

# LINDSEY NELSON

FREELANCE EDITOR

## CONTACT

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editor@exactedits.com  
office: 970.417.3745  
1663 Seneca Drive  
Gunnison, CO 81230

## EDUCATION

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University of California, San Diego  
Copyediting Certificate  
June 2015

Western State Colorado University  
Bachelor of Arts in Creative Writing  
Minor in Journalism  
December 2004

## QUALIFICATIONS

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Skillful grasp of English grammar and usage

Meticulous eye for clarity, coherency,  
consistency, and correctness

Highly proficient in MS Office and Track  
Changes

Strong working knowledge of *CMoS* 16

Exceptional written communicator

Driven to be the reader's advocate

Educated in tone, persona, style, and flow

Efficient and thorough editorial researcher

Adapts quickly to changing priorities and  
deadlines

Concise and sensitive when querying  
authors

Excellent time management skills

## EMPLOYMENT HISTORY

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Exact Edits  
Freelance Copy Editor  
2008-present

Elite Editing  
Freelance Line Editor  
2015-present

Benighted Publications  
Freelance Copy Editor  
2010-present

*Gunnison Country Times*  
Copy Editor  
2003-2007

*Top o' the World*  
Copy Editor  
2001-2004

Provide editing, both developmental  
and copy, and content strategy for  
self-publishing authors, small  
businesses, and students.

Work with authors self-publishing  
through CreateSpace, editing  
manuscripts for alignment with *CMoS*  
style, focusing on plot, tone, and  
grammar, and providing insights into  
overall effectiveness of manuscripts.

Perform substantive editing for non-  
fiction adventure books, short stories,  
and fiction collections. Copy edit  
internationally distributed magazine.

Edited articles, press releases, and  
features, produced articles upon  
request, rewrote press releases and  
announcements for fluidity and  
succinctness.

Corrected, grammatically and  
coherently, all copy, wrote articles,  
editorials, and features.

## REFERENCES

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Luke Mehall  
Benighted Publications  
luke@climbingzine.com

Daniel Garrison  
Author  
daninnz@slingshot.co.nz

Brooke Stanton  
Award-winning author  
brookeestanton@gmail.com