



**Meeting Minutes
December 9, 2019
7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, December 9, 2019 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and established a quorum. The Pledge of Allegiance was recited.
2. Citizen Public Forum. Mr. Reyes spoke as a candidate running for the Bexar County Commissioners Court.
3. Approval of the minutes from the November 6, 2019 and November 12, 2019 Board Meetings. Commissioner Surratt motioned to approve the November 6, 2019 and November 12, 2019 Minutes. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Executive Session Station Construction Financing. The Board entered Executive Session at 7:06 P.M. The Executive Session ended at 7:16 P.M.
5. Discussion and appropriate action on the following:
 - a. The Board discussed which station financing proposal was in the best interest of the District. Commissioner Roberts motioned to accept the BBVA USA proposal for the \$4,500,000 station financing. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
 - b. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 project. Mr. Perez is continuing to work with the Bexar County Fire Marshalls Office on the station sprinkler system requirements. Mr. Perez also met with a retaining wall vendor to review the requirements for the use of their product for the station. The request for proposal release is planned for the end of January 2020.
 - c. The Board discussed adding a new District Administrative Position. The position duties and how to advertise the open position were discussed.
 - d. The Board discussed the use of personal computers for viewing District information and the need to separate personal and public information. The potential for the District to supply Board members with electronic equipment for business use and electronic meetings will be investigated.
 - e. Mr. Costantino reported that the Leon Springs Volunteer Fire Department (LSVFD) has completed most of the annual inventory except for the computer equipment. The inventory will be completed in January 2020.

6. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino, LSVFD Treasurer, summarized and reviewed the following with the Board.
 - a. Mr. Costantino presented the November 2019 Run Report by the Service Provider.
 - b. Mr. Costantino reviewed the LSVFD expenditures for November 2019.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Surratt motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Financial discussions and appropriate action;
 - a. The monthly financial report was deferred until January due to a computer issue.
 - b. The outstanding bills owed by ESD 4 were reviewed.
 - c. Action by the Board on approving payments by ESD 4. Commissioner Roberts made a motion to approve payments for the District. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
8. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting will be January 6, 2020.
9. Adjourn. With no further business before the Board, Commissioner Roberts made a motion to adjourn. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 8:15 P.M.