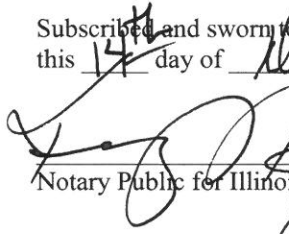



CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING OF NOVEMBER 16, 2021

I hereby certify that the attached minutes were reviewed and approved at the December 14, 2021 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 14th day of December 2021.


Notary Public for Illinois


**MINUTES OF THE NOVEMBER 16, 2021 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, November 16, 2021

Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 WELLINGTON WAY
Blackberry Township, Kane County, IL

Time: 7:00 p.m.

Attendance: Trustees: Mark Hammond and Ben D’Andrea; James Dougherty by telephone due to illness

Others: Charles Radovich, James Hare, Kim Hoadley
Jason Fowler, Dan Whiston

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the Mill Creek Water Reclamation District Treatment Facility, Blackberry Township, Kane County, Illinois on Tuesday, November 16, 2021 by Vice President D’Andrea. Trustees D’Andrea and Hammond were present, Trustee Dougherty participated via telephone call. Attorney Radovich stated that due to a family health issue, President Dougherty is participating via telephone conference.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee D’Andrea stated that due to the COVID 19 pandemic the Board is still operating under the temporary rules that were ratified at the April 2020 meeting and posted on the agenda. Jason Fowler advised that as of 5:00 p.m.

there were no emails with public comment and no members of the public were on the conference call.

3. PUBLIC HEARING ON 2022 BUDGET AND APPROPRIATION ORDINANCE.

Motion by Trustee D’Andrea to open the public hearing on the 2022 Budget and Appropriation Ordinance, second by Trustee Hammond.

Roll Call Vote: Ayes 3 Nays: 0 Absent: 0

Motion Approved

Attorney Radovich stated there were no residents present and the trustees stated they were not contacted by anyone with questions about the budget. Radovich advised the Board that the notice of hearing was published on October 13, 2021 as required by statute, that the proposed 2022 budget was posted on the District’s website and had been available for inspection at the office of Sheaffer & Roland.

Motion by Trustee Hammond to close the public hearing on the 2022 Budget and Appropriation Ordinance, second by Trustee D’Andrea.

Roll Call Vote: Ayes 3 Nays: 0 Absent: 0

Motion Approved

4. LONG RANGE PLANNING. Attorney Radovich stated that Trustee Hammond asked that the Long Range Subcommittee caption be changed to Long Range Planning. Radovich advised that the subcommittee represented a committee of the whole and that all trustees were members of the subcommittee. Going forward this will be called Long Range Planning.

5. OLD BUSINESS.

a. Approval of the minutes of the October 12, 2021 Meeting of the Board of Trustees.

Motion by Trustee Hammond to approve the minutes of the October 12, 2021 minutes; seconded by Trustee D’Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

5. NEW BUSINESS

a. Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer’s report, financial statements, past due account payment plans and outstanding invoices. Jim Hare presented the financial reports. Discussion regarding the reports. Fowler advised that Red Tags are being done and they will send a letter advising that

service shut offs will begin. Fowler also advised that there is a final pay request for G. Snow in the sum of \$7,920.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements; accounts payable and additional accounts payable totaling \$15,854.74 and to G. Snow in the sum of \$7,920 for a total of \$395,094.16 and discussion of past due accounts; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

b. **Operations Report from Sheaffer & Rolland and discussion regarding the same.** Jason Fowler presented the Operations Report. Fowler advised that the blow out and winterization of the irrigation equipment will be done the following week. A request was made by Machine Paving of West Chicago requesting reimbursement for \$350 due to hydrant flushing causing delay to a job it had in the area. Radovich recommended and the Board concurred that the claim be denied as hydrant flushing was posted on the website and on signage placed in the neighborhood prior to the work. A request was received from Richardson Electronics to connect domestic and industrial to the District. Fowler does not recommend acceptance of this request. Radovich stated he would notify the CEO that the District does not have capability to entertain the request.

Motion by Trustee Hammond to accept the Operations Report as presented; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

c. **Consideration and Approval of Snow Plowing Proposal for 2021-2022 season.** Fowler sent out five (5) bid requests and received two bids. Lawn Boyz Landscaping was recommended by Fowler.

Motion by Trustee D'Andrea to approve the snow plowing proposal from Lawn Boyz, subject to legal review; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

d. **Consideration and Approval of Ordinance No. 2021-03 (Budget and Appropriation Ordinance.**

Motion by Trustee Hammond to approve Ordinance No. 2021-03, Budget and Appropriation Ordinance; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

e. **Consideration and Approval of Ordinance No. 2021-04 (Tax Levy Ordinance in the Amount of \$33,200).**

Motion by Trustee Hammond to approve Ordinance No. 2021-04, Tax Levy Ordinance in the Amount of \$33,200; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

f. **Consideration and Approval of 2022 Estimate Revenues.**

Motion by Trustee Hammond to approve 2022 Estimate Revenues; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

g. **Consideration and Approval of Truth in Taxation Certificate.**

Motion by Trustee Hammond to the Truth in Taxation Certificate; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

6. **Closed Session.**

Motion by Trustee D'Andrea to enter closed session for consideration of pending litigation; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

The Board returned to open session at 7:49 p.m.

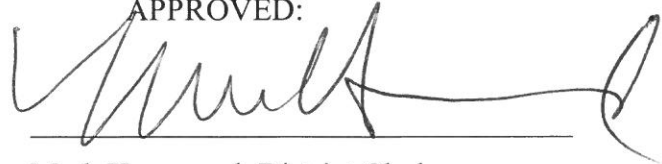
7. **Adjournment.**

Upon motion duly made by Trustee D'Andrea to adjourn until the Meeting of December 14, 2021, seconded by Trustee Hammond and unanimously carried, the meeting of the Board of Trustees was adjourned at 7:50 p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', written over a horizontal line. The signature is cursive and extends to the right of the line.

Mark Hammond, District Clerk

