

BELBROUGHTON and FAIRFIELD PARISH COUNCIL
(BROMSGROVE DISTRICT)

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Dear Parish Councillor,

1st February 2017

You are summoned to attend the Meeting of the Council to be held on Monday 6th February 2017 in **The Fairfield First School** starting at **7.30 p.m.** An agenda is set out below.

Yours sincerely

John Farrell

AGENDA

1.Apologies: – Council to receive apologies and approve the reason for absence.

Meeting to adjourn for an ‘Open Surgery’ for up to 15 minutes to enable residents to discuss any issues with their councillors and identify matters of concern relating to the agenda.

2. Re-Open the meeting - Members Declarations of Interest:

To declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member’s entry in the Member’s Register of Interests).

To declare any Other Disclosable Interests (ODI) in items on the agenda and their nature. Councillors who have declared a DPI or ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the clerk in advance of the meeting.

3. Dispensations:

To consider any request for dispensation from a member who may have a DPI or ODI to allow them to stay/speak/vote in the meeting during consideration of the item.

4. Minutes To consider for approval the minutes of the meeting held 9th January 2017.

5. Reports - for information:

- Council Chairman’s Report
- Planning Committee Meeting 16th January 2017
- Finance Committee Meeting 16th January 2017
- Clerks report on items not otherwise on the agenda.
- County and District Councillors.

6. Co-Option of new councillor for Belbroughton Ward.

To proceed with the co-option to fill the vacant member position.

7. Neighbourhood Plan

- a. To note an updating report from the 'Working Group'.
- b. To consider the methods of distribution and costs involved of delivering to residents an information seeking questionnaire.

8. Winter Newsletter

To consider the draft newsletter.

9. Lengthsman

To consider the procedures for instructing, monitoring and appraisal of the parish Lengthsman.

10. Annual Parish Meeting

- a. To note the re-arranged date for the 2017 meeting.
- b. To consider the format of the Annual Parish Meeting.
- c. To consider which parish bodies and other organisations are to be invited to give presentations.

11 Dropped Kerb

To consider further actions to install a dropped kerb on the Stourbridge Rd. Fairfield.

12. Place name signs.

To consider the provision of 'Broom Hill' place name signs.

13. Councillors' Items

Parish Councillors to report other items of information and to raise any items for a future agenda.