

Clerk: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Cheltenham, GL54 5UG  
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MINUTES: of the Parish Council Meeting held in the Village Hall, Naunton, on Monday 23 September 2019 at 8.00 pm.  
 PRESENT: Parish Councillors: Beverley Chance, Peter Bell and David Pickup.  
 IN ATTENDANCE: Maxi Freeman, Clerk

- 1) **Call to order.** The Chairman called the meeting to order at 8.00 p.m.
- 2) **Apologies for absence.** Apologies received in advance from Cllrs Russell and Hanks.
- 3) **Receive Declarations of Interest on items on the Agenda. (Localism Act 2011).** None.
- 4) **Approval of minutes of the meeting held on 15 July 2019 and 20 May 2019.** The draft minutes were approved and signed by the Chairman as a true record.  
**Action: Clerk to post to website.**
- 5) **To hear representations from the public regarding items on the Agenda.** None.
- 6) **Matters Arising/Clerk's Report and Chairman's update on donation to the RDA.** The Clerk's report was noted. **Action: Clerk to post to website.** The Chairman reported that the General Manager of the RDA had written to thank Naunton – “an amazingly generous and kind village” - for the donation from the Council, the jam jar challenge and the carol singing. Cllr Chance also read a letter from Fiona Hallsworth thanking the Council for the commemorative bench which “acknowledges David Hallsworth's huge contribution to the village”.
- 7) **Planning applications**  
 Ongoing applications and permissions were noted.  
 19/02088/FUL Conversion of Longford barn and Ancillary Buildings into Single Dwelling. Cllrs noted that a further bat survey had been provided and an up to date arboricultural report had been requested.  
 19/01131/FUL Waterloo Farm, replacement dwelling. Cllrs noted that the Conservation and Landscape Officers continued to recommend a refusal of planning permission for the new house.  
 18/00035/OTHER No further information received from Cllr Keeling re: small paddocks at Lavender Hill. **Action: Cllr Chance to check with Cllr Keeling.**
- 8) **Highways**
  - (a) **Parking issues.** Cllr Chance reported that photographs of inconsiderate parking have been forwarded to the police, as discussed at the May meeting, where police suggested that villagers call 101 (or email) if they see 'bad' parking but warned that other issues may take priority so couldn't guarantee an officer would attend. Cllrs resolved to install a no parking sign at the junction to remind drivers that parking at junctions can prevent access. **Action: Clerk to purchase sign.**
  - (b) **Parking permissions** for the recreation field. Cllr Chance reported that a signed copy of the letter re: new parking permissions has been delivered to the PCC.
  - (c) **The Old Band Room.** Councillors resolved to send the amended letter re: use of off-road parking bay to the owner. **Action: Clerk to send letter.**
  - (d) **Drains, grips and gullies.** Cllr Chance reported that Glos Highways will attend as soon as possible to clear blockages at the bottom of Grange Hill and Summerhill. They will be carrying out routine maintenance in November and will clear drainage with a mechanical digger in January. Cllr Chance also established that Highways is willing to allow the Council to clear the bank opposite the Baptist Chapel of scrub and restore to a wildflower verge, (some bush clearance is required before the siting of new salt/grit bin). Neighbours have also agreed to the proposal. Cllrs resolved to fund clearance if reasonable and to request volunteers for grubbing

out roots. **Action: Clerk to request cost of clearance (not flying) from Jim and James Arkell.**

**9) Assets and risk assessment.** To receive reports on council assets and decide on any action/amendments required.

Recreation field & benches	Cllr Chance reported that the new Commemorative Bench outside the Cricket Pavilion is awaiting a concrete plinth, to be provided by the Cricket Club. The Millennial Stone Bench Top has been renewed, awaiting final fitting to the re-sited base. Cllr Bell reported a broken manhole cover in the recreation field. Councillors resolved to repair it at a cost of £39.60. Cllr Chance has donated a concrete surround. Cllr Bell reported that he has installed 'clear up after your dog' adhesive signs where required throughout the village - provided by CDC at no cost. <b>Action: Clerk to check files for original lease for the Recreation Field. (Ref GR282630)</b>
Play area	Cllr Chance reported that she and Cllr Hanks have repaired the fence and removed the old broken bench.
Flood Monitoring	Cllr Bell reported that the annual river clearance day was scheduled for 28 September.
Village Hall	Cllr Chance reported that the deeds for the Village Hall have been retrieved from the bank for Voluntary First Registration of the hall. They are now kept by the VH Committee. All bank packages have now been retrieved.
Highways	Cllr Chance – see above Pt 8.
Phone box	Cllr Bell reported that the defibrillator signs have been fitted. <b>Action: Clerk to check whether TGPC has any gold paint left over.</b>

**10) Finances.** Councillors noted balances and the reconciliation.

**11) To approve payments and note receipts.** Councillors resolved to make the following payments.

756	JRB	Dog waste bags	LGA 1972 s.111	132.90
757	M Freeman	Clerk's salary July/August	LGA 1972 s.112 (2)	389.62
758	PATA	Payroll services	LGA 1972 s.112 (2)	23.25
759	Bence Building Supplies	Replacement manhole cover	LGA 1894 s.8(1)(l)	39.20

**12) Any other business**

Councillor Chance requested details of the Quarry Stakeholder meeting and the Planning training sessions. Clerk informed the Council that no dates had been set yet. Cllr Chance was hopeful that Jane Ford had accepted the role of Tree Warden and requested the Clerk to welcome her to Naunton Parish Council. The Chairman then concluded the meeting at 9.20 p.m. and thanked everyone for their attendance. The next Parish Council meeting will be held on 18 November 2019.

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Chairman

18 November 2019