

February 2, 2016
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session February 2, 2016 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade and Griggs and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Pastor Dale Kendrick with Salem Church of Christ presented the invocation.

DALE KENDRICK
INVOCATION

Mayor Smith recognized Stephanie Burden.

VISITORS

Stephanie Burden, Main Street Director was in attendance with an update on the Main Street Program. Ms. Burden reported to the Commission that last year \$1.8 million was invested in downtown for building repair and renovations. Ms. Burden also reported that there are 542 people that work in the downtown district. Ms. Burden stated that she looks forward to working with the City in 2016.

STEPHANIE BURDEN
MAIN STREET
PROGRAM

Mayor Smith recognized Ann Vongruenigen.

ANN VONGRUENIGEN

Ms. Vongruenigen stated that her main concern is an elderly person walking in the street during business hours. She had to choose between an elderly pedestrian and an 18 wheeler. She chose the 18 wheeler and the driver of the truck was not too happy with her. Ms. Vongruenigen stated that walking in the street is surely against the law. This needs to be taken care of.

The second item of concern is 2 hour parking on Main Street in front of Flower Depot. There are no signs there and this needs to be addressed ASAP. The parking spots need to be available for downtown business customers.

The next item Ms. Vongruenigen wishes to have addressed is a large pothole behind Ken's Gas Station on Bridge Street.

Also, Ms. Vongruenigen says that the entrance to City Hall is a fire hazard.

Commissioner Griggs stated that she will personally look into the need for 2 hour parking signs on Main Street.

Mayor Smith stated that Ms. Vongruenigen would need to get with the fire chief to address anything she believes to be a fire hazard.

Mayor Smith reported that there are minutes to approve.

APPROVE 1/19/2016
MEETING MINUTES

Commissioner Mattmiller made a motion to accept the minutes of the January 19, 2015 Regular Commission meeting. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Attorney Lair.

LEGALS

Attorney Lair read the first reading of Ordinance #1545 annexing the property of Poindexter Farms LLP.

1st READING ORD
#1545 ANNEXATION
POINDEXTER FARMS
LLP

Commissioner Slade made a motion to accept the first reading of Ordinance #1545. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT
1ST READING
ORDINANCE #1545
ANNEXATION
POINDEXTER FARMS
LLP

Attorney Lair read the first reading of Ordinance #1546 amending the policies and procedures to add the position of Rental License Inspector/Assistant to the Board of Commissioners.

1st READING ORD
#1546 AMENDING
POLICIES &
PROCEDURES

Commissioner Mattmiller made a motion to accept the first reading of Ordinance #1546. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT
1ST READING
ORDINANCE #1546
AMENDING POLICIES
& PROCEDURES

Attorney Lair stated that he has a preliminary letter from Attorney Ed Culbertson that states James Brown would like to dedicate a piece of property on Rodgers Park Drive to the City. Attorney Lair stated that he can provide the appropriate documentation to accept this property at the next meeting.

PROPERTY FROM
JAMES BROWN TO BE
DEDICATED TO THE
CITY

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 86,701.29
Water & Sewer Fund	\$ 86,619.73

Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO PAY
BILLS

Commissioner Grayson reported cash in bank:

General Fund	\$ 906,082.78
Water & Sewer Fund	\$ 54,775.17
Municipal Road Aid Fund	\$ 75,728.91

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY
REPORT

Commissioner Slade introduced Officer Quinn and his dog Hano, a certified K-9 unit. Officer Quinn presented Hano as an aggression-trained but sociable dog that has an estimated 4 years of experience on the road. Sometimes these dogs can be in service 9-10 years. Officer Quinn stated that he would like to see Hano assist with the heroin problem and foot pursuits. He is a dual-purposed narcotics dog and a patrol dog.

EDDIE QUINN WITH
K-9, HANO

Commissioner Slade reported that Officer Crump has acquired a dog that could be the next phase if we decide this project is feasible.

<p>Commissioner Slade recognized Sgt Linville. Sgt Linville introduced one of the City's newest officers, Andrew Dutton.</p>	<p>INTRODUCE DUTTON</p>
<p>Commissioner Slade made a motion to change the position of Jeff Thomas from Police Sergeant to Police Officer III, salary commensurate with position, effective January 30, 2016. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	<p>CHANGE JEFF THOMAS FROM SGT TO POLICE OFFICER III</p>
<p>Commissioner Slade reported that the police advisory board has been addressing issues that were in the recent audit. Commissioner Slade read a report from Chief Johnson concerning the issues that have recently been improved upon.</p>	<p>POLICE ADVISORY BOARD REPORT</p>
<p>Commissioner Slade reported that the study of converting the Handy House to a fire station is not feasible due to cost. He also stated that the location is not feasible because of cost.</p>	<p>HANDY HOUSE-FIRE DEPT FEASIBILITY STUDY</p>
<p>Mayor Smith recognized Commissioner Griggs.</p>	<p>MAINTENANCE DEPT REPORT</p>
<p>Commissioner Griggs announced that the maintenance employees have been patching the streets as weather permits. Employees are actively involved with Sonley Drive and Oxley Drive to Confederate Drive Water Main Construction. We have plenty of salt on hand and are prepared if we receive another snow storm</p>	
<p>Commissioner Griggs also reported that new sign posts are expected to arrive shortly and the replacement of street signs will begin as weather permits. During wet weather, the maintenance department has taken some time to do housekeeping at the facility on North Locust Street. They will have some "junk" (non-operable) vehicles up for bid in the near future.</p>	
<p>Mayor Smith recognized Commissioner Mattmiller.</p>	<p>PUBLIC UTILITIES REPORT</p>
<p>Commissioner Mattmiller reported that the Recreation Department now has 10 teams of youth girls playing basketball, where there were no girls teams 2 1/2 years ago. He encouraged citizens to report every complaint. The Recreation Department is working to address all complaints in order to improve the overall efficiency of the department.</p>	<p>RECREATION DEPT REPORT</p>
<p>Commissioner Mattmiller made a motion to authorize to advertise for bids to provide the industrial electrical service at the water and wastewater treatment plants. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	<p>AUTHORIZE TO ADVERTISE-BIDS INDUST ELECTRICAL SERV</p>
<p>Commissioner Mattmiller made a motion to authorize to advertise for bids to install an 8 inch main waterline to the new State Maintenance Building located on the by-pass. The City will be reimbursed for all costs associated with this project. Commissioner Grayson seconded. Vote: Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	<p>AUTHORIZE TO ADVERTISE-BIDS WATERLINE EXT TO STATE MAINT BLDG</p>

Commissioner Mattmiller stated that the new 8 inch water main from Oxley to Confederate is scheduled to begin as weather permits.	WATER MAIN CONSTRUCTION
Mayor Smith reported that there will be an Abandoned Property Summit meeting on February 24 th from 6-8pm. There will be a speaker to discuss blighted properties and the international maintenance code. Everyone, including the public, are invited to attend this workshop.	MAYOR'S REPORT ABANDONED PROPERTY SUMMIT
Mayor Smith reported that Kentucky League of Cities fee for Phase II of the Strategic Planning process was \$12,000. Mayor Smith thought this was too high. He has found an outside facilitator, Rick Stafford, which is willing to do the second phase for \$2000. There would be 2 meetings this fiscal year and 2 next fiscal year.	STRATEGIC PLANNING PHASE II
Commissioner Mattmiller asked when the meetings would be, how many individuals would be involved in the second phase of the Strategic Planning Process and if the brochure would be included in the cost. Mayor Smith stated that he would have more information before the next meeting.	
Mayor Smith reported that all supervisors of the City attended evaluation training last week and will have one year to complete the evaluation of their employees.	EVALUATION TRAINING
Mayor Smith asked for a short discussion concerning the Handy House. Being that the feasibility study for the fire station has concluded that it would cost more than is feasible, we need to move forward with the Handy House.	HANDY HOUSE DISCUSSION
Commissioner Griggs discussed the possibility of grants for saving the Handy House.	
Mayor Smith stated that without support from the Fiscal Court, we have no path forward. Commissioner Grayson made a motion to contact a salvage company to remove the Handy House from Flat Run Veterans Park. Commissioner Griggs seconded. Discussion. Vote: Commissioner Grayson: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller; Mayor Smith: yes. Motion carried.	HANDY HOUSE – VOTE TO REMOVE
Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.	ADJOURN

Jamie Hutchison, City Clerk

James Smith, Mayor