

**ST. ELIZABETH R-IV SCHOOL
P. O. BOX 68
240 CHURCH STREET
ST. ELIZABETH MO 65075
Phone 573-493-2246
Fax 573-493-2380**

May 22, 2019

MEMO TO: Licensed Occupational Therapists

FROM: Mr. Doug Kempker, SUPERINTENDENT

We are now accepting Occupational Therapy bids for the 2018-2019 school year. Bids are due in my office by noon on June 18, 2019.

We would require a therapist one day a week for 1-2 hours. Time needed is subject to change based on student need.

_____ Price of therapy per hour.

_____ How much documentation & Consultation time for each hour of therapy

_____ Mileage fee/time to and from our school

Supplier's Signature

Date

Supplier's Address

Supplier's Phone #