



**2017-2018
REVISED BID BOARD of DIRECTORS MEETING AGENDA**

Date: November 29, 2018
Location: HB Art Center
538 Main Street
Huntington Beach, CA 92648

Day: Thursday
Time: 9:00 AM

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| 1. Call to Order |
| 2. 2017-18 Board of Director's Roll Call Board Members: Matt Peterson, Bob Bolen, Mike Williams, Lizzie Raudenbush, Dave Shenkman, Kate Leigh, Michelle Vespe, and Max Schultz. Past President: Steve Daniels HBDBID Staff: Marianne Tonjes, Darci Henderson |
| 3. Public Comments <i>This is the time of the meeting for the Board of Directors to receive comments from the public regarding items of interest or agenda items. Pursuant to the Brown (Open Meetings) Act, the Board of Directors may not enter into discussion regarding items not on the agenda. Each speaker is allowed three minutes, and time may not be donated to another speaker.</i> |
| 4. Approve Minutes a. Recommendation: Adopt the Minutes of the October 11, 2018, Board Meeting. Attachment 4a. b. Recommendation: Adopt the Minutes of the October 22, 2018, Special Board Meeting. Attachment 4b. |
| 5. Treasurer Report - Financials a. Information: Treasurer Mike Williams will report on the current financial information provided by the CPA. Recommendation: Approve the August and September financial reports for the HBDBID and Surf City Nights CPA. Attachment 5a – 5a3. b. Information: Due to the change in the Visit Huntington HB's fiscal year the HBDBID portion of the Ambassador program will be \$3,000/month through June 30, 2019, rather than \$4,000/month. |
| 6. President Report a. Information: Matt Peterson will present the names of the 2018-19 HBDBID Board of |



Directors.

Recommendation: Certify the election results and the 2018-19 Huntington Beach Downtown Business Improvement District Board of Directors.

7. Executive Committee

- a. Information: Per the HBDBID Bylaws, the nominating committee met and proposed a slate for the Executive Committee from the newly elected Board of Directors. The current executive board reviewed the recommendations and will present the names of the qualified slate of officers for the entire Board of Director's to approve.

Recommendation: Approve the slate of officers for the 2018-19, HBDBID Board of Directors.

8. 2018-19 Board of Director's Roll Call

Information: The 2017-18 HBDBID Board of Directors will be seated while the 2018-19 Board of Directors and officers proceed with overseeing the meeting.

Staff Reports:

9. BID Manager-Contractor

Information: Marianne Tonjes will report on BID activities.

10. Events Coordinator

- a. Information: Darci Henderson will report on Surf City Nights.
b. Information: Darci Henderson will report on Halloween Fest.
c. Information: Darci Henderson will report on Miracle on Main Street.

Other:

11. Signatures

Information: Due to changes in the Board of Directors, we need additional Board members who can sign checks. Checks require two Board member's signatures.

Recommendation: Approve adding Dave Shenkman to the list of authorized Board members who can sign checks for the HBDBID.

12. Security Contract

- a. Information: The pilot program has been completed and the budget approved to continue private security in the HBDBID zone. This contract is for one year but can



be terminated with a 30 day notice.

Recommendation: Approve the contract with EES Security through September 30, 2019. Attachment 11a.

13. City of HB Business Development Update

- a. Information: A representative from the City of Huntington Beach may report on important issues regarding businesses and new development in the downtown business improvement district.
- b. Kellee Fritzel will report on Giving Meters and adding a banner at 1st and Walnut.

14. Announcements

Light a Light of Love Downtown Parade and activities will be Saturday, December 2, 2018 from 3:30 – 7:00 p.m. on Main Street. This is a Waymakers' event.

15. Adjournment

The next HBDBID Board Meeting is December 13, 2018.

In accordance with the Ralph M Brown Act, Huntington Beach Downtown BID agendas are available for public review outside the City of Huntington Beach Council Chambers at 2000 Main Street and the HBDBID office 315 3rd Street, Suite E at least 72 hours prior to each meeting and 24 hours prior to special meetings. Questions on agenda items may be directed to Marianne Tonjes, HBDBID Manager, at 714-536-8300.