

VILLAGE BOARD—January 16, 2007 @ 7:00 pm

I. Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, January 16, 2007 at the Village Hall. Interim President Pufahl presided and Roth served as secretary. The meeting was called to order at 7:00 p.m. The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.

II. Roll Call: Present Trustees were Becker, Buzzell, Manicki, Pufahl, Wisniewski and Wolff. Also representing the Village was Village Clerk/Treasurer Roth, Director of Public Works Tracey and Sgt. Hoege. Four people were in attendance (Chuck Williams, Mr. and Mrs. Taylor and Don Silver).

III. Agenda Approval/Additions/Amendments:

MOTION BUZZELL/WOLFF to approve the agenda as posted. Motion carried.

IV. Minutes:

MOTION WOLFF/BECKER to approve the Village Board meeting minutes dated December 19, 2006 as corrected: Under XII. New Business ōJö concerning the discussion of closed session items, the following motion was made in open session:

ōMOTION WOLFF/BUZZELL to approve the following Non-union wage increases for 2007:

Life Guards:	\$.50 per hour raise.
Park/Recreation Director Tim Kath:	\$90 (or 2%) raise.
Crossing Guards:	\$1.00 per day raise.
Diane Gmeinder:	2% raise (same as Union Contract).
Janice Lee:	2% raise (same as Union Contract).
Laurie Tangney:	Union contract raise.
John Roth:	1% raise in January, 1% raise in July (at one year anniversary if satisfactory evaluation).
David Tracey:	2.5% raiseö.

Motion carried.

V. Presentation of Petitions: None

VI. Business from the Floor:

- A. Chuck Williams from Pardeeville Lakes District Management spoke concerning the dredging of the pond and installing a buffer zone around the perimeter of the pond. They proposed the idea to the Village how to create a 15 foot wide buffer zone around the pond, an area of 250,00 square feet (see his handout attached to the minutes). The cost to install this buffer would be about \$600. The Lake District also suggested installing an aerator in the pond as well. The District is encouraging better communication between the Pardeeville Lakes District Management District and the Village.
- B. There was a letter from the Taylors concerning the Village siren (see letter attached to the minutes), and they spoke on the issue as well. The siren pole is 106 feet from their front door. It is very loud. They have a ten month old child. Their doctor is concerned about the decibel level. Mark Taylor says he can hear the siren over the sound of the running lawnmower or vacuum cleaner. The siren goes off every day at noon. He is requesting the siren to go off once a month instead of every day. This issue will be recommended to the Public Protection Committee for their February meeting.

VII. Communications & Reports:

- A. Columbia County Sheriff's Report:** The written report was provided to the Trustees. Hoege explained the report. The County is working on the software that produces the printed reports. There was a question concerning police hours on Christmas Day.
- B. Ordinance Violation & Enforcement Report:** The written report was provided to the Trustees. Tracey and Hoege and Becker visited the properties on the list. Hoege explained some of the properties on the list. He explained how the citation process works. Court dates are two months from the date of the citation. Additional citations are to be issued if properties are not cleaned up. Hoege stated that there was some vandalism on Village property behind the water tower: trees cut, lots of garbage, holes dug, forts built, etc. Three teens have confessed to doing the vandalism. A restitution claim will be made by the Village. The teens will be doing some community service as part of the restitution as well. The Village will receive restitution (over \$300) from the individual that was caught breaking Christmas tree lights on Village property.
- C. General Engineering Building Inspector's Report:** The written report was provided to the Trustees. There were a few building permits issued in December.
- D. D.P.W. Report:** Tracey submitted a written report to the Trustees. He also spoke on the following:
- * MEUW letter on the Bickford case
 - * On Feb.28, 2007 there will be a Legislative rally through the MEUW & WRWA.
 - * Village Attorney Salna is preparing a letter in regard to parcel #445 concerning the access to the property via the Village alley, and whether the lot is buildable.
 - * Tracey and Becker took a tour of the Village concerning some of the complaints/warning letters/citations issued/ properties in the Village.
- E. Columbia County Economic Development Corp. Report:** Bob Becker gave an update on their activities. On Jan.10 they met at the Columbus Castle Ridge Golf Club. There will be a business starting up in the village of Arlington, initially hiring about 60 employees. Becker listed their upcoming meeting dates in January. A new bank will be opening up in Rio. The Ethanal plant is proceeding along. The Annual meeting for CCEDC is May 9 in Columbus. Director Elsing continues to visit businesses in the County.
- F. Pardeeville Lakes District Management Report:** Ted Manicki gave an update on their activities. They held a meeting on January 13. Most of their Board members are new this year. Aug.11 is their Annual meeting. They will then be making a proposal as to what they would like to have happen with the lake. Water Bacteria samples will be taken. They are looking into applying for more grants to get the water cleaned up. 2/3 of the Lake is in Wyocena. They also discussed the proposed buffer zone around the pond.
- G. Clerk/Treasurer Report:** Roth submitted a written report to the Village Board on the following:
- | | | |
|------------------------------|-------------------------------------|-------------|
| * Property tax bills | * Audit | * Elections |
| * Ordinance Book updated | * Ordinance Violation chart updated | |
| * Ambulance District meeting | * Assessor Contract | |
| * Fire Truck Loan | * Village Insurance | |

- * Notary Public applications * Recent correspondence
- * 2002-2005 Special Charges/Special Assessments/Delinquent Utilities

H. Other Reports: County Board: Pufahl spoke concerning the Grandview Estates Development in the Town of Dekorra. The County Board took a tour of the property. 93% of the property will not be developed. There needs to be at least 75% support by the County Supervisors in order for this rezone and development to be approved. Adjacent property owners are protesting this rezone and development.

VIII. Presentation of Bills for Approval: The Finance and Personnel Committee recommended the approval of the vouchers (see Finance and Personnel Committee minutes). Pufahl and Tracey summarized the questions and issues from that meeting. Corrections from issues raised at Finance & Personnel have been made. Wolff asked about:

#18258 (should be split three ways between water, sewer and village). This change has been done.

Becker asked a few additional questions concerning some of the vouchers.

#18255 MailCom (Tax bill mailings)

#18272 Share Corp (weed control)

#18275 State of Wis. Energy Assistance (Refund)

Tracey answered the questions.

MOTION BUZZELL/MANICKI to approve Vouchers numbered 18148-18294 for payment.

Roll call vote: Wolff:yes. Becker:abstain. Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes.

Motion carried by roll call vote of six ayes, one abstain.

IX. Committee Reports: Written reports/minutes were provided from the Utility Commission, Public Works/Parks & Property, Public Protection, Finance & Personnel Committees.

X. RESOLUTIONS & ORDINANCES: None this month.

XI. UNFINISHED BUSINESS:

A. Pond Dredging update: Tracey stated that the Village did not need to have silt fence installed this fall and winter because the pond was drained completely. Silt fence or matting will need to be installed in the spring. The DNR is happy with the progress of the project.

XII. NEW BUSINESS:

A. 2007 Fire Truck Loan bids: Roth explained the documents concerning the letter to the banks and the posting concerning this loan.

MOTION WOLFF/WISNIEWSKI to approve the recommendation from the Finance and Personnel Committee concerning the 2007 Fire Truck Loan, to send out the request for bid proposal letter to the banks in the area, to post the request for bid proposal & bid opening, and to hold the bid opening at 9:30am on Feb.15 at the Finance and Personnel Committee meeting.

Roll call vote: Becker:abstain. Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolf:yes.

Motion carried by roll call vote of six ayes, one abstain.

B. Ehlers refinance of 1998 revenue bonds: Roth gave an update. Phil Cossen (Agent for Ehlers) called and stated that interest rates are changing. The savings for the Village will be reduced if the rates continue to change. Wolff stated to instruct Ehlers to proceed with the refinance as soon as possible and to have a special meeting of the Board for the refinance of the bonds.

MOTION WOLFF/BUZZELL to instruct Ehlers to proceed as rapidly as possible with the refinance of the 1998 revenue bonds, and the Board will hold a special meeting when Ehlers has completed the preparation.

Motion carried.

C. Refund of Park reservations (for cancellations): see recommendation from the Finance and Personnel Committee. Pufahl read the Finance and Personnel minutes.

MOTION BECKER/WOLFF to approve the recommendation from the Finance and Personnel Committee to require the park shelter reservation fee to be paid at the time of reservation, 75% refund will be given if cancelled at least 14 days before the date of the park use, otherwise no refund to be given, the park policy to be given at the time of the reservation. Motion carried.

D. Mileage reimbursement for citizen members of Commissions/Committees: This needs to be a part of Village policy. Pufahl read the recommendation from Finance and Personnel.

MOTION PUFAHL/MANICKI to approve the recommendation from the Finance and Personnel Committee to give mileage reimbursement for all members of Commissions and Committees on Village Business.

Roll call vote: Wolff:yes. Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes. Motion carried by roll call vote of all ayes.

E. Employee hiring Policy and Procedures: Finance and Personnel Committee recommended this change.

MOTION WOLFF/WISNIESKI to approve the recommendation from the Finance and Personnel Committee to change the Employee Hiring Policy and Procedures as follows:

**EMPLOYEE HIRING
POLICY AND PROCEDURES
Updated/Revised: January 15, 2007**

DEFINITIONS

Seasonal Employees: Employment is defined as dependent on seasonal activities such as life guards, umpires, crossing guards and grounds keepers.

Temporary Emergency Employees: Employment is defined as an emergency position hired for special extreme situations such as emergency snow removal.

Temporary or Limited Term Employees: Employment is defined as a position which terminates in less than a year.

Part-Time II Employees: Employment is defined as a position where an employee works less than one thousand one hundred (1100) hours per year.

Part-Time I Employees: Employment is defined as a position where an employee is scheduled to work less than full-time but work at least one thousand one hundred (1100) hours per year.

Full-Time Employees: Employment is described as a position where an employee is regularly scheduled to work at least two thousand eight (2080) hours per year.

Administrative Employees: Includes the positions of ~~Village Administrator~~ *Clerk/Treasurer* and Public Works Director. Administrative Employees shall be paid a straight salary for a variable work week.

HIRING PROCEDURE FOR FULL-TIME, PART-TIME I AND PART-TIME II EMPLOYEES

All preliminary hiring procedures in the Village of Pardeeville will be conducted by the Finance and Personnel Committee, with the exception of hiring the Seasonal Employees, Temporary Emergency Employees and the Administrative Employees. The following is the procedure to be followed when hiring personnel for the Village of Pardeeville:

- The recommendation to seek a new employee is forwarded to the Finance and personnel Committee by the ~~Village Administrator~~ **Director of Public Works**.
- The committee will direct the preparation of an advertisement for the position to be filled and post the ad at the Village Hall, Library, Post Office, Grocery Store, Gas Stations and the Job Service Office in Portage.
- A criminal background check will be performed on ~~every~~ **primary** candidates for employment.
- Applications will be scrutinized by the Finance & Personnel Committee in conjunction with the ~~Village Administrator~~ **Director of Public Works** and the applicable ~~Department Head~~ **Committee Chair**.
- Interviews will be conducted by the Finance & Personnel committee, the ~~Village Administrator~~ **Director of Public Works** and the applicable ~~Department Head~~ **Committee Chair**. Interviews will be conducted at the Village Hall within two weeks after the application deadline.
- A final recommendation of hire will come from the Finance & Personnel Committee ~~to the Village Board~~.
- The Village Board will hire all employees.

HIRING PROCEDURE FOR SEASONAL, TEMPORARY AND ADMINISTRATIVE EMPLOYEES

Seasonal Employees may be hired in the same manner as above, or the Finance & Personnel Committee may delegate the ~~Village Administrator~~, **Clerk/Treasurer**, Public Works Director or the Recreation Director to hire the Seasonal Employee.

Temporary Emergency Employees will be hired in accordance with Ord. S. 2-3-11(e)(3) wherein the Public Works Director is authorized to hire part-time help with the approval of the Village President during emergencies such as snow removal emergencies.

Administrative Employees shall be hired by the Village Board via the following procedures:

- The Village Board will write the advertisement for the position to be filled and post the ad at the Village Hall, Library, Post Office, Grocery Store, Gas Stations, the Job Service Office in Portage, the Madison Area Newspapers and applicable trade magazines.
- A criminal background check will be performed on ~~every~~ **primary** candidates for employment.
- Applications will be scrutinized by the full Village Board.
- Interviews will be conducted by the Village Board at the Village Hall within two weeks after the application deadline.
- A final recommendation of hire will come from the Village Board.

Motion carried.

F. Animal Service Contract: Finance and Personnel Committee recommended the approval of this. The 2007 contract is for \$2135.00.

MOTION BUZZELL/MANICKI to approve the recommendation from the Finance and Personnel Committee to approve the 2007 Animal Service Contract for \$2135.00 .

Roll call vote: Wisniewski:yes. Wolff:abstain. Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes.
Motion carried by roll call vote of five ayes, one abstain.

G. Office Hours on New Years Eve Day: Finance and Personnel Committee recommended this change. It is a paid holiday. Another day off will be given to the person who will be in the office on New Years Eve Day.

MOTION BUZZELL/WOLFF to approve the recommendation from the Finance and Personnel Committee to have the Village Office open on New Years Eve Day.

Roll call vote: Pufahl:yes. Wisniewski:yes. Wolff:abstain. Becker:yes. Buzzell:yes. Manicki:yes
Motion carried by roll call vote of five ayes, one abstain.

H. Moving the Feb.20, 2007 Village Board meeting to the National Exchange Bank: There is a Primary Election, and the auditors will be here that day, but there is room in the extra office that the auditors can use. The Village Board meeting will be held in the Conference Room.

I. Special Events use of Veterans Park: "Salute Our Hometown Heroes" Veterans on Memorial Day, May 28, 2007. This will be at Veteranø park. There was some discussion as to the closing of Morton Street, a parade permit, etc.

MOTION BUZZELL/BECKER to grant approval for the use of Veterans Park for òSalute Our Hometown Heroesö Veterans on Memorial Day, May 28, 2007 to approve a parade permit, and to close Morton Street on that day. Motion carried:

J. Assessor Contract payment schedule: Accurate Appraisal requested to paid 12 equal payments (one per month).

MOTION BECKER/BUZZELL to approve the change to the 2007 Contract for Accurate Appraisal, the Village requests that the company send a monthly invoice.

Roll call vote: Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes
Motion carried by roll call vote of all ayes.

K. Election registration (SVRS System) refresher training: There is no cost for this two day training.

MOTION BECKER/WISNIEWSKI to have Clerk/Treasurer Roth attend the two day Election registration (SVRS System) refresher training.

Roll call vote: Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes.
Motion carried by roll call vote of all ayes.

L. DNR Waste Water Permittee Workshop for Tracey and Utility workers: Tracey is required to go to this workshop. Brian Yanke and Doug Paul will be going also.

MOTION MANICKI/WISNIESKI to approve Tracey to attend the DNR Waste Water Permittee Workshop. Motion carried.

XIII. Adjourn: The meeting adjourned @ 9:05pm pursuant to a **BUZZELL/MANICKI** motion and vote of all ayes.

John Roth, Village Clerk/Treasurer

VILLAGE BOARD–February 20, 2007 @ 7:00 pm

I. Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, February 20, 2007 at the Village Hall. Interim President Pufahl presided and Roth served as secretary. The meeting was called to order at 7:00 p.m. The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.

II. Roll Call: Present Trustees were Becker, Buzzell, Manicki, Pufahl, Wisniewski and Wolff. Also representing the Village was Village Clerk/Treasurer Roth, Director of Public Works Tracey and Sgt. Hoege. Two people were in attendance, Kurt Calkins and Chris Arnold.

III. Agenda Approval/Additions/Amendments:

MOTION WOLFF/BECKER to approve the agenda as posted. Motion carried.

IV. Minutes:

MOTION WOLFF/BUZZELL to approve the Village Board meeting minutes dated January 16, 2007 as corrected:

- Under XII. New Business C. Refund of Park reservations: the motion should read 75% refund instead of 25% refund.
- Under XII. New Business E. Employee hiring Policy and Procedures: **HIRING PROCEDURE FOR FULL-TIME, PART-TIME I AND PART-TIME II EMPLOYEES**, first bullet point should read forwarded to instead of forwarded in.
- Under XII. New Business F. Animal Service Contract: it should read Motion carried by roll call vote of five ayes, one abstain.
- Under XII. New Business G. Office Hours on New Years Eve Day: it should read Motion carried by roll call vote of five ayes, one abstain.
- Under XII. New Business J. Assessor Contract payment schedule: it should read Wolff:yes.
- Under XII. New Business K. Election registration (SVRS System) refresher training: it should read Wolff:yes.

Motion carried.

MOTION BUZZELL/MANICKI to approve the Special Village Board meeting minutes dated February 6, 2007. Motion carried.

V. Presentation of Petitions: None

VI. Business from the Floor:

- Kurt Calkins (Director), and Chris Arnold (Technician), from the Land and Water Department at Columbia County spoke on behalf of the need for the surrounding municipalities to get involved in a lake management strategy for the Pardeeville Lakes Management District. They are asking Director of Public Works David Tracey to be involved in the planning process along with village board members that are able to attend. The meetings will be scheduled in the day and evening hours to meet people's schedules. A lake management strategy will benefit the Village in a tremendous way.
- Kurt Calkins and Chris Arnold also spoke on the issue of the buffer zone at Chandler Park.

VII. Communications & Reports:

- Bill Pelgorsch submitted a request concerning the moratorium on outside burning heating systems. This will be referred to the Public Protection Committee.
- A. **Columbia County Sheriff's Report:** The written report was provided to the Trustees. Hoege explained the report. Hoege answered the question from Personnel and Finance Committee concerning Attorney Salna's bill for municipal fines.
- B. **Ordinance Violation & Enforcement Report:** The written report was provided to the Trustees. A second citation was issued to Bruekner and Lejmar, and a first citation was issued to Thurston/Travis. Hoege suggested that in some cases the Village could clean up junk on a property and bill the property owner. Of a \$172 citation, the Village gets \$50-\$100 of that citation.
- C. **General Engineering Building Inspector's Report:** The written report was provided to the Trustees.
- E. **Columbia County Economic Development Corp. Report:** No report.
- F. **Pardeeville Lakes District Management Report:** Ted Manicki gave an update on their activities. They have had a couple of meetings already this year. Manicki read their Mission Statement. They are still looking into the possibility of installing aerators. The next newsletter will be out in early March.
- G. **Clerk/Treasurer Report:** No report.
- H. **Ambulance Report:** Wolff reported that he attended his first meeting as the Village representative to the Ambulance Dist. He reported the number of calls the district had in 2006. The district will open bids (for the loan for the new ambulance) on Thursday at 7:30 pm. They are trying to get a new grant for the needed equipment to go on the ambulance. Becker asked if the district will have to come back to the municipalities to get approval prior to the ambulance purchase. Town of Marcellon has agreed to borrow the funds.
- I. **Other Reports:**
PABA: Becker reported that the Pardeeville Area Business Association is working on a Pardeeville brochure and a coupon book. They are trying to promote local businesses on a sign on Hwy 51. There was a discussion of the Village being listed on the brochure.

MOTION WOLFF/WISNIEWSKI to have the Village placed on the new PABA brochure for a cost of \$25.00.

Roll call vote: Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes.
Motion carried.

VIII. Presentation of Bills for Approval:

MOTION BECKER/MANICKI to approve Vouchers numbered 18295-18395 for payment.

Roll call vote: Manicki:yes. Pufahl:yes. Wolff:yes. Wisniewski:yes. Becker:yes. Buzzell:yes.
Motion carried by roll call vote of all ayes.

- IX. **Committee Reports:** Written reports/minutes were provided from the Utility Commission, Public Works/Parks & Property, Public Protection, Finance & Personnel Committees. Becker will present changes at the Public Works March meeting.
- X. **RESOLUTIONS & ORDINANCES:** None this month.
- XI. **UNFINISHED BUSINESS:** None for this month.

XII. NEW BUSINESS:

A. Operator License applications:

MOTION WOLFF/BUZZELL to approve the recommendation from the Public Protection Committee to grant & approve the Operator License application for Tammy Neilson & for Daniel Noyce. Motion carried.

B. 2007 Fire Truck Loan bids:

MOTION BUZZELL/WOLFF to approve the recommendation from the Finance and Personnel Committee to accept the bid from National Exchange Bank for the 2007 Fire Truck Loan at 4.05% with no closing costs to the Village.

Roll call vote: Buzzell:yes. Manicki:yes. Pufahl:yes. Wolff:yes. Wisniewski:yes. Becker:abstain. Motion carried by roll call vote of 5-0 with one abstain.

C. Village Garbage Pick-up:

MOTION BECKER/WISNIEWSKI accept & approve the recommendation from the Finance & Personnel Committee to draw up the new contract for Village garbage pick-up with Badger Disposal (a five year contract, with an increase from \$5.00 per stop per month to \$5.50 per stop per month).

Roll call vote: Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Manicki:yes. Motion carried by unanimous roll call vote.

D. Change to Ordinance to limit the number of dogs/cats per household:

MOTION WOLFF/BUZZELL to finish writing this ordinance change at the Public Protection Committee meeting and to hold a Public Hearing at the Village Board meeting in March to change the Ordinance to limit the number of dogs/cats to no more than four animals per household. Motion carried by a vote of all ayes.

E. Change to Ordinance concerning Board of Appeals:

MOTION BECKER/WOLFF to approve the recommendation from the Public Protection Committee to hold a Public Hearing to change the Ordinance concerning the Board of Appeals, stating that the Village will appoint two alternates that can attend and vote if a regular board member is absent. Motion carried by a vote of all ayes.

F. Operation of Village Siren:

MOTION PUFAHL/MANICKI to operate the Village warning siren at noon on the first Monday of each month. Motion carried. Tracey mentioned that the timer may not be able to be programmed on a monthly basis; it may be only able to be programmed weekly. The Board told Tracey to do what he could and report back in March.

G. Ordinance and Agreement for the Operation of the Joint Municipal Court for Eastern Columbia County Court:

MOTION WOLFF/BECKER to approve the recommendation from the Public Protection Committee to approve the Ordinance and Agreement for the Operation of the Joint Municipal Court for Eastern Columbia County Court as written. Motion carried.

H. No Parking between the hours of 7am-8am and 2pm-3pm during school hours on the east side of Sanborn Street:

MOTION BUZZELL/WISNIEWSKI to approve the recommendation from the Public Protection Committee to approve having signs stating "No Parking During School Hours ó Authorized Vehicles Only" on the east side of Sanborn Street in front of the school property. Motion carried.

I. Westcott Park Walking Trail:

MOTION BUZZELL/WOLFF to approve the recommendation from the Public Works, Parks and Property Committee to proceed with the creating of the walking trail in Westcott Park. Motion carried.

J. Creating a buffer zone at Chandler Park:

MOTION BUZZELL/MANICKI to work with the Pardeeville Lakes Management District in creating a buffer zone around the "frog pond" in Chandler Park, Tracey to call Badger Excavating to see if they will give the Village a deduction for not seeding the area around the pond (from the dredging).

Motion carried.

XIII. Adjourn: The meeting adjourned @8:45pm pursuant to a **BECKER/WOLFF** motion and vote of all ayes.

John Roth
Clerk/Treasurer, Village of Pardeeville
2-26-07

VILLAGE BOARD—March 20, 2007 @ 7:00 pm

- I. Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, March 20, 2007 at the Village Hall. Interim President Pufahl presided and Roth served as secretary. The meeting was called to order at 7:00 p.m. The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- II. Roll Call:** Present Trustees were Becker, Buzzell, Manicki, Pufahl, Wisniewski and Wolff. Also representing the Village was Village Clerk/Treasurer Roth, Director of Public Works Tracey and Sgt. Hoege. Craig Trewartha, Don Silver and Tim Kath were in attendance.

III. Agenda Approval/Additions/Amendments:

MOTION WOLFF/BECKER to approve the agenda as posted. Motion carried.

IV. Minutes:

MOTION WOLFF/BUZZELL to approve the Village Board meeting minutes dated February 20, 2007 presented. Motion carried.

V. Presentation of Petitions: None

VI. Business from the Floor: None

VII. Communications & Reports: The Village received a personal visit and letter from the new Shopper Stopper owner, asking if the Village would like to use the Pardeeville Shopper for publishing. Pufahl referred the matter to the Finance and Personnel Committee. The Village received a calendar of the Pardeeville Lakes Management Dist. meetings.

- A. Columbia County Sheriff's Report:** Sgt. Hoege commented on the written report. Tim Kath asked about the parking regulations during the winter. He was referred to Public Protection Committee.
- B. Ordinance Violation & Enforcement Report:** A question was asked about two properties with junk appliances. A letter was sent out concerning a trailer parked on a property. A letter was sent out concerning a dilapidated building. A letter will be sent out concerning an awning that needs repair or removal.
- C. General Engineering Building Inspector's Report:** One new dwelling was recently started. There may be two more starting this spring.
- D. D.P.W. Report:** Tracey commented on his written report.
- E. Columbia County Economic Development Corp. Report:** Becker gave a verbal report on their last meeting and activities in the County.
- F. Pardeeville Lakes Management District Report:** Becker, Pufahl and Tracey met with Chris Arnold concerning the buffer zone at Chandler Park.
- G. Ambulance Report:** Wolff stated that the district went out for bids for a new ambulance. Their next meeting is March 29, 2007.
- H. Fire Department Report:** The minutes of their last meeting and annual meeting were given to the trustees.
- I. Columbia County Supervisor Report:** They meet tomorrow. They will be looking into a no-towing zone on a portion of the Wisconsin River. Health and Human Service was over budget by \$1.5 million last year.
- J. Clerk/Treasurer Report:** Roth gave a verbal report.
- K. Other Reports:** Wisniewski stated The Library Board has been discussing upcoming terms for Board members. They also have been discussing the Radel Fund.

VIII. Presentation of Bills for Approval: The Personal & Finance Committee recommended approval of the bills.

MOTION BECKER/WISNIEWSKI to approve Vouchers numbered 18396-18477 for payment. Roll call vote: Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Motion carried by roll call vote of all ayes.

IX. Committee Reports: Written reports/minutes were provided from the Utility Commission, Public Works/Parks & Property, Public Protection, Finance & Personnel Committees.

X. RESOLUTIONS & ORDINANCES: The following were announced by Interim President Pufahl.

- A. Resolution 07-R02 Borrow Funds for Pardeeville Fire District New Truck:
- B. Change to Ordinance to limit the number of dogs/cats per household:
- C. Change to Ordinance concerning Board of Appeals (two alternates):

^{XI.}
XI. UNFINISHED BUSINESS:

- A. **Operation of Village Warning Siren:** Concerning the County testing the Village siren, Tracey is waiting for a response back from Columbia County Sheriff Department Chief Deputy Babcock. The siren is presently going off on Mondays. This issue is still being looked into.

XII. NEW BUSINESS:

- A. **Resolution 07-R02 Borrow Funds for Pardeeville Fire District New Truck:**

MOTION WOLFF/BUZZELL to approve and sign Resolution 07-R02 "Borrow Funds for Pardeeville Fire District New Truck".

Roll call vote: Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:abstain. Motion carried by roll call vote of five ayes, one abstain.

Resolution 07-R02

Borrow Funds for Pardeeville Fire District New Fire Truck

WHEREAS, the Village of Pardeeville, Columbia County, Wisconsin ("Village"), is presently in need of funds aggregating \$177,000 for the public purpose of

Resolution 07-R02

Purchase of new fire truck

WHEREAS, THE Village Board deems it necessary and in the best interest of the Village that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of \$177,000 be borrowed for such purpose upon the terms and conditions hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED, that for the purpose hereinabove set forth the Village, by its President, and Clerk, pursuant to Section 67.12(12), Wisconsin Statutes, borrow from National Exchange Bank and Trust ("Lender"), from time to time, in one or more advances, a maximum aggregate amount of \$177,000 or, if less, the aggregate principal amount of all advances as may be required to meet the above-stated purpose;

BE IT FURTHER RESOLVED, that each such advance shall be requested in writing by the Village Clerk and/or Village President, which request may be conclusively relied upon by Lender;

BE IT FURTHER RESOLVED, that to evidence such indebtedness, said President and Clerk shall make, execute and deliver to the Lender for and on behalf of the Village the promissory note of the Village to be dated April 1, 2007, in said principal amount with interest at the rate of four and five hundredths percent (4.05%) per annum and payable as follows:

Installments of Principal in (7) seven equal payments of principal of \$25,285.71 due on April 1, 2008, and on the same day of each twelfth month thereafter, plus a final payment of the unpaid principal due on April 1, 2014 plus interest payable as set forth below.

Interest is payable on April 1, 2008, and on the same day of each sixth month thereafter. Interest is computed for the actual number of days principal is unpaid on the basis of a 360 day year.

A copy of the promissory note shall be attached to this resolution.

Dated this 20th day of March, 2007

Barry Pufahl, Interim President

Robert Becker, Trustee

Gene Buzzell, Trustee

Ted Manicki, Trustee

Viola Wisniewski, Trustee

Ernest Wolff, Jr., Trustee

John J. Roth, Clerk

B. Change to Ordinance to limit the number of dogs/cats per household:

MOTION WOLFF/BECKER to approve the Ordinance to limit the number of dogs/cats per household as presented at the Public Hearing (prior to this meeting).

Roll call vote: Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes.

Motion carried by roll call vote of all ayes.

Change/addition to

Ord 7-1-6 RESTRICTIONS ON KEEPING OF DOGS, CATS, FOWL AND OTHER ANIMALS.

- (e) Limitation on Number of Dogs & Cats: No more than three (3) dogs over five (5) months of age, or three (3) cats, over five (5) months of age, may be kept in one (1) household within the Village limits. A combination of no more than four (4) dogs and cats over five (5) months of age may be kept in one (1) household. The limitations of this Subsection shall not apply to dogs or cats that were legally licensed in 2007. However, any dogs or cats over the limitation of the numbers of this ordinance that were legally licensed in 2007 and are sold, transferred, or otherwise disposed of shall not be replaced.**

(new language **bold/underlined**)

C. Change to Ordinance concerning Board of Appeals:

MOTION BECKER/WOLFF to approve the Ordinance concerning Board of Appeals (appointing two alternates) as presented at the Public Hearing (prior to this meeting).

Roll call vote: Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes

Motion carried by roll call vote of all ayes.

Change/addition to Ord 2-4-3(a) Zoning Board of Appeals "Establishment".

- (a) ESTABLISHMENT. A Zoning Board of Appeals shall be appointed as specified in Section 62.23(7)(e) of the Wisconsin Statutes. The Zoning Board of Appeals shall consist of five (5) members, **and two alternates**, appointed by the Village President subject to confirmation by the Village Board. The members shall serve without compensation and shall be removable by the Village Board for cause upon written charges and upon public hearing. The Village President shall designate one of the members chairman.

(new language **bold/underlined**)

D. Change to Ordinance Section 3-2-12 for a permanent ban on outside burning heating systems:

MOTION BECKER/BUZZELL to recommend this ordinance change to go back to Public Protection Committee for their April meeting and then to set a Public Hearing. Motion passed.

- E. Summer Recreation Program, Fees, Use of Wyocena Field and resident fees for Village of Wyocena residents.** The Finance Committee recommended to keep the fees the same as last year.

MOTION WOLFF/WISNIEWSKI to keep the summer recreation program fees the same (resident fees: \$25 per activity with a maximum family cost of \$60; non-resident fees: \$40 per activity with a maximum cost of \$100).

Roll call vote: Manicki:yes. Pufahl:yes. Wolff:yes. Wisniewski:yes. Becker:yes. Buzzell:yes.
Motion carried by a roll call vote of all ayes.

In a spirit of cooperation, approximately two games a week are being played in the Village of Wyocena. Park/Rec. Director Tim Kath stated that last year the residents of the Village of Wyocena were charged the non-resident fee. He is asking that the Village of Wyocena residents be charged the same fees as the Village of Pardeeville because we are using the Village of Wyocena field twice a week.

MOTION BUZZELL/WISNIEWSKI to charge the Village of Wyocena the resident fee for the summer recreation program.

Roll call vote: Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Manicki:yes.
Motion carried by roll call vote of all ayes.

F. Proof of insurance for picnic licenses and use of concession stand: In the Village Code Section 7-2-16(5)_RESTRICTIONS ON SPECIAL CLASS "B" FERMENTED MALT BEVERAGE PICNIC OR SPECIAL EVENT LICENSE, the word ömayö is used (concerning asking for liability insurance). It is costly for the smaller organizations and the non-profit organizations to pay for liability insurance. This issue really has to do with alcohol being sold.

MOTION PUFAHL/MANICKI that no proof of insurance be required for groups using the concession stand if they are not serving or selling alcohol.

Motion carried by vote of all ayes.

MOTION BUZZELL/PUFAHL that no proof of insurance be required from the Pardeeville Braves to grant their Class öBö Picnic license. Discussion: Tracey thought that the Village has required proof of insurance for other Class öBö picnic licenses (such as the Watermelon Festival). The motion was withdrawn.

MOTION PUFAHL/BECKER to table the discussion of the proof of insurance for picnic licenses for use in the concession stand. Motion carried.

- G. Escrow Refund Policy:** Finance and Personnel Committee recommended that escrow checks from property taxes be written for the exact amount of property taxes.

MOTION WOLFF/WISNIEWSKI to table the discussion of the escrow refund policy issue.
Motion carried.

H. Designate 2006 Capital Carryover accounts and 2006 Budget Transfers: Tracey and Leipart have been working on this. There are four pages: one for the Village and one for each of the Utilities.

MOTION WOLFF/WISNIEWSKI to transfer \$55,900 into designated funds as presented.
Roll call vote: Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes.
Motion carried by roll call vote of all ayes.

FROM: ACCOUNT		2006		OVER/							
GROUP	TO: ACCOUNT GROUP	BUDGET	ACTUAL	UNDER	DEBIT	CREDIT					
Capital Outlay		191680	170599	21081							
General Government		194621	172731	21890	21890						
Public Safety	General Government	488349	449306	39043	39043						
Dept. of Public Works	General Government	223744	192494	31250	31250						
Health & Human Services	*Dog Licenses	2200	2384	-184							
Culture, Rec. & Education		188780	185681	3099							
Conservation & Develop.		4519	998	3521							
Debt Service	*64101 over due to Ehlers Tif	307590	370513	-62923							
	AJE will be done to correct										
					BEGIN.				OVER/	TRANSFER	TRANSFER
DESIGNATED	CARRY OVER	INT	SPENT	TRANS.	1/1/2007		BUDGET	ACTUAL	UNDER	TO D.F.	OUT OF D.F.
FUND	BAL. 1/1/06	AS 12/31/06	IN 2006	IN	SETASIDES						
100-342100 CLERK	1920	270	265	6500	8425		83304	74473	8831	8831	0
100-342101 MUN. BLDGS.	19760	1388	0	10000	31148		18375	14341	4034	4034	
100-342115 RNTL PROP.	5972	343	0	0	6315		0	0	0	6315	0
100-342155 AMBULANCE	15224	875	0	0	16099		37489	38493	-1004	0	1004
100-342160 P.W. EQUIP	68684	3943	22789	0	49838		0	0	0	0	0
100-342161 SNOW REM	10893	626	0	0	11519		12749	6221	6528	6528	0
100-342163 SIDEWALKS	5191	361	0	2500	8052		2500	0	2500	0	0
100-342164 ST. LIGHTS	720	67	0	1000	1787		31221	28544	2677	0	0
100-34165 ST. CONST.	49361	6522	13071	142330	185142		134380	159364	-24984	0	24984
100-342166 VEHICLES	28341	1881	0	10000	40222		10000	0	10000	10000	0
100-342170 P.W. IMPROV	13532	672	4211	0	9993		7500	4239	3261	3261	0
100-342180 PARKS	56631	3762	22603	16000	53790		11000	0	11000	11000	0
100-342181 PLAYGROUND	1474	84	0	0	1558		5000	0	5000	5000	0
100-342120 COM. DEV.	11130	297	0	0	11427		50	10	40	40	0
100-111101 COMM. CENTER	315	14	0	0	329		0	0	0	0	0
100-342190 RADEL FUND	24363	759	0	0	25122		0	0	0	0	0
100-111188 PONDVIEW	32561	1639	0	0	34200		0	0	0	0	0
TOTALS	346072	23503	62939	188330	494966		353568	325685	27883	55009	25988

I. Computer for Village Hall: Finance & Personnel Committee approved this.

MOTION WOLFF/WISNIEWSKI to spend up to \$1350.00 for the purchase of a computer, programs, delivery and setup (from proposal by Phoenix Consulting), including the change from a 17" flat-face CRT to a 19" flat screen monitor.

Roll call vote: Wolff:yes. Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes.
Motion carried by roll call vote of all ayes.

J. Purchase of new ambulance: The Ambulance District would like to purchase a new ambulance for \$125,000. They have the money in reserve for equipping the ambulance. They will also be applying for grants for the equipment. The loan payments will come out of the ambulance budget. The Ambulance District agreement states that the municipalities are responsible for the cost if the district is not able to pay out of their own budget. Ambulances should last 15 years. Town of Marcellon is borrowing the money for the Ambulance District.

MOTION WOLFF/BUZZELL to allow the Ambulance District to purchase the new ambulance for \$125,000.

Roll call vote: Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes.
Motion carried by roll call vote of all ayes.

K. Municipal Clerk/Treasurer's Institute July 8-13:

MOTION WOLFF/BECKER to grant permission for the Clerk/Treasurer to go to the Municipal Clerk/Treasurer's Institute in Green Bay July 8-13. Motion carried.

L Acceptance of Janice Lee's retirement: Her letter of retirement was given to the Trustees.

MOTION PUFAHL/MANICKI to accept Janice Lee's resignation with deep regret. Motion passed

M. Replacement of the Deputy Clerk/Treasurer. The Finance and Personnel Committee recommended to not replace the Deputy Clerk/Treasurer for three months, and then to reevaluate at that time.

MOTION WOLFF/WISNIEWSKI that the Village Board not replace the Deputy Clerk/Treasurer for three months, and then reevaluate the situation at that time. Motion carried.

XIII. Adjourn: The meeting adjourned @9:15pm pursuant to a **BUZZELL/MANICKI** motion and vote of all ayes.

John Roth
Clerk/Treasurer, Village of Pardeeville
3-23-07

VILLAGE BOARD–April 17, 2007 @ 7:00 pm

- I. Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, April 17, 2007 at the Village Hall. Interim President Pufahl presided and Roth served as secretary. The meeting was called to order at 7:00 p.m. The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- II. Roll Call:** Present Trustees were Becker, Buzzell, Manicki, Pufahl, Wisniewski and Wolff. Also representing the Village was Village Clerk/Treasurer Roth and Director of Public Works Tracey. Brian Hepler, Craig Trewartha, Don Silver, Rick Wendt and Bill Pelgorsch were also in attendance.
- III. Agenda Approval/Additions/Amendments:**
MOTION WOLFF/BUZZELL to approve the April 17, 2007 agenda as posted. Motion carried.
- IV. Minutes:**
MOTION BUZZELL/WISNIEWSKI to approve the Village Board meeting minutes dated March 20, 2007 and the two March 20, 2007 Public Hearing minutes as presented. Motion carried.
- V. Presentation of Petitions:** None
- VI. Business from the Floor:** Rick Wendt spoke concerning the Village-wide power outage two weeks ago, commending the office staff and utility crew for their extra time and effort in dealing with this problem. Pufahl commended the Fire Department for their assistance in this matter as well.
- VII. Communications & Reports:**
 - A. Columbia County Sheriff's Report:** A printed handout was given to the Trustees prior to the meeting. Stg. Hoege was not in attendance at this meeting as he is receiving an award at the DARE Awards Program.
 - B. Ordinance Violation & Enforcement Report:** A printed handout was given to the Trustees prior to the meeting. Comments were made concerning a few of the properties, including 314 Roosevelt. This property will be discussed at the next Public Protection Committee meeting.
 - C. General Engineering Building Inspector's Report:** A printed handout was given to the Trustee prior to the meeting. There was a question concerning the fee for JPI (single family home) verses Millard (apartments). There was a brief discussion of the new construction permit fees. Pufahl stated that he wanted to see the requested written report on a house situation on Breezy Point. The General Engineering Contract and fees have not been updated since 2005.
 - D. D.P.W. Report:** Tracey commented on his written report. In addition to the handout, Tracey also commented concerning the recent power outage when American Transmission Company had to shut off the power to the entire Village to replace a damaged power pole. A meeting has been set up on May 2 with ATC to discuss getting a looped feed for power into the Village. Tracey also discussed the number of utility disconnects that are planned for tomorrow. Delinquent Utilities are over \$78,000.000. Some residents owe the Utility a significant amount of past due bills. Tracey stated that the Utility could require a deposit/down payment. The MEUW will be issuing the Village a safety award. An occupancy permit was issued for 114 Spring Street.
 - E. Columbia County Economic Development Corp. Report:** Becker gave a verbal report on their last meeting and activities in the County. They meet next month.

- F. **Pardeeville Lakes Management District Report:** Last week's meeting was postponed until April 18, 2007.
- G. **Ambulance Report:** Ambulance has been ordered. The next meeting is April 26.
- H. **Fire Department Report:** Next meeting is May 2. The check is ready for the new fire truck.
- I. **Columbia County Supervisor Report:** They met today. There is a large budget deficit in Human Resources.
- J. **Clerk/Treasurer Report:** Roth gave a written report.
- K. **Other Reports:** None

VIII. Presentation of Bills for Approval: The Finance and Personal Committee recommended approval of the bills. Tracey answered questions on the following:

- | | |
|--------------------------------------|---|
| #18491 Wis.Dept. of Revenue penalty | #18510 Crane Eng. (comminuter/grit pump) |
| #18535 Portage Lumber (dugouts) | #18538 Regency Suites (Paul's training sem) |
| #18541 Attorney (police and Village) | |

MOTION WOLFF/MANICKI to approve Vouchers numbered 18478-18560 for payment.

Roll call vote: Wolff:yes. Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes.

Motion carried by roll call vote of all ayes.

IX. Committee Reports: Written reports/minutes were provided from the Utility Commission, Public Works/Parks & Property, Public Protection, Finance & Personnel Committees. Wisniewski gave a report concerning recent library board meetings.

X. RESOLUTIONS & ORDINANCES: The following were announced by Interim President Pufahl.

- A. Resolution 07-R03 Honoring Robert Becker's service as Village Trustee: First reading.
- B. Change to Ordinance Section 3-2-12 Outside Burning Heating Systems (setting up public hearing): First reading.

XI. UNFINISHED BUSINESS:

- A. **Sale of Minolta 35 mm Maxxum XTsi Camera:** The bids were opened at the Finance and Personnel Committee meeting on Friday, April 13, 2007. Four bids were received (information was given to the Trustees prior to the meeting).

MOTION WOLFF/WISNIEWSKI to approve the sale of the Minolta 35 mm Maxxum XTsi Camera to Greg Sommers for \$126.52.

Roll call vote: Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes.

Motion carried by roll call vote of all ayes.

- B. **Change to Ordinance Section 3-2-12 Outside Burning Heating Systems (setting up public hearing):**

MOTION BECKER/WOLFF to set up a public hearing for a change to Ordinance Section 3-2-12 Outside Burning Heating Systems on May 15, 2007 at 6:00pm. Motion carried.

- C. **Possible Code of Ethics violation/conflict of interest (tabled April 18, 2006):** This was discussed at last year's organizational meeting April 18, 2006. Old business is supposed to be completed before the new board is seated. Pufahl and Becker attended a WisLine on Plan Commission issues that discussed code of ethics violations/conflicts of interest issues. Pufahl gave a handout concerning this prior to this meeting. Pufahl asked that all Village Board members read the document.

- D. **Village Trustee Barry Pufahl's letter of resignation:**

MOTION MANICKI/BUZZELL to accept Village Trustee Barry Pufahl's letter of resignation. Motion carried.

XII. Organizational Meeting:

A. Oaths of Office: Written oaths were filed last week. Verbal oaths were done now.

B. Appointment of Standing Committees, Commissions and Boards: Pufahl gave a handout with his recommendations (see recommendations).

MOTION WOLFF/WISNIEWSKI to approve these standing committees and other committees/commissions as presented (see list below). Motion carried.

April 17, 2007 Committee Appointments

Standing Committees

- **Public Works, Parks, and Property**
 - Gene Buzzell, Chair
 - Brian Hepler
 - _____
- **Public Protection**
 - Barry Pufahl, Chair
 - Gene Buzzell
 - _____
- **Finance & Personnel**
 - Ernest Wolff, Chair
 - Viola Wisniewski
 - _____

Other Committees and Commissions

- **Public Utility Commission**
 - Mike Jasin (April 2007 through April 2008)
 - Bill Pelgorsch (April 2007 through April 2010)
- **Zoning Board of Appeals (meets as needed)**
 - Doug Hare, Chair (April 2007 through April 2010)
 - Ted Fennewald (April 2007 through April 2010)
- **Plan Commission (meets fourth Tuesday at 6:30 pm)**
 - Kenneth Shannon (April 2007 through April 2010)
 - Steve Woxland (April 2007 through April 2010)
 - _____ (Trustee Rep)
- **Board of Review (meets in May)**
 - Doug Hare (April 2007 through April 2010)
- **Park and Rec. Board (meets in May) [Chair appointed in May]**
 - Ben Meierdirk (April 2007 through April 2010)
 - Kathy Woxland (April 2007 through April 2010)
 - _____ (Trustee from PW & P)
 - _____ (Trustee from Finance)

- **Library Board (effective July 1)**
 - Tom Jensen (July 2007 through July 2010)
 - Jan Bostad (July 2007 through July 2010)
 - Mary Jasin (July 2007 through July 2010)

Representatives to Other Boards

- **Pardeeville Lake Management District**
 - Brian Hepler
- **Columbia County Economic Development**
 - Bob Becker (April 2007 through April 2010)
- **Community Development Authority (meets as needed)**
 - Greg Freiberg (April 2007 through April 2010)

Continuing Assignments

Gene Buzzell

- **Public Utility Commission**
- **Union Negotiations**

Viola Wisniewski

- **Board of Review**
- **Library Board**
- **Community Development Authority**

Ernest Wolff

- **Public Utility Commission**
- **Board of Review**
- **Ambulance District**
- **Union Negotiations**
- **Municipal Court**

Barry Pufahl

- **Plan Commission**
- **Fire Protection District**
- **Board of Review**
- **Union Negotiations**

C. Set time of regular Village Board meetings and Standing

Committee/Commission/Board meetings: The following times and dates were discussed: On the first Tuesday of the month: Utility meeting will be at 4:30 pm (they will approve this at their next meeting), Public Protection at 6:00pm and Public Works at 7:00. On the third Tuesday of the month: Regular Village Board meeting at 7:00 pm. On the Fourth Tuesday of the month: The Plan Commission meeting at 6:30 pm.

XIII. NEW BUSINESS:

A. Appointment of Village Trustee for vacant Trustee position and Oath of Office:

MOTION PUFAHL/MANICKI to appoint Vicki Griepentrog to complete Barry Pufahl's Village Trustee seat, term to end on the third Tuesday of April of 2008 (April 15, 2008). Discussion followed.

Roll call vote: Pufahl:yes. Wisniewski:no. Wolff:no. Hepler:no. Buzzell:yes. Manicki:yes. The roll call vote was three öyesö, three önoö. Tie vote, motion fails.

MOTION WOLFF/HEPLER to appoint Robert Becker to complete Barry Pufahl's Village Trustee seat, term to end on the third Tuesday of April of 2008 (April 15, 2008). Discussion followed:

Roll call vote: Manicki:abstain. Pufahl:no. Wisniewski:yes. Wolff:yes. Hepler:yes. Buzzell:no. The roll call vote was three öyesö, two önoö, one öabstainö. There was a question concerning whether this vote needed to be a majority of the full board or a majority of the members voting (and how the öabstainö vote should be handled).

There was a brief recess as Pufahl, Becker and Roth called the Village Attorney. He stated that the three affirmative votes consisted of a majority vote because öabstainingö is not a vote.

Motion carried by a roll call vote of three ayes, two nays, one abstain.

- C. **Appoint new Trustee to Standing Committee/Commission and Boards:** Becker will serve on Public Works and Plan Commission. He also is already on the Columbia County Economic Development and the Community Development Authority.

MOTION WOLFF/HEPLER to approve the appointment of Robert Becker on the Public Works Committee and the Plan Commission Motion passed. Becker was verbally sworn in as Village Trustee.

- C. **Resolution 07-R03 honoring Robert Becker's service as Village Trustee.** This issue needs no action, as Becker has been appointed to the Village Board.

- D. **Operator License for Joyce King:**

MOTION BUZZELL/WOLFF to approve the Operator License application for Joyce King. Motion carried.

- E. **Class B Picnic License for the Pardeeville Braves Baseball Team May 1-Oct.31, 2007:**

MOTION WOLFF/BECKER to approve the Class B Picnic License for the Pardeeville Braves Baseball Team May 1-Oct.31, 2007, beer to be sold only during Braves games. Motion carried.

- F. **July 4th Committee Parade Permit:**

MOTION BECKER/HEPLER to approve the July 4th Committee Parade Permit application as submitted. Motion carried.

G. **Buffer Zone at Chandler Park:** Buzzell summarized the proposal. A handout was given to the Trustees prior to the meeting. There will be no cost to the Village for this, as the Lake District has the funding and volunteers.

MOTION BUZZELL/MANICKI to approve the buffer zone at Chandler Park as presented. Discussion: Hepler questioned the use of öRound-Upö that may end up in the Lake. Pufahl stated that professionals are doing the actual seeding and installation, and the DNR is involved and has approved this plan. Motion carried.

- H. **Venders Sellers Permit:** This is for out of town venders.

MOTION BECKER/PUFAHL to charge \$35.00 for a sellers permit for the 2007 year, each vender needs a permit. Motion passed. The paperwork for the proposed flea market has not been submitted yet.

I. Municipal Treasurer's 2007 Annual Spring Conference April 26-27, 2007:
MOTION BECKER/BUZZELL to grant permission for the Clerk/Treasurer to go to the Municipal Treasurer's 2007 Annual Spring Conference April 26-27, 2007. Motion carried.
Roll call vote: Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Hepler:yes. Becker:yes. Motion carried by a roll call vote of all ayes.

J. New Officials Workshop, Board of Review and other WisLine seminars: The Board of Review members need to attend.
MOTION WOLFF/BECKER to allow Board of Review members to go to the WisLine session on Board of Review.
Roll call vote: Becker:yes. Buzzell:yes. Manicki:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Hepler:yes. Motion carried by a roll call vote of all ayes.

K. Approval of Village Zoning Map: This map was done by MSA. The Plan Commission recommended this map for approval a few months ago. There will be changes to the map as the Plan Commission makes recommendations for zoning changes.
MOTION BECKER/WISNIEWSKI to approve the Village Zoning Map as submitted by MSA. Motion carried.

L. Rezoning report from Plan Commission: Members of the Plan Commission have been working for the past ten months on reviewing potential zoning changes. 38 letters were sent to the property owners concerning potential zoning changes of their property. There are also some Village properties that need to be rezoned. There was some discussion of the various zoning classifications. The Plan Commission will be meeting on April 24 to allow the property owners to attend an open forum informational meeting.

M. Village Trustee Ted Manicki's resignation letter:
MOTION PUFAHL/HEPLER to accept Village Trustee Ted Manicki's resignation letter with regret. Motion carried.

XIII. Adjourn: The meeting adjourned @ 8:55pm pursuant to a **WISNIEWSKI/WOLFF** motion and vote of all ayes.

John Roth
Clerk/Treasurer, Village of Pardeeville
4-18-07

VILLAGE BOARD–May 15, 2007 @ 7:00 pm

- I. Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, May 15, 2007 at the Village Hall. President Pufahl presided and Roth served as secretary. The meeting was called to order at 7:00 p.m. The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- II. Roll Call:** Present Trustees were Becker, Buzzell, Hepler, Pufahl, Wisniewski and Wolff. Also representing the Village was Village Clerk/Treasurer Roth and Director of Public Works Tracey. Five residents were also in attendance (Don Silver, Vicki Griepentrog, Bill Baker, Sgt Richard Hoege and Officer Tim Schultz).
- III. Agenda Approval/Additions/Amendments:**
MOTION WOLFF/HEPLER to approve the May 15, 2007 agenda as posted. Motion carried.
- IV. Minutes:**
MOTION WOLFF/BECKER to approve the Village Board meeting minutes dated April 17, 2007 as presented. Motion carried.
- V. Presentation of Petitions:** None
- VI. Business from the Floor:** None.
- VII. Communications & Reports:**
 - A. Columbia County Sheriff's Report:** A printed handout was given to the Trustees prior to the meeting.
 - B. Ordinance Violation & Enforcement Report:** A printed handout was given to the Trustees prior to the meeting. Sgt. Hoege is working on öspring cleaningö concerning junk and junk vehicles in the Village. Hoege stated that the Village lost a case concerning öjunkö due to an active building permit. Wolff stated that there is a satellite dish in the front yard of a property, possibly in the right-of-way. There was some discussion of the situation off of Roosevelt Street.
 - C. General Engineering Building Inspector's Report:** A printed handout was given to the Trustee prior to the meeting. Four new dwelling have been started this year.
 - D. D.P.W. Report:** Tracey has been working on the following:
 - Met with Jack Perkins concerning a pavement situation off of West Chestnut Street.
 - Franchise agreement.
 - Water mains flushed this week
 - Towers to be flushed out next week.
 - Tracey will be meeting with Chris Arnold on May 21 concerning the buffer zone at the park.
 - Disconnects will be done this week.
 - Utility Commission toured the facilities last week. They saw the problem with the hydro foundation, and will be making a decision next month.
 - Tracey is working with John Walker concerning the proposed rate increase.
 - Tracey has been nominated to sit on the Board of Directors for MEUW.
 - The Village will be receiving a safety award from MEUW (fifth straight year).
 - Two Village Board members will be receiving Pillars of Public Power award.
 - Met with Dick from D.J. Fence Company concerning moving the outfield fence.
 - Finishing up the electric relay project on Turtle Trail and Island Drive.
 - E. Columbia County Economic Development Corp. Report:** May 9 was their annual meeting.

- F. Pardeeville Lakes Management District Report:** None given.
- G. Ambulance Report:** Wolff reported on their activities. They received a \$500 and a \$2500 grant for the new ambulance. The new ambulance will be delivered June 15. The commission elected new officers. There are ten EMTs.
- H. Fire Department Report:** Pufahl reported on their activities and recent meetings.
- I. Columbia County Supervisor Report:** They meet tomorrow. Nothing real major is happening right now.
- J. Clerk/Treasurer Report:** In addition to the regular duties, Roth worked on completing the post election requirements (SVRS), the MDA for the audit, alcohol beverage license preparation, Open Book/Board of Review preparation, two conditional use permit applications.
- K. Other Reports:** Pufahl reported on the Plan Commission activities: two conditional use permits (Sta-Care for a portable office, and Rite Fenske for a Flea Market). The Plan Commission will be holding public hearing for recommended rezonings.

VIII. Presentation of Bills for Approval: The Finance and Personnel Committee recommended approval of the bills. Questions were answered by the Trustees that sit on Finance and Personnel Committee and answered by Tracey. Becker asked concerning #18582 (street light). #18599 (library DVD purchase). #18614 (Quill supplies), #18616 (school signs), #18623 (tables), #18634 (background check for license renewals).

MOTION WOLFF/WISNIEWSKI to approve Vouchers numbered 18561-18636 for payment. Roll call vote: Buzzell:yes. Hepler:yes. Pufahl:yes. Wolff:yes. Wisniewski:yes. Becker:yes. Motion carried by roll call vote of all ayes.

IX. Committee Reports: Written reports/minutes were provided from the Utility Commission, Public Works/Parks & Property, Public Protection, Plan Commission and Finance & Personnel Committees.

X. RESOLUTIONS & ORDINANCES: The following were announced by Interim President Pufahl.

- A.** Resolution 07-R03 Honoring Ted Manicki's service as Village Trustee: First reading.
- B.** Change to Ordinance Section 3-2-12 Outside Burning Heating Systems. Second reading.

XI. UNFINISHED BUSINESS:

- A. Appointment of new trustee to replace Ted Manicki:** Vicki Griepentrog submitted a letter of interest. She was present for the meeting.

MOTION WOLFF/HEPLER to appoint Vicki Griepentrog as Village Trustee to replace Ted Manicki. Motion carried unanimously.

- B. Oath of Office for new Trustee:** This was given and signed by Vicki Griepentrog.

- C. Appointments to standing committees:**

MOTION BUZZELL/WOLFF to appoint Robert Becker to the Public Protection Committee (as Chair); Vicki Griepentrog to the Public Protection Committee; Barry Pufahl to the Finance and Personnel Committee. Motion carried

D. Appointments to other committees:

MOTION WOLFF/BUZZELL to appoint Brian Helper and Vi Wisniewski to the Park and Rec. Board; Katherine Frederickson to the Utility Commission; Barry Pufahl to the PABA. Motion carried.

E. Change to Ordinance Section 3-2-12 Outside Burning Heating Systems: Public Hearing was held prior to this meeting.

MOTION WOLFF/BECKER to approve the **Change to Ordinance Section 3-2-12 Outside Burning Heating Systems**: (see changes below). Discussion: Hepler asked how many of these heating systems are in existence. Tracey stated that there are two in existence. Pufahl stated the concerns brought up at the Public Hearing by Bill Pelgorsch. Hepler suggested the Village have more restrictions and requirements, not just banning the systems.

Roll call vote: Hepler:abstain. Pufahl:yes. Wolff:yes. Wisniewski:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Motion carried by a roll call vote of six ayes, one abstain.

F. Operation of concession stand for the summer recreation program: the Village received one letter of interest (from the Kath family), the money raised will go to a scholarship in honor of a family member.

MOTION BECKER/WOLFF to have Jeremiah Kath run the concession stand for the summer; and to work with the school if the school is interested in running the concession stand as well. Motion carried.

XII. NEW BUSINESS:

A. Fire Works Permit/special Activities permit Temporary Class B Beer permit for Pardeeville 4th of July Committee. All paperwork has been completed and submitted.

MOTION WOLFF/BUZZELL to grant the Class B Picnic license for July 3-4 for the Pardeeville Fourth of July Committee. Motion carried.

MOTION BECKER/BUZZELL to approve the fire works permit and special activities permit for the Pardeeville Fourth of July Committee. Motion carried.

B. 2007-2008 Operator Licenses, Cigarette Licenses, Class A/Class B Beer/Liquor Licenses. Bill Baker was in attendance on behalf of the cancer ride (and his request for a Beer Garden permit).

MOTION BUZZELL/WISNIEWSKI to approve and grant the Operator License as submitted. Motion carried.

07/08-01	Bacon	Mikail	P.	05/15/64	Caddy Shack
07/08-02	Magli	Ellen	A.	05/30/66	Caddy Shack
07/08-03	Smith	Quinn	A.	05/04/80	Caddy Shack
07/08-04	Bennett	Brian	M.	09/09/78	Caddy Shack
07/08-05	Nelson	Wendi	E.	03/25/82	Caddy Shack
07/08-06	Starker	Lori	M.	11/12/63	Caddy Shack
07/08-07	Salvatore	Michelle	R.	10/02/74	Caddy Shack
07/08-08	Dunning	Patricia	L.	03/09/46	Caddy Shack
07/08-09	Werner	Lisa	L.	03/01/68	Sportsman's Bar
07/08-10	Werner	Mark	E.	01/17/63	Sportsman's Bar
07/08-11	Baker	Laurie	M.	10/01/48	Wild Bill's Saloon
07/08-12	Skupniewitz	Jessica	E.	08/20/79	Wild Bill's Saloon
07/08-13	Atkinson	Brian	D.	04/04/71	Wild Bill's Saloon
07/08-14	Rich	Tina	M.	01/02/76	Wild Bill's Saloon
07/08-15	Noyce	Daniel	S.	10/02/66	Wild Bill's Saloon
07/08-16	Jenkins	Regina	K.	06/22/87	Wild Bill's Saloon

07/08-17	Ingram	April	D.	12/30/76	Wild Bill's Saloon
07/08-18	Baker	William	J.	12/23/69	Wild Bill's Saloon
07/08-19	Swenson	Lynn	A.	03/21/70	Olde Chicago Bar
07/08-20	Suffin	Whitney	L.	05/07/86	Olde Chicago Bar
07/08-21	Wallner	Danielle	N	04/24/84	Olde Chicago Bar
07/08-22	Gamer	Kristine	K.	11/05/63	Olde Chicago Bar
07/08-23	Wolff	Robert	P.	04/15/55	Olde Chicago Bar
07/08-25	Crary	Casey	J.	11/28/82	Captain Rons
07/08-26	Drucks	Rachel	L.	09/14/76	Captain Rons
07/08-27	Henke	James	J.	10/28/62	Captain Rons
07/08-24	Burmania	Brenda	L.	08/27/58	Olde Chicago Bar
07/08-28	Fax	Craig	R.	05/29/81	Dominick's Place
07/08-29	Dunnahee	Shannon	L.	10/07/70	Dominick's Place
07/08-30	Anderson	Tracey	L.	01/02/68	Kwik Trip, Inc.
07/08-31	Thran	Rose	A.	08/27/60	Kwik Trip, Inc.
07/08-32	Kamrath	Debra	L.	02/09/61	Kwik Trip, Inc.
07/08-33	Georgeson	Brenda	L.	01/03/66	Kwik Trip, Inc.
07/08-34	Villavicencio	Sarah	M.	08/08/85	Kwik Trip, Inc.
07/08-35	Heitke	Jennifer	A.	11/27/78	Kwik Trip, Inc.
07/08-36	Werner	Wendy	S..	01/17/60	Kwik Trip, Inc.
07/08-37	Lieske	Nichole	A.	06/11/81	Kwik Trip, Inc.
07/08-38	Cunzenheim	Sheryl	L.	03/23/70	Piggly Wiggly
07/08-39	Waugh	Hardon	W	07/04/35	Piggly Wiggly
07/08-40	Rurup	Michael	L.	10/15/85	Piggly Wiggly
07/08-41	Gorde	Lacie	L.	12/01/81	Piggly Wiggly
07/08-42	Pederson	Julie	K.	12/01/58	Piggly Wiggly
07/08-43	Thurler	Terrence	E.	09/19/45	Piggly Wiggly
07/08-44	Gaither	Rhonda	L.	11/04/57	Piggly Wiggly
07/08-45	Clark	Michael	J.	01/06/57	Piggly Wiggly
07/08-46	Hermann	Cynthia	A.	07/28/53	Piggly Wiggly

MOTION BECKER/HEPLER to approve and grant the Class A Beer and Liquor Licenses to Harmeet Singh (Murala LLCô Pardeeville Quick Stop) and Dennis Pederson (DD & JJ Foods LLCô Piggly Wiggly). Motion carried.

MOTION HEPLER/WOLFF to approve and grant the Class A Beer License to Donald & Steven Zietlow, Agent Valerie Paulmann (Kwik Trip #314). Motion carried.

MOTION BECKER/BUZZELL to approve and grant the Class B Beer and Liquor Licenses to Robert Wentworth (Olde Chicago), RonDel Kruckeberg (Captain Ronø), Dian Hawley & Jeffrey Smith (Caddy Shack Bar & Grill), William Jack Baker (Sierra Ventures Inc.ô Wild Bills Saloon), Lois Woodman (Sportsmanø Bar). Motion carried

MOTION BECKER/WOLFF to approve and grant the Class B Beer License to Dominick Cirone (Dominickø Place). Motion carried.

MOTION WOLFF/BUZZELL to approve and grant the Cigarette Licenses to the following agents/businesses:

Harmeet Singh (Murala LLCô Pardeeville Quick Stop)

Dennis Pederson (DD & JJ Foods LLCô Piggly Wiggly)

Donald & Steven Zietlow, Agent Valerie Paulmann (Kwik Trip #314)

Robert Wentworth (Olde Chicago)

RonDel Kruckeberg (Captain Ronô)

Dian Hawley & Jeffrey Smith (Caddy Shack Bar & Grill)

William Jack Baker (Sierra Ventures Inc.ô Wild Bills Saloon)

Motion carried.

MOTION BUZZELL/HELPER to grant a Beer Garden License for June 9 for Wild Billô Saloon. Motion carried.

C. Resolution 07-R03 honoring Ted Manicki's service as Village Trustee.

MOTION WOLFF/HEPLER to sign the resolution honoring Ted Manicki's service as Village Trustee. Motion carried unanimously.

D. April Board meeting format (Organizational meeting Procedure from April meeting): The League of Municipality magazine had an article concerning the April organizational meeting for municipalities. Pufahl read the opinion from the League. The Village can continue its past practice and procedure in regard to the April Organizational meeting.

E. Designation of signatures for village bank accounts: Presently there are three people on the signature cards.

MOTION BUZZELL/WISNIEWSKI to have the Chair of Finance and Personnel be designated as the fourth person for signing checks and documents concerning the Village bank accounts. Motion carried.

F. Replacement of three young trees at park: This will be done as a maintenance item.

G. Land Acquisition (closed session):

MOTION WOLFF/WISNIEWSKI to go into closed session under WI Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call vote: Wisniewski:yes. Wolff:yes. Griepentrog:yes. Becker:yes. Buzzell:yes. Hepler:yes. Pufahl:yes. Motion carried by roll call vote.

MOTION BECKER/HEPLER to reconvene into open session. Roll call vote: Pufahl:yes. Wisniewski:yes. Wolff:yes. Griepentrog:yes. Becker:yes. Buzzell:yes. Hepler:yes. Motion carried by roll call vote.

H. Discussion of closed session item:

MOTION BECKER/WISNIEWSKI to pursue the acquisition of the property discussed in closed session. Roll call vote: Wolff:yes. Griepentrog:yes. Becker:yes. Buzzell:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Motion carried by roll call vote.

XIII. Adjourn: The meeting adjourned @8:40pm pursuant to a **BUZZELL/WOLFF** motion and vote of all ayes.

John Roth
Clerk/Treasurer, Village of Pardeeville
5-16-07

VILLAGE BOARD—June 19, 2007 @ 7:00 pm

- I. Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, June 19, 2007 at the Village Hall. President Pufahl presided and Roth served as secretary. The meeting was called to order at 7:00 p.m. The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- II. Roll Call:** Present Trustees were Becker, Buzzell, Griepentrog, Hepler, Pufahl, Wisniewski and Wolff. Also representing the Village was Village Clerk/Treasurer Roth and Director of Public Works Tracey. Sgt. Hoege, Park and Rec. Director Tim Kath, Mike Babcock, Geraldine Gorman, Tom Baron, MaryLou Barron, Jeff Disalvo and Tammy Disalvo were also in attendance.
- III. Agenda Approval/Additions/Amendments:**
MOTION WOLFF/BUZZELL to approve the June 19, 2007 agenda as amended: adding
•Presidents Comments• under reports. Motion carried.
- IV. Minutes:**
MOTION WOLFF/WISNIEWSKI to approve the Village Board meeting minutes dated May 15, 2007, June 5, 2007 and May 30, 2007 Board of Review as presented. Motion carried.
- V. Presentation of Petitions:** None
- VI. Business from the Floor:** Geraldine Gorman spoke on behalf of the library. They are inviting the Village Board to a special activity put on by students and the library. MaryLou Baron spoke concerning the walking bridge: the dimensions and the cost. She stated that they donated the money for the bridge and the walking path. She stated that the bridge was to be four feet wide and the trail was to have a gravel base with two inches of asphalt and wood chips on the side. Tom and MaryLou stated that at a past committee meeting, Gene Buzzell asked to limit the cost of the bridge. Tom Baron asked if this project was properly
•bid•. Tom Baron also asked if the three options were looked into.
- VII. Communications & Reports:**
 - A. Columbia County Sheriff's Report:** A printed handout was given to the Trustees prior to the meeting. Sgt. Hoege explained the DARE program hours. Warning letters were sent to outstanding parking violations and unlicensed pets.
 - B. Ordinance Violation & Enforcement Report:** A printed handout was given to the Trustees prior to the meeting. Hoege stated that some of the property owners are trying to work with the village in cleaning up their properties. He updated the Trustees concerning unlicensed vehicles. A question was asked about the illegal dumping in the park.
 - C. General Engineering Building Inspector's Report:** A printed handout was given to the Trustee prior to the meeting.
 - D. D.P.W. Report:** Tracey has been working on the following:
 - Bickford issue and a letter from the EPA.
 - Met with ATC concerning the loop feed of power to the Village. It will cost the Village a lot of money to have this done.
 - Working with Kent Fish of General Engineering on the hydro foundation repair.
 - Met with Ryan Fence Company about the moving of the outfield fence.

- Signs have been placed at the beach (õno lifeguard on dutyö) and the piers have been removed due to the lack of a certified lifeguard.
 - Island Drive and Turtle Trail electrical relay projects are done.
 - Breezy Point electrical project is being worked on.
 - Four trees have been planted at the park.
 - Working on locating a generator for the Village.
 - Jetting of the sewers is going well.
 - Preparing for the Fourth of July festivities.
- E. Columbia County Economic Development Corp. Report:** Next regular Board meeting is in July.
- F. Pardeeville Lakes Management District Report:** They met last week. They discussed the Lake drawdown. They are looking at placing signs informing people of the lake drawdown. They would like the Village Board to be more involved with their organization and their meetings.
- G. Ambulance Report:** The new ambulance has been delivered.
- H. Fire Department Report:** The new truck has been delivered.
- I. Columbia County Supervisor Report:** They meet tomorrow. Not much is happening. Pufahl discussed the potential lawsuit involving the ferry.
- J. President's comments:**
- The Braves baseball team has completed the painting of the dugouts, and they will be painting the concession stand as well.
 - Reported on the complaints about the road openings and home construction.
 - Would like the Pledge of Allegiance said at Village Board meetings.
 - We have goose droppings problem at the beach and the park.
- K. Clerk/Treasurer Report:**
- Finishing up the liquor license renewals.
 - Board of review preparation and completion. The new recorder works very well.
 - Rezone letters for the ten rezoning public hearings.
 - Reorganizing of the election voter registrations.
 - Julie Leipart has been working on updating the personnel files with completed I-9 forms.
- L. Park and Rec. Director Report (Tim Kath):** Kath handed out a schedule of the use of the field. He gave a report of all of the different teams: 22 teams with 23 sponsors. To date we have 281 registrations. There are a few more that are coming in. We are using the Wyocena field in addition to the Pardeeville field. We do not have a properly certified lifeguard. Kath stated that two teens are interested, but the certification process can take 6-8 weeks. The piers have been removed. Kath also spoke about the waiver of the fees for coaches. There are two coaches per team. 44 fee waivers were done this year. Kath stated that the previous Park and Rec. Director waived the fees for coaches. Kath explained how many hours a coach puts in (approx. 50 hours for the summer). The fees waived totaled just over \$1500 this summer. We have collected \$5816.00 in Rec. fees so far (not counting the sponsor fees). Kath also asked about dogs in the park. The ordinance says õno dogs in the park.ö
- L. Other Reports:**

VIII. Presentation of Bills for Approval: Questions were asked on the following, and Tracey answered the questions.

#18847 Overpayment of tree donation. #18681 Pardeeville School reimbursed (library).

#18687 Pieper (Refund of overpayment)

MOTION BECKER/BUZZELL to approve Vouchers numbered 18637-18709 for payment.

Roll call vote: Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:abstain.

Wisniewski:yes. Wolff:yes. Motion carried by roll call vote of six ayes, one abstain.

IX. Committee Reports: Written reports/minutes were provided from the Utility Commission, Public Works/Parks & Property, Public Protection, Plan Commission and Finance & Personnel Committees.

X. RESOLUTIONS & ORDINANCES: The following were announced by President Pufahl:

A. Change to Zoning Ordinance (rezone requests discussed at the Public Hearings held prior to this meeting). Pufahl read the parcels and the rezone changes (second reading).

XI. UNFINISHED BUSINESS:

A. **Police Contract:** Mike Babcock (representing Columbia County Sheriff Dept.) spoke concerning the third version (dated 6-18-07) of the proposed contract. He spoke on the issues that the Village Board had raised at the June 5 meeting. The Sheriff department will cover the vacation time. The County says that they cannot go lower on the hourly rate. Hepler spoke concerning the six months experience. Sheriff Richards was receptive to this issue. Pufahl would like to see the contract spelled out as to what "authorized time off" means. There was some discussion of the number of hours the "Dare" program takes. Hepler asked concerning workers comp and what would happen if there was a lengthy time that the deputy would be off and the Village would not have coverage. Babcock stated that we would sit down to discuss this if this ever happens. Revisions will be made and brought to the Public Protection meeting in July.

B. **Village Siren Update:** At the Public Protection meeting, it was recommended that the Village purchase the time clock and have the Village workers install it.

MOTION BECKER/BUZZELL that the Village purchase the time clock (for \$432.50) and have the Village workers install it. Roll call vote: Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Motion carried by a roll call vote of all ayes.

C. **Franchise Agreement:** Tracey has been in contact with CenturyTel. They stated that we either have to go with their new version (approved by their attorney), or revert back to the old agreement.

MOTION PUFAHL/WOLFF to revert back to the old franchise agreement with CenturyTel until we can reach an agreement with CenturyTel concerning a new agreement. Motion carried.

D. **Approval of estimate for walking bridge:** This is in the Pondview subdivision. Tracey received an estimate from Custom Manufacturing Inc. Finance and Personnel Committee wanted the full board approval. (State Statutes require bids for over \$25,000.00. If a project is between \$5,000 and under \$25,000, the agreement does not have to be bid, but the agreement is to be posted per Wis. Statutes Chapter 61.55.) Tracey explained the estimate from Custom Manufacturing Inc. and other estimates that the Village has received in the past. The first page of the quote deals with the actual bridge, delivery and installation. The second page of the quote is for the extension/approach to the bridge. This estimate from Custom Manufacturing Inc.

is a good and low bid. They are proposing a 35 foot span. Becker and Tracey met with representatives from this company, and asked for a bare minimum cost estimate. Tracey explained the construction and installation of the bridge. He explained the required span of the pilings. This project has been approved by the DNR. Pufahl explained some of the history of the Pondview subdivision and the bridge issue. The letter of credit for the bridge is still in place. The discussion of the bridge issue has been going on for several years. Tracey also explained some of the history of the Pondview Subdivision and the negotiations of the requirements for that subdivision. The bridge was to be the developer's contribution in lieu of park land. The Village will own the bridge, and the Village will be responsible for the maintenance of the bridge.

MOTION BUZZELL/WOLFF to enter into an agreement with Custom Manufacturing Inc. for the purchase and installation of the bridge as per their quotation (see quotation sheet #2654): a 35 foot span bridge four feet wide for \$9,100, the installation and equipment rental for \$4,900, the delivery charge of \$600.00, the money for this project to come from the Pondview Letter of Credit. Roll call vote: Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:abstain. Buzzell:yes. Motion carried by a roll call vote of six ayes, one abstain.

XII. NEW BUSINESS:

A. 2007-2008 Operator Licenses:

MOTION WOLFF/BECKER to approve and grant the Operator License for Kimberly Meyer and Valerie Miller as submitted. Motion carried.

B. Ordinance change (rezone requests from public hearings held prior to this meeting):

MOTION PUFAHL/BUZZELL to approve the rezone changes for Parcel #429.2, Parcel #428.3, Parcel #105, Parcel #513, Parcel #296.C1. Discussion: Parcel #428.3 road frontage is very small, probably less than 80 feet. Parcel #105 there was some discussion of the square footage. Motion failed by a verbal vote of seven nays.

MOTION BECKER/HEPLER to table this discussion of the rezone changes. Motion passed.

C. Fence project at Chandler Park: Tracey explained the quotes and the recommendation from the Public Works, Parks and Property Committee.

MOTION BECKER/BUZZELL to approve the fence project for \$600.00 using the existing poles. Roll call vote: Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Motion carried by a roll call vote of all ayes.

D. Repair of the hydro foundation: The Utility Commission approved this project. General Engineering will be doing the design, and the Utility crew will do the cement work. Tracey would do an RFP for the I-beam installation. Tracey discussed the liability issue. If the bids are high, the Village can look at this again.

MOTION HEPLER/BUZZELL to approve General Engineering doing the design work for the hydro foundation project at a cost of \$3500; and to have the Village workers do the cement work. Roll call vote: Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Motion carried by a roll call vote of all ayes.

E. April Organizational meeting: Attorney Salna sent a letter to Pufahl concerning the April meeting. The Village should abide by Attorney Salna's opinion. The Board will try to complete unfinished business in March, and have the new Board deal with all business at the regular meeting in April.

F. Selecting a Trustee to chair the July Board Meeting:
MOTION WOLFF/GRIEPENTROG to have Gene Buzzell be the chair for the July Village Board meeting. Motion carried.

G. Lifeguard certification: The Life Guard policy should state Red Cross certification or equivalent.
MOTION PUFAHL/WISNIEWSKI that the Village Life Guards for the beach will be Red Cross Certified or equal to the Red Cross certification, and to make this a part of the Board Policy for the Summer Rec. Program. Motion carried.

H. Waiver of Park and Rec. fees for coaches. Kath gave a good explanation for why the fees should be waived. This also will be a part of the Board Policy.
MOTION HEPLER/GRIEPENTROG to waive the fees for coaches. Motion failed.
MOTION HEPLER/GRIEPENTROG that the Village waive the fees for parents who coach during the Summer Rec. Program, up to two coaches per team. Motion passed.
Roll call vote: Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Motion carried by a roll call vote of all ayes.

I. Village Website and cost: The Village Trustees have viewed the site. Numerous compliments were made. Utility Clerk Tangney should be commended for her work on this new website. It will cost the Village \$20.00 per month for the web hosting fee.
MOTION WOLFF/WISNIEWSKI to approve the website and the cost of \$20.00 per month.
Roll call vote: Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Motion carried by a roll call vote of all ayes.

J. Land Acquisition update: Becker gave an update on this.

K. Personnel Matters: review of employee evaluations:
MOTION HEPLER/PUFAHL to go into closed session under WI Stats. 19.85(1)c to consider employment, employee concerns, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
Roll call vote: Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Motion carried by a roll call vote of all ayes.

MOTION BECKER/BUZZELL to reconvene into open session.
Roll call vote: Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Motion carried by a roll call vote of all ayes.
MOTION BECKER/BUZZELL to take Clerk/Treasurer Roth off probationary status and to give him the additional 1% raise as per the six month review in December.
Roll call vote: Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Motion carried by a roll call vote of all ayes.

XIII. Adjourn: The meeting adjourned @10:15pm pursuant to a **BUZZELL/WISNIEWSKI MOTION** and vote of all ayes.

John Roth
Clerk/Treasurer, Village of Pardeeville
6-20-07

VILLAGE BOARD—July 17, 2007 @ 7:00 pm

I. Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, July 17, 2007 at the Village Hall. Village Trustee Gene Buzzell presided and Roth served as secretary. The meeting was called to order at 7:00 p.m. The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.

II. Roll Call: Present Trustees were Becker (arrived at 7:30 pm), Buzzell, Griepentrog, Hepler, Pufahl (excused), Wisniewski and Wolff. Also representing the Village was Village Clerk/Treasurer Roth, Director of Public Works Tracey. Sgt. Hoege and Park/Rec. Director Tim Kath were also in attendance.

III. Agenda Approval/Additions/Amendments:

MOTION WOLFF/HEPLER to approve the July 17, 2007 agenda as amended: Move Park and Rec. Director report to the beginning of Communications & Reports. Motion carried.

IV. Minutes:

MOTION WOLFF/GRIEPENTROG to approve the Village Board meeting minutes dated June 19, 2007 and the June 19, 2007 Public Hearing as presented. Motion carried.

V. Presentation of Petitions: None

VI. Business from the Floor: None

VII. Communications & Reports:

A. Presidents Comments: Village President Pufahl is on vacation.

B. Park and Rec. Director Report: Scheduled games will be finished by the end of July. We had approximately 290 participants this year. We went over a bit on the budget for umpires (based on the number of participants and three additional teams, therefore more games to umpire), we will be over budget by \$385. The Village received \$7996 in participation and sponsor fees (the Village budgeted \$7500.). Kath asked if we can go over budget and pay the umpires. There was some discussion of over/under budget categories and State of Wisconsin regulations.

Kath also updated the Village concerning life guards and getting a person certified.

MOTION WOLFF/GRIEPENTROG to pay the umpires, and to transfer funds from one of the other park and rec. fee budget line items to cover this overage on the budget line item. Motion carried.

C. Columbia County Sheriff's Report: A printed handout was given to the Trustees prior to the meeting. There are seven unpaid parking tickets. Sgt. will be issuing municipal citations for those that still have not paid.

The Board took a brief recess to view the new Fire Truck and new Ambulance.

D. Ordinance Violation & Enforcement Report: A printed handout was given to the Trustees prior to the meeting.

E. General Engineering Building Inspector's Report: A printed handout was given to the Trustee prior to the meeting. Misspelled names will be corrected next month.

F. D.P.W. Report: Tracey provided a typed report.

G. Columbia County Economic Development Corp. Report:

H. Pardeeville Lakes Management District Report: Working on opening meeting requirements. Annual meeting is in August.

I. Ambulance Report: No report.

J. Fire Department Report: No report.

- K. Columbia County Supervisor Report:** Village President Pufahl is on vacation.
- L. Clerk/Treasurer Report:** Roth provided a typed report.
- M. Other Reports:** Wisniewski reported about their upcoming ðmystery dinnerö.

VIII. Presentation of Bills for Approval: Questions were asked on the following, and Tracey answered the questions:

#18718 ABD (library)

#18723 Badger Environmental (they are completely paid)

MOTION BECKER/WOLFF to approve Vouchers numbered 18710-18785 for payment.

Roll call vote: Hepler:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes.

Motion carried by roll call vote of all ayes.

IX. Committee Reports: Written reports/minutes were provided from the Finance and Personnel Committee. The Utility Commission, Public Works/Parks & Property, Public Protection and Plan Commission did not meet in July.

X. RESOLUTIONS & ORDINANCES: None.

XI. UNFINISHED BUSINESS: None.

XII. NEW BUSINESS:

- A. Sale of surplus rec. equipment and shirts:** Most of this surplus consists of old shirts and hats. The Finance and Personnel Committee recommended the approval of the sale of these items. There will be more items to sell by the end of this season.

MOTION BECKER/WOLFF to table this discussion until next month. Motion carried.

- B. Pardeeville Lakes Management District fund raiser for aerator/light project:** The district will be asking for tax deductible donations for this project. They are planning on running this announcement on the Cable TV channel. The Village President wanted the Board to give a consensus, as there will be electrical cost and maintenance costs to the Village for the aerator. The aerator could cost up to \$25,000.

MOTION BECKER/GRIEPENTROG to table this discussion until the Board receives more information from the Pardeeville Lakes Management District. Motion carried.

- C. Pardeeville Lakes Management District/Lion's Club Carp Fest Aug.3-5, 2007: approval to discharge bow and arrow within Village Limits; Class B Picnic License:** They do not need a Class B Picnic license, as beer will not be sold within the village limits.

MOTION BECKER/HEPLER to allow bow and arrow discharging into Park Lake and Spring Lake for the purpose of shooting carp as part of the Carp Fest from Aug.3-5, 2007. Motion carried.

XIII. Adjourn: The meeting adjourned @ 8:25pm pursuant to a **BECKER/WOLFF MOTION** and vote of all ayes.

John Roth
Clerk/Treasurer, Village of Pardeeville
7-18-07

VILLAGE BOARD–August 21, 2007 @ 7:00 pm

- I. Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, August 21, 2007 at the Village Hall. Village President Barry Pufahl presided and Roth served as secretary. The meeting was called to order at 7:00 p.m. The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- II. Roll Call:** Present Trustees were Becker, Buzzell, Griepentrog (arrived at 7:05 pm), Hepler, Pufahl, Wisniewski (arrived at 7:30 pm) and Wolff. Also representing the Village was Village Clerk/Treasurer Roth and Director of Public Works Tracey. Jen McCoy from the Portage Daily Register was in attendance. Don Silver and Nancy Elsing were in attendance.
- III. Agenda Approval/Additions/Amendments:**
MOTION BUZZELL/WOLFF to approve the August 21, 2007 agenda as posted. Motion carried.
- IV. Minutes:**
MOTION BECKER/WOLFF to approve the Village Board meeting minutes dated July 17, 2007 and July 18, 2007 as presented. Motion carried, Pufahl abstaining.
- V. Presentation of Petitions:** None
- VI. Business from the Floor:** None
- VII. Communications & Reports:**
 - A. Presidents Comments:** He would like to have the Pledge of Allegiance recited at Village Board meetings, and would like Trustee feedback.
 - B. Columbia County Sheriff's Report:** A printed handout was given to the Trustees prior to the meeting. Sgt. Hoege was not able to attend the meeting.
 - C. Ordinance Violation & Enforcement Report:** A printed handout was given to the Trustees prior to the meeting. There was some discussion of ordinance violations in regard to parking on unimproved surfaces. Tracey answered the other questions.
 - D. General Engineering Building Inspector's Report:** A printed handout was given to the Trustee prior to the meeting. Tracey answered questions.
 - E. D.P.W. Report:** Tracey gave a verbal report on the following:
 - Utility sales and service has inspected the digger/derrick.
 - The walking bridge has been installed. The approaches to the bridge need to be completed.
 - The utility workers are replacing poles.
 - The DNR was here last week to do the annual water inspection.
 - Working on initial budgets (for next month).
 - Still waiting on news for the siren timer.
 - Tower #2 was struck by lightening, repairs are done.
 - Utility Rate File is 4.1%, public hearings to be scheduled some time this fall.
 - F. Columbia County Economic Development Corp. Report:** Nancy Elsing, Director, gave a verbal report with numerous handouts.
 - G. Pardeeville Lakes Management District Report:** Annual meeting is August 26. They are working on "Open Meetings" compliance. They will be voting on their budget. The district will be doing a mill rate for taxing instead of a special charge per parcel.
 - H. Ambulance Report:** Minutes of their last meeting and their proposed budget were included in the board packets.
 - I. Fire Department Report:** At their Sept 5 meeting they will be working on their budget.

- J. Columbia County Supervisor Report:** They do not meet in August. All departments are working on their budgets. There may be an election fee charged.
- K. Clerk/Treasurer Report:** Roth gave a verbal report and has been working on the following: job description, calendar of events, tax collection procedure, pet licensing procedure, combining minutes by 5 years, property insurance renewal (now on the internet), reviewing the Village Code, reviewing some of the Caselle manuals, worked on ordinance violation letter organization, election files.
- L. Park and Rec. Director report:** Kath will be giving the year-end report at the September meeting.
- M. Other Reports:**

VIII. Presentation of Bills for Approval: Questions were asked on the following, and Tracey answered the questions: #18824 (Bagleys), #18844 (split was taken care of with a journal entry), #18846 (Walker), #18851 (Leipart mileage), #18884 (White House Equipment Maintenance), #18874 (Staples).

MOTION BUZZELL/WISNIEWSKI to approve Vouchers numbered 18786-18890 for payment. Roll call vote: Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Motion carried by roll call vote of all ayes.

IX. Committee Reports: Written reports/minutes were provided from the Finance and Personnel Committee, the Utility Commission, Public Works/Parks & Property, Public Protection and Plan Commission.

X. RESOLUTIONS & ORDINANCES:

- A.** Resolution concerning the Local Government Property Insurance Fund. Pufahl announced and read the Resolution.

MOTION BECKER/BUZZELL to approve and sign the resolution concerning the Local Government Property Insurance Fund. Motion carried.

XI. UNFINISHED BUSINESS:

- A. Police Contract:** Becker reviewed the highlighted changes.

MOTION WOLFF/BUZZELL to approve the 2008 Police Contract (three year contract) as presented (see contract).

Roll call vote: Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Motion carried by roll call vote of all ayes.

- B. Sale of old surplus rec. equipment and shirts:** These are old hats, visors, shirts, etc. The Board would like to know how many items. Kath will answer these questions at the September meeting.

- C. Zoning changes (rezone requests from June public hearings & Aug. Plan Comm):** Pufahl explained the discussion at the August 14, 2007 Plan Commission meeting.

MOTION WOLFF/HEPLER to not approve the rezoning requests as recommended by the Plan Commission from their April 2007 meeting and from the Village Public Hearing in June of 2007. Roll call vote: Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Motion carried by roll call vote of all ayes.

- D. Aerator/light project by Pardeeville Lake Management District:** The Lake District has had some donations for this. The Village is still concerned about the electricity use and the maintenance cost of the aerator.

MOTION GRIEPENTROG/HEPLER to table the aerator/light project by the Pardeeville Lake Management District until the Village receives more information about the cost of maintenance, electrical costs, what the fountain would entail, etc. Motion carried.

XII. NEW BUSINESS:

- A. Use of dogs in park to deter the geese:** The Village ordinance does not allow dogs in the park, but dogs could be used to deter the geese from congregating in the park if approved by the Village Board. The Village Board could look at this for next year.

MOTION PUFAHL/GRIEPENTROG to refer the use of dogs in park to deter the geese to the Public Works, Parks and Property Committee. Motion carried.

- B. Goose removal from park in 2008:** There was some discussion of rounding up the geese for relocation. There would be help from the County. Grant money is available for this. This can be looked at during budget time.

MOTION PUFAHL/HEPLER to approve the removal of the geese from the park in 2008. Roll call vote: Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Motion carried by roll call vote of all ayes.

- C. Reopening of the beach:** Tracy spoke on this. The beach has been fenced off. There have been a number of water samples tested. The results of the recent testing have been very good and acceptable to the DNR standards. Tracey explained the criteria of the testing. There will be one more day of testing, and the Village should have the results Thursday. Pufahl suggested that if this testing is acceptable on Thursday, we should open the beach (but "swim at your own risk" sign would still be in place). We have two more weekends including Labor Day. Wolff stated that we should leave the beach closed (also because we do not have a life guard). Becker, Hepler and Griepentrog agreed with Wolff. Tracey asked about the fencing, the announcement on the web site, and how do we handle people swimming.

MOTION HEPLER/WOLFF to keep the beach closed for the rest of the season. Roll call vote: Buzzell:no; Griepentrog:no. Hepler:yes. Pufahl:no. Wisniewski:no. Wolff:yes. Becker:yes. Motion failed.

MOTION PUFAHL/BUZZELL to reopen the beach (with "swim at your own risk" signs posted) if the last testing results are acceptable. Roll call vote: Griepentrog:yes. Hepler:abstain. Pufahl:yes. Wisniewski:yes. Wolff:no. Becker:no. Buzzell:yes. Motion carried.

- D. Resolution concerning the Local Government Property Insurance Fund:** This was taken care of earlier in the meeting.

- E. Ambulance budget: Wolff fielded questions.**

MOTION PUFAHL/BECKER to table the 2008 ambulance budget until the September meeting and until the Village receives more information on interest and cleaning. Motion passed.

- F. Land Acquisition:** Becker did the leg work for this issue. There are some small costs for the processing of the paperwork.

MOTION WOLFF/BUZZELL to approve the land acquisition from the estate of Mae Edwards, property located off West Chestnut (see survey and property deed).

Roll call vote: Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Motion carried by roll call vote of all ayes.

- G. Lighting at the park:**

MOTION PUFAHL/BUZZELL to recommend the lighting at the park issue to the Public Works, Parks and Property Committee. Motion carried.

- H. Vacate/close 5th Alley (between 504-506 E. LaFollette):** Wolff stated that the reason it was not vacated years ago is that some of the residents wanted to access their back yards, and this can only be done through the alley.

MOTION WOLFF/BUZZELL to set up a Public Hearing in September for the vacation/closing of 5th Alley (between 504-506 E. La Follette). Motion carried.

- I. Request from US Cellular for cellular antenna on Village Water Tower:** Tracey explained the contract and some of the changes from the previous proposal. US Cellular has raised the rent to \$600 per month.

MOTION PUFAHL/GRIEPENTROG to table the request from US Cellular for cellular antenna on Village Water Tower until the September meeting. Motion carried.

- J. Delinquent Personal Property write-offs:**

MOTION WOLFF/PUFAHL to write off the unpaid 2007 delinquent personal property tax amounts and charge back to the taxing jurisdictions.

Roll call vote: Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Motion carried.

- K. Appointments/Union Negotiations & Utility Commission:**

MOTION WOLFF/GRIEPENTROG to appoint Robert Preskar to the Union Negotiations Committee. Motion carried.

MOTION GRIEPENTROG/WISNIEWSKI to appoint Mark Meierdirk to the Utility Commission. Motion passed.

- L. Report on vacated deputy Clerk/Treasurer position:** This was discussed at Finance and Personnel Committee. Tracey reported that things are going well.

- M. Hiring of consultant for union negotiations:**

MOTION WOLFF/WISNIEWSKI to hire Mike Wescott to represent the Village for the union negotiations.

Roll call vote: Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Motion carried.

- N. Hiring firm for Smart Growth/Comprehensive Plan:** Pufahl explained the State requirement for this. Wolff explained the discussion and recommendation from the Finance and Personnel Meeting.

MOTION HEPLER/ to table, for the present time, the hiring of a firm for Smart Growth/Comprehensive Plan. Motion dies for a lack of a second.

MOTION WOLFF/BECKER to hire General Engineering for \$15,000 for the Smart Growth Plan, this to be budgeted over the next two years.

Roll call vote: Wolff:yes. Becker:yes. Buzzell:no. Griepentrog:abstain. Hepler:no. Pufahl:yes. Wisniewski:yes. Motion carried.

- O. Approval to attend classes/seminars for Dave (WWOA & WWA Conference):**

MOTION PUFAHL/BUZZELL to allow DPW Tracey to attend both the WWOA and WWA Conference and for Brian Yahnke to attend the WWOA conference. Roll call vote: Wolff:yes.

Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Motion carried.

- P. Grant application letter of support for the Lake Planning project of 2008:** This request came from the Columbia County Land Conservation Director Kurt Calkins. A letter from the Village will assist the County in getting the grant.

MOTION BUZZELL/BECKER to write a letter in support of the grant application for the Lake Planning project of 2008. Motion carried.

XIII. Adjourn: The meeting adjourned @9:40pm pursuant to a **WISNIEWSKI/HEPLER MOTION** and vote of all ayes.

John Roth
Clerk/Treasurer, Village of Pardeeville
8-22-07

VILLAGE BOARD–September 18, 2007 @ 7:00 pm

- I. Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, September 18, 2007 at the Village Hall. Village President Barry Pufahl presided and Roth served as secretary. The meeting was called to order at 7:00 p.m.
- II. Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- III. Roll Call:** Present Trustees were Becker, Buzzell, Griepentrog, Hepler, Pufahl, Wisniewski (arrived at 7:03) and Wolff. Also representing the Village was Village Clerk/Treasurer Roth and Director of Public Works Tracey. Also in attendance were: Sgt. Hoege, Kurt Calkins, Chris Arnold, Don Silver, Chuck Williams, Tim Kath and Rick Wendt.
- IV. Pledge of Allegiance:** Stated
- V. Agenda Approval/Additions/Amendments:**
MOTION WOLFF/BUZZELL to approve the September 18, 2007 agenda as amended: Move of Fire District Budget to under New Business. Motion carried.
- VI. Minutes:**
MOTION BUZZELL/GRIEPENTROG to approve the Village Board meeting minutes dated August 21, 2007. Motion carried.
MOTION WOLFF/HEPLER to approve the Village Board meeting minutes dated September 5, 2007 as presented. Motion carried.
- VII. Presentation of Petitions:** None
- VIII. Business from the Floor:** None
- IX. Communications & Reports:**
 - A. Presidents Comments:**
 - B. Columbia County Sheriff's Report:** A printed handout was given to the Trustees prior to the meeting. Sgt. Hoege answered questions.
 - C. Ordinance Violation & Enforcement Report:** A printed handout was given to the Trustees prior to the meeting. Sgt. Hoege & Tracey answered questions.
 - D. General Engineering Building Inspector's Report:** A printed handout was given to the Trustee prior to the meeting. There has not been a lot of building permits issued this year.
 - E. D.P.W. Report:** Tracey gave a verbal report on the following:
 - Flushed Hydrants & Tower #2.
 - Bucket Truck was repaired & put back in use (\$4380.06).
 - Working on fall maintenance.
 - Settlements were made with the juveniles involved with the damage at Westcott Park. We will receive \$221.96 & \$190.00 restitution from the two settlements.
 - The owner of 303 W. Chestnut was issued a razing permit for the garage (demolition).
 - Pondview bridge has been installed.
 - Currently working on bids for the installation of the generator at Village Hall.
 - Jetter was sent back for repair (electric fuel pump).
 - Rate file hearing (4.1%) was approved. The new rate will show up on the November billing.
 - Working in siren timer. It has been installed.

- Working on budgets. Tracey, Wolff and Roth will be working on this before Finance and Personnel meeting in October.
- Effluent flow meter is being worked on. The computer board was damaged by lightening.
- Attended WWWA Conference in Green Bay. The Village received the small systems award.

F. Columbia County Economic Development Corp. Report: Bob Becker gave a verbal report.

G. Pardeeville Lakes Management District Report: Chris Arnold and Kurt Calkins gave a presentation/power point.

H. Ambulance Report: They meet quarterly.

I. Fire Department Report: Their budget will be discussed under new business.

J. Columbia County Supervisor Report: They did not meet last month.

K. Clerk/Treasurer Report: Roth gave a verbal report and has been working on the following: budget, open records requests, insurance renewal, BOA mailings. He will be attending a WISLine budget workshop.

L. Park and Rec. Director report: Kath gave a verbal and written report (see written report). Buoys still need to be removed. The Village will be taking them out. There are some T-shirts, visors and hats that can be sold. Kath was going to try to sell them at next year's registration and at games.

M. Hepler's letter of resignation from the Pardeeville Lakes Management District. A copy of his letter was provided to the Trustees.

MOTION WOLFF/WISNIEWSKI to accept Hepler's letter of resignation from the the Pardeeville Lakes Management District. Motion passed.

N. Other Reports: Wolff gave a brief report on the Municipal Court. The Village will need to approve their budget.

X. Presentation of Bills for Approval: Questions were asked on the following, and Tracey answered the questions:

#18932 Hodgson (refund of Park/Rec. fees)

#18894 Civic Systems training (Leipart and Gmeinder)

#18904 Ades (refund)

#18926 EnviroCare (comminuter chain)

#18964 Z.battery (cordless drill battery)

#18963 State Journal (library)

#18897 Everbright (UPS Fees)

#18905 Advantage Lock/Key

#18955 Thurston (tournament fees)

MOTION WOLFF/BECKER to approve Vouchers numbered 18891-18964 for payment.

Roll call vote: Becker:yes. Buzzell:yes. Griepengtrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Motion carried by roll call vote of all ayes.

XI. Committee Reports: Written reports/minutes were provided from the Finance and Personnel Committee, the Utility Commission, Public Works/Parks & Property, Public Protection and Plan Commission.

XII. RESOLUTIONS & ORDINANCES:

XIII. UNFINISHED BUSINESS:

A. Goose removal in the park in 2008: The cost will be approximately \$1600. This is the full amount. The County will pursue grants for us.

MOTION BUZZELL/HEPLER to approve the goose removal in the park in 2008 with an approximate cost of \$1600.

Roll call vote: Buzzell:yes. Griepengtrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Motion carried by roll call vote of all ayes.

B. Lighting at the park: The committee recommended a light at each shelter and one at the beach. A suggestion was made to utilize either cameras or motion sensor

lighting. This item will be brought back to the Public Works/Parks/Property Committee.

- C. **Ambulance budget:** Wolff reported back with answers to questions from last month's meeting. Their interest revenue is accurate.

MOTION PUFAHL/GRIEPENTROG to approve the 2008 Ambulance District budget. Roll call vote: Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Motion carried by roll call vote of all ayes.

XII. NEW BUSINESS:

- A. **Fire Department District 2008 Budget:** Rick Wendt was in attendance. Pufahl reported on their increases: raise for the chief, increase in calls, contracted services, etc. (see copy of budget). Wendt also fielded questions. The Village's assessment will be \$43,313.36, an increase of \$3,174.66.

MOTION BUZZELL/HEPLER to approve the 2008 Fire District budget as presented. Roll call vote: Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Motion carried by roll call vote of all ayes.

- B. **Operator License for Laura Stekelberg:**

MOTION BUZZELL/BECKER to approve and grant the Operator License for Laura Stekelberg. Motion carried.

- C. **Award bid for the completion of the paving of Daniella Drive:** Six bids were received. All of the bids were properly submitted as per the bid specs. The funds for this project will be coming out of the Letter of Credit. There is \$17,335 in principal and \$3157.31 in interest remaining in the Letter of Credit. Columbia County was the low bid (without the crown), Wolff paving was the second lowest. Including the crown, Wolff paving is the lowest bid. The Village does not have to award the lowest bid if a project is under \$25,000. Hepler stated that the Village should go with the County because our property taxes help to pay their salaries. Wolff stated that if the bids are always awarded to the County, private companies will not want to submit bids.

MOTION HEPLER/ to award the bid for the completion of the paving and crowning of Daniella Drive to Columbia County Highway for \$12,215.00. Motion fails due to a lack of a second.

MOTION WOLFF/GRIEPENTROG to award the bid for the completion of the paving and crowning of Daniella Drive to Wolff Paving for \$11,860.00.

Roll call vote: Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:abstain. Buzzell:yes. Griepentrog:yes. Hepler:abstain. Motion carried by roll call vote of 5 ayes, two abstain.

- D. **Advisory referendum regarding a Pardeeville Lakes Management District proposed "draw down" of Park Lake:** Pufahl suggested this and came up with a sample.

MOTION HEPLER/GRIEPENTROG to have an advisory referendum for the proposed "draw down" of Park Lake, this to be on a 2008 spring election. Roll call vote: Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Motion carried by roll call vote of all ayes.

- E. **Recommendation from Public Protection Committee for a change to ordinance 2-9-4 (research fees for Open Records):** The Committee recommended to increase the fee to \$30.00 per hour.

MOTION WOLFF/BUZZELL to hold a public hearing on October 16, 2007 concerning a change to ordinance 2-9-4 (research fees for Open Records) to \$30.00 per hour for research. Motion passed.

F. Appointment to fill Pardeeville Lakes Management District representative up to the April 2008 Organizational meeting:

MOTION PUFAHL/BECKER to appoint Vicki Griepentrog to the Pardeeville Lakes Management District up to the 2008 Organizational meeting. Motion carried.

XIII. Adjourn: The meeting adjourned @ 9:10pm pursuant to a **BUZZELL/BECKER MOTION** and vote of all ayes.

John Roth
Clerk/Treasurer, Village of Pardeeville
9-19-07

VILLAGE BOARD–October 16, 2007 @ 7:00 pm

- I. **Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, October 16, 2007 at the Village Hall. Village President Barry Pufahl presided and Roth served as secretary. The meeting was called to order at 7:00 p.m.
- II. **Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- III. **Roll Call:** Present Trustees were Becker, Buzzell, Griepentrog, Hepler, Pufahl, Wisniewski and Wolff. Also representing the Village was Village Clerk/Treasurer Roth and Director of Public Works Tracey. Also in attendance were six citizens.
- IV. **Pledge of Allegiance:** Stated
- V. **Agenda Approval/Additions/Amendments:**
MOTION WOLFF/BUZZELL to approve the October 16, 2007 agenda as posted: Motion carried.
- VI. **Minutes:**
MOTION BUZZELL/GRIEPENTROG to approve the Village Board meeting minutes dated September 18, 2007. Motion carried.
- VII. **Presentation of Petitions:** There is a petition by Karl Wenzel in regard to the vacation of Fifth Alley. This will be referred to the Public Works Committee in November.
- VIII. **Business from the Floor:** None.
- IX. **Communications & Reports:**
 - A. **Presidents Comments:** PABA is meeting tomorrow at 5:15 pm. Pufahl shared recent correspondence with the Pardeeville Lakes Management District Report in regard to a potential referendum concerning the drawdown of the lake.
 - B. **Columbia County Sheriff's Report:** A printed handout was given to the Trustees prior to the meeting. Sgt. Hoege was in training and absent from the meeting.
 - C. **Ordinance Violation & Enforcement Report:** A printed handout was given to the Trustees prior to the meeting. The list has been reduced.
 - D. **General Engineering Building Inspector's Report:** A printed handout was given to the Trustee prior to the meeting.
 - E. **D.P.W. Report:** Tracey gave a verbal report on the following:
 - Repaired effluent flow meter
 - Replaced broken valve on blower #2 at WWTP
 - Replace poles on S. Main St
 - Winterized the Park
 - Cleaned catch basins and televised storm sewers
 - Streets have been swept
 - Removing buoys this week
 - Removed Spring Lake pier
 - Checked and performed maintenance on all lift stations and towers
 - Repaired catch basins and replaced 170 foot of storm sewers on Vince Street & Hwy 22.
 - Fall hydrant maintenance being done
 - Worked on final disconnections and tax roll list.
 - Working on disconnect policy
 - Repaired SCADA at Village Hall to lift stations.
 - Daniella Drive paving was completed

- Replaced hydrant valve at 307 Roosevelt St.
 - Budget completed
 - Tracey and Meierdirk worked on the contract with US Cellular concerning a repeater on the Village Water tower
- F. Columbia County Economic Development Corp. Report:** Bob Becker gave a verbal report. At the next meeting they will be issuing the Manufacture of the Year Award.
- G. Pardeeville Lakes Management District Report:** Griepentrog attended her first meeting this month.
- H. Ambulance Report:** None. The next meeting is Oct.25
- I. Fire Department Report:** They will be meeting on Oct.22.
- J. Columbia County Supervisor Report:** They meet tomorrow. They are working on their budget.
- K. Clerk/Treasurer Report:** Roth gave a verbal report and has been working on the following: Board of Appeals mailings, insurance renewal (on the internet) and budget. He attended training sessions on elections and budgeting and reported on the State's new requirements concerning elections.
- L. Park and Rec. Director report:** None
- M. Municipal Court Report:** This is on the agenda under new business. Wolff explained their budget figures.
- N. Other Reports:**
- X. Presentation of Bills for Approval:** Questions were asked on the following, and Tracey answered the questions:
- | | |
|--|--|
| #18971 Tangney (website) | #18980 Bagleys (rental) |
| #18986 Col. Cty (blacktop) | #18996 Gmeinder (mileage training) |
| #19008 Mikes Auto | #19012 Pardeeville Lake Dist (special charges) |
| #19016 Piggly Wiggly ((supplies) | #19020 Robinson (Bill of Rights) |
| #19022 Schultz Small Engine (safety equipment) | #19027 Univ. of Wis. (Workshop) |
- MOTION BECKER/WISNIEWSKI** to approve Vouchers numbered 18965-19034 for payment except for #19027.
- Roll call vote: Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes.
- XI. Committee Reports:** Written reports/minutes were provided from the Finance and Personnel Committee, the Utility Commission, Public Works/Parks & Property, Public Protection and Plan Commission.
- XII. RESOLUTIONS & ORDINANCES:**
- A. Change to Ord.2-9-4(f)(5) PUBLIC ACCESS TO RECORDS (second reading):
- XIII. UNFINISHED BUSINESS:** Reporter Shannon Green was introduced (Portage Daily Reg.).
- XIV. NEW BUSINESS:**
- A. Operator License for Rhonda Duranceau:**
- MOTION BUZZELL/BECKER** to approve and grant the Operator License for Rhonda Duranceau. Motion carried.
- B. Parade route for Halloween activity:** They will begin the parade at the National Exchange Bank parking lot. This way they will not need to cross a State Highway.
- MOTION HEPLER/GRIEPENTROG** to approve and grant the parade route and permit for the Halloween activity on October 27, 2007 for option two (modified that the parade route will start at the National Exchange Bank parking lot and go down Second Street and then down East Chestnut to the school. Motion carried.

- C. Rezone request for Mel and Marsha Pulver, 106 Spring Street (parcel #159): to rezone from R-2 to R-3.** This was approved at the Plan Commission on Oct.9, 2007. Marsha Pulver spoke in favor of the request. Mrs. Pulver stated that they have been helping someone out by allowing them to stay in the area above the garage. Pufahl asked if the citation has been paid. Marsha Pulver stated that there is a court date in November. Phil Possehl (neighbor) spoke in favor of this request and stated that there are other properties in the area that are zoned multifamily. Pufahl stated that he would like to see the citation issue taken care of before the Board takes action.

MOTION PUF AHL/BECKER to table the rezone request for Mel and Marsha Pulver, 106 Spring Street (parcel #159): to rezone from R-2 to R-3 until the citation issue is resolved. Discussion: Becker asked if they rent out the property. Marsha Pulver stated that they have people living there and that these people assist with paying the utilities. She also stated that she will go to court to see if the citation can be reduced. Wolff stated that he was against the rezoning. Buzzell stated that originally the garage was supposed to be for storage only. Sgt. Hoege will be asked to not issue citations until the first citation is dealt with in court. Motion carried, Hepler abstained.

- D. Car/Truck show date for 2008:**

MOTION BUZZELL/GRIEPENTROG to have the Pardeeville Car/Truck Show at Chandler Park on August 30, 2008. Motion carried.

- E. Library Budget:** This was approved at the Finance and Personnel Committee. The Village is giving the Library the average of the last three years. The Village contribution is \$54,038.

MOTION BECKER/BUZZELL to approve the 2008 Library budget as presented (with the Village contribution of \$54,038. Roll call vote: Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Motion carried.

- F. Municipal Court Budget:** This does not involve any Village funds.

MOTION BECKER/GRIEPENTROG to approve the 2008 Municipal Court Budget as presented. Roll call vote: Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Motion carried.

- G. Change to Ord. 2-9-4(f)(5) PUBLIC ACCESS TO RECORDS:**

MOTION BUZZELL/WOLFF to approve the change to ORD.2-9-4(f)(5) PUBLIC ACCESS TO RECORDS: to change the open hour charge for research from \$20.00 to \$30.00. Roll call vote: Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Motion carried.

- H. Handbook changes in regard to the Village office hours on New Years Eve.** It was suggested that we have two people in the office on that day. A third floating personal day will be given in place of New Years Eve for those that work on New Years Eve day.

MOTION HEPLER/BUZZELL to change the Employee handbook in regard to New Years Eve holiday: *Union employees only. Non-union employees will receive a 3rd floating holiday in place of New Years Eve Day holiday for those working on New Years Eve. Motion carried.

- I. Approval of the 2008 contract for the Village Audit:**

MOTION BECKER/WISNIEWSKI to approve the 2008 Municipal Court Budget as presented. Roll call vote: Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Motion carried.

- J. Setting Public Hearing and Special Meeting date for the adoption of the 2008 Budget.** The proposed levy is \$694,110, 2% increase from last year which is an increase of \$13,610.

MOTION WOLFF/HEPLER to hold the 2008 Budget Public Hearing at 6:30 pm and the Special meeting to approve the 2008 budget at 7:00 pm on November 13, 2007. Motion carried.

MOTION BECKER/WOLFF to reconsider the motion to approve the bills.

Roll call vote: Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:abstain. Motion carried.

MOTION BUZZELL/HEPLER to approve Vouchers numbered 18965-19034 for payment except for #19027.

Roll call vote: Becker:abstain. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Motion carried.

Motion carried.

XIII. Adjourn: The meeting adjourned @ 8:25pm pursuant to a **BUZZELL/WOLFF MOTION** and vote of all ayes.

John Roth
Clerk/Treasurer, Village of Pardeeville
10-17-07

VILLAGE BOARD–November 20, 2007 @ 7:00 pm

- I. **Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, November 20, 2007 at the Village Hall. Village President Barry Pufahl presided and Roth served as secretary. Excused absence: Dave Tracey. The meeting was called to order at 7:00 p.m.
- II. **Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- III. **Roll Call:** Present Trustees were Becker, Buzzell, Griepentrog, Hepler, Pufahl, Wisniewski and Wolff. Also representing the Village was Village Clerk/Treasurer Roth. Also in attendance were Rick Wendt, Arlene McCarthy, Don Silver, Kathy Cook, Marsha Pulver, Shannon Green and Sgt. Hoege.
- IV. **Pledge of Allegiance:** Stated
- V. **Agenda Approval/Additions/Amendments:**
MOTION WOLFF/BUZZELL to approve the November 20, 2007 agenda as posted: Motion carried.
- VI. **Minutes:**
MOTION WOLFF/BUZZELL to approve the Village Board meeting minutes dated October 16, 2007 and the Public Hearing minutes dated October 16, 2007 (as corrected). Motion carried.
- VII. **Presentation of Petitions:**
- VIII. **Business from the Floor:** Rick Wendt asked questions concerning winter parking rules. Pufahl referred him to the next Public Protection Committee meeting.
- IX. **Communications & Reports:**
 - A. **Presidents Comments:** Elections are coming up on April 1, 2008 for three Village Trustees: Gene Buzzell, Vicki Griepentrog and Robert Becker.
 - B. **Columbia County Sheriff's Report:** The report was handed out to the Trustees prior to the meeting. The calls to the school have been added to the report.
 - C. **Ordinance Violation & Enforcement Report:** Sgt. Hoege spoke concerning the property off Gillette St. Tracey has been in contact with the property owner.
 - D. **General Engineering Building Inspector's Report:** The report was handed out to the Trustees prior to the meeting.
 - E. **D.P.W. Report:** A written report was provided to the Trustees.
 - F. **Columbia County Economic Development Corp. Report:** Bob Becker gave a verbal report. They would like feedback from the municipalities concerning what we would like the CCEDC to do for the area.
 - G. **Pardeeville Lakes Management District Report:** The next meeting is in January.
 - H. **Ambulance Report:** Working on some procedures. Their next meeting is in January.
 - I. **Fire Department Report:** The budget has been approved. They will have an outside audit done. Calls continue increasing.
 - J. **Columbia County Supervisor Report:** The budget was approved. Reduction in police and highway were made.
 - K. **Clerk/Treasurer Report:** Roth gave a verbal report and has been working on the following: Election updates and training; Board of Appeals mailings; budget and tax preparation. Roth gave statistics concerning the upcoming property tax season: approximate overall mill rate increased 15.62%; much of this increase is due to the Pardeeville School levy increase of 20-25% (school referendum that passed in the spring of 2007). The school district portion of the tax bill is 42%. Depending on the

State Aid formulas are available, tax bill should be in the hands of the property owners by Monday, Dec.3.

L. Park and Rec. Director report: None

M. Municipal Court Report: None

N. Other Reports:

X. Presentation of Bills for Approval: Questions were asked on the following:

#19041

#19076

#19083

#19104

MOTION BECKER/HELPLER to approve Vouchers numbered 19035-19124 for payment.

Roll call vote: Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes.

Becker:yes. Motion carried by a roll call vote of all ayes.

XI. Committee Reports: Written reports/minutes were provided from the Finance and Personnel Committee, the Utility Commission, Public Works/Parks & Property, Public Protection and Plan Commission.

XII. RESOLUTIONS & ORDINANCES:

XIII. UNFINISHED BUSINESS:

A. Rezone request for Mel and Marsha Pulver, 106 Spring Street (parcel #159): to rezone from R-2 to R-3.

MOTION WOLFF/HEPLER to overrule the Plan Commission's recommendation to rezone from R-2 to R-3 parcel #159 (106 Spring Street) owned by Mel and Marsha Pulver.

There was some discussion of the Court Order Findings Of Fact from 2002. Wolff stated his objection to the rezone had to do with the Pulvers not complying with the original building permit and now not complying with the zoning.

The question was called.

Roll call vote: Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes.

Buzzell:yes. Motion carried by a roll call vote of all ayes.

B. Fifth Alley Road vacation: The Village Attorney researched and found that the Village under State Statutes 66.0429(1) could set aside this alley for the safety of children and obstruct or barricade the alley. The Village would still own the alley but it would be barricaded. Wolff stated that he was against the original plan to vacate the alley because the Village would not own it anymore. The barricading of Fifth Alley under State Statutes 66.0429(1) is tabled and will be discussed by the Public Works, Parks and Property Committee.

C. Fountain/Aerator for the pond: The Village did not budget any funds for this.

MOTION PUFAHL/BUZZELL that the Village not participate in the purchase or maintenance of a fountain/aerator in 2008.

MOTION HEPLER/BUZZELL to amend the previous motion and add for operation. Motion carried.

MOTION PUFAHL/BUZZELL that the Village not participate in the purchase, maintenance or operation of a fountain/aerator in 2008.

Roll call vote: Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes.

Griepentrog:yes. Motion carried by a roll call vote of all ayes.

XIV. NEW BUSINESS:

- A. Advisory referendum concerning lake drawdown:** The Village Attorney was consulted concerning this issue. This is an advisory referendum, and there is no deadline to place this on the ballot (other than printing issues). The Village Attorney will be reviewing the language of the referendum. The Village needs to get the actual number of feet of the drawdown.

MOTION HEPLER/WOLFF to proceed with having an advisory referendum concerning the lake drawdown on the April 1, 2008 ballot. Motion passed.

- B. Pardeeville Shopper proposal for Village publishing needs:** Owner Kathy Cook stated that a number of people have asked this summer and fall as to why the Village Board meeting minutes are not published in the Pardeeville Shopper. It would cost approximately \$100 per month just for the minutes.

MOTION HEPLER/BUZZELL to table the use of the Pardeeville Shopper for the publishing of the monthly Board meeting minutes. Motion carried, but not unanimously.

- C. Pardeeville Fire Department using the Village FEIN for truck purchase:** This is for the purpose of the Fire Department getting a municipal discount for the purchase of a 2008 F350 short box truck.

MOTION BUZZELL/BECKER to allow the Pardeeville Fire Department to use the Village FEIN for the purpose of the Fire Department getting a municipal discount to purchase a 2008 F350 short box truck.

Roll call vote: Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Motion carried by a roll call vote of all ayes.

- D. Ad-hoc committee for comprehensive planning/smart growth:** There needs to be an ad-hoc committee with citizen participation. There will be members from the Plan Commission, Community Development Authority, the PABA, the Pardeeville Lakes Management District, the Pardeeville School, the School Citizens Group, the Ministerial Association, Utility Commission and Public Works/Parks/Property Committee.

XIII. Adjourn: The meeting adjourned @ 8:30pm pursuant to a **BUZZELL/BECKER MOTION** and vote of all ayes.

John Roth
Clerk/Treasurer, Village of Pardeeville
11-21-07

VILLAGE BOARD–December 18, 2007 @ 7:00 pm

- I. Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, December 18, 2007 at the Village Hall. Village President Barry Pufahl presided and Roth served as secretary. The meeting was called to order at 7:00 p.m.
- II. Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- III. Roll Call:** Present Trustees were Becker, Buzzell, Griepentrog, Hepler, Pufahl, Wisniewski and Wolff. Also representing the Village was Village Clerk/Treasurer Roth and Director of Public Works David Tracey. Also in attendance were Don Silver, Karl Wenzel, Tim Kath and Shannon Green (Portage Daily Register).
- IV. Pledge of Allegiance:** Stated
- V. Agenda Approval/Additions/Amendments:**
MOTION WOLFF/BUZZELL to approve the December 18, 2007 agenda as posted: Motion carried.
- VI. Minutes:**
MOTION BECKER/WOLFF to approve the Special Village Board meeting minutes dated November 13, 2007 and the Village Board meeting minutes dated November 20, 2007. Motion carried.
- VII. Presentation of Petitions:**
- VIII. Business from the Floor:**
- IX. Communications & Reports:**
 - A. Presidents Comments:** None.
 - B. Columbia County Sheriff's Report:** Sgt. Hoege was excused.
 - C. Ordinance Violation & Enforcement Report:** The Village is making some progress with some of the property violations. There was some discussion of the snow removal on sidewalks. Hepler spoke about a situation at some of the taverns concerning underage consumption. This will be discussed at Public Protection Committee.
 - D. General Engineering Building Inspector's Report:** The report was handed out to the Trustees prior to the meeting. Building permits are down this fall.
 - E. D.P.W. Report:**
 - The Village applied for LRIP funds for Wisconsin Street project (for 2009). We were awarded \$3,247.00.
 - The Village billed residents for tree removal.
 - Worked on repairs to the bucket truck.
 - Working on recalls on the chipper.
 - Submitted a request to the DOT for stop/go lights and speed limits.
 - The Village has stopped participating in the virtual bids and offers. In mid-January we will look at participating again.
 - Working on well inspections
 - Hydrants have been checked.
 - Lift stations and tower inspections are complete.
 - Equipment maintenance being done.
 - Inventory and audit work being done.
 - The Utility Commission is going to apply for a clean water grant.

- Cleaning intersections and hydrants because of the heavy snow.
- Working on weekend parking issues on Main Street.
- There has been a problem with snow mobiles in the Village.
- Repaired radiator in one of the trucks.
- One of the plows broke due to people pushing snow into the street. We have a new plow on order.
- Snow removal: We have spent over \$4000 on labor alone, this is more than is spent for an entire season.
- Letters were sent to property owners concerning the need for a permit for portable garages.

F. Columbia County Economic Development Corp. Report and PABA: Becker updated the Board concerning their activities.

G. Pardeeville Lakes Management District Report: They meet in January.

H. Ambulance Report: They meet in January.

I. Fire Department Report: They meet in January. Annual meeting is in February.

J. Columbia County Supervisor Report: Snow is the big current issue. They meet tomorrow.

K. Clerk/Treasurer Report: Roth gave a verbal report and has been working on the following: Board of Appeals mailing, job description, election issues, mill rate/tax preparation, fee schedule update, ordinance changes, tax collection, fielding tax bill questions.

L. Park and Rec. Director report: None

M. Municipal Court Report: None. There is a meeting in Rio tomorrow.

N. Other Reports: Library Committee met yesterday.

X. Committee Reports: Written reports/minutes were provided from the Finance and Personnel Committee, the Utility Commission, Public Works/Parks & Property, Public Protection and Plan Commission.

XI. Presentation of Bills for Approval: Questions were asked on the following:

#19126 Olson (refund)	#19142 Col. Cty Highway (back-wages)
#19157 Johnson Block (Seminar)	#19162 Maid Spotless
#19164 MEUW	#19167 North American Central
#19171 Oriental Training (grant issues)	#19185 USA Blue book

MOTION WOLFF/BUZZELL to approve Vouchers numbered 19125-19190 for payment.

Roll call vote: Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Motion carried by a roll call vote of all ayes.

XII. RESOLUTIONS & ORDINANCES:

XIII. UNFINISHED BUSINESS:

A. Setting aside and barricading Fifth Alley under State Statutes 66.0429 or vacating Fifth Alley under State Statutes 66.1003. A public hearing was held prior to this meeting. Pufahl read the state statute chapter. Wolff was against vacating the alley, but was in agreement of the barricading of the alley. Hepler asked if there were other barricaded alleys. There are not.

MOTION WOLFF/BUZZELL to set aside and barricade Fifth Alley under State Statutes

66.0429, the Village to authorize access to the alley. Roll call vote: Wolff:yes. Becker:yes.

Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Motion carried by a roll call vote of all ayes.

B. Advisory referendum concerning lake drawdown: The Village Attorney has approved the wording of the question.

MOTION BECKER/WOLFF to approve the final version of the referendum concerning the lake drawdown for the April 1, 2008 election. Roll call vote: Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Motion carried by a roll call vote of all ayes.

The Pardeeville Lakes Management District has proposed drawing down Park Lake for a 14-month period. The PLMD feels this project would stimulate regrowth of beneficial aquatic vegetation in Park Lake, which is important in restoring the lake's water quality and aquatic life.

<u><i>Are you in favor of drawing down Park Lake for 14 months?</i></u>	<u><i>Yes</i></u>	<u><i>No</i></u>
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C. Pardeeville Shopper proposal for Village Publishing needs:

MOTION WOLFF/GRIEPENTROG to not use the Pardeeville Shopper for publishing the Village Board minutes. Discussion: the Village did not budget for this, and the Pardeeville Shopper is not an official newspaper. Motion carried.

D. Ad-hoc committee for comprehensive planning/smart growth: The first meeting will be January 22, 2008. Pufahl asked Becker to chair the committee.

MOTION WISNIEWSKI/HEPLER to approve the list of names for the ad-hoc committee for comprehensive planning/smart growth; Becker to chair the committee. Motion carried.

XIV. NEW BUSINESS:

A. National Exchange Bank's request in regard to Pondview Subdivision private utilities and private road: Pufahl stepped down as chair for this part of the meeting, and asked Wolff to take over as chair. All Trustees agreed with this. Becker also requested to be excused from this portion of the meeting. Pufahl and Becker left the meeting room.

Wolff chaired the meeting. Scott Sommers, representing National Exchange Bank (NEB), spoke on behalf of the request. Mr. Sommers stated that "the bank wants the Village to adopt the road, the utilities, to do the snow plowing and to provide garbage pickup at curbside. These services would enhance the Pondview Development, increase interest in the sales of the properties and therefore increase the tax base for the Village. The residents of Pondview should receive the same services as other residents in the Village." Wolff stated that the Utility Commission had turned down the request for the utilities to be adopted. The DOT said that the State would give the Village highway aid for Daniella Drive if it was adopted by the Village and the entrance onto Hwy 22 meets state standards. The utilities are in the road right-of-way. A question was asked as to why the Utility Commission rejected the request. Tracey replied that the Village received an opinion from Attorney Salna which says that the Village Ordinance states that the Village Board has the final authority to make decisions concerning the utilities. A question was asked concerning future costs: Tracey responded with these costs: curb issue; a place to put the snow; a ten year agreement to have some funds from the bank to take care of unforeseen needs. Garbage pickup and snow removal should not be a problem.

Hepler asked to have this discussion tabled for a month.

MOTION HEPLER/ to table this discussion. Wolff asked three times for a "second" to the motion. There was no second so the motion fails.

NEB is looking for the Village to completely take over the road and utilities. The homeowners and covenants would be dissolved. The pond would still be private. The bank agreed to put that in

writing (that the covenants and home owners association would be dissolved). There was some general discussion of covenants and deed restrictions.

The NEB representative asked that a dollar amount be placed on the set-aside funds for potential future problems. There was some general discussion of the potential costs. Buzzell stated that he would like to see some money set aside for future problems. Wolff stated that concerning roads and utility work, there is usually a two year warranty. Tracey explained that the development was never officially accepted by the Village because it was not completed until November of 2007. The Village Board would take up this matter in January, and the bank would still be responsible for a two year warranty.

MOTION GRIEPENTROG/BUZZELL to approve the request from National Exchange Bank in regard to the Village accepting/owning the Pondview utilities and Daniella Drive, the asphalt curbing for approximately 200 feet and the blacktopped snow removal cleanout area as designated by the Village to be completed by July 1, 2008; the road and utility work to have a two year warranty starting from the time the development is accepted per our Village ordinance. Discussion: Hepler stated that he was against moving this quickly on this motion.

Roll call vote: Buzzell:yes. Griepentrog:yes. Hepler:abstain. Wisniewski:yes. Wolff:yes. Motion carried by a roll call vote of four ayes, one abstain.

B. Operator License application:

MOTION BUZZELL/HEPLER to approve and grant the operator license for Wilbur Kent. Motion carried.

C. 2008-2009 Poll Worker list:

MOTION WOLFF/WISNIEWSKI to approve the 2008-2009 Village of Pardeeville Poll Worker List as follows:

Maude Bortz--Certified Chief Inspector, Donna Hughes, Janice Lee, Jeannine Long, Judd Neef, Greg Freiberg, Steve Thompson

Vivian Cooper ó Backup; Joyce Hare ó Backup; Mary Jasin ó Backup; Mike Jasin ó Backup; Don Silver ó Backup; Margo Pufahl ó Backup. Motion carried.

D. Training hours for election workers:

MOTION WISNIEWSKI/GRIEPENTROG approve paying the Poll workers and Chief Poll Worker a rate of \$8.00 per hour for training and \$8.00 per hour for the additional hours for the assisted living absentee voting. Motion carried.

Roll call vote: Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Motion carried by a roll call vote of all ayes.

E. Adjustment to Park and Recreation fees and other non-ordinance fees: Tim Kath was in attendance for this request. He supported the refunding of 100% of the fees for coaches, as the coaches put in many hours of service. Two coaches' fees per team were waived this past year. He suggested raising all fees \$5.00 and the sponsor fees to \$125.00.

MOTION PUFAHL/BUZZELL to approve the increase of the following fees (fees per hour):
Vehicle & Equipment Rental Fees

Rentals shall be to other governmental entities only, unless special circumstance arises. The Public Works Director or Village Administrator will authorize equipment rental. The following fees are for equipment only. Additional labor costs will be added and if it is over-time hours, the over-time labor costs will be charged.

Sweeper	\$ 60.00
Tractor	\$ 60.00
Bucket Truck	\$ 60.00
Derrick Truck	\$ 60.00
Pick up Truck	\$ 35.00
Trencher	\$ 40.00
Rodder - sewer cleaner	\$ 50.00
Rodder with camera	\$ 60.00
Pumps	\$ 35.00
Generator 3 phase	\$ 60.00
Generator single phase	\$ 35.00
Dump Truck	\$ 60.00

Roll call vote: Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Motion carried by a roll call vote of all ayes.

Discussion of the summer recreation fees and the coaches refund amount. Buzzell agreed with Kathø's recommendation. Tracey stated that he coaches in Portage with no reimbursement.

MOTION BUZZELL/GRIEPENTROG to approve the increase of the park/recreation fees to:

Resident: \$30.00 with a \$65.00 maximum

Non-resident: \$45.00 with a \$105.00 maximum

Team Sponsor fees: \$125.00

100% of the summer recreation fees refunded for coaches:

Roll call vote: Pufahl:no. Wisniewski:no. Wolff:no. Becker:no. Buzzell:yes. Griepentrog:yes.

Hepler:yes. Motion fails by a 4 önoö to 3 öyesö vote.

MOTION PUFAHL/WOLFF to approve the increase of the park/recreation fees to:

Resident: \$40.00 with a \$80.00 maximum

Non-resident: \$60.00 with a \$120.00 maximum

50% of the summer recreation fees refunded for coaches.

Roll call vote: Wisniewski:no. Wolff:yes. Becker:yes. Buzzell:no. Griepentrog:yes. Hepler:no.

Pufahl:yes. Motion carried by a roll call vote of ö4ö ayes, ö3ö no.

- F. Change to various fees (setting up a public hearing):** The Board can approve this next month via resolution instead of setting up a public hearing.

MOTION PUFAHL/WOLFF to table this discussion until next month. Motion carried.

- G. Change to various ordinances (setting up a public hearing):**

MOTION WOLFF/GRIEPENTROG to set up a public hearing for the change to various ordinances, hearing to be held on January 15, 2008 at 6:45 pm. Motion carried.

- H. Changing/declaring a portion of Breezy Point (in the vicinity of 525,527,529 Breezy Point) from a street to an alley.** Tracey explained the reason for this change. This portion is not plowed.

MOTION BECKER/WOLFF to change/declare a portion of Breezy Point (in the vicinity of 525,527,529 Breezy Point) from a street to an alley, and to set up a public hearing if needed. Motion carried.

I. MEUW Joint Superintendent's Seminar January 9-11:
MOTION WOLFF/WISNIEWSKI to approve Tracey attending the MEUW Joint Superintendent's Seminar January 9-11, 2008. Roll call vote: Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Motion carried by a roll call vote of all ayes.

J. Evaluations: Pufahl explained the recommendation from Finance & Personnel, that evaluations for employees over two years be done every other year.
MOTION PUFAHL/ to have all evaluations for seasoned employees to be done every other year. Motion fails for a lack of a second. The timing of evaluations will remain the same (yearly).

K. 1996 Ford L8000 truck bid: Buzzell and Tracey looked at this vehicle. It is in very good shape. Tracey recommended submitting a bid. The County would sandblast and repaint the box. Tracey suggested a bid of \$25,000.00. There is money in the 2008 capital budget for this purchase.

MOTION WOLFF/BUZZELL to submit a bid of \$25,000 for the purchase of the 1996 Ford L8000 truck bid.

Roll call vote: Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Motion carried by a roll call vote of all ayes.

Motion carried.

XIII. Adjourn: The meeting adjourned @ 9:40pm pursuant to a **BECKER/BUZZELL MOTION** and vote of all ayes.

John Roth
Clerk/Treasurer, Village of Pardeeville
12-19-07

Roll call vote: Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Motion carried by a roll call vote of all ayes.

Roll call vote: Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Motion carried by a roll call vote of all ayes.

Roll call vote: Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Motion carried by a roll call vote of all ayes.

Roll call vote: Hepler:yes. Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Motion carried by a roll call vote of all ayes.

Roll call vote: Pufahl:yes. Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Motion carried by a roll call vote of all ayes.

Roll call vote: Wisniewski:yes. Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Motion carried by a roll call vote of all ayes.

Roll call vote: Wolff:yes. Becker:yes. Buzzell:yes. Griepentrog:yes. Hepler:yes. Pufahl:yes. Wisniewski:yes. Motion carried by a roll call vote of all ayes.