



LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)  
PO Box 1016, Orland Park, IL 60462 Phone: (708) 790-2807

BOARD OF DIRECTORS' MEETING  
7851 Timber Drive Tinley Park, IL 60477 Phone: (708) 532-0160  
Wednesday, August 22, 2012 Time 9:00 a.m.

## Minutes

### Call to Order, Roll Call

Kozak called the meeting to order at 9:15 a.m. The roll was called and the following Board members were present to establish a quorum:

Anne Kozak, Susan McNeil-Marshall, Kathy Parker, Beth Dostert Absent: Christine Fine

Other Present: April Krzeczkowski, Interim Director

### Introduction of Visitors / Public Comments

Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

### Consent Agenda

Parker moved, seconded by McNeil-Marshall that it be:

RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS  
APPROVE THE CONSENT AGENDA AS PRESENTED

- a. Approval of Agenda
- b. Acceptance of the July 17, 2012 LIMRiCC Board Meeting Minutes (Exhibits A.1 – A.3)
- c. Approval of the payment of bills for July 18, 2012 through August 22, 2012 LIMRiCC Business Services in the amount of \$13,013.53 (Exhibit B.1)
- d. Approval of the payment of bills for July 18, 2012 through August 22, 2012 Joint Self-Insurance Pool (JSIP) in the amount of \$55,845.01 (Exhibit B.1)
- e. Approval of the payment of bills for July 18, 2012 through August 22, 2012 Purchase of Health Insurance Program (PHIP) in the amount of \$441,765.93 (Exhibit B.1)
- f. Approval of the payment of bills for July 18, 2012 through August 22, 2012 Unemployment Compensation Group Account (UCGA) in the amount of \$67,203.50 (Exhibit B.2)
- g. Approval of Balance Sheet and detail of expenditures for July 2012 (Exhibit C.1-C.2)
- h. Approval of the amount of \$1,056 to April Krzeczkowski to be paid in September payroll for additional hours worked in July 2012

Roll was called with the following results: 4 yes, 0 no, 1 absent. Motion carried.

### Executive Session – JSIP Case Updates

For the purposes of discussing “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” 5ILCS 120/2(c)(11).

Executive Sessions was not needed.

### Discussion #1

The allowance of new members into the Joint Self-Insurance Pool (JSIP)

After discussion, the Board agreed to continue to accept new members into the JSIP pool.

**Discussion #2**

LIMRiCC's FOIA Officers

April Krzeczowski will attend the required training in order to become an additional FOIA officer for LIMRiCC.

**Discussion #3**

LIMRiCC's business insurance options

Krzeczowski updated the Board that additional business insurance may be required due to the administration of WIN. Krzeczowski is currently working with Assurance, LIMRiCC's Broker and Attorney to ensure that proper coverage is obtained. An update will be provided at the next Board Meeting.

**Discussion #4**

Board Workshop - Strategic Planning

LIMRiCC's strategic planning has begun and an insurance consultant will attend the next Board Meeting in order to assist the Board with this process.

Due to the new health care laws LIMRiCC has decide to collaborate with its Broker, Assurance Agency, to educate PHIP Members on how the new laws are going to affect both the pool and individual members.

The Board asked Krzeczowski to provide them with a list of LIMRiCC's members.

**Information Item #1**

Interim Director's Report (Exhibit D.1)

Krzeczowski reported that the audit was conducted on August 6th and is in the process of being completed. The revised contract with Assurance Agency is being finalized and will be sent to LIMRiCC's attorney for review. LIMRiCC is in the process of reviewing and updating its' contact information. A storage facility has been rented and all prior years files for both LIMRiCC and WIN have been moved to the facility. Ryan Rzepka from Accountemps started this month and is currently working approximately two days per week.

**New Business**

There was no new business to discuss.

**Next Board Meeting and Location**

The next LIMRiCC Board meeting will be on September 18, 2012 at Woodridge Public Library at 8:30 a.m.

**Adjournment**

The meeting was adjourned by acclamation at 10:58 a.m.

Minutes prepared by April Krzeczowski

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Beth Dostert