SkillsUSA
SOUTH DAKOTA

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SOUTH DAKOTA

# *2017 State Championships*

**Congratulations!** You are the 2017 SkillsUSA South Dakota Gold Medalist and will represent SkillsUSA South Dakota in your contest at the National Conference in Louisville, KY on June 19-23, 2017.

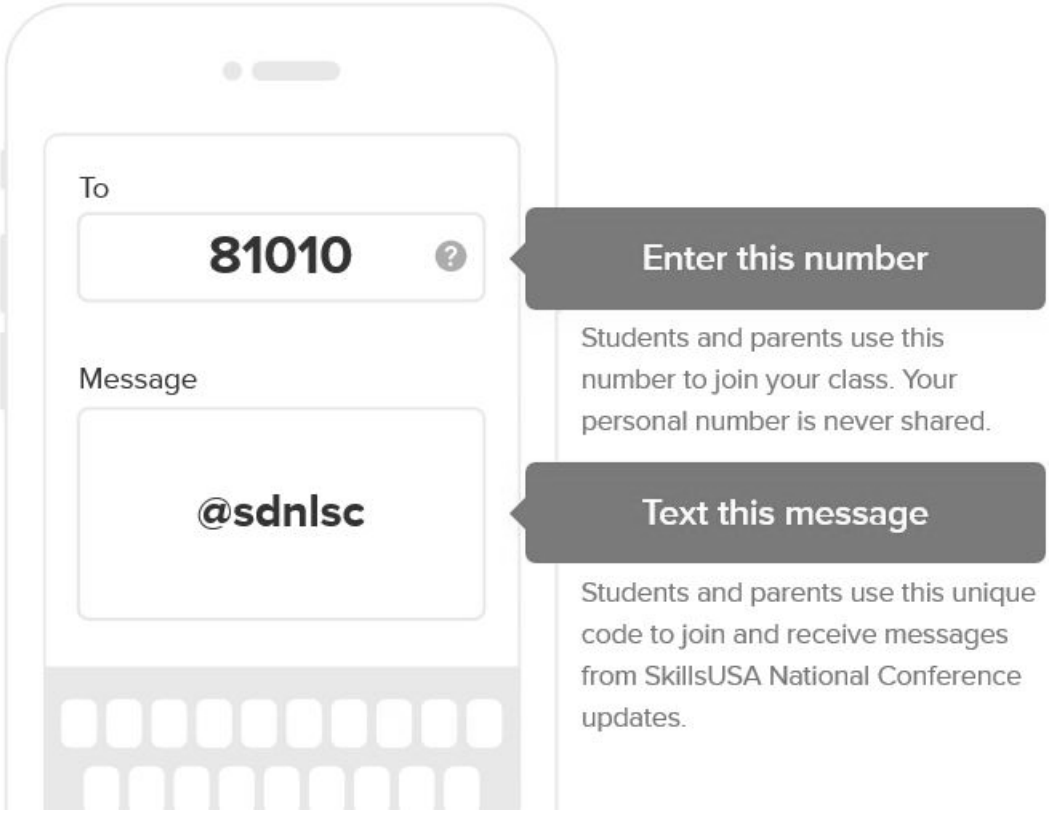
**Enclosed you will find the following contest information:**

- 2017 National Technical Standards
  - General Regulations (applies to all contestants)
  - Specific Contest Technical Standards (applies only to you)
- Schedules
  - Tentative Conference Schedule
  - Tentative Travel Schedule
- Information
  - Hotel Fees, Registration and Travel Fees
  - Extra Programs - Service Project, Base Ball Game.
- Forms
  - Conference Registration, Personal and Liability Release form
  - South Dakota Code of Conduct forms
- Other Items
  - Required items
  - OSHA 5 hour required for all competitors. - Voucher will be provide to you.

Thank you and congratulations again. You are the best of the best in the state of South Dakota and we are proud of you!

# State Updates for Nationals

## Often Times reminders come out after school lets out for the summer please sign up for Text Reminders by following the information below.



# Registration for Nationals

**Must**

Be submitted to the State Director by

**April 28th**

*Your Advisor must register you using the online registration system.*

Must use correct, full name, birthdate, Phone number and home address in order to see you results after the contest.

SkillsUSA

# CONFERENCE REGISTRATION, PERSONAL AND LIABILITY RELEASE FORM

Read the other side of this form. Then, complete the entire form. Type or print clearly.

- Participants must wear their name badge at all times during the conference.
- They should also carry a copy of their medical insurance card at all times.

**1** Complete this entire section.

Participant's home address is required. Do not use school address as home address.

Email address is required. Pre-conference information will be sent electronically.

| | | | |
|---|---|---|---|
| SkillsUSA State Association: | | | Parents'/Guardians' Names (if participant is under age 18): |
| Check one: ☐ High School Division (Secondary) ☐ College/Postsecondary Division ☐ Middle School Division | | | Parents' Telephone Number (area code required): ( ) |
| Participant's Name (First, Last) as it should appear on name badge | | | Name of SkillsUSA Advisor for participant's occupational area: |
| Participant's HOME Address: | | | School where participant's occupational training/trade area is taught: |
| City: | State: | ZIP Code: | Mailing Address of above school: |
| HOME Telephone (area code required): ( ) | CELL Phone (area code required) ( ) | | City: / State: / ZIP Code: |
| Age: / Date of Birth (MM/DD/YY): | Check one: ☐ Male ☐ Female | | School Telephone Number (area code required): ( ) |
| EMAIL address (to receive important instructions/contest updates before conference): | | | Participant's T-shirt Size: ☐ Smal. ☐ Medium ☐ Large ☐ 1X ☐ 2X ☐ 3X ☐ 4X ☐ 5X |

**2** Contestants only, complete this section.

All others, complete this section.

| | |
|---|---|
| Check: ☐ Contestant | Contest Abbreviation: and Name (from cover sheet) in which competing |
| Graduation Year: | Occupational Training/Trade Area in which contestant is enrolled: |
| Check one: ☐ Advisor (Teacher) ☐ Observer (Student, Family, Child, Other, Etc.) ☐ Delegate ☐ State Association Director ☐ State Association Director's Spouse/Child | |

**3** Complete this on-site emergency contact/ADA information.

| | |
|---|---|
| Name of Teacher/Adult chaperoning participant at conference: | Check "Yes" if participant has a disability that meets criteria specified in the Americans with Disabilities Act (ADA). We will contact you for further information. ☐ Yes |
| ON-SITE Telephone Number of teacher/adult chaperone (area code required) ( ) | |

**4** Check the appropriate box to signify the participant's agreement.

I have read and completely understand the Personal Liability and Medical Release Form, the Code of Conduct, the Release of Personal Information Through Lead Retrieval System statement, and the Photography and Sound Release agreement, and, by checking the box, do hereby agree to abide by these in their entirety, accept the conditions of the agreements, and completely release SkillsUSA's national and state associations.

**PARTICIPANTS — CHECK HERE IF YOU ARE OVER AGE 18 AND ATTEST:** ☐

I have read and completely understand the Personal Liability and Medical Release Form, the Code of Conduct, the Release of Personal Information Through Lead Retrieval System statement, and the Photography and Sound Release agreement, and, by checking the box, do hereby agree to abide by these in their entirety, accept the conditions of the agreements, and completely release SkillsUSA's national and state associations. I have provided all necessary medical information to the adult chaperoning my child at this event so that this person may act on my behalf in case of a medical emergency.

**PARENT/GUARDIAN — CHECK HERE TO ATTEST FOR PARTICIPANT (MANDATORY IF PARTICIPANT IS UNDER AGE 18)** ☐

THIS COMPLETED FORM MUST BE TURNED IN OR PARTICIPANT WILL NOT BE ALLOWED TO ATTEND.

Rev. 12/14

# SkillsUSA Personal Liability and Medical Release Form

I hereby agree to release SkillsUSA Inc., its representatives, agents, servants and employees from liability for any injury to the named person, resulting from any cause whatsoever occurring to the named person at any time while attending the SkillsUSA National Leadership and Skills Conference, including travel to and from the conference, excepting only such injury or damage resulting from willful acts of representatives, agents, servants and employees. I voluntarily assume all risk and danger relating to the conference, whether occuring prior to, during or after the event.

I do voluntarily authorize the SkillsUSA National Leadership and Skills Conference medical services coordinator, assistants and/or designees to administer and/or obtain routine or emergency diagnostic procedures and/or routine or emergency medical treatment for the named person as deemed necessary in medical judgment. Parents/guardians of participant will allow emergency medical treatment to be administered as needed. Any further treatment will require parental/guardian consultation.

I agree to indemnify and hold harmless SkillsUSA Inc. and said medical services coordinator and/or assistants and designees for any and all claims, demands, actions, rights of action, and/or judgments by or on behalf of the named person arising from or on account of said procedures and/or treatment rendered in good faith and according to accepted medical standards.

Having read and understood completely the "Code of Conduct" of SkillsUSA Inc., I do hereby agree to follow the procedures and practices described. I fully understand that this is an educational activity and will, to the best of my ability, apply myself for the purpose of learning and will uphold at all times the finest qualities of a person representing SkillsUSA.

Audio- or videotaping of conference speakers is not permitted.

NOTE: All persons under legal age must have a parent or guardian check this form (see other side). If you are age 18 or older, please indicate that on other side of this form. Otherwise, this form will be returned for parent/guardian approval. All participants must check this form.

# Release of Personal Information Through Lead Retrieval System

Each participant name badge at SkillsUSA's National Leadership and Skills Conference will include a barcode that includes personal information.

I understand that by giving my verbal permission to vendors and staff associated with the conference, this information will be used for follow-up after the conference. Personal information will include name, e-mail address, mailing address, training program and contest area, where appropriate.

By checking the box on the other side, I acknowledge my understanding of this statement.

# Code of Conduct Agreement

SkillsUSA's National Leadership and Skills Conference is designed to be an educational function, and all plans are made with that objective. It is SkillsUSA's most significant meeting of the year, with thousands of students attending from all over the nation. It is approved as a major educational activity by the National Association of Secondary School Principals and the Association for Skilled and Technical Sciences.

SkillsUSA wants every person to have an enjoyable experience with every attention paid to safety and comfort. All participants will be expected to conduct themselves in a manner best representing SkillsUSA as the nation's greatest student organization.

For everyone to receive the maximum benefits from participation, SkillsUSA's "Code of Conduct," as established by its national board of directors, must be followed at all times.

Note that attendance is not mandatory. By voluntarily participating, you agree to follow the official conference rules and regulations or forfeit your personal rights to participate. SkillsUSA is proud of its students and knows that by signing this "Code of Conduct" you are simply reaffirming your dedication to be the best possible representative of your state.

1. I will, at all times, respect all public and private property, including the hotel/motel in which I am housed.
2. I will spend each night in the room of the hotel/motel to which I am assigned.
3. I will strictly abide by the curfew established and shall respect the rights of others by being as quiet as possible after curfew.
4. I will not enter any hotel room other than the one to which I am assigned. I understand that I am assigned a hotel room for the sole purpose of overnight accommodation.
5. I will not use alcoholic beverages. I will not use drugs unless I have been ordered to take certain prescription medications by a licensed physician. If I am required to take medication, I will, at all times, have the orders of the physician on my person.
6. I will not leave the hotel/motel without the express permission of my advisor or state association director. Should I receive permission, I will leave a written notice of where I will be.
7. My conduct shall be exemplary at all times.
8. I will keep my advisor or state association director informed of my whereabouts at all times.
9. I will, when required, wear my official identification badge.
10. I will respect official SkillsUSA attire and not smoke while wearing it.
11. I will attend, and be on time for, all general sessions and activities that I am assigned to and registered for.
12. I will adhere to the dress code at all required times.

## Violations and Penalties

I agree that if, for any reason, I am in violation of any of the rules of the conference, I may be brought before the appropriate disciplinary committee for an analysis of the violation. I also agree to accept the penalty imposed on me. I understand that any penalty and reasons for it will be explained to me before it is carried out. I further realize that the severity of the penalty may increase with the severity of the violation, even to the extent of being immediately sent home at my own expense.

1. Violations of Items 1 through 6 of the "Code of Conduct" will be grounds for immediate removal from office and relinquishment of awards and recognition. In addition, the violator will be sent home at his or her own expense. Notification of the violation and the action taken will be sent to the participant's state department of education and parents or guardians. The participants from the participant's state could be disqualified as well.

2. Violations of Items 7 through 12 will result in a warning and reprimand. Notification of the violation and the action taken will be sent to the participant's state department of education and parents or guardians. Repeated violations of Items 7 through 12 may result in the participant being sent home at his/her own expense.

It is within the spirit of being a proud and meaningful member of SkillsUSA that I agree to these rules of conduct by attesting to the statement on the other side of this page.

# Photography and Sound Release

By my attendance at the conference, I hereby grant SkillsUSA's national headquarters permission to make still or motion pictures and sound recordings, separately or in combination, and also give a production company approved by SkillsUSA's headquarters permission to use the finished silent or sound pictures and/or sound recordings as deemed necessary. I understand that my name may or may not appear with my photo, sound picture or sound recording.

Further, I hereby relinquish to SkillsUSA's national headquarters all rights, title, interest in and income from the finished sound or silent motion pictures, still pictures and/or sound recordings, negatives, prints, reproductions and copies of the originals, negatives, recording duplicates and prints, and further grant SkillsUSA's national headquarters the right to give, sell, transfer and/or exhibit the same to any individual, business firm, publication, television station, radio station or network, or governmental agency, or to any of their assignees, without payment or other consideration to me.

My agreement to perform under camera, lighting and stated conditions is voluntary. I do hereby waive all personal claims, causes of action or damages against SkillsUSA's national headquarters and the employees thereof arising from a performance or appearance.

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# National Leadership & Skills Conference (NLSC)
# Participant Code of Conduct Form

Participant Name: _____ Chapter: _____

Conference: NLSC Conference Date: June 19 – June 25

Attendance at any SkillsUSA sponsored conference or activity is a privilege. The following conduct policies will apply to all participants: students, adults, and any other authorized persons attending the conference. This form must be signed by each student, and the student's parent or guardian, attending a SkillsUSA conference or activity (including but not limited to, conferences, meetings, workshops, etc.) and brought to the conference by the chapter advisor.

Participants shall abide by the rules and practices of SkillsUSA at all times, to and from the designated point of origin of the activity. Participants shall respect and abide by the authority vested in SkillsUSA South Dakota. Determination of penalties for violations will be at the discretion of SkillsUSA South Dakota. Additional penalties may be imposed by the local school district.

The following shall be regarded as **major violations** of the SkillsUSA Code of Conduct and will result in being sent home and not being allowed to participate in any SkillsUSA activities for the remainder of the school year. Determination of other penalties for violations will be at the discretion of SkillsUSA South Dakota, the SkillsUSA chapter advisor or local school district.

**1.** Alcohol, drugs, and tobacco: A student shall not possess, use, transmit, be under the influence of, or show evidence of having used an alcoholic beverage, other drugs, substances or tobacco products capable of or intended, purported, or presumed to be capable of altering a student's mood, perception, behavior or judgment; other than properly used, over- the-counter pain relievers and medication prescribed by a physician for an individual student and must be on record with the advisor. Nor shall the student possess, use, sell or transmit paraphernalia associated with drugs, alcohol or chemical substances in any form (including tobacco), at any time, or under any circumstances, on public or private properties. All local and state laws concerning personal behavior will be honored.

**2.** Willful companionship: Being in the willful companionship of someone who violates any portion of the Code of Conduct, or failing to report any direct knowledge (other than hearsay) of the Code of Conduct violations.

**3.** Personal conduct: Conducting acts and/or possession of weapons capable of causing bodily harm or fear of life, defacing or stealing any public or private property (for which financial responsibility will rest solely with offending individuals or their chapter); throwing objects out the window or into the hallway; other serious violations of personal conduct regulations.

**4.** Private transportation: No driving or riding in a private automobile during a conference, unless accompanied by an authorized advisor (Participants are required to stay at state selected hotels). Occasionally a chapter advisor, under special circumstances, may allow a student to drive or ride in a private automobile to a conference. Once driving/riding participant has arrived at the conference site, s/he shall not be in a private automobile again until leaving the site at the end of the conference.

**5.** Abusive behavior and lewd conduct: A student shall not engage in any lewd, indecent, sexual or obscene act or expression. A student shall not engage in written, verbal, physical or electronic activities that may lead to harassment, hazing or bullying. The use of any harassment against anyone on the basis of race, color, creed, national origin, ancestry, age, gender, sexual orientation, or disability is prohibited.

**6.** Violations of the student's school district code of conduct.

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# National Leadership & Skills Conference (NLSC)
# Participant Code of Conduct Form

Should a code of conduct violation occur for the following items, regardless of when exposed, the violating student(s) may be sent home and may not be allowed to participate in any SkillsUSA activities for the remainder of the school year. Determination of other penalties for violations will be at the discretion of SkillsUSA South Dakota, SkillsUSA chapter advisor or local school district.

**1.** Conference Conduct: Failing to wear the supplied conference ID badge at all times from arrival at the conference until departure at the end of the conference; leaving sessions prior to their conclusion (except in the case of emergency); failing to attend all general sessions and assigned activities (including workshops, competitive events, committee meetings, etc.) for which a participant is registered (unless engaged in a specific assignment taking place at the same time). Participants displaying rude or unprofessional behavior during conference sessions or activities will be subject to disciplinary action.

**2.** Curfew: Failing to be in your assigned sleeping room from the curfew time designated until 6 a.m.; causing any noise or other disturbance audible by anyone in the hallway after designated curfew time; ordering or receiving any food after the designated curfew time; causing any other unnecessary disturbance or participating in any other inappropriate activity after the designated curfew time.

**3.** Failing to abide by the dress regulations established for the conference, as outlined in the Dress Code.

**4.** Personal Conduct: Failing to keep adult advisors informed of activities and whereabouts at all times; participating in unapproved social activities; having a member of the opposite sex in a room if no adult chaperone is present or for behavior unbecoming of a participant.

**5.** Hotel Conduct: Failing to meet the professional standards of housing facilities; accruing incidental room charges (i.e., phone calls, room service, pay-per-view movies, etc.) without settling the account prior to checkout; moving hotel furniture from rooms (e.g., onto the balcony); failing to follow hotel rules and regulations; inappropriate noise or verbal abuse; and not demonstrating respect for other hotel guests not participating with the SkillsUSA conference.

**7.** Unregistered individuals are not permitted at SkillsUSA conferences.

**8.** Cell phones and electronic devices are not permitted at meetings or conference activities, sessions, or competitions. Students may use them during free-time.

**9.** The chapter advisor shall be responsible for their chapter participants' conduct. Participants that do not follow the Code of Conduct may subject their entire delegation to be sent home at the individual's and/or chapter's expense.

**10.** Advisors are responsible for room check. No group or chapter activities are to be scheduled by advisors after curfew.

**11.** Participants shall allow SkillsUSA South Dakota, and South Dakota Department of Ed to use conference photographs, video footage, and their names for promotional purposes.

SkillsUSA South Dakota will not discriminate on the basis of race, color, creed, national origin, ancestry, age, gender, marital status, weight, sexual orientation, or disability. Any student requiring an accommodation as a result of a disability should contact the chapter advisor to arrange such accommodation.

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# National Leadership & Skills Conference (NLSC)
# Participant Code of Conduct Form

As parent/guardian, I have reviewed the Participant Code of Conduct with our son/daughter, and he/she agrees to abide by the rules. The Chapter Advisors and/or SkillsUSA South Dakota has the right to send the participant home from the activity, at my expense, provided that he/she has violated the Participant Code of Conduct and I have been notified of the violation and transportation arrangements.

The participant has my permission to attend the SkillsUSA South Dakota activity. I understand the participant will be supervised by the SkillsUSA chapter advisor. I, the parent/guardian, will not hold the school, the advisor, the Board of Education, SkillsUSA South Dakota nor the conference staff responsible for any injuries while attending or while en-route to and from the SkillsUSA sponsored activity.

In the event of accident or illness requiring emergency medical treatment, occurring while in attendance at this SkillsUSA activity, the undersigned parent/guardian hereby authorizes the SkillsUSA chapter advisor to procure suitable medical treatment for the below signed participant, and I the parent/guardian will provide for the payment of those costs on behalf of the named participant. I also expect the SkillsUSA chapter advisor to contact me by telephone, as soon as possible, if medical services are necessary.

By signing this form I give permission to allow SkillsUSA, SkillsUSA South Dakota, and South Dakota Department of Education to use conference photographs, video footage, and their names for promotional purposes.

Conference or Activity: NLSC Conference Date: June 18 –June 24, 2017

School: _____

Participant Name: _____ Date of Birth: _____

Address: _____

City, State, Zip: _____

Daytime Phone: _____ Cell Phone: _____

Emergency Contact: _____ Phone: _____

Participant's Signature: _____ Date: _____

Parent/Guardian's Typed Name: _____

Parent/Guardian's Signature: _____ Date: _____

**Must be signed by Parent/Guardian if Participant is a High School Student.**

Advisor's Signature: _____ Date: _____

Principal's Signature: _____ Date: _____

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# What do I need for Nationals?

**1. Proper Clothing**

A. Official Dress.

| ***Official Attire for women:*** | | ***Official attire for men:*** |
|---|---|---|
| ~ Red SkillsUSA blazer, windbreaker or sweater<br>~ White collarless or small-collared blouse or white turtleneck (collar must not extend over the blazer lapel or the sweater or windbreaker)<br>~ Black dress skirt (knee-length) or black dress slacks<br>~ Black shoes – Flats you will be walking a lot. | | ***Official attire for men:***<br>~ Red SkillsUSA blazer, windbreaker or sweater<br>~ White dress shirt<br>~ Plain solid black tie<br>~ Black dress slacks<br>~ Black dress shoes – Not your Daily Boots. |

B. Approved Contest Clothing. See Technical Standards & Clothing Chart

~ Check Contest Standards. This is very strict at Nationals

~ You can download the SkillsUSA Clothing App from this page

http://www.skillsusa.org/skillsusa-pearson-launch-new-app-skillsusa-championships-clothing-tool-requirements/

C. Business Casual Polo and Slacks (NOT JEANS)

D. Casual Dress – Clothing that meets your schools dress code.

E. Optional – ***Appropriate*** swim wear for the pool at the hotel.

F. Comfortable shoes – ***You will be walking a lot.***

**2. Two Copies of Liability Release Form – (**It is good idea to have insurance card photo copied on the back side**)**

1 for Advisor, and 1 to have with you at all times

**3. Proper Equipment -** Check Standards and Updates

http://skillsusa.org/competitions/skillsusa-championships/contest-updates/

**4. Money for food and spending.**

The hotel does have free continental breakfast. You will need to purchase all the other meals this week. There is food within walking distance of the hotel. There may be some tourist sites to take in. Like the Kentucky Derby Race Track Museum or the Louisville Slugger Museum.

**5. Resume – 1 page resume**

3 hard copies for your resume for your contest.

Please attach in an email to the advisor accompanying you. In case you need more copies while there

**6. Packing -** Leave extra room in suitcase for TECHSPO giveaways and conference giveaway items.

**7. Expectations**

Going to Nationals is a privilege not a right. You are registering for a National Conference, not just a contest. You will be expected to attend all meetings, orientations, events, group activities, state meetings, State activities. You must follow the rules set out in the SkillsUSA code of conduct, rules of your State Director, and School Advisor.

**Dress Code for Award Winners to be Strictly Enforced**

PHOTOS OF MEDALIST and industry supporters are used in trade and SkillsUSA publications. It's important that all members demonstrate their professionalism by looking the part. Therefore, the national Board of Directors has ruled that all contestants receiving medals at the ceremony must be dressed in **Official SkillsUSA attire or SkillsUSA Championships work clothing**. Winners who are dressed inappropriately will not be allowed on stage. Other attire, jeans, T-shirts, shorts, sneakers, boots and sandals are not allowed. Please leave behind any cameras, purses, hats and blinking lights.

# Registration & Hotel Information

SkillsUSA SOUTH DAKOTA

We will be staying at the Springhill suites Louisville airport.

820 Phillips Lane, Louisville, Kentucky 40209, Phone: 502.361.9009

Each Room is a Suite so in addition to the beds there is also a pull out couch in room also fridge and a microwave in each room.

Rate is:

**$150.00 Single, Double/day (includes taxes & fees)**

**$150.00 Triple, Quad/day (includes taxes & fees)**

## Room Rate Per Occupant Per Night: 2 beds plus Pull out Couch

| 1 Person in room | 2 People in room | 3 People in room | 4 People in room | 5 People in room |
|---|---|---|---|---|
| $150 Per Night | $75 Per Night | $50.00 Per Night | $37.50 Per Night | $30.00 Per Night |

## 4 Night Totals Per Person in room

| 1 Person in room | 2 People in room | 3 People in room | 4 People in room | 5 People in room |
|---|---|---|---|---|
| $600.00 each person | $300.00 each person | $200.00 each person | $150.00 each person | $120.00 each person |

***Conference Fees:***

The National conference registration fee is $150.00

The State conference registration fee is $60.00

The State Transportation (Bus) fee is $155.00

Every registered for the conference will be charged the fee. If you or your chapter choose to make other travel arrangements the travel fee is still charged unless the bus is full. This is the only way we can make the bus affordable for all schools.

**Total Fees $365.00**
**Plus Hotel Cost**

The dates of the conference are June 19 – 23, 2017

Plus there will be travel time

# Condensed NLSC Agenda

This is a tentative, condensed agenda and is subject to change. Please check back prior to conference to check for any changes. **http://skillsusa.org/events-training/national-leadership-and-skills-conference/agenda/**

**Saturday, June 18**
8 a.m. – 10 a.m. Leverage, Activate & Engage registration *Pre conference training*
10 a.m. – 5:15 p.m. Leverage, Activate & Engage *Pre conference training*

**Sunday, June 19**
8:30 a.m. – 5:15 p.m. Leverage, Activate & Engage *Pre conference training*
***8 p.m. – Bus leaves from Watertown***
***10 p.m. – Bus leaves from Sioux Falls***

**Monday, June 20**
8:30 a.m. – 3 p.m. Leverage, Activate & Engage
9 a.m. State Directors' Meeting
9 a.m. – noon Alumni Roundtable
***2 p.m. ETA Bus from Sioux Falls arrives in Louisville, Ky***

**Tuesday, June 21**
8 a.m. – 4 p.m. TECHSPO & Career Fair
8:30 a.m. – 4:45 p.m. TAG Tuesday (Delegates)
10 a.m. – 2 p.m. National Officer Candidate Procedure
11 a.m. – 6 p.m. Contestant Orientation Meetings
12 p.m. – 6 p.m. Set up display event, exhibits and check in notebooks
2 p.m. Joint Delegate Session
7 p.m. Opening Ceremony
8:45 p.m. – Champions Festival at 4th Street Live

**Wednesday, June 22**
7:30 a.m. Leadership contestants report to contest area
7:45 a.m. Teachers' Continental Breakfast
8:30 a.m. – 9:45 a.m. A Call to Action Teachers' Session
8 a.m. – 5 p.m. SkillsUSA Championships (open to the public)
8 a.m. – 4 p.m. TECHSPO & Career Fair
9 a.m. – 4 p.m. Delegate Meetings
10:30 a.m. – 4 p.m. SkillsUSA University
7 p.m. – Champions Night: Louisville Bats Baseball Game $10 fee

**Thursday, June 23**
7:30 a.m. Contestants report to contest area
8 a.m. Leadership contests finals
9 a.m. – 4 p.m. SkillsUSA Championships (open to the public)
8 a.m. – 4 p.m. TECHSPO & Career Fair (indoor exhibits close at 3 p.m.)
10 a.m. – 2 p.m. SkillsUSA University
1 p.m. Meet the Candidates/Delegate Assembly Business Mtg.
6 p.m. – 10 p.m. SkillsUSA Night at Kentucky Kingdom

**Friday, June 24**
7:30 a.m. State Directors' Meetings
8 a.m. SkillsUSA Championships Move-out
8:30 a.m. State Directors' Business Meeting
9 a.m. and 1 p.m. SkillsUSA University
10:30 a.m. Delegate Assembly Business Mtg./Meet the Candidates

**See Back Side**

# Travel Schedule

This is an estimated travel schedule

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## June 18, 2017 - Sunday

The bus will leave Watertown at @ 8pm for Sioux Falls

The bus will leave Sioux Falls @ 10pm for Louisville, KY
Load the bus @ Southeast Technical Institute North parking Lot

Approximately 16hr bus ride to Louisville, KY

Estimated Arrive in Louisville 3pm (EST)
Register at Hotel 3:30pm
State Delegation Meeting 6pm in Hotel Conference Room

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## June 24, 2015 – Friday

The bus will leave Louisville, KY @ approx. 10:00pm headed home
Arrive back to Southeast Tech 2pm (CST) on Saturday

Arrive back to Watertown 4 pm (CST) on Saturday

**Hotel Courtesies**

SkillsUSA members have a nationwide reputation of high standards to uphold. Keep in mind it is our good reputation that enables you to take pride in your organization. The following is a list of hotel courtesies and suggestions to which your students should give serious consideration:

1. Registered conference attendees should register properly in the hotel and know the hotel room rates.
2. Registered conference attendees should tip the bellhop when he/she takes bags to rooms (about $1 per bag) and when he/she answers room service (15% of price).
3. Registered conference attendees should tip for meals (15% of price).
4. Registered conference attendees will not open hotel windows or throw objects out of the windows (an offense subject to police action).
5. Registered conference attendees should also be considerate of other guests in the hotel
6. Registered conference attendees should consider the stay in their hotel room as being a guest in someone's home and should conduct their behavior in the same manner. Keep the sleeping room neat and clean at all times.
7. Registered conference attendees are expected to respect and obey hotel security procedures and safety regulations including fire alarms, cleared stairwells, security doors and lighting and posted notices must be followed at all times.
8. Code of Conduct and rules established by hotel must be followed at all times.
9. Hotels may charge for any call from rooms, either to another room in the hotel or outside.

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# Special Registration Items

## Community Service Project
### Friday June 23, 2017

SkillsUSA Alumni and Friends Association will host a community service project. This day of service will involve approximately 300 volunteers. **This is based on 1st come 1st serve basis.**

This is an opportunity to have something to do on Friday morning. With the conference winding down, and SkillsUSA South Dakota Checking out of the hotel that day This might be not only a chance to get involved with community service, but have something to do besides sit around and wait for the Closing Ceremonies Friday evening.

Please keep in mind that signing up for this activity and being selected, means that you are obligated to participate in the community service project. It does not look good for you, your school, or South Dakota if you sign up and do not attend the event. Again there is a limited number of slots available (300) for the entire conference.

Make sure to tell your adviser as they will need to check this box when the register you.

## Louisville Bats Baseball
### Wednesday June 21, 2017

Wednesday, June 21, 2017 – "SkillsUSA Night" at Louisville Bats Baseball Stadium. Tickets are available for a night at the stadium dedicated to SkillsUSA for $10. For the cost of the ticket, each SkillsUSA attendee will receive a Bats baseball hat and $5 pre-loaded on the admission ticket. The $5 is good at the concession stands and gift shops. Ticket orders will only be accepted by Lead Advisers. Submit request to the state office by emailing: skillsusaSD@gmail.com .

See Back Side

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# Notice

All projects, tools, equipment, etc. must be package so that it can be transported to in the under the bus storage. If projects like welding sculptures are not properly package they could get damaged during the trip.

The bus will be at full capacity, and all the seats are needed to transport people.

Any items you have on the bus will need to fit in your lap or on the floor by your feet.  Or they will need to be moved under the bus.

# Safety Training

We are pleased to announce that the CareerSafe Safety Awareness Training for State Gold Medalists moving on to Nationals. The safety training provides about 5 hours of content that will further assist the students to recognize and respond to hazards.

The State Director will contact CareerSafe with the state winner's information. CareerSafe will create accounts for the advisors along with instructions on getting the students enrolled in the program. At NLSC we'll have the capabilities to provide verification for those students that have completed the certificate. This will avoid the need to have a certificate printed or hand delivered.

**If you have already completed an OSHA 10 hour course you can present that certificate at Nationals and that will be accepted for your Safety training.**