

Plateau Valley Fire Protection District

MINUTES

JULY 13, 2017

7:00 PM

COLLBRAN ST# 91

MEETING CALLED BY	Rod Cadman
TYPE OF MEETING	Regular
TIME	7:05 p.m.
DIRECTORS PRESENT	Rod Cadman, Ken Anderson, Lee Burg, Burt Dole, Kathy Harris
DIRECTORS ABSENT	
PERSONNEL	Chief Lockwood, Camile Hisel, Shannon L. Currier CPA
GUESTS	Bob Lessard, Marie Cadman, Paul Miller

APPROVAL OF AGENDA:

MOTION	Ken Anderson made a motion to approve the agenda as presented. Burt Dole seconded the motion. Further discussion; none. All in favor: Anderson yes, Burg yes, Cadman yes, Harris yes, Dole yes. None opposed, motion passed.
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JUNE 8, 2017

APPROVAL OF MINUTES:

MOTION	Kathy Harris made a motion to approve the June 8, 2017 minutes. Ken Anderson seconded the motion. Further discussion; none. All in favor: Anderson yes, Burg yes, Cadman yes, Harris yes, Dole yes. None opposed, motion passed.
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AUDIT PREPARATION AND ENCUMBRANCE 2016:

MOTION	Paul Miller reviewed and discussed in detail the 2016 Audit. There is a copy of the 2016 Audit report on file. Lee Burg made a motion to accept the audit once Paul Miller makes spelling, sentence structure and page numbers correction that he sees needs fixed. The final will be submitted to the State of Colorado by July 31, 2017. Ken Anderson seconded the motion. Further discussion; none. All in favor: Anderson yes, Burg yes, Cadman yes, Harris yes, Dole yes. None opposed, Motion passed
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APPROVAL OF APPROPRIATIONS:

MOTION	Discussed the Appropriations for May 2017. Rod Cadman made a motion to approve the Appropriations as is. Lee Burg seconded the motion. Further Discussion; none. All in favor: Anderson yes, Burg yes, Cadman yes, Harris yes, Dole yes. None opposed, motion passed.
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FINANCIAL REPORT:

MOTION	Board reviewed the May 2017 Monthly Financial Report, see attached Monthly Financial Report for review. Ken Anderson made a motion to accept the May 2017 Monthly Financial Report as presented. Burt Dole and Lee Burg seconded the motion. Further discussion; none. All in favor: Anderson yes, Burg yes, Cadman yes, Harris yes, Dole yes. None opposed, motion passed.
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ACCOUNTS RECEIVABLE WRITE OFF'S AND ADJUSTMENTS:

MOTION

Ken Anderson made a motion to accept the May 2017 Monthly Write-Off's and Insurance Adjustment's. There were insurance adjustments of \$572.41 and Write-offs of \$5,889.48 for a total of \$6,461.89. Lee Burg Seconded the motion. Further discussion; none. All in favor, Anderson yes, Burg yes, Cadman yes, Harris yes, Dole yes. None opposed, motion passed.

Hearings and Public Comment:

None

CHIEF'S REPORT:

MOTION

Discussion on the number of bank accounts and CDs the department has. Discussion on other banks and interest rates they offer.

Rod Cadman made a motion to close the Grand Valley Bank CD ****6845 that matures on September 12, 2017 and open a \$150,000.00, 13 month CD with Peak Investments if information is reputable. If the Peak Investments is not a reputable investment then Mike Lockwood will open another CD with Grand Valley Bank for the \$150,000.00. The remaining amount of the CD that is being closed will be transferred into the Money Market account. Lee Burg seconded the motion. Further discussion; none. All in favor: Anderson yes, Burg yes, Cadman yes, Harris yes, Dole yes. None opposed, motion passed.

MOTION

Ken Anderson made a motion to close the Grand Valley Bank Savings account and transfer money into Grand Valley Bank Money Market account. Further discussion on closing the savings account. Burt Dole seconded the motion. All in favor: Anderson yes, Burg yes, Cadman yes, Harris yes, Dole yes. None opposed, motion passed.

Water Tender that is in capital budget has not been ordered due to the OXY court case. The old water tender will work until we know what is going to happen with the OXY court case. Medical Documentation system used now is High Plains. The federal government is making all systems in 2017 meet new compliance guide lines. High Plains is not going to meet the compliance. Looking at Image Trend to replace this system. Will have to purchase this this year. Elam is still bringing asphalt to the station. Is available for people on the department and board members.

Board Member Reports:

KATHY

When is SDA conference? Kathy would like to attend this year. Dates are September 13-15 in Keystone. Congrats on Pancake Breakfast! How many was served at the Pancake Breakfast. Between 700 and 800. Evaluation done for the Chief.

BURT

Ambulance 92 gurney kit can it be replaced? This will be in next year budget. Any word on the County Impact Fees? Chiefs are still working on this.

KEN

Is the district requiring the cool creek subdivision to have fire hydrants and who is paying for them? They will have fire hydrants and they are paying for them.

LEE

Is the exhaust leak in Durango fixed? Yes

ROD

How are vehicles doing? Good. Congratulations on the Pancake Breakfast. Chief evaluation.

Adjournment:

MOTION

Lee Burg made a motion to adjourn the meeting at 8:57 p.m. Rod Cadman seconded the motion. All in favor: Harris yes, Dole yes, Cadman yes, Burg yes, Anderson yes.

These minutes were approved by the Board of Directors.

Kathy Harris