

# CALL TO CAUCUS FOR LOCAL COMMITTEE REORGANIZATION

## Williamsburg-James City County Democrats

Pursuant to the authority provided by the Virginia Democratic Party Plan, the Williamsburg-James City County Democrats hereby call an assembled caucus on January 16, 2020, beginning at 7 pm at WJCC Democratic Headquarters, 113 Palace Lane, Suite A, Williamsburg, Virginia, 23185. The purpose of the caucus will be to elect the new members of the Williamsburg-James City County Democrats, and to elect officers of the committee.

### **I. Membership Application:**

Each person seeking to become a member of the Committee shall file a Membership Application form with the Williamsburg-James City County Democrats. **In order to vote in the caucus, applicants must complete the membership form online at [www.wjccdemocrats.com](http://www.wjccdemocrats.com) or deliver the form in person at the caucus site by 7 pm on Thursday, Jan. 16.** Only those applicants who have timely and properly filed will have their names placed in nomination for membership in the Committee. The Membership Application form is available at [www.wjccdemocrats.com](http://www.wjccdemocrats.com).

### **II. Nomination to Serve as an Officer of the Committee:**

Each person seeking to become an officer of the Committee shall file an Application for Committee Officer, which shall also serve as a Membership Application, with the Williamsburg-James City County Democrats. **Forms must be received by 5 pm on January 10, 2019,** by email at [democrats@wjccdemocrats.com](mailto:democrats@wjccdemocrats.com), or by mail at PO Box 2032, Williamsburg VA, 23185. Only those applicants who have timely and properly filed will have their names placed in nomination to serve as an Officer of the Committee. The Application for Committee Officer is available at [www.wjccdemocrats.com](http://www.wjccdemocrats.com).

### **III. Notice:**

The Williamsburg-James City County Democrats shall provide notice of this caucus by placement of a general notice of the caucus, including the caucus date, time, and location, along with the Call to Caucus, on the Democratic Party of Virginia and the Williamsburg-James City County Democrats websites; by email notification; through a press release provided to all relevant newspapers of general circulation in Williamsburg and James City County; and through other reasonable means that will disseminate information about the caucus to registered voters in Williamsburg and James City County. In addition, reasonable actions shall be taken to promote participation in the caucus in accordance with the Affirmative Action provisions of the Party Plan of the DPVA.

### **IV. Participation:**

Every Democrat who is a registered voter in Williamsburg or James City County, and who submits an application to become a member of the committee, is urged to attend and participate. Each participant must sign a written declaration saying the participant:

- Is a Democrat and not a member of any other political party;

- Does not intend to support any candidate who is opposed to a Democratic nominee in the 2020 Election;
- Has not participated in and will not participate in the nominating process of any other party for the 2020 election; and
- Is registered to vote in Williamsburg or James City County.

#### **V. Affirmative Action:**

It shall be the duty and goal of all members of Williamsburg-James City County Democrats to seek out and encourage the broadest possible participation within the committee, and in its membership, of all duly qualified citizens without regard to race, sex, age, religion, national origin, sexual orientation, gender identity, ethnic identity, disability, or economic status.

#### **IV. Conduct of Caucus**

The doors to the caucus will open at 6:30 pm and will close at 7 pm, and no further persons will be permitted to enter. Those in line will be permitted to complete the check-in process and will be permitted to participate.

The Chair or her appointee shall be the Temporary Chair of the Caucus and shall appoint a Temporary Secretary and such other Officers of the Caucus as is deemed appropriate. The Williamsburg-James City County Democrats will prepare Temporary Rules for the Caucus. Participants will adopt permanent Rules for the Caucus.

Paid for and authorized by the Williamsburg-James City County Democrats