required, the Clerk shall schedule a panel of Members to hear the appeal based on Member availability and experience. The Clerk will use his/her best efforts to appoint to the panel a Member residing in the Participating Municipality from which the appeal originated.
- 4.2 The Board will elect a Chairperson from amongst the Members of the panel at the beginning of an appeal hearing. A Member may be re-elected to the position of Chairperson at a subsequent appeal hearing.
- 4.3 The Chairperson shall preside over the appeal hearing and shall be responsible for ensuring the appeal hearing is conducted in a fair and impartial manner, in accordance with the requirements of the Act and the principles of natural justice.
- 4.4 The Chairperson shall sign decisions, orders, notices and other documents issued by the ISDAB on its behalf.

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5. QUORUM

5.1 A minimum of three (3) Members shall constitute a quorum of the ISDAB.

6. DECISIONS

6.1 Only Members present for the entire appeal hearing shall participate in the making of a decision on any matter before the ISDAB. The Clerk shall not participate in the making of a decision on any matter before the ISDAB.

6.2 The decision of the majority of Members present at the appeal hearing shall be deemed to be the decision of the whole ISDAB. In the event of a tie vote, the appeal shall be denied.

6.3 The ISDAB may make its decision with or without conditions in accordance with the Act.

6.4 If an appeal hearing is adjourned for any reason following the submission of evidence, only those Members present at the original appeal hearing shall render a decision of the matter.

7. APPEAL HEARINGS

7.1 The ISDAB shall consider and decide all subdivision and development appeals which have been properly filed with the ISDAB in accordance with the Act.

7.2 The ISDAB shall hold a public hearing respecting the appeal within thirty (30) days from the date of receipt of the written notice of appeal.

7.3 The ISDAB shall give notice of the appeal hearing in accordance with the Act.

7.4 The ISDAB shall make available for public inspection prior to the appeal hearing all relevant documents and materials respecting the appeal.

7.5 The ISDAB shall hear from parties in accordance with the Act.

7.6 Electronic or similar recording devices shall not be used during an appeal hearing by anyone in attendance other than the Clerk. The ISDAB shall make and keep a written record of its proceedings which may be in the form of a summary of the evidence presented at the appeal hearing.

7.7 The ISDAB shall give a written decision together with the reasons for the decision in accordance with the Act.

8. APPEAL HEARING PROCEDURE

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- 8.1. The Chairperson for the meeting will call for a motion to go into public hearing and ask if Appellant is present to speak to the appeal.
 - 8.1.1. If the Appellant indicates his/her presence to speak to the appeal, then the Chairperson will outline the public hearing procedures.
 - 8.1.2. The Clerk will confirm that the notice of appeal has been provided to all parties in accordance with the Act.
 - 8.1.3. The Chairperson will ask if anyone objects to any Member hearing the appeal.
 - 8.1.4. A member of Staff will introduce the appeal and present the administrative report outlining the background to the appeal.
 - 8.1.5. The Chairperson shall call upon the Appellant to present his/her appeal submission.
 - 8.1.6. After identifying him/herself, the Appellant will be requested to present his/her appeal within a reasonable time period.
 - 8.1.7. The Chairperson shall then call upon any persons in attendance at the appeal hearing who are entitled to be heard by the ISDAB under the Act and who wish to speak in favour of the appeal.
 - 8.1.8. After identifying themselves, persons or representatives of any group or persons in favour of the appeal may address the ISDAB in turn. The ISDAB reserves the right to abbreviate repetitious oral submissions.
 - 8.1.9. The Chairperson shall then call upon any persons in attendance at the appeal hearing who are entitled to be heard by the ISDAB under the Act and who wish to speak in opposition to the appeal.
 - 8.1.10. After identifying themselves, persons or representatives of any group or persons, in opposition of the appeal may address the ISDAB in turn. The ISDAB reserves the right to abbreviate repetitious oral submissions.
 - 8.1.11. The Chairperson shall then call upon the appellant and those persons in attendance at the public hearing who spoke in favour of the appeal for any rebuttal to the points raised by those who spoke in opposition to the appeal. Rebuttal comments are restricted to addressing new points raised by those who spoke in opposition to the appeal.
 - 8.1.12. After a presentation is concluded, any Board Member may ask the presenter relevant questions.

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- 8.1.13 After all presentations from the public have been completed, any Board Member may ask Staff relevant questions.
- 8.1.14 following the public presentation and Member questions, the Chairperson shall ask for closing comments and then close the appeal hearing.
- 8.1.15 The ISDAB may, at any time, modify or adjust the foregoing procedure as required to comply with the Act and the rules of natural justice.

8.2. **Presentation Materials**

- 8.2.1 The use of slides maps, videos, and Power Point presentations are permitted and these materials along with any written submissions become the property of the ISDAB as exhibits to the public appeal hearing.
- 8.2.2 Written submissions shall be received by the Clerk at least three (3) days in advance of the commencement of the appeal hearings. Notwithstanding the foregoing, the ISDAB retains the discretion to accept late submission where deemed appropriate.

8.3. **Introduction of Speakers**

- 8.3.1 Persons addressing the ISDAB shall give their name, location of residence, and indication as to whether they are speaking on their own behalf or for another person or for a group, and address the Chairperson when responding to questions or providing information.
 - 8.3.2 A person who does not identify him/herself will not be given the opportunity to address the ISDAB.
- 8.4. Following the close of the public portion of the appeal hearing, the ISDAB shall deliberate and make its decision. The ISDAB may deliberate and make its decision in closed session.

9. **CONDUCT AT APPEAL HEARINGS**

- 9.1 Members of the public in attendance at an appeal hearing:
 - 9.1.1. shall address the ISDAB through the Chair;
 - 9.1.2. shall maintain order and quiet; and
 - 9.1.3. shall not applaud or otherwise interrupt any speech or action of the Members or any other person addressing the ISDAB.

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- 9.2 The Chairperson may order a member of the public who disturbs or acts improperly at an appeal hearing by words or actions be removed. The Chairperson may request assistance from a Peace Officer to remove the person.

10. MEMBER CONDUCT

- 10.1 A Member wishing to speak at an appeal hearing shall obtain the approval of the Chairperson before speaking.
- 10.2 When a Member or member of the public is addressing the Chair, every other Member shall:
- 10.2.1. remain quiet and seated;
 - 10.2.2. not interrupt the speaker except on a Point of Order;
 - 10.2.3. not carry on a private conversation; and
 - 10.2.4. not cross between the speaker and the Chair.
- 10.3 Members shall adhere to the Code of Conduct attached as Appendix "A" to this Schedule "B".

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APPENDIX "A"

ISDAB MEMBER CODE OF CONDUCT

Recognizing that as Members of a quasi-judicial body, Members must not be inhibited from performing their duties of fairness and fullness in conduct of any Hearing.

Therefore Members shall:

1. Conduct themselves in such a way as to endeavor to ensure that those persons appearing before them receive a full and fair hearing and that such persons receive the knowledgeable and unbiased application of the laws of the Province of Alberta and the bylaws and policies of Lac Ste Anne County and all member municipalities of the ISDAB.
2. Approach every Hearing with an open mind with respect to every issue and shall avoid doing or saying anything that could cause any one to think otherwise. Members shall, however, endeavor to conduct all Hearings expeditiously, preventing unnecessary delay, while ensuring the opportunity of all parties to present their case.
3. At all times show respect for the parties and their representatives appearing before them and show respect for the Board and the Hearing process through his or her demeanor, timeliness, dress and conduct throughout any Hearing.

Members shall not:

1. Use or disclose confidential information obtained by them in any Hearing for personal gain nor for the gain of any other person.
2. Disclose any confidential information obtained by them by virtue of acting as a member of the ISDAB.
3. Use their position for private gain or to secure privileges, favours or exemptions for themselves or any other person.
4. Participate in any way whatsoever in a Hearing in respect of which the Member has or may appear to have a personal or commercial bias or a pecuniary interest, except where the Member has disclosed any such potential bias or interest to all participants present at the hearing and all agree that the Member may continue to participate in the Hearing. This provision does not apply in the case of an objection raised by a party appearing before the Board alleging that a Member is biased or has the appearance of bias and the Member, on a good faith basis, disagrees with the party making such objection.
5. Attempt to influence the outcome of any Hearing in which a member has a personal or commercial interest by discussing the matter with other ISDAB members outside of a Hearing.

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6. Give preferential treatment to any person or communicate directly or indirectly with any person with an interest in a Hearing except in the presence of the Board panel and the parties appearing at the Hearing.

7. Impede the Board from carrying out its purpose or adversely affect the integrity of the Board.

The Chair and Presiding Officers shall ensure that decisions are made and written in accordance with their subjective good faith understanding of generally accepted administrative law practices and procedural rules as required by law.

Members agree that preservation of these guiding principles is of utmost importance and agree that they will continue to abide by the confidentiality provisos in perpetuity.

ISDAB Member's Signature
Date

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SCHEDULE "B"

**INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD
SCHEDULE OF ADMINISTRATIVE COSTS AND EXPENSES**

1. Annual Membership fee: \$500.00
2. Withdrawing Complaints: in instances where a complaint is filed and withdrawn; the Partner Municipality will be obligated to pay a \$64.00/hour administration fee.
3. Board Member Honorariums: in instances where a complaint proceeds to a hearing and decision; the Partner Municipality will be obligated to pay Board Members Honorariums in accordance with the following:

	Up to 4 hours	4 to 8 hours
Chairperson	\$174.73 per member	\$263.91 per member
Board Member	\$174.73 per member	\$263.91 per member

4. Board Support: \$64.00/hour for time spent by the clerk to prepare and distribute legislated documents, receive and record disclosure, prepare the agenda, attend the hearing and assist the board with deliberations and decision writing.
5. Meals and Expense: will be charged to the Partner Municipality in accordance with policies and procedures prescribed by the clerk. In the absence of a policy or procedure prescribed by the clerk, Lac Ste. Anne County policies and procedure will be applied.
6. Office/print supplies: will be charged to the Partner Municipality on a cost recovery basis.
7. Legal Services: will be charged to the Partner Municipality on a cost recovery basis.

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MEMORANDUM OF AGREEMENT

This Agreement dated this _____ day of _____, 20____

BETWEEN:

(Municipality Name)

Being municipal corporations pursuant to the *Municipal Government Act*, R.S.A. 2000 Chapter M-26

(collectively the "Municipality")

-and-

Emily House/Milestone Municipal Services

("Coordinator")

AN AGREEMENT TO PROVIDE FOR SUBDIVISION AND DEVELOPMENT APPEAL BOARD (SDAB) SERVICES

WHEREAS the Municipality is required to establish a Subdivision and Development Appeal Board (SDAB) and appoint Board Members and Clerk to the SDAB in accordance with the provision of the Municipal Government Act, R.S.A. 2000, c. M-26, as amended (the MGA)

AND WHEREAS the Municipality and Coordinator have reached agreement with respect to the terms and conditions under which the Coordinator will provide such SDAB services to the Municipality.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants and agreements contained herein, the Parties hereto covenant and agree each with the other as follows:

1) DEFINITIONS AND SCHEDULES

In this Agreement, unless the context provides otherwise, the following words or phrases will have the following meanings:

- 1.1 "Act" means the *Municipal Government Act*, R.S.A. 2000 Chapter M-26, as amended from time to time, together with all Regulations passed thereunder;
- 1.2 "Agreement" means this Agreement as the same may be amended from time to time and the expressions "herein", "hereof", "hereto", "above", "below" and similar expressions if used in any article, section or paragraph of this Agreement refer to this Agreement including the Schedules attached hereto and do not refer solely to a particular article, section or paragraph unless specifically stated herein;

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- 1.3 "Board Member" means an individual appointed as a member to the Subdivision and Development Appeal Board (SDAB) and "Board Members" means all the individuals appointed as members to the Subdivision and Development Appeal Board (SDAB);
- 1.4 "Business Day" means a day other than a Saturday, Sunday or statutory holiday in the Province of Alberta;
- 1.5 "Bylaw" means the Subdivision and Development Appeal Board Bylaw adopted by the Municipality;
- 1.6 "Chief Administrative Officer" means the individual appointed as Chief Administrative Officer by Council of the Municipality in accordance with the Act or his/her designate;
- 1.7 "Clerk" means a person qualified and appointed as clerk to the SDAB in accordance with the Act;
- 1.8 "Coordinator" means Emily House/Milestone Municipal Services;
- 1.9 "Council" means the duly elected body of the Municipality;
- 1.10 "Designated Officer" has the same meaning as in the Act;
- 1.11 "Force Majeure" means acts of God, strikes, lockouts or other industrial disturbances of a general nature affecting an industry critical to the performance of this Agreement, acts of the Queen's enemies, wars, blockades, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, storms, floods, washouts, arrests and restraints of rulers and people, civil disturbances, explosions, inability with reasonable diligence to obtain materials and any other cause not within the control of the Party claiming a suspension, which, by the exercise of due diligence, such Party shall not have been able to avoid or overcome; provided however, the term "Force Majeure" does not include a lack of financial resources or available funds or similar financial predicament or economic circumstances or any other event, the occurrence or existence of which is due to the financial inability of a Party to pay any amount that a prudent and financially sound entity in similar circumstances would reasonably be expected to pay to avoid or discontinue such event;
- 1.12 "Municipality" means a municipality which is a party to this Agreement;
- 1.13 "Party" means a party to this Agreement and "Parties" means two or more parties to this Agreement;
- 1.14 "Panel" means a panel of the SDAB consisting of three (3) or five (5) Members;
- 1.15 "Services" means the SDAB coordination and support services provided by the Coordinator pursuant to Schedule "A";
- 1.16 "Service Fee" means the annual Service fee and additional fees set out in Schedule "B"; and
- 1.17 The following schedules form part of this Agreement:

- Schedule A - Services
- Schedule B - Annual Service Fees and Additional Fees

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2) TERM

2.1 The term of the Agreement commences on _____, 201_ and shall continue until terminated by one or more Parties as follows (the "Term"):

- a) The Municipality may terminate its participation in this Agreement at any time by providing not less than sixty (60) days' prior written notice to the Coordinator. The Municipality shall forfeit the full amount of the Municipality's annual Service Fee paid or owing for that calendar year in which the notice of termination is effective.
- b) The Coordinator may terminate this Agreement at any time by providing not less than six (6) months' prior written notice to the Municipality effective January 1 of the subsequent year.
- c) This Agreement may be terminated at any time by the mutual written agreement of the Municipality and the Coordinator.
- d) This Agreement will also cease upon:
 - i. the Coordinator's death;
 - ii. the Coordinator's incapacity for a continuous period of three (3) months to perform the essential functions this Agreement as determined by duly qualified physician agreed to by the Parties; or
 - ii. Dissolution of the Municipality with appropriate notice to Coordinator.

2.2 Notwithstanding Clause 2.1, neither the Municipality nor the Coordinator may terminate this Agreement during the first three years of the Term.

2.3 All amounts owing by one Party to another Party as at the effective date of termination shall be paid in accordance with the terms of this Agreement. The Coordinator shall issue a final invoice to the Municipality affected by a notice of termination within thirty (30) of the effective date of termination.

3) MUNICIPALITY RESPONSIBILITIES

Pre-Conditions to Receiving Service

3.1 The Municipality is entitled to receive Services pursuant to this Agreement upon completion of the following:

- a) the Municipality's Council has passed a SDAB Bylaw and the Municipality has provided a copy of the Bylaw to the Coordinator;
- b) the Municipality's Council has appointed, by resolution, Board Members and Clerk from the list provided by the Coordinator to the Municipality and the Municipality has provide confirmation of the appointments to the Coordinator;

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- c) the Municipality has provided payment in full to the Coordinator of the Service Fee for the first year of the Term.

Payment of Service Fees

- 3.2 During each calendar year of the Term, the Municipality shall pay the annual Service Fee to the Coordinator on or before January 31.
- 3.3 Upon receipt of an appeal to the SDAB, the Municipality is responsible to pay all administration and other fees identified in Schedule "B" in addition to the annual Service Fee.
- 3.4 In the event that a decision of the SDAB is subject to a leave to appeal application or merit hearing at the Court of Appeal, the Municipality shall be responsible to pay all actual costs incurred by the Coordinator in preparing and coordinating the filing of the SDAB's record with the Court of Appeal and such other matters that may be requested or required to support the SDAB's response to the application or merit hearing including the administration and other fees identified in Schedule "B" in addition to the annual Service Fee.
- 3.5 The Municipality shall pay all Service Fees in addition to the annual Service Fees to the Coordinator within Fifteen (15) days after receipt of an invoice from the Coordinator.

Legal Fees

- 3.6 If the Municipality or the Coordinator is of the opinion that legal services are required for the purpose of a specific appeal hearing to be conducted by the SDAB, the Chief Administrative Officer and the Coordinator shall consult and jointly coordinate the retention of appropriate legal counsel for the SDAB. Legal counsel shall only be retained to assist the SDAB with the approval of the Chief Administrative Officer of the Municipality. The Municipality is responsible to pay all legal fees within fifteen (15) days of receipt of the invoice from the Coordinator or the legal firm directly, as may be mutually determined by the Coordinator and Chief Administrative Officer.
- 3.7 If a SDAB decision is subject to a leave to appeal application or appeal to the Alberta Court of Appeal, the Municipality's Chief Administrative Officer and the Coordinator shall consult and coordinate the retention of appropriate legal counsel for the SDAB. The Municipality is responsible to pay all legal fees within fifteen (15) days of receipt of the invoice from the Coordinator or the legal firm directly, as may be mutually determined by the Coordinator and Chief Administrative Officer.

Recording Fees

- 3.8 If the Coordinator determines that audio or digital recording and/or transcript services are required for the conduct of a specific appeal, the Chief Administrative Officer and the Coordinator shall consult and jointly coordinate the arrangement of appropriate recording and/or transcript service for the SDAB. Recording and/or transcript services shall only be requested to assist the SDAB with the approval of the Chief Administrative Officer of the Municipality. The Municipality is responsible to pay all recording and/or transcript fees within

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MEMORANDUM OF AGREEMENT

fifteen (15) days of receipt of the invoice from the Coordinator or the transcript firm directly, as may be mutually determined by the Coordinator and Chief Administrative Officer.

Annual Information Provision

- 3.9 On or before January 31 of every calendar year during the Term, the Municipality shall provide the following information to the Coordinator in writing:
- a) The applicable appeal fees in accordance with the applicable bylaw(s) of the Municipality; and
 - b) Copies of Certificates evidencing the insurance requirements referred to in Section 9 of this Agreement.

Clerk and Administrative Support for the Board

- 3.10 The Municipality shall provide all documentation and information needed by the Clerk and SDAB for the conduct of an appeal hearing to the Coordinator within two (2) Business Days of the Municipality receiving the notice of appeal to the SDAB. The information to be provided to the Coordinator includes, but is not limited to (as applicable):
- a) the notice of appeal,
 - b) confirmation of receipt of the applicable appeal fee,
 - c) notice of decision being appealed,
 - d) copy of the Development Permit being appealed,
 - e) copy of the Stop Order being appealed,
 - f) copy of the original application together with all supporting documents, plans, studies, etc.,
 - g) current copies of all relevant statutory plans, conceptual schemes, non-statutory plans, Land Use Bylaw, policies and procedures relating to the matter that is the subject of the appeal,
 - h) copies of all relevant meeting minutes, staff reports, correspondence, circulation comments and other communications,
 - i) copy of advertisement of the decision being appealed,
 - j) any other record or information relevant to the appeal, and
 - k) the location of the venue for the appeal hearing.

- 3.11 The Coordinator shall be responsible to book a suitable venue for the conduct of the appeal hearing, taking into consideration the anticipated number of attendees to the appeal hearing.

The Municipality shall be responsible to pay for all booking and rental fees and other costs associated with the hearing venue.

Filing of Appeals to the SDAB

3.12 The Municipality shall publish on its website and advise on all written decisions issued by its Development Authority or Subdivision Authority and Stop Orders issued by its Development Authority that the decision or Stop Order may be appealed in accordance with the Act by filing a notice of appeal together with the applicable appeal fee with

a) the Municipality to the attention of the Clerk of the Subdivision and Development Appeal Board.

3.13 The Municipality is solely responsible for ensuring compliance with any decision rendered by the SDAB.

4) COORDINATOR RESPONSIBILITIES

4.1 Subject to the Municipality's satisfaction of the conditions set out in Section 3.1 and the Municipality's payment of the Service Fees due and payable each year during the Term, the Coordinator shall provide Services to that Municipality in accordance with the terms and conditions of this Agreement.

4.2 The Coordinator shall review the Service Fees every three (3) years. If the Coordinator determines that a change is required to the Service Fees, the Coordinator will notify the Municipality in writing no later than June 30th of the proposed change to the Service Fee to be effective January 1 of the subsequent year.

4.3 The Coordinator shall ensure it maintains a reasonable list of members who are eligible to serve on the SDAB and who have received training in accordance with the Act at all times during the Term.

4.4 The Coordinator shall ensure it maintains a reasonable list of trained and qualified Clerks that are available to assist the SDAB during the Term.

4.5 The Coordinator shall provide a list of qualified Board Members and Clerk annually to the Municipality.

4.6 The Coordinator shall keep a record of all appeals filed in accordance with the Act for a period of not less than ten (10) years from the date of receipt of the notice of appeal. The Coordinator shall provide the Municipality with a copy of records pertaining to that municipality within Ten (10) Business Days after receipt of a request by the Municipality at the sole cost and expense of the Municipality.

4.7 The Coordinator shall retain paper records such as background information, correspondence, appeal notices and withdrawn appeals for a period of not less than ten (10) years from the date of receipt of such paper records. The Coordinator shall provide the Municipality with a copy of records pertaining to that municipality within Ten (10) Business Days after receipt of a request by the Municipality at the sole cost and expense of the Municipality.

- 4.8 The Coordinator shall keep a record of all Board Member and Clerk appointments and training and shall provide this information to the Municipality to report to Municipal Affairs from time to time as required by the Act.
- 4.9 The Coordinator, where requested and agreed to by the Municipality, shall retain legal services on behalf of the SDAB.
- 4.10 The Coordinator, where requested and agreed to by the Municipality, shall cause audio or digital recordings and transcripts of appeal hearings to be made.
- 4.11 The Coordinator shall notify the Municipality in writing of receipt of a notice of appeal and provide a copy of the notice of appeal to the Municipality within two (2) Business Days of receipt of the notice of appeal.
- 4.12 The Coordinator shall be responsible to coordinate all arrangements and perform all administrative functions related to the holding of the SDAB appeal hearing in accordance with the requirements of the Act including (as applicable):
- a) Scheduling the appeal hearing,
 - b) Coordinating not less than three (3) Board Members to sit on the Panel. At the option of the Municipality, the Coordinator shall coordinate five (5) Board Members to sit on the Panel,
 - c) Arranging for a Clerk for the appeal hearing,
 - d) Providing notice in writing of the hearing,
 - e) Forwarding all relevant documents and materials electronically to the Municipality to be made available for public inspection on the Municipality's website and at the Municipality's office,
 - f) Preparation of SDAB appeal hearing minutes and summary of the evidence heard by the SDAB,
 - g) Preparation of the SDAB notice of decision, and
 - h) Providing a copy of the SDAB's notice of decision to all relevant parties.
- 4.13 Where a SDAB decision is subject to a leave to appeal application or merit hearing at the Court of Appeal, the Coordinator shall coordinate the preparation and filing of the SDAB hearing Record with the Court of Appeal as well as any other matters that may be requested or required to support the SDAB's response to the leave to appeal application or merit hearing.

5) ALL PARTIES' RESPONSIBILITIES

- 5.1 Both the Coordinator and the Municipality shall make every reasonable effort to ensure that all information that will be or is intended to be used in a SDAB appeal hearing is complete and accurate and provided to the other Party in a timely fashion.

6) PRIVACY

- 6.1 All Parties acknowledge and agree that they are subject to the *Freedom of Information and Protections of Privacy Act (FOIPP)* and that they will only collect and release information in accordance with the provisions of FOIPP.
- 6.2 The Municipality shall ensure that any information of a confidential or protected nature which it provides to the Coordinator is clearly marked as such.
- 6.3 The Municipality shall ensure that their planning and development applications and forms of notice of appeal having the requisite acknowledgement and agreement pursuant to FOIPP that any party submitting an application or notice of appeal acknowledges and agrees that the information submitted by that party in support of its application or appeal shall be subject to release to the public.

7) DISPUTE RESOLUTION

- 7.1 If any dispute arises between the Municipality and the Coordinator with respect to the interpretation or application of the provisions of this Agreement, the Parties shall first attempt to resolve the dispute by direct negotiations between the Chief Administrative Officer of the Municipality and the Coordinator within thirty (30) days of receipt of notice of the matter in dispute. If the Chief Administrative Officer and the Coordinator cannot resolve the dispute, then such dispute will be referred to two elected officials from the Municipality and the Coordinator, who will then meet to discuss and attempt to resolve the matter in dispute in a timely fashion.
- 7.2 In the event the dispute cannot be resolved by the elected officials of the Municipality and the Coordinator within thirty (30) days of the dispute being referred to them, then, upon mutual consent of the Parties, the Parties may utilize the Alberta Municipal Affairs Mediation Services program to assist in resolving the dispute. The Parties shall bear their own costs of mediation.
- 7.3 In the event the dispute cannot be resolved through mediation, then the dispute will be determined by arbitration in accordance with the following:
- a) The Parties will agree upon a single arbitrator (the "Arbitrator") and in the event that the Parties are unable to agree upon the Arbitrator, the matter will be referred to the Court of Queen's Bench of Alberta for the appointment of the Arbitrator;
 - b) The decision of the Arbitrator will be binding upon the Parties;
 - c) The cost of arbitration will be borne by the Party against which the award is made by the Arbitrator, unless the Arbitrator decides otherwise;
 - d) The Arbitrator will not alter, amend or otherwise change the terms and conditions of this Agreement;
 - e) Except as modified herein, the provisions of the *Arbitration Act* will apply to any arbitration conducted pursuant to this Agreement; and
 - f) Notwithstanding any provision contained herein to the contrary, if any dispute which

has been submitted to the Arbitrator has not been determined by the Arbitrator within 45 days of receipt of the notice to arbitrate, either Party at any time thereafter, but prior to the determination being made by the Arbitrator, will have the right of recourse to the Court of Alberta having jurisdiction for determination of the dispute, and upon the commencement of any action for such purpose the jurisdiction of the Arbitrator with respect of such dispute will cease.

8) RELEASE AND HOLD HARMLESS

- 8.1 With the exception of gross negligence or willful breach of this Agreement, the Bylaw or the Act, the Municipality agrees to release and hold harmless the Coordinator, officers, employees, contractors, volunteers, and agents together with the Clerks and Board Members (collectively referred to as the "Coordinator Parties") from and against all liabilities, losses, costs, damages, legal fees (on a solicitor and his own client full indemnity basis), disbursements, fines, penalties, expenses, all manner of actions, causes of action, claims, demands and proceedings, all of whatever nature and kind that the Municipality may sustain, pay or incur or which may be brought or made against all or any of them, and whether or not incurred in connection with any action or other proceedings or claims or demands made by third parties, with respect to any occurrence, event, incident or matter caused by, and/or arising as a direct or indirect result of or in connection with the performance or intended performance of the Coordinator Parties' obligations pursuant to the Act, Bylaw and this Agreement.
- 8.2 The provisions set forth in Section 8.1 will survive the expiration of the Term or the termination of this Agreement.

9) INSURANCE

- 9.1 Throughout the Term, the Municipality shall maintain, in full force and effect with insurers licensed in the Province of Alberta, the following insurance:
- a) Professional Liability Insurance with policy limits of not less than \$1,000,000 per claim \$2,000,000 per aggregate; and
 - b) General Liability insurance policy of not less than \$2,000,000 per occurrence. The Coordinator must be named as an additional insured.
- 9.2 Throughout the Term, the Coordinator shall maintain, in full force and effect with insurers licensed in the Province of Alberta, the following insurance:
- a) Professional Liability Insurance with policy limits of not less than \$1,000,000 per claim \$2,000,000 per aggregate; and
 - b) General Liability insurance policy of not less than \$2,000,000 per occurrence.

10) FORCE MAJEURE

10.1 If the Municipality or the Coordinator fail to meet their respective obligations hereunder within the respective time prescribed, and such failure is directly caused or materially contributed to by Force Majeure, such failure will be deemed not to be a breach of the obligations, provided that, in such event, the Municipality or the Coordinator will use their commercially reasonable efforts to put themselves in a position to carry out their obligations hereunder as soon as reasonably possible, to the extent that it is within their power.

11) NOTICES

11.1 All notices sent pursuant to the terms of this Agreement shall be served by one of the following means:

- (a) by single registered mail in a prepaid envelope. Notice shall be deemed received five (5) days after mailing. In the event of postal interruption, no notice sent by means of the postal system during or within seven (7) days prior to the commencement of such postal interruption or seven (7) days after the cessation of the postal interruption shall be deemed to have been received unless actually received;
- (b) by telecopier, e-mail or by any other like electronic method by which a written or recorded message may be sent, directed to the Party upon whom it is to be served at that address set out herein. Notice so served shall be deemed received on the earlier of:
 - i. upon transmission with answer back confirmation if received within the normal hours of the business day; or
 - ii. at the commencement of the next ensuing business day following transmission with answer back confirmation thereof if not received within the normal hours of the business day; or

11.2 Notices shall be sent to the following addresses:

To the Municipality at:

Municipality
Address
Phone:
Email:

To the Coordinator at:

Emily House/Milestone Municipal Services
Site 1, Box 157, RR 1
Onoway, AB T0E 1V0
Phone: (780) 914-0997
E-Mail: emily@milestonemunicipalservices.ca

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12) ENTIRE AGREEMENT

- 12.1 This Agreement is the whole agreement between the Parties and replaces any prior Agreement existing between the parties.
- 12.2 This Agreement may not be modified, changed, amended or waived except by signed written agreement of the Parties.

13) UNENFORCEABILITY

- 13.1 If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement will be deemed to be severed from the remainder of the Agreement, and the remainder of the Agreement will be enforceable.

14) ASSIGNMENT

- 14.1 This Agreement will not be assignable by the Municipality or the Coordinator to any other person, agency, firm or corporation without the prior written consent of the other Parties.

15) COUNTERPART AND ELECTRONIC SIGNATURES

- 15.1 This Agreement may be executed in any number of counterparts by the Parties. All counterparts so executed will be the same effect as if all Parties actually had joined in executing one and the same document. Any faxed or electronic (pdf) copy of a signature will be deemed to be an original Signature.

EMILY HOUSE/MILESTONE MUNICIPAL SERVICES

MUNICIPALITY

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SCHEDULE A – SERVICES

Our services focus on the organization and training of a qualified pool of Board Members and the administrative arrangements for receiving notices of appeal, coordinating and holding appeals and issuing decisions through a qualified pool of Clerks that provide support to the SDAB.

A. The Annual Services Fee (rate set out in Schedule B)

Services included:

- The recruiting and organizing of a pool of Board Members and Clerks available to sit on Panels to hear appeals.
- Arranging for training and certification of Board Members and Clerks.

Exclusions to Services:

- The provision of services directly related to holding an appeal on a particular matter is not included in the Annual Service Fee. These services are subject to additional fees in accordance with Schedule B.

B. Services Related to Holding an Appeal for Additional Fees (Rates set out in Schedule B)

The following will be offered by the Coordinator for Clerk and administrative support for a SDAB hearing:

- Receive notice of appeal from the Municipality and determine whether filing timelines have been met
- Coordinate a Panel of not less than three (3) Board members and, at the option of the Municipality, five (5) Board Members
- Schedule hearing date with appellant(s), respondent(s), Municipality and Board Members forming the Panel within 30 days from the date of receipt of the notice of appeal
- Coordinate the hearing venue with the Municipality
- Prepare appeal agenda package and arrange for distribution
- Prepare and send out notice of appeal in accordance with the Act and arrange for posting with the Municipality
- Make all relevant documents and materials respecting the appeal available for public inspection electronically on the Municipality's website and at the Municipality's office
- Attend hearing and assist Chairman with conduct of hearing
- Prepare record of proceedings
- Attend and assist Panel with deliberations and preparation of decision

- Distribution of decision to affected parties

C. Services Related to a Leave to Appeal Application to the Court of Appeal or a Court of Appeal Merit Hearing for Additional Fees (Rates set out in Schedule B)

The following services will be provided by the Coordinator where the Coordinator provided the Clerk and administrative support for the SDAB hearing and the SDAB's decision on that appeal is the subject of a leave to appeal application to or merit hearing at the Court of Appeal:

- a) coordinate legal counsel to represent the SDAB in consultation with the Chief Administrative Officer of the Municipality, and
- b) coordinate the preparation and filing of the SDAB Hearing Record with the Court of Appeal as well as any other matters that may be requested or required to support the SDAB's response to the leave to appeal application or merit hearing.

D. Other Service Offerings

The Coordinator may provide other services at such rates as the Parties may mutually agree to from time to time.

SCHEDULE B – SERVICE FEES AND OTHER FEES

1. **ANNUAL SERVICE FEE: \$300.00**

2. **ADDITIONAL FEES:**

- a. Clerk services will be charged to the Municipality at a rate of \$60/hour.
- b. Administrative support services to the SDAB and Clerk will be charged to the Municipality at a rate of \$60/hour.
- c. Court of Appeal fees: where the Coordinator is providing services relating to a leave to appeal application to or merit hearing at the Court of Appeal, these services will be charged to the Municipality at the rate of \$60/hr.
- d. Withdrawn Appeals: in instances where an appeal is filed and then withdrawn; the Municipality will be obligated to pay the hourly rates for the effort put into the file.
- e. Board Member Per Diems: in instances where an appeal proceeds to a hearing; the Municipality will be obligated to pay Board Member Per Diems in accordance with the following:

Up to 4 hours	Over 4 Hours and up to 8 Hours
\$170	\$340
- f. Meals and Accommodations: will be charged to the Municipality on a cost recovery basis with a maximum amount set by the Chief Administrative Officer of the Municipality in consultation with the Coordinator.
- g. Travel: will be charge to the Municipality at a rate of \$0.55/km.
- h. Office/Print Supplies: will be charged to the Municipality on a cost recovery basis.
- i. Legal Services: will be charged to the Municipality on a cost recovery basis.
- j. Audio, Digital Recording and Transcript Services: will be charged to the Municipality on a cost recovery basis.
- k. Venue booking fees, rates and charges will be charged to the Municipality on a cost recovery basis.

(Handwritten signature)

November 29, 2018

Attention: All Municipalities bordering the shores of Lake Isle and Lac Ste Anne

LILSA is applying for grants to deal with the removal, containment and monitoring of flowering rush. Alberta Environment is working on chemical application in the heavily infested areas. The grants we are applying for will facilitate manual digging to contain the spread of the flowering rush on the eastern portion of Lake Isle, the Sturgeon River leading into Lac Ste Anne and the Eastern section of Lac Ste Anne to the Alexis narrows. This entire area needs to be closely monitored starting in the spring and removed when found.

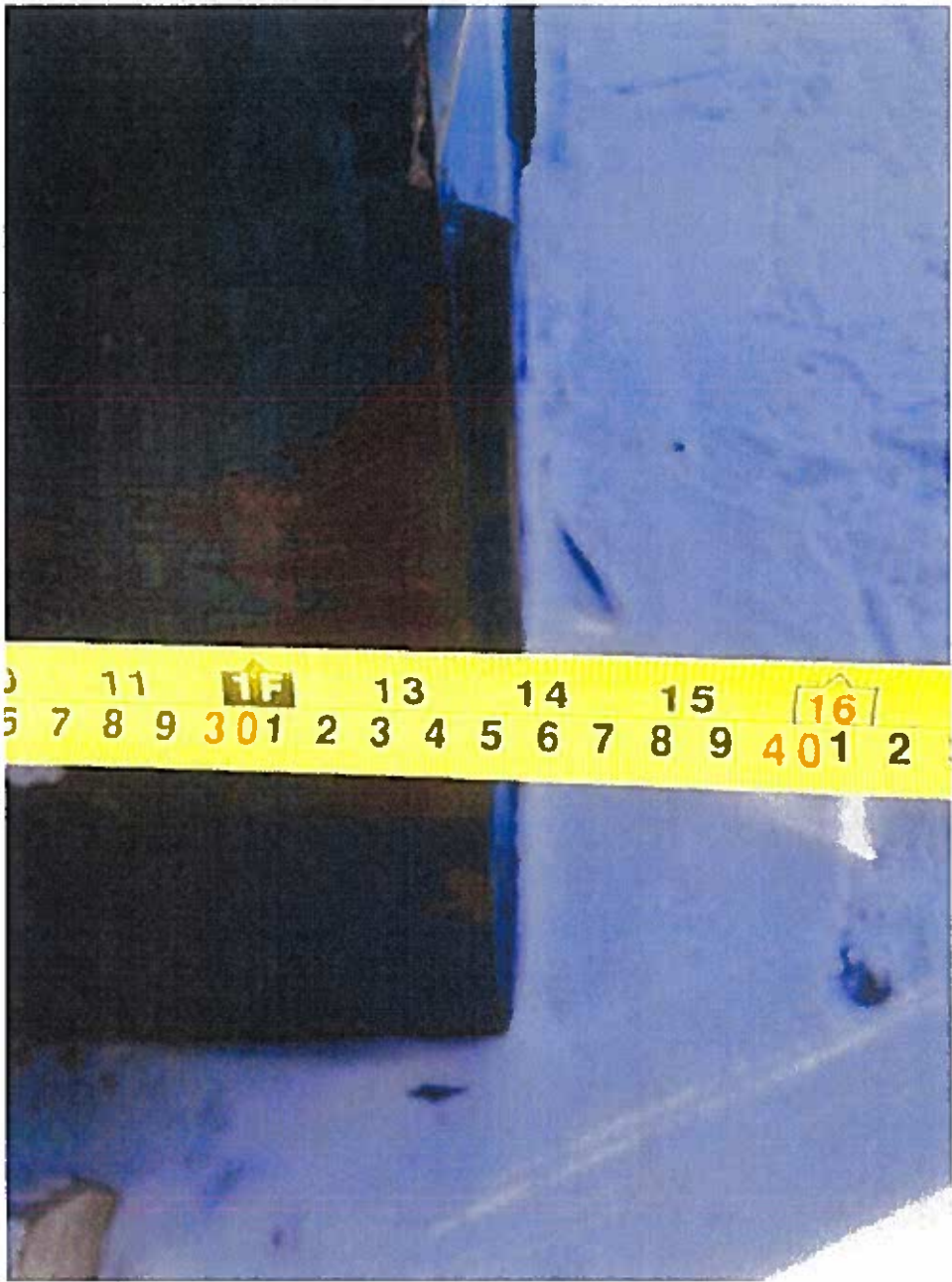
We ask that every Municipality on our two lakes contribute \$500.00 to LILSA in January 2019 to help increase the matching fund component for the potential grants. We will also include our volunteer hours for the matching component of the grant. The monies acquired will permit LILSA to spearhead the Flowering Rush initiative. Funds are needed for a supervisor, 2 to 3 summer students, safety equipment, canoes, kayaks, truck and trailer rental, digging supplies and disposal of Flowering Rush.

We will be conducting future educational sessions for residents to help us identify and monitor Flowering Rush.

This is a serious issue which needs to be addressed NOW. Help us work on a solution!
Cheques are to be made payable to LILSA Box 774 Onaway AB T0E 1V0.

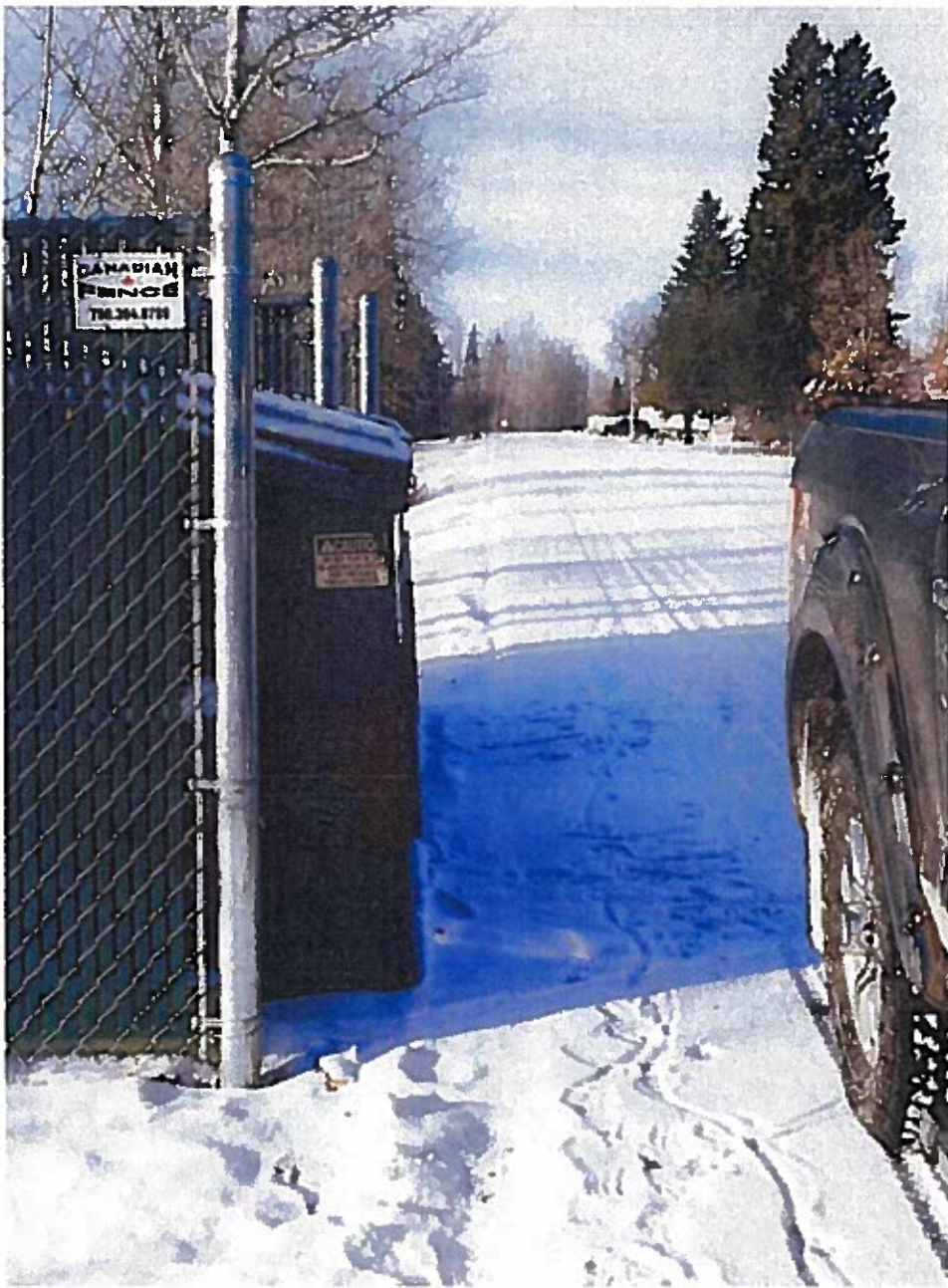

Bernie Poulin
Chair LILSA

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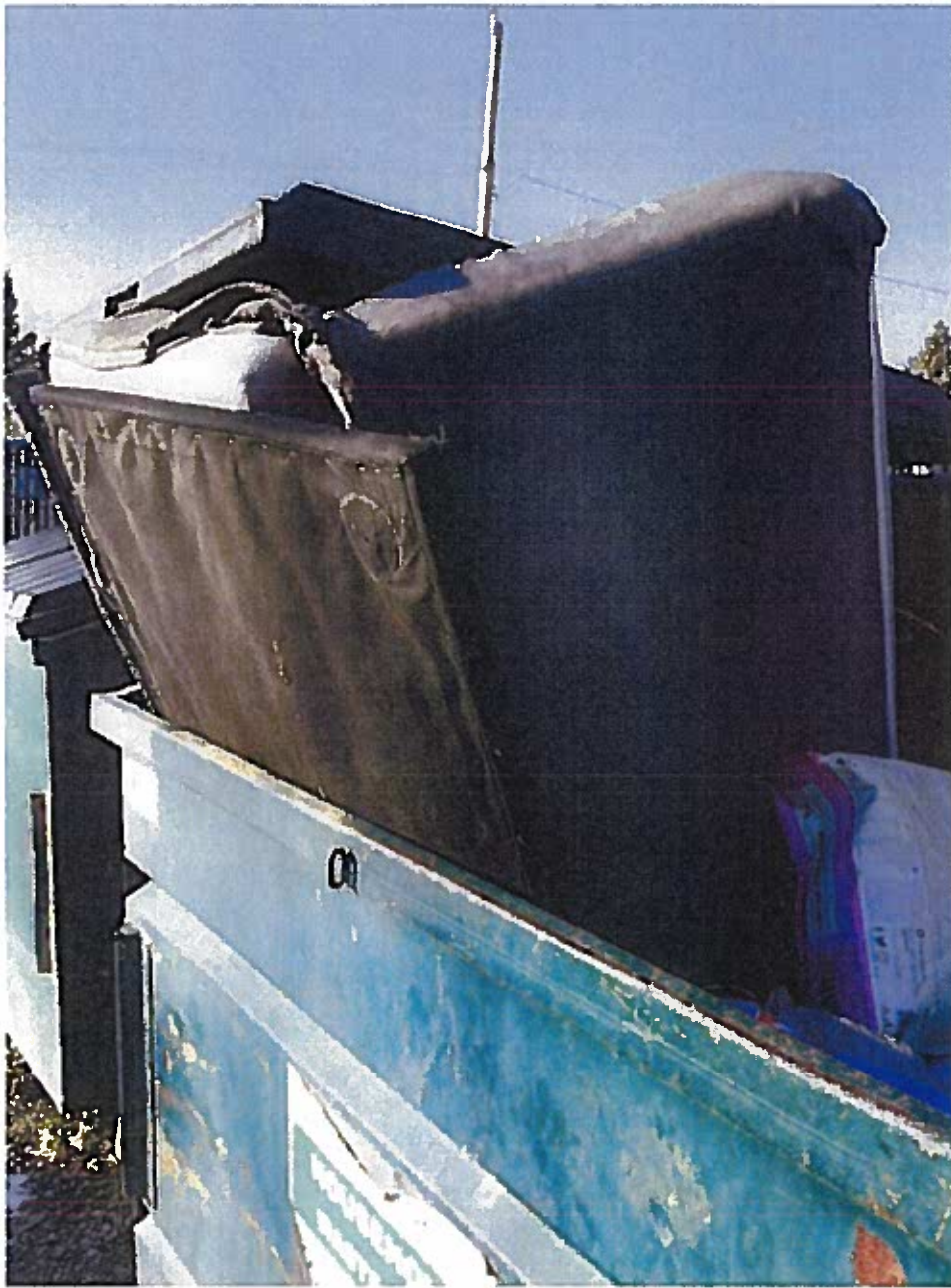


Sent from my iPhone

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Sent from my iPhone

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From: Tricia Coates <tricia.coates@gov.ab.ca>
Sent: November 16, 2018 11:55 AM
To: Joe Duplessie <jduplessie@lsac.ca>; Joe Blakeman <jblakeman@lsac.ca>
Subject: Lac Ste Anne lake level and Weir information PLEASE DISTRIBUTE

Hello all,

I'm embarrassed by how long this took to get approved to be sent out. So sorry. Please use how you wish and pass around to the SV representatives. I have also included a fact sheet on Water Act Approvals and Enforcement. Since most of the calls I have been receiving are not compliance related and are just information requests if you get additional calls from the public, please direct them to our **Alberta Environment and Parks Information Center: Call Toll Free Alberta 310-3773 OR 1-877-944-0313.**

The Info Center has all the information and can answer questions related to the weir and current water levels. If people wish to report unauthorized activities or compliance issues they can still use the 24 Hour Environmental Hotline at 1-800-222-6514.

Thanks,

Tricia Coates

Environmental Protection Officer

Alberta Environment and Parks

(780) 962-7414

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Lac Ste Anne

Lake Levels

Since August 2018, Alberta Environment and Parks received numerous complaints regarding dropping lake levels on Lac Ste Anne. Below is a brief overview of the current and historical lake levels and the contributing factors.

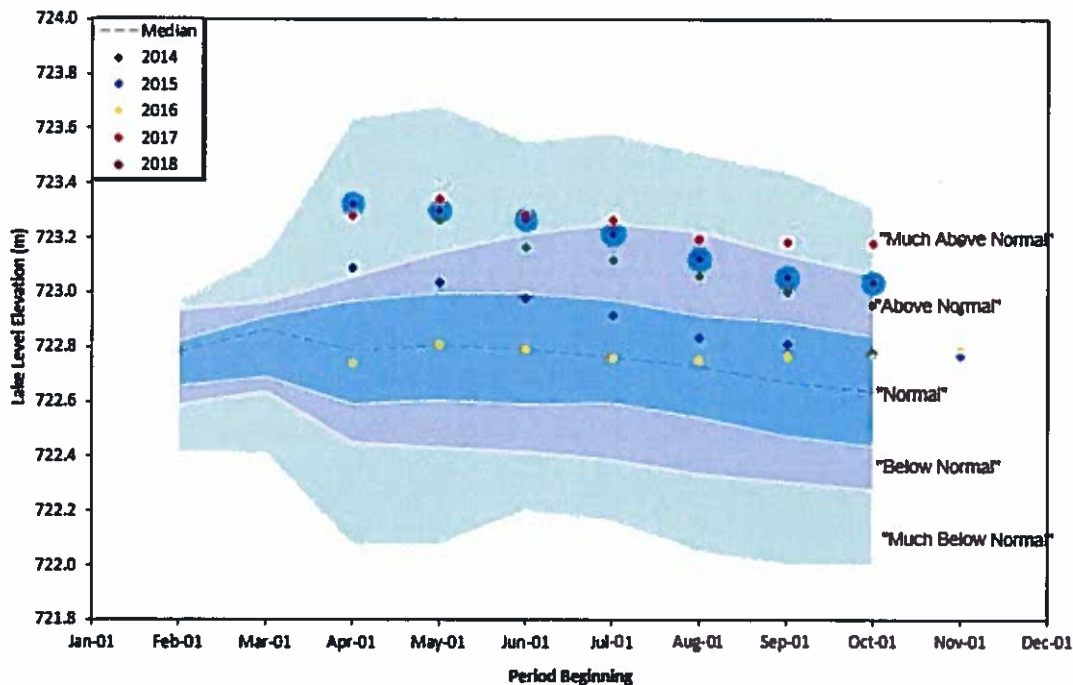
Current Lake Levels

There are many factors which influences the quantity or amount of water in Lac Ste Anne. Some of these factors include the lake's drainage basin, precipitation, evaporation, water consumption, groundwater influences, natural and seasonal variability and the outlet channel (beaver dams, etc.). Historical water levels graphs for Lac Ste Anne show that periodic high and low water levels have been a part of the natural history of Lac Ste Anne for many years which is typical for all lake in Alberta. Currently, Lac Ste Anne lake levels are above the normal range (Figure 1 below).

Lake levels can be viewed in real time at the Alberta River Basins website at: <https://rivers.alberta.ca/> or by clicking [here](#). There is also an Alberta Rivers: Data and Advisories App which can be downloaded to your Android or iPhone here: <https://open.alberta.ca/interact/apps-for-alberta#filter>.

Lac Ste. Anne at Alberta Beach (05EA006)

Recent Lake Levels Compared to Range of Recorded Lake Levels (1933 -2016)



* 2017-2018 data considered preliminary. Data source: WISKI & Water Survey of Canada. Chart produced by the region's Hydrologist, Alberta AEP.

Figure 1: Water Level in Lac Ste Anne in 2018 at Alberta Beach.

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Lake Level History¹

"In 1951, a weir was installed at the outlet of Lac Ste Anne to regulate lake levels (Lane, 1971). In the past, high water levels flooded lakeshore properties and beaches, whereas low water levels hindered boating on both lakes and interfered with whitefish spawning on Lac Ste Anne (Planning Division, Alberta Government, 1980). However, public perception towards the control structure turned negative in the early 1950s, due to high water levels in the lake, and the structure fell into disrepair (Lane, 1971). The old weir is still present at the outlet of Lac Ste Anne but is not in a condition to regulate water levels. The Alberta Government again considered regulating Lac Ste Anne and Isle Lake water levels in the 1970s through the construction of a new weir at the outlet of each lake (Planning Division, Alberta Government, 1980). The study determined that a weir at Lac Ste Anne would not achieve the desired result and could have negative implications downstream (e.g. at Big Lake). Regulation at Isle Lake was feasible but a weir at Isle Lake without one at Lac Ste Anne could exacerbate water level problems at Lac Ste Anne (Planning Division, Alberta Government, 1980). Therefore, it was concluded that water levels should not be regulated on either lake." For more information on Lac Ste Anne and its watershed please visit the State of the Watershed Report at: https://www.nswa.ab.ca/wp-content/uploads/2017/09/LILSA_SOW_May2017_FINAL.pdf.

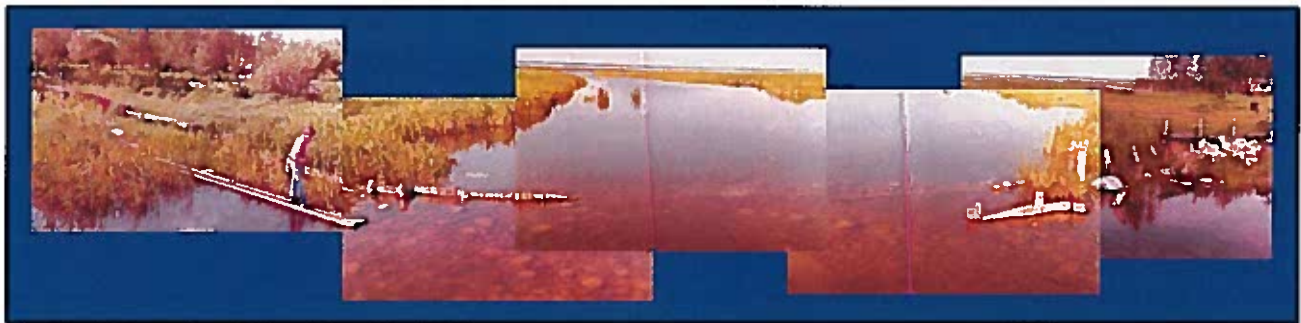


Photo 1: Remains of the old weir in 1984.



Photo 2: Remains of the old weir, June 2018.



Photo 3: Remains of the old weir, August 2018.

Department staff will continue monitoring the water levels. However, if residents have any further concerns they can contact Alberta Environment and Parks Information Center:

**Alberta Environment and Parks
Information Center
Call Toll Free Alberta: 310-3773**

**Outside Alberta: 1 780 944-0313
Toll Free: 1 877 944-0313
Email: AEP.Info-Centre@gov.ab.ca**

Before taking on any construction activity in a waterbody in Alberta, an approval under the provinces *Water Act* must be obtained. Anyone who conducts an activity in a water body without approval may face enforcement action.

¹ North Saskatchewan Watershed Alliance (NSWA), 2017. Isle Lake and Lac Ste Anne State of the Watershed Report. Prepared by the NSWA, Edmonton, AB.

TO

Water Act: Approvals

FACTS AT YOUR FINGERTIPS

Before taking on any construction activity in a water body in Alberta, an approval under the province's *Water Act* must be obtained.

Approvals are NOT required for placing, constructing, installing, maintaining, replacing or removing:

- Floating platforms;
- Floating marker buoys;
- Portable or seasonal piers;
- Portable or seasonal boat launches;
- Portable or seasonal docks;
- Fences in water bodies;
- Portable pumps (if there are no significant alterations or disturbances to the water body's bed or shore);
- Beaver dams requiring removal on land owned by the individual;
- Some types of dugouts (see *Water Act Dugouts* fact sheet);
- Groundwater exploration to obtain information supporting an application for a licence to divert water;
- Some types of watercourse crossings (contact the Department for advice); and
- Other activities identified in Schedule 1 of the *Water (Ministerial) Regulation*.

How to apply

Complete and submit an application form, found under Forms/Applications on the Alberta Environment website.

Include with the application accurate drawings of the proposed project that show:

- Suitable scale, north arrow, date and legal land location, tied to section or quarter section lines;
- Features such as water bodies, with flow directions, roads and/or buildings such as pump houses, etc.;
- Water and wastewater conveyance structures, such as ditches, canals;

- Location of intake structures, control structures, spillways and/or dams and reservoirs, including cross-sections of structures, dams and reservoirs; and
- Proposed construction schedule.

Complex projects

Depending on the complexity of the project, you may be required to provide a project description that includes construction specifications, operational plans and method of operation.

Other requirements

Plans may require the professional stamp of an engineer registered with the Association of Professional Engineers, Geologists and Geophysicists of Alberta.

Where applicable, geotechnical information may be required for dykes and dams, as specified in the *Dam Safety Guidelines 2007* available from the Canadian Dam Association.

If wetlands are to be impacted, a wetland impact assessment may be required indicating how the wetlands may be altered and/or impacted by the proposed activity. Compensation for impacts to wetlands may be required.

Application Review

Applications are reviewed for:

- Hydraulic, hydrological and hydrogeological effects;
- Effects on the aquatic environment;
- Effects on public safety;
- Effects on nearby approval and licence holders including household and other water use;
- Third party impacts;
- Existing water management plans; and
- Any other matters the Director considers relevant.

Water Act: Approvals

FACTS AT YOUR FINGERTIPS

An application may also be referred to other agencies that have interests in the project.

The *Water Act* requires that you place a public notice in appropriate newspapers or to post it at specified locations. Alberta Environment requires resolution of statements of concern received on the proposed project.

Issuance

The approval is issued to the applicant with conditions attached. The approval holder is given a defined time period in which to construct, maintain and/or operate the project.

In some cases the approval holder is required to submit a signed Certificate of Completion which would have been included with the approval, and/or an environmental monitoring report following completion of construction.

Appeals

Decisions on approvals can be appealed by the applicant and individuals directly affected by an activity who submitted a statement of concern. Appeals are submitted to the Environmental Appeals Board.

Enforcement


Anyone who conducts an activity in a water body without an Alberta Environment approval or who diverts water without a licence may face enforcement action with a maximum fine of \$50,000 for an individual and \$500,000 for a corporation.

Anyone who sees a water-related activity that could be illegal should contact Alberta Environment at 1-800-222-6514.

Additional Web Site Information

The *Water Act* and *Water (Ministerial) Regulation* can be found at:
<http://environment.alberta.ca/02645.html>.

Information on Shorelands can be found on the Alberta Sustainable Resource Development web site:
<http://www.srd.alberta.ca/ManagingPrograms/Lands/Shorelands/Default.aspx>.

VENDOR		VENDOR ID	DATE ISSUED	
SUMMER VILLAGE OF SOUTH VIEW		0000090394	02-Oct-2018	
DEPOSITED AT BANK: 021908989		DEPOSIT NO	DATE	AMOUNT
BRANCH: 08989	ACCOUNT: 904475200	0067818204	04-Oct-2018	\$804.00
TOTAL				\$804.00
PAYMTE D 00576 SUMMER VILLAGE OF SOUTH VIEW PO BOX 8 ALBERTA BEACH AB CAN T0E 0A0 <div style="text-align: center; margin-top: 10px;"></div>				



DEPOSIT NO: 0067818204		DEPOSIT DATE: 04-Oct-2018		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
CT035892	FCSS Fourth Quarter Payment Total Payment From COMM & SOC SERV HEAD QUARTERS For Inquiries Call 825/468-4314	FCSS011018	\$804.00	\$804.00
DEPOSIT TOTAL				\$804.00

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Yellowhead Regional Library

October 16, 2018

YRL Board Announces New Director

The Yellowhead Regional Library (YRL) Board Executive Committee is pleased to announce the appointment of Karla Palichuk as YRL Director, effective January 2, 2019.

"We were impressed with the excellent calibre of candidates from which to choose for this important role at YRL and I am pleased to welcome Karla to this leadership position," said Derril Butler, Board Chair.

Through a staff of 20, Karla will ensure YRL continues to provide high quality library services by the sharing of material, resources and expertise through a network of 44 public and 44 school libraries.

Karla comes to YRL with more than 20 years of library experience at Edmonton Public Library, The Alberta Library, Alberta Public Library Electronic Network, and Northern Lights Library System. She is also Past President of the Library Association of Alberta.

Karla earned a Masters, Library and Information Studies in 1993 and a Bachelor of Arts (Comparative Literature) in 1991, both from the University of Alberta.

Karla succeeds Kevin Dodds, who retires in December after 29 years at YRL, the last ten as Director.

Please join us in welcoming Karla in her new role, and we thank you for your continued support of Yellowhead Regional Library.

Yellowhead Regional Library
433 King Street, Box 4270
Spruce Grove AB T7X 3B4
780-962-0003
www.yrl.ab.ca

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GET ON BOARD

Yellowhead Regional Library

ATTENDEES

Chair Hank Smit, Town of Hinton
Ann Morrison, Summer Village of Sunset Point
Bill Elliot, City of Wetaskiwin
Carla Frybort, City of Leduc
Dave Gursky, Wetaskiwin Regional Public Schools
David Truckey, Town of Westlock (via teleconference)
Diane Hagman, Northern Gateway Public Schools
Donna Wiltse, Brazeau County
Dwayne Mayr, Village of Warburg
Ivor Foster, Town of Thorsby
Jason Shewchuk, Village of Spring Lake
Jeff Goebel, Town of Swan Hills
Jenna McGrath, Municipality of Jasper
Judy Bennett, Town of Stony Plain
Judy Valiquette, Village of Alberta Beach
Kerry McElroy, Pembina Hills Public Schools
Krista Gardner, Town of Calmar
Krystal Baier, Town of Edson
Len Spink, Town of Beaumont
Lynn Pritchard, Village of Breton
Margaret Gagnon, Summer Village of Crystal Springs
Marge Hanssen, Summer Village of Nakamun Park
Nancy Dodds, Town of Drayton Valley (Alternate)
Nat Dvernichuk, Village of Clyde
Rick MacPhee, Summer Village of Seba Beach
Rob Staples, Town of Grande Cache
Rod Klumph, Town of Barrhead
Ron Kleinfeldt, County of Barrhead No. 11
Sandi Benford, Summer Village of South View
Sandra Cherniawsky, Yellowhead County
Sandy Morton, Town of Mayerthorpe
Stacey May, Town of Devon
Sylvia Bonnett, Woodlands County
Tom Pickard, Town of Whitecourt
Tracey Melnyk, Parkland County
Victor Julyan, Westlock County
Wayne Rothe, City of Spruce Grove

GUESTS

Kerry Anderson, Public Library Services Branch
Miranda Maguire, Public Library Services Branch
Robert McClure, YRL Public Libraries' Council
Tanya Pollard, Alberta Library Trustees' Association

YRL STAFF

Kevin Dodds, Director
Wendy Sears Ilnicki, Assistant Director
Stephanie Thero, Client Services Manager
David Gould, Accounting and Site Services
Laurie Haak, Administrative Associate and Recorder

1. 2018-19 YRL Board Executive Committee

- Chair Hank Smit, Town of Hinton
- Vice Chair Derril Butler, Lac Ste. Anne County
- Ann Morrison, Summer Village of Sunset Point
- Carla Frybort, City of Leduc
- Judy Bennett, Town of Stony Plain
- Kerry McElroy, Pembina Hills Public Schools
- Len Spink, Town of Beaumont
- Stacey May, Town of Devon
- Tracey Melnyk, Parkland County
- Wayne Rothe, City of Spruce Grove

2. 2018-19 YRL Board Executive Committee Alternates

- Bob Young, City of Leduc
- Diane Hagman, Northern Gateway Public Schools
- Dwayne Mayr, Village of Warburg
- Eric Meyer, Town of Stony Plain
- Honey Pell, Town of Beaumont
- Jackie McCuaig, Parkland County
- Michelle Gruhlke, City of Spruce Grove
- Sandy Morton, Town of Mayerthorpe
- Sylvia Bonnett, Woodlands County

3. YRL Board Meeting Dates

- Mondays from 10:00 a.m. to 1:00 p.m. at YRL headquarters in Spruce Grove.
 - March 4, 2019
 - June 17, 2019
 - September 30, 2019
 - November 25, 2019

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4. YRL Staff Association Agreement
 - The Board approved a 2% increase to the YRL salary grid effective January 1, 2019.
5. 2019 Budget
 - The Board approved the 2019 budget.
 - 2019 membership fees remain the same.
 - Municipalities: \$4.30 per capita.
 - School Divisions: \$13.95 per full-time equivalent student.
 - 2019 allotment remains the same.
 - Public Libraries: \$0.75 per capita.
 - School Libraries: \$1.00 per full-time equivalent student.
6. Director Appointments
 - The Board approved motions to appoint Karla Palichuk, effective January 2, to:
 - The Regional Libraries Computer Automation Systems Consortium (TRAC) Society, and
 - The Alberta Library (TAL).
7. FortiGate Switches
 - The Executive Committee approved a capital expenditure for three FortiGate switches for YRL's main network switch.
8. 2018 Needs Assessment Report
 - The Executive Committee approved the stakeholder survey results report.
 - Administration will present the goals and objectives of the 2019-2021 Plan of Service for approval to the Executive Committee in December.
9. Policy Manual Revisions
 - The Executive Committee approved revisions to the Bylaw and Policy Making, Facility, Records Retention including Schedules A and B, and Appendices sections.
10. Human Resources/Health and Safety Manual Revisions
 - The Executive Committee approved revisions/additions to the Definitions, Accommodation, Medical Appointments, Substance Abuse (Drug and Alcohol), Vacation, Workplace Health and Safety, and Workplace Violence and Harassment sections.
11. Collection Development Guidelines Revisions
 - The Executive Committee approved revisions to the Headquarter Collection, Circulation Collections and Request for Reconsideration of YRL Library Materials sections.
12. Infrastructure Grant Update
 - YRL received \$1.3 million from the provincial government for infrastructure upgrades to be completed by 2020.
 - Completed projects to date include:
 - All lights replaced with LED lighting.
 - Both flat roofs (boardroom and loading dock) resurfaced.
 - Hot water heater replaced.
 - Soffits and concrete landscape curbing installed.
 - Automatic door openers installed at main entrance for full accessibility.
 - Kemway Builders was the chosen as the contractor for the redesign/expansion of the shipping, receiving and dock areas.
 - Construction began in June and should be complete by year end.
 - Interior walls are finished.
 - Dock concrete removed/remodeled.
 - Electrical work almost complete.
 - Single-wide overhead dock door will be replaced with a double-wide door.

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13. Indigenous Grant Update

- The Municipal Affairs grant funding for expanding library services to First Nations residents continues and, based on boundaries set by the Public Library Services Branch (PLSB), YRL has again been assigned to serve those on Alexis Nakota Sioux Nation, Ermineskin Cree Nation and Paul First Nation.
 - YRL received \$62,402 for 2018-19.
- Member libraries submitted proposals for programs, collection development and other activities related to providing services or promoting education regarding Indigenous issues or to support reconciliation.
 - Four proposals involving eight libraries/library groups were funded.
 - A small amount was reserved to update the YRL Indigenous Kits.
- YRL member libraries were commended for their ongoing work with and for First Nations people.
- An Indigenous Services section was added to the provincial [Best Practices for Public Libraries in Alberta](#) document.

14. Trustee Orientation

- January 21 at YRL; 9:30 a.m. to 2:00 p.m.
- New and returning YRL trustees and alternates are encouraged to attend.
 - A calendar invitation will be emailed in December.

15. Alberta Library Conference

- April 25-28 at Jasper Park Lodge.
- YRL budgets for 12 trustees to attend this annual [conference](#).
 - The Executive Committee members have right of first refusal.
 - Remaining spots are filled by lottery.

16. Public Library Services Branch (PLSB)

- A recently-formed provincial Interlibrary loan delivery committee is looking to create efficiencies and ensure equitability across the province.
 - Environmental scans are being conducted across North America.
 - Public libraries are participating through surveys and time audits.
- The free [Shifting Services for Inclusivity](#) symposia is February 21-22 at the Holiday Inn Conference Centre Edmonton South.
 - Registration opens next month for the 125 spots available.
- Municipal library board trustees are encouraged to attend the free, one-day [Library Board Basics Workshop](#) held throughout the year in various locations.
 - A session near or within the YRL region is being planned for 2019.
 - Alternatively, PLSB staff will attend a library board meeting to present a mini-session on specific topics of the board's choosing.
 - Contact Miranda at 780-415-0296 or miranda.maguire@gov.ab.ca to book.

17. Director's Report

- Contact [Laurie](#) to book a presentation by the new director in 2019 to your municipal council and/or library board about YRL membership, governance, services and collections.

18. YRL Public Libraries' Council (PLC) Report

- Robert McClure, Director of Library Services at Yellowhead County Library Board, is the 2018-2020 PLC Chair.

Next Meeting: Monday, March 4, 2019

Town of Mayerthorpe

Report Range : 2018/08/01 0000 to 2018/08/31 2359 Report Title : SOUTHVIEW DAILY EVENTS

8/4/2018

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2018/08/04 1930 DAWN, DWIGHT
 2018/08/04 2100 TOWN OF MAYERTHORPE

GENERAL PATROL
 SOUTHVIEW
 SUMMER VILLAGE
 PATROL THE VILLAGE MONITOR TRAFFIC, SOME PEOPLE OUT BUT PRETTY QUIET FOR A LONG WEEKEND

8/10/2018

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2018/08/10 1315 DAWN, DWIGHT
 2018/08/10 1400 TOWN OF MAYERTHORPE

GENERAL PATROL
 SOUTHVIEW
 SUMMER VILLAGE
 PATROL VILLAGE, VERY QUIET WITH VERY THICK SMOKE HAZE TODAY, HOT OUT JUST HAZY

Total Events: 2

2018/08/31 0030 - 0130
 1 HR
 PATROL
 SOUTHVIEW

COULDN'T GET ENTRY TO SHOW ON PAGE

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Town of Mayerthorpe

Report Range : 2018/09/01 0000 to 2018/09/30 2359 **Report Title :** SOUTHVIEW DAILY EVENTS

9/1/2018

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2018/09/01 2030 DAWN, DWIGHT
2018/09/01 2200 TOWN OF MAYERTHORPE

GENERAL PATROL
SOUTHVIEW
SUMMER VILLAGE
BIT OF TRAFFIC BUT NO ONE SPEEDING, RADAR ON MAIN ROAD, QUIET EVENING

9/21/2018

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2018/09/21 0800 DAWN, DWIGHT
2018/09/21 1000 TOWN OF MAYERTHORPE

GENERAL PATROL
SOUTHVIEW
SUMMER VILLAGE
PATROL VILLAGE FOR RESIDENCE SECURITY AND MONITOR SPEED ON MAIN ROAD AS PEOPLE STILL STATE THAT COUNTY RESIDENTS DRIVE THROUGH THE VILLAGE

9/29/2018

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2018/09/29 1400 DAWN, DWIGHT
2018/09/29 1530

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GENERAL PATROL
SOUTHVIEW
SUMMER VILLAGE

PATROL SUMMER VILLAGE, PRETTY QUIET BUT SUNNY AND COOL, A FEW VEHICLES THROUGH THE VILLAGE

Total Events: 3

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Town of Mayerthorpe

Report Range : 2018/10/01 0000 to 2018/10/31 2359 **Report Title :** SOUTHVIEW DAILY EVENTS

10/15/2018

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2018/10/15 1530 DAWN, DWIGHT
2018/10/15 1700 TOWN OF MAYERTHORPE

GENERAL PATROL
SOUTHVIEW
SUMMER VILLAGE
PATROL AND CHECK ON COMPLAINT OF TRAILER. PLACED REMOVAL STICKER ON CAMPER AT 9922 101 AVE

10/26/2018

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2018/10/26 1230 DAWN, DWIGHT
2018/10/26 1400 TOWN OF MAYERTHORPE

TRAINING
SOUTHVIEW
SHERWOOD PARK
DRUG SYMPOSIUM, TRAINING

Total Events: 2

(8)



November 2, 2018

Summer Village of South View
Box 8
Alberta Beach, AB T0E 0A0

TO WHOM IT MAY CONCERN:

Re: Lac Ste. Anne County 2018/2019 Representatives/Appointments

Please find enclosed the 2018-2019 Lac Ste. Anne County list of all representatives and appointments of County Council, as approved at the Organizational Meeting held October 23rd, 2018.

If you have any questions, please contact the undersigned.

Yours truly,

Mike Primeau, MBA, CLGM
County Manager
Lac Ste. Anne County

MP:sw

encls.

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Lac Ste. Anne County 2018 Organizational Meeting Council Appointments

REEVE	JOE BLAKEMAN
TERM OF REEVE	One (1) year
DEPUTY REEVE	NICK GELYCH
TERM OF DEPUTY REEVE	One (1) year

COMMITTEES

MUNICIPAL COMMITTEE	Council as a whole, Reeve as Chairman
MUNICIPAL PLANNING COMMISSION	Council as a whole, Reeve as Chairman Administration to appoint a secretary to the Municipal Planning Commission

ADVISORY COMMITTEES

AGRICULTURAL SERVICE BOARD	Re-Appointed for another term of one (1) year CHAIRMAN - Ross Bohnet VICE CHAIRMAN - Steve Hoyda
EMERGENCY ADVISORY COMMITTEE	3 Members with all other Councillors as alternates Steve Hoyda, Nick Gelych, George Vaughan

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REPRESENTATIVES/APPOINTMENTS

ALBERTA BEACH INTER-MUNICIPAL COUNCIL COMMITTEE	Reps - Vaughan & Blakeman
ALBERTA RECREATIONAL LAKES COMMITTEE	Rep Gelych
ATHABASCA WATERSHED COUNCIL	Reps - Bohnet & Giebelhaus
BEACHWAVE PARK	Reps - Vaughan & Blakeman
BUS COMMITTEE - EAST END	Reps - Olsvik & Gelych
- WEST END	Rep - Bohnet & Giebelhaus
CAMPGROUND COMMITTEE	Reps - Bohnet, Giebelhaus & Hoyda
COMMUNITY FUTURES - YELLOWHEAD EAST	Rep - Gelych
DARWELL WASTEWATER LAGOON COMMISSION	Reps - Hoyda & Blakeman
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE	Rep - Gelych
FALLEN FOUR VISITOR CENTER/ MAYERTHORPE LIBRARY PROJECT COMMITTEE	Reps - Bohnet & Giebelhaus
FIRST NATIONS COMMITTEE	Reps - Blakeman, Olsvik & Giebelhaus
GEORGE PEGG BOTANIC GARDEN SOCIETY	Rep - Vaughan
GROWTH ALBERTA	Rep - Giebelhaus
HIGHWAY 43 COME PLAY WITH ME EARLY CHILDHOOD COALITION	Rep - Giebelhaus
HIGHWAY 43 EAST WASTE COMMISSION	Reps - Olsvik & Vaughan
LAC LA NONNE ENHANCEMENT & PROTECTION ASSOC.	Rep - Vaughan
LAC STE. ANNE COUNTY LIBRARY BOARD	Reps - Bohnet & Hoyda
LAC STE. ANNE FOUNDATION	Rep - Bohnet
LAC STE. ANNE/LAKE ISLE WATER QUALITY GROUP	Rep - Hoyda
LAC STE. ANNE ONOWAY PARTNERSHIP	Reps - Olsvik & Gelych
MAYERTHORPE IDP COMMITTEE	Reps - Bohnet & Giebelhaus
MILLER WESTERN ADVISORY BOARD	Rep - Bohnet
NORTH 43 LAGOON COMMISSION	Reps - Vaughan & Blakeman
NORTH SASKATCHEWAN WATERSHED ALLIANCE	Rep - Gelych
ONOWAY IDP COMMITTEE	Reps - Gelych & Olsvik

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PHYSICIAN RECRUITMENT COMMITTEE	Reps – Gelych
PROVINCIAL AG. SERVICE BOARD COMMITTEE	Rep - Giebelhaus
REGIONAL RECREATION BOARD	Reps – All of Council
STE. ANNE EMERGENCY RESPONSE CENTRE	Reps - Bohnet & Giebelhaus
STURGEON RIVER WATERSHED ALLIANCE (SWRA)	Rep - Gelych
UNION NEGOTIATING COMMITTEE	Reps - Blakeman, Gelych, Hoyda & Giebelhaus
WHITECOURT/LSA SUPPORT FOR ADULT LEARNING	Rep - Bohnet
WILD WATER COMMISSION	Rep - Olsvik
YELLOWHEAD REGIONAL LIBRARY BOARD	Rep - Derril Butler

DATE, HOUR & PLACE OF REGULAR MEETINGS - that Regular Council Meetings be held on the second and fourth Thursdays of each month in the Council Chambers of the County Administration building commencing at 9:30 a.m.

DATE, HOUR & PLACE OF MUNICIPAL PLANNING COMMITTEE MEETINGS - that Municipal Planning Committee Meetings be held on the first Wednesday of each month in the Council Chambers of the County Administration building commencing at 9:30 a.m.

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HIGHWAY 43 EAST WASTE COMMISSION

BOX 219

SANGUDO, ALBERTA T0E 2A0

Office: 785-3411 or 1(866)880-5722

Landfill: 967-3466



October 24, 2018

SV of Southview
Box 8
Alberta Beach, AB
T0E 0A0

Attention: SV of Southview

Re: Hydrovac Waste Acceptance

Dear: SV of Southview

The Highway 43 East Waste Commission Regional Landfill, is now accepting uncontaminated Hydrovac waste from all municipalities within the Lac Ste. Anne County Boundary lines. The Hydrovac Waste must be uncontaminated waste, which will be the responsibility of the contractor of the project to verify. The Hydrovac Waste will then be used at the regional landfill for day cover.

If you have any questions, please let me know.

Regards,

A handwritten signature in blue ink, appearing to read 'Joe Duplessie'.

Joe Duplessie
Manager

Cc: Highway 43 East Waste Commission
Joe Duplessie, Operations Manager

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Wendy Wildman

From: administration@wildwillowenterprises.com
Sent: November 1, 2018 10:12 AM
To: Wendy Wildman
Subject: [FWD: _Performance_Measures_-_Association_of_Summer_Villages]
Attachments: DM Pickering Letter.pdf

Wendy, FYI

H.
S.V. of South View
S.V. of Silver Sands
S.V. of Yellowstone
Phone: 587-873-5765
Fax: 780-967-0431
Website: www.wildwillowenterprises.com
Email: administration@wildwillowenterprises.com

----- Original Message -----

Subject: Fwd: _Performance_Measures_-_Association_of_Summer_Villages
From: ASVA Smith <summervillages@gmail.com>
Date: Fri, October 26, 2018 12:13 pm
To: undisclosed-recipients:;

Dear CAOs and Council Members:

Good news. Municipal Affairs has listened to ASVA's concerns about how the Performance Measures impact summer villages. The Executive met with DM Brad Pickering in early October and then we had the follow up resolution as part of this year's MGA. Although we didn't get all that we wanted, Municipal Affairs has agreed to exempt summer villages from NC01 (Tax Base) and NC03 (Population Change) on the Municipal performance measures.

Please see the attached letter and forward it to your council.

Thank you.

Beverly Smith, BES, MBA-PM
Executive Director, ASVA
b.smith@asva.ca
www.asva.ca
403-506-2744

----- Forwarded message -----

From: Brad Pickering <Brad.Pickering@gov.ab.ca>
Date: Thu, 25 Oct 2018 at 13:15
Subject: Performance Measures – Association of Summer Villages
To: b.anderson@asva.ca <b.anderson@asva.ca>

Please see attached letter. No hard copy to follow.

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Thank you.

Brad Pickering
Deputy Minister
Municipal Affairs

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

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AR95411

October 25, 2018

Mr. Peter Pellatt
President
Association of Summer Villages of Alberta
71 Ravenscrag Crescent
Norglenwold AB T4S 1S5

Dear Mr. Pellatt:

Peter

Thank you for taking the time to meet with me on October 1, 2018, and to share the concerns of the Association of Summer Villages of Alberta regarding new ministry performance measures and associated municipal indicators.

The department has attempted to create a set of indicators to apply generally to all municipalities, despite vast differences in services, economy, and geography. Indicators are intended to show the overall state of municipal governance, administration, finance, and infrastructure in Alberta.

Following an in-depth analysis of the 2016 and 2017 financial years, many summer villages flagged concerns with indicator *NC01 Tax Based Balance*. After review, Municipal Affairs agrees with this perspective, and will be making the necessary adjustments to exclude summer villages in the calculation of this indicator. This exclusion, along with the exemption of the indicator *NC03 Population Change*, should more accurately reflect the unique situation for summer villages.

With respect to indicators *NC09 Investment in Infrastructure* and *NC10 Infrastructure Age*, the department recognizes the variance in capital activity from year to year and across different types of municipalities. Based on our analysis of 2016 and 2017 data, it does not appear these indicators unfairly target summer villages. Rather, summer villages typically trigger few other indicators due to their inherent strengths. When considering indicator *NC10 Infrastructure Age*, the percentage of summer villages not meeting the expected result was in line with other types of municipalities in Alberta.

.../2

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Regarding indicator *NC11 Interest in Municipal Office*, the ministry recognizes the circumstances you described may result from a respectful acknowledgement of established leaders in summer villages; however, this indicator is based on the premise that an election vote is a sign of interest in public office and of a healthy local democracy.

As a result of these factors, summer villages will continue to be included in the calculation of *NC09 Investment in Infrastructure*, *NC10 Infrastructure Age*, and *NC11 Interest in Municipal Office*.

Thank you again for our meeting and the opportunity to discuss the perspectives of the Association of Summer Villages of Alberta.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brad Pickering', with a long horizontal flourish extending to the right.

Brad Pickering
Deputy Minister

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR96015

Dear Mayors, Reeves, and local Councillors across Alberta,

I am writing to inform you that, later today, I will introduce new legislation, the *City Charters Fiscal Framework Act*, which will formalize a new capital infrastructure funding agreement with the cities of Edmonton and Calgary to replace the Municipal Sustainability Initiative (MSI) beginning in 2022-23.

This legislation is in response to the Government of Alberta's commitment in Budget 2018 to work with Alberta's two largest cities on a long-term revenue-sharing formula that would support their capital infrastructure needs. The cities of Edmonton and Calgary have worked with the province to achieve a path to balance that saw MSI funding allocations for the two cities reduced by \$152 million in Budget 2018. These reductions to the cities are also sustained each year until fiscal year 2021-22. All other municipalities have remained whole through the economic downturn and until 2021-2022, when MSI is set to expire.

With this stated, I wish to make clear the Government of Alberta recognizes all municipalities require stable, predictable, and permanent capital infrastructure funding. This is why our government committed in Budget 2018 to pursue new funding arrangements with all municipalities and why we remain engaged in continued discussions with AUMA and RMA over the coming weeks to complete a long-term, revenue-sharing agreement for municipalities for implementation in 2022-23 after MSI expires.

We were able to reach an agreement with the cities of Edmonton and Calgary through the City Charter process, and the next phase is to reach a long-term agreement with the rest of Alberta's municipalities. The infrastructure needs of Albertans in mid-sized cities, towns, villages, summer villages, MDs and counties is important and our commitment remains to form a legislated capital funding framework so that your communities can continue to build and thrive.

Yours in partnership,

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Barry Morishita, President, Alberta Urban Municipalities Association (AUMA)
Al Kemmere, President, Rural Municipalities of Alberta (RMA)

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