

# Church of St. Cecilia

## Ministry Sign Up



As each one has received a gift, use it to serve one another  
as good stewards of God's varied grace...so that in all things  
God may be glorified, through Jesus Christ to whom belong  
dominion forever and ever. Amen

Peter 4:10-11



The Four Walls of the church are **Worship, Outreach, Formation and Community**. Please check each ministry in which you are interested in serving – new, recommitting, or just wanting to learn more about the ministry. Return the booklet to the parish office, or place it in the collection basket during Mass. Thank you.

Please provide the following:

(Please print)

Name\_\_\_\_\_

Address\_\_\_\_\_

City, State, Zip\_\_\_\_\_

Phone\_\_\_\_\_

Email\_\_\_\_\_

New Parishioner (yes or no)\_\_\_\_\_

Mass Preference      \_\_\_\_\_4:30pm \_\_\_\_\_8:15am  
   \_\_\_\_\_10:00am

Key: N=New R=Recommit I=More Info.			
N	R	I	Ministry Description

WORSHIP			
			<b>Liturgy.</b> Serve on a team that meets approximately seven times each year to reflect, plan, implement, and evaluate liturgies.
			<b>Liturgy Environment.</b> Works closely with liturgy team to address liturgical planning and environmental needs.
			<b>Eucharistic Ministers to the Homebound.</b> Bring communion to the homebound when needed.
			<b>Liturgical Ministers.</b> Training is provided for all of the following:
			<ul style="list-style-type: none"> <li>• <b>Eucharistic Ministers</b> distribute communion approximately once each month.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Candle Bearers</b> are involved in procession at liturgies.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Cross Bearer</b> leads processions.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Book Bearer</b> is involved in procession and assists at altar during liturgies.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Ministers of Hospitality</b> greet people before Mass, orient visitors, take up the offering, and pass out bulletins. (Great ministry for families)</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Sacristans</b> assist once a month in preparing for weekend Mass by arriving 30 minutes early to set out vessels, assemble liturgical ministers, etc.</li> </ul>
			<b>Lector.</b> Adult or youth to proclaim the Word on scheduled rotation. Training provided.

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			<b>Music</b>
			<ul style="list-style-type: none"> <li>• <b>Adult Choir.</b> Sings at the 10:00am Sunday Masses with occasional weekends off September through Pentecost. Rehearses on Tuesdays from 7:00-9:00pm with occasional days off and before Masses on Sundays from 9:30-10:00am. Audition required due to space limitations.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Instrumentalist.</b> Plays at Masses and special occasions. Independently prepares music provided by the Music Director. Rehearses 1/2 hour before each Mass or on Saturdays for special occasions. Please specify instrument.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Cantor.</b> Leads the singing at various Masses. Independently prepares music provided by the Music Director. Rehearses 1/2 hour before Mass. Audition required.</li> </ul>
			<b>Special Programs</b>
			<ul style="list-style-type: none"> <li>• <b>Wednesday Faith Formation Musicians.</b> Instrumentalists and singers occasionally lead the singing for Wednesday evening Faith Formation Prayer Services and for Living Stations. One or two rehearsals required.</li> </ul>
			<b>Nursing Home Ministry</b>
			<ul style="list-style-type: none"> <li>• <b>Communion to Nursing Home.</b> Be part of a team to bring communion on Sunday to residents at St. Anthony Park Nursing Home on a rotation basis.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Lead Singing</b> at bi-monthly Mass.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Lector</b> at bi-monthly Mass.</li> </ul>

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			<ul style="list-style-type: none"> <li> <b>Nursing Home Musicians.</b>  Instrumentalists and singers lead the St. Anthony Park Home residents in singing for Mass every other month on Wednesdays at 10:30am. Independently prepare music provided by the Music Director. </li> </ul>
			<ul style="list-style-type: none"> <li> <b>Preside</b> at Wednesday Service. </li> </ul>
			<ul style="list-style-type: none"> <li> <b>Communion Minister</b> at Wednesday Service. </li> </ul>

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OUTREACH			
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			<b><i>Social Justice Team</i></b>
			<b><i>Social Justice Team Member.</i></b> Serve on team with those who have interest in social justice, charity and respect for life, and who are interested in developing ways to raise awareness and provide opportunities for parish involvement.
			<b><i>Loaves &amp; Fishes.</i></b> Join a group of parishioners who prepare and serve a hot evening meal at Dorothy Day Center on the second Wednesday of even months (2 hours). Two teams alternate months.
			<ul style="list-style-type: none"> <li>• <b>Loaves &amp; Fishes Co-Chair</b> work closely together to provide instruction to the team and coordinate meal.</li> </ul>
			<b><i>Food, clothing and Small Household Items Delivery.</i></b> Pick up food, clothing, or small household items donations at church and deliver them to the drop off sites. Must be done during day time hours when drop off sites are open. This is done on a rotating basis.
			<ul style="list-style-type: none"> <li>• <b>Food</b> delivery to Keystone Food Shelf.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Food Drive Coordinator</b> oversees our monthly food drives.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Clothing</b> is delivered to Hallie Q. Brown or Joseph's Coat.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Small Household Items</b> are delivered to Bridging.</li> </ul>
			<b><i>Habitat for Humanity.</i></b> Community project working with two other parishes for two weeks in the summer building/renovating a home. Opportunities include helping with publicity/organization, work at the home site during the week, or supplying food.

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			<b><i>Project Home.</i></b> Provide companionship and hospitality to temporarily homeless families.
			<b><i>Sowers of Justice.</i></b> Communicate with legislators by responding to Action Alerts sent by the Office for Social Justice.
			<b><i>Giving Tree.</i></b> Christmas gift project for families in need by gathering names, placing name tags on tree, and arranging for delivery of gifts.
			<b><i>DVEA.</i></b> Be part of a group that raises awareness about domestic violence.
			<b><i>Meals on Wheels.</i></b> Deliver meals to elderly in St. Anthony Park once a month for two hours.
			<b><i>Participate in JustFaith.</i></b> Participate in a 24 week immersion experience to focus on various justice issues.
			<b><i>Children's Books.</i></b> Elementary (pre-kindergarten through 6th grade) new and/or gently read books are needed and provided for the students at College Prep Elementary to keep them reading over the summer months. College Prep Elementary is a charter school in our area that serves immigrant children.
			<b><i>Cell Phones.</i></b> Donate your unneeded cell phone. Secure the Call Foundation reprograms them to be used as free 911 emergency phones. The phones are distributed to domestic violence shelters, neighborhood watch groups, and other agencies with an immediate need for 911 access. ( Note: chargers or accessories are not needed.)
			<b><i>Just Faith.</i></b> Creates an environment that invites personal transformation, forms individuals as agents of social transformation, and provides exciting opportunities for expanding and promoting social ministry.



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			<ul style="list-style-type: none"> <li> <b>The Sultan and the Saint.</b> Eight-session module brings Muslims and Christians together in dialogue. It aims to cultivate mutual understanding and appreciation of what these faith traditions hold in common, as well as the ways in which they differ. </li> </ul>
			<ul style="list-style-type: none"> <li> <b>Crossing Borders.</b> Eight session module provides participants a chance to find common ground and to discover more about themselves, their values, our God, and the millions of people who are on the move in every part of the world. </li> </ul>

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			FORMATION
			<b>Adult Faith Formation Team.</b> Be part of a group to plan/implement Adult Faith Formation.
			<b>Infant Baptism.</b> Be part of a team that facilitates the preparation and formation for families preparing for baptism.
			<b>Marriage Team.</b> Help couples prepare for marriage and help them explore skills of building a strong Christian marriage.
			<b>RCIA Team.</b> Be part of a team to walk with candidates on their faith journey. Areas include providing hospitality, catechesis and sponsorship. Team will also meet periodically to reflect on their own ministry.
			<b>Library.</b> Coordinate, maintain and publicize the parish library.
			<ul style="list-style-type: none"> <li>• <b>Display/Set Up</b> Advent &amp; Lenten displays. Assistance available.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Church Book Group.</b> Facilitate the discussion of monthly book groups.</li> </ul>
			<b>Movie Night.</b> Host movie night and facilitate theological discussion conversation.
			<b>Youth Group Support.</b> Assist with youth group events & service projects.
			<b>Adult Faith Formation Volunteer.</b> Lead/present/facilitate topics in areas of professional expertise. Host movie nights, book discussion, participate in panel discussions.
			<b>Catechesis of the Good Shepherd.</b> Serve as catechist presenting work in liturgy and scripture to children 3-6 years old. The catechists and children meet 3-4 Sundays per month. Training is necessary, and will be available.

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			<b><i>Small Group Leader</i></b>
			<b><i>Volunteers for Faith Formation Programs.</i></b> Volunteer to assist catechists in formation.
			<b><i>Event Set Up (AV Equipment)</i></b>
			<ul style="list-style-type: none"> <li>• Serve as Meeting Host</li> </ul>
			<b><i>Saturday/Sunday Hospitality Coordinator</i></b>
			<ul style="list-style-type: none"> <li>• Hospitality Host</li> </ul>
			<b><i>Whole Community Wednesdays.</i></b>
			<ul style="list-style-type: none"> <li>• Lead Dinner Prayer</li> </ul>
			<ul style="list-style-type: none"> <li>• Provide a Potluck Entree</li> </ul>
			<ul style="list-style-type: none"> <li>• Potluck Set Up</li> </ul>
			<ul style="list-style-type: none"> <li>• Catechists Grades 1-8</li> </ul>
			<ul style="list-style-type: none"> <li>• Provide music on various gatherings</li> </ul>
			<b><i>Help with Living Stations.</i></b> Assist with rehearsals and presentation.
			<b><i>Help with Advent Program</i></b>
			<b><i>Help Plan Parish Retreat</i></b>

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			COMMUNITY
			<b>Community Building Team.</b> Serve as core team to coordinate and evaluate our overall mission to provide hospitality and welcoming to all who come through our doors. Promote involvement of parishioners in volunteer ministries at St. Cecilia's in accordance with their gifts. Activities focus on gifts discovery and matching them with service opportunities, leadership training, and volunteer recruitment and appreciation.
			<b>Events.</b> Serve on committee whose focus is to build community throughout the parish by coordinating and hosting various special events.
			<ul style="list-style-type: none"> <li>• <b>Welcome Potluck.</b> Twice a year.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Wine &amp; Cheese Event</b></li> </ul>
			<b>Coffee and Donuts.</b> Serve hospitality after 8:15am or 10:00am Masses on a variable schedule. Instructions provided.
			<b>Parish Community Council.</b> Parishioners expressing interest are nominated by the community at large and are selected by a discernment process. This group establishes policy and promotes and encourages the development of programs and activities that are aligned with the parish mission statement.
			<b>Finance Team Member.</b> This body is accountable to the parish and Archdiocese. Members are recommended to and appointed by the Pastoral Trustees. This group develops and oversees the annual budget and reviews and analyzes proposals for major improvements in coordination with the Parish Community Council.

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			<b><i>Prayer Ministry.</i></b> Pray for intentions of parish and commit to saying prayers when requested.
			<b><i>BeFrienders.</i></b> Make pastoral visits to the hospitalized, bereaved, elderly, homebound and new parishioners. Meet as a group on a monthly basis to reflect on ministry. Group training and ongoing support provided.
			<b><i>Little Brothers-Friends of the Elderly.</i></b> Volunteer at the LBFE organization to connect with elders who have little, if any, family or friendship support in their lives.
			<ul style="list-style-type: none"> <li>• <b>Prayer Partner</b></li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Homebound Eucharist</b></li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Prayer Shawl Ministry</b></li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Communion on Sunday</b></li> </ul>
			<b><i>Building &amp; Grounds Care</i></b>
			<ul style="list-style-type: none"> <li>• <b>Church Cleaning.</b> Help clean the church in preparation for Christmas and Easter and other occasions.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Window Washing</b></li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Washing Linens</b> - Wash/iron albs.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Yard Work.</b> Help maintain the parish grounds. (Weeding &amp; pruning)</li> </ul>
			<b><i>Men's Softball Team.</i></b> Be a part of the team. Games are played on Wednesday evenings in the summer.
			<b><i>Funeral Lunches</i></b>
			<ul style="list-style-type: none"> <li>• <b>Co-Coordinator</b> plans and shops for the luncheon, and oversees the volunteers.</li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Funeral Lunch Weekday Volunteer</b></li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Funeral Lunch Weekend Volunteer</b></li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Funeral Lunch Table Setup</b></li> </ul>

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			<b><i>Cook for Small Events</i></b>
			<ul style="list-style-type: none"> <li>• Soup Suppers</li> </ul>
			<ul style="list-style-type: none"> <li>• Pancake Breakfast</li> </ul>
			<ul style="list-style-type: none"> <li>• Bake Bars/Desserts for events</li> </ul>
			<b><i>Annual Parish Dinner &amp; Event.</i></b> Last Sunday of April.
			<ul style="list-style-type: none"> <li>• <b>Co-Chair the Event</b></li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Co-Chair the Silent Auction</b></li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Co-Chair Kids Activities</b></li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Dinner Volunteers</b></li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Silent Auction Setup</b></li> </ul>
			<b><i>Phone Coverage Support in Office</i></b>
			<b><i>Young Mom's Group/Young Dad's Group</i></b>
			<b><i>Communication</i></b>
			<ul style="list-style-type: none"> <li>• Prepare artwork, posters, photography, flyers, promotional copy and publications.</li> </ul>
			<b><i>Parish Pictorial Directory Assistant.</i></b> Assist parishioners with check-in for photo sittings, and other general communication associated with a new pictorial directory.
			<b><i>Recycling Team Helper.</i></b> Assist with sorting and removing recyclables.
			<b><i>First Aid/Emergency Back Up</i></b>
			<ul style="list-style-type: none"> <li>• <b>CPR Training</b></li> </ul>
			<ul style="list-style-type: none"> <li>• <b>Defibrillator Training</b></li> </ul>

## GIFTS OF THE PEOPLE

From time to time there are special needs or events that arise which provide opportunities to be involved on a short term basis. Please take a minute to fill out the following areas of your interest or giftedness so we can get to know you better. This will also help us to work toward our goal of excellence in ministry by matching each person's gifts with the appropriate ministry.

- |  |   |
|--|---|
| <input type="checkbox"/> Administrative          | <input type="checkbox"/> Planning/Organizing    |
| <input type="checkbox"/> Arts & Crafts           | <input type="checkbox"/> Sales/Marketing        |
| <input type="checkbox"/> Artwork/Design          | <input type="checkbox"/> Sewing/Crafts          |
| <input type="checkbox"/> Caring for Children     | <input type="checkbox"/> Sign Language          |
| <input type="checkbox"/> Clerical Work           | <input type="checkbox"/> Social Media           |
| <input type="checkbox"/> Community Outreach      | <input type="checkbox"/> Sound/AV System        |
| <input type="checkbox"/> Cooking/Baking/Serving  | <input type="checkbox"/> Story Telling          |
| <input type="checkbox"/> Computer Support        | <input type="checkbox"/> Teaching/Educating     |
| <input type="checkbox"/> Entertainer             | <input type="checkbox"/> Telephoning            |
| <input type="checkbox"/> (Comedian/Musician)     | <input type="checkbox"/> Theatre on Stage       |
| <input type="checkbox"/> Environmental Justice   | <input type="checkbox"/> Theatre – Technical    |
| <input type="checkbox"/> Finance/Business        | <input type="checkbox"/> Videography (including |
| <input type="checkbox"/> Foreign Language        | video and audio taping)                         |
| <input type="checkbox"/>                         | <input type="checkbox"/> Wood Working           |
| <input type="checkbox"/> Fundraising             | <input type="checkbox"/> Working w/Elderly      |
| <input type="checkbox"/> Gardening               | <input type="checkbox"/> Working w/Youth        |
| <input type="checkbox"/> Good Listening          | <input type="checkbox"/> Writing                |
| <input type="checkbox"/> Interior Design         |   |
| <input type="checkbox"/> Interviewing            |   |
| <input type="checkbox"/> Knitting/Crocheting     |   |
| <input type="checkbox"/> Lead Book Discussion    |   |
| <input type="checkbox"/> Legal Work              |   |
| <input type="checkbox"/> Maintenance             |   |
| <input type="checkbox"/> Nutritionist            |   |
| <input type="checkbox"/> Poetry/Creative Writing |   |
| <input type="checkbox"/> Photography             |   |