

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS' MEETING**

Trinity County Fair  
Board Room – 6000 Hwy 3  
Hayfork, CA 96041  
**Thursday, October 19, 2017**  
**7PM – Open Session**

**Board of Directors**

Wallace Brinkley, President	Dixie LaFountain, Vice President
Sharon Eggleston, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Dennis Rourke, Director
Adam Dummer, Director	Dennis Anderson, Director
Adrien Keys, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Wallace Brinkley at 7:05 pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

President Brinkley, Sauer, Anderson, LaFountain, Rourke, Eggleston and Director Keys were present and Directors Miller and Dummer were absent. Director Sauer moved to excuse Director Miller and Director Dummer’s absences, seconded by Director Eggleston and approved unanimously.

**3. INTRODUCTION OF GUESTS / STAFF**

Julie Velazquez, Cindy Blackburn, Jennilea Brookins and Sue Erenberger (bookkeeper) were present

**4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

No comments from members or guests.

**5. CONSENT AGENDA & MINUTES**

Director Rourke moved to approve the September 21, 2017 board meeting agenda and the August 24, 2017 meeting minutes with a small change made to the time the meeting started, going from 8:02pm to the correct time of 7:02pm, seconded by Director Keys and approved unanimously.

## 6. APPROVE SEPTEMBER 2017 FINANCIAL REPORTS

Sue Erenberger mentioned that all of the corrections have been made for the month of August and will be changed in the October financial reports. Discussion ensued. Dennis Anderson said the budget does balance and everything looks good.

Director Anderson moved to approve the September 2017 financial reports, seconded by Director Sauer and approved unanimously.

## 7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR AUGUST 2017

President Brinkley commented that he didn't like the fact that the vacation/sick leave report shows holiday hours on the spreadsheet. It makes it a bit confusing. Mike said he agrees although it is probably an accounting thing, but this specific report does not have to include holiday hours. Discussion ensued. Wallace Brinley asked Mike if he approved employee vacation requests and Mike said yes. President Brinkley then went on to say he thinks the fair board should approve Mike's vacations. Discussion ensued. Mike said he agrees and he suggested the policy committee should write up a policy for it. Discussion ensued.

## 8. CEO'S REPORT

We hosted a fire camp from September 14 to October 7, 2017. Mike said he just signed the final papers earlier this afternoon. It looks like our net for the fire camp will be a little over **\$77,000.00**. There are some damages and Mike asked Wallace if he had any recommendations for asphalt companies that can help us repair an area in the parking lot. Discussion ensued. Mike mentioned that this is the main repair the US Forest Service is responsible for fixing.

California is in the process of reinstating some funding to California Fairs. Last week, Governor Brown signed the bill and we are looking at 2019 or 2020 before any funding moves but it was signed into law. Mike said that he would like to thank everyone who sent the Governor letters in support of the bill and I encourage you to send a thank you letter as well. Discussion ensued.

## 9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Wallace Brinkley (Chairman), Dixie LaFountain, and Finance Committee Chair  
Nothing to report at this time.
- b. **FINANCE COMMITTEE:** Dennis Rourke (Chairman), Dennis Anderson  
Nothing to report at this time.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer  
Nothing to report at this time.
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley  
Wallace Brinkley said he has not talked to Laura so there is nothing to report at this time.

## 10. AD HOC COMMITTEES

- a. **POLICY & BY-LAWS COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys  
Director Keys said it sounds like it is time to get together and start working on updating the TCFA policies. Discussion ensued. Mike suggested that any board member that has comments regarding the policies to put their suggestions in writing. Director Keys and Eggleston suggested that all written comments or suggestions should be turned in to the Policy Committee no later than 2PM on Friday, October 27, 2017. The policy committee meeting will be held at Director Eggleston's office at 3PM that same day. Next month's board meeting will have an agenda item to discuss and/or approve the recommended changes to the policies.

**11. NEW BUSINESS**

**a. REVIEW AND APPROVAL OF CONTRACTS AND RENTAL AGREEMENTS**

<b>EVENT RENTAL AGREEMENTS</b>	<b>STORAGE AGREEMENTS</b>
RA17-48e Hayfork Lions (Halloween Carnival) RA17-49e Hayfork Chamber (Thanksgiving Dinner) RA17-50e Hayfork Chamber (Candidates Night) RA18-01e Hayfork Rotary (Prime & Prawns Dinner) RA18-02e Solid Rock Church (St. Patrick’s Dinner)	RA17-06s Bruce Wingert (Boat Storage) RA17-07s Robin Greig (2 Boats in Storage) RA17-08s Angelo Cattaneo (Boat Storage)  <b>ANNUAL AGREEMENTS</b> Hippy Chuck & The Rusty Pipes (Band Practice)

Director Eggleston moved to approve the contracts and agreements, seconded by Director LaFountain and approved unanimously.

**DIRECTORS’ REPORTS**

**Billie** – NOT PRESENT

**Adam** – NOT PRESENT

**Chuck** – Nothing to report at this time.

**Dixie** – Nothing to report at this time.

**Sharon** – The Navy gave me an award for being a great mother. On top of that, I just had a great-great grandson.

**Dennis R** – We just got done with a remodel at the Rourke Ranch. I also had a good deer season as well.

**Wallace** – We got a call from Ben from Saudi Arabia. We bought him tickets to come home for Christmas.

**Dennis A** – Mad River is starting to quiet down. I just spent 2 ½ days at Trinity Animal Hospital as my dog needed surgery.

**Adrien** – I am an avid mushroom hunter and the season is about to get started.

**12. ADJOURNED**

Adjourned by Wallace Brinkley at 7:56pm

**Submitted By:**

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*Mike Fillette, CEO*

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*Wallace Brinkley, TCFA President*