

Minutes of the Sherrard Public Library District Board of Trustees

November 19, 2019

Call to Order 7:00 PM.

Board Members in Attendance: Allen Holdsworth, Molly Kindelsperger, Barb Ruane, Cindy Sanders, Sheryl Steele and Jim DeWitt.

Board Members Absent: Sarah Soliz

Staff: Tori Drews

Public Comment: Kim Hoffman, Hoffman and Tranel, PC, was here to present the FY 2019 Financial Report to the board. She also pointed out issues that she thought should be addressed in the future to make our finances more transparent and correct some calculations.

Motions:

1. Motion to approve FY 2019 Annual Financial Report by Kindelsperger, Second by Ruane.
- 2.. Motion to approve the minutes of October 15, 2019 and Special Meeting on October 15, 2019 by Sanders, Second by Ruane.
3. Motion to approve the Treasure's Report by Ruane, Second by DeWitt.
4. Motion to adjourn at 8:05 by DeWitt, Second by Ruane.

Director Report:

- I. Building: Two new, larger, L-shaped desks were purchased for Paula and Teresa to give them additional workspace. New shelving was installed for magazines and newspapers. Plans for snow removal are being addressed.
- II. Receipts: The library is considering purchasing software to enable us to market upcoming events on check-out receipts.
- III. PrairieCat Updates: Member fees for FY21 have been disclosed. There is a substantial increase from last year.
- IV. Weeding: The library is undergoing a much needed, large scale weeding. This will help to keep PrairieCat fees lower and improve circulation numbers.
- V. Value Campaign: We will begin a social media to campaign to highlight services, staff, resources and history of the library.

New Business:

Verification that board members have read "Serving Our Public 3.0: Chapter 3 and Trustee Facts File: Chapters 11-14 as required by the state in order to receive Per Capita Grant money. Tori asked that at least one board member watch an online presentation provided by RAILS.

The next meeting is January 21, 2020 at 7:00 PM.

Respectfully submitted,

Sheryl Steele, Secretary