

Lac qui Parle-Yellow Bank Watershed District
Regular Meeting Minutes #596
October 1, 2019

Call to Order

The meeting was called to order by Chairman, Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, & Publicity Manager Michael Frank. **Managers absent:** Treasurer David Ludvigson. **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, Drainage Manager Jared Roiland, & Park Manager Ron Fjerkenstad. **Others present:** Stu Frazier, Anthony Rodas, Roger Karels, & Rodney Hanson.

Approval of the Agenda

Chairman Ellefson asked for additions to the agenda. Manager Craigmile asked to have a side-by-side talk & 212 stream gauge funding added to the agenda. **M/S/P** to approve the amended agenda:

Motion: John Cornell, **Seconded:** Michael Frank **Passed:** 4-0

Staff Reports:

PARK: Park manager, Ron Fjerkenstad, reported on park activities:

- The prairie waters event was well attended, served 150 meals and ran out of food.
- The R-6 dam water level is back down to normal flows.
- The new water meter was installed.
- The Teigland trailer was fixed with the final bill at \$546.24.
- Ron discussed suggested park rates for 2020 as follows:

Park Fees:

Yearly park pass \$30.00
Daily park pass \$ 5.00

Daily:

Electric & Water \$30.00
Overflow (Electric only) \$20.00
Primitive: \$20.00

Weekly:

Electric & Water \$155.00

Monthly:

Electric & Water \$550.00

Seasonal: May 1 – Oct 1:

Electric & Water \$1,400.00
Electric, Water, Sewer (single) \$1,650.00
Electric, Water, Sewer (double) \$1,875.00

M/S/P to accept the above park rates for the 2020 camping season.

Motion: David Craigmile **Seconded:** John Cornell **Passed:** 4-0

- Ron reported sewer & water will be shut down for the season on October 7, 2019.

DRAINAGE MANAGER/INSPECTOR: Jared Roiland reported on monthly activities.

- Reported on meetings attended the past month.
- Working with FEMA on County Ditch repairs.
- Met with SWCD to discuss public waters non-compliant buffer list.
- Continue to monitor progress on the County Ditch #54 Improvement project.
- Met with the Houston Engineering survey team on County Ditch #4 and waiting for their report.
- Discussed a crossing repair on County Ditch #84 with landowner.
- Met contractor on site to discuss possible repair options for County Ditch #55.

- Continue to update mapping details on Arc Map software.
- Prepared Request for Proposal to send to viewing teams on County Ditch #4 & systems that outlet into CD#4.
- Continue to track cleanouts and spoil bank leveling to report to SWCD for buffer enforcement and ditch reseeding.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- Completed 104 ditch system centerlines for the Drainage Records Modernization Grant. I only have the Judicial ditches left and hoping to coordinate with Yellow Medicine for the centerline data.
- We will be hosting a demonstration day on October 9, 2019 from 10:00 to 11:30 a.m. for WRAPS. The Dawson/Boyd 10th grade biology class will be attending. An MPCA biologist is going to attend and do some fish shocking demonstration and discuss how they sample for fish and bugs, what they look for, and what should be seen in healthy environments. Area SWCD staff and I will also demonstrate chemistry sampling and what sort of parameters are looked for. We will also discuss current impairments, MN Water quality standards & Aquatic Invasive Species (AIS) found in the watershed.
- Will be providing comments on WRAPS reports and implementation scenario tables that I have received from Houston Engineering.
- We have had 13 applications submitted and approved for SSTS.
- Received the draft plans from AREA II for the Del Clark/Canby Creek grant. Estimated costs are higher than original estimates so there will not be as much money for upstream projects. Area II is requesting the budget the watershed would like to place on the lake projects (including wetland mitigation) and direction moving forward (larger dams vs smaller, vinyl weir vs culverts). Board consensus was to go with the original project even though it may cost more. They want to make sure we have a project that will last and protect the lake from sediment.
- Signed up to attend the MN Water Resources Conferences in St. Paul on October 15-16, 2019, and BWSR Academy on October 29-31, 2019.
- We have not received any photos for the photo contest as of today.

WCA – Coordinator Mitch Enderson:

- Working with a landowner on a permit in Walter Township.
- Working with a landowner on a cattle crossing so as not to impact wetlands.
- Working with Big Stone Wildlife Refuge to pave a portion of a trail through the refuge that will likely have small amounts of wetland impacts.

OTHERS:

Roger Karels and Anthony Rodas met with the Board to discuss their concern with the Yellow Bank Township possibly putting in a culvert between sections 28/29. The Board did not have a permit for a culvert in that area. Discussion followed with no action taken.

Rodney Hanson met with the Board to discuss a crossing repair. There was some confusion if the crossing was on the private ditch or on the Watershed Ditch Lateral A of #85. Hastad shared a map found in the Lateral A of #85 file showing the portion with the crossing to be private. Discussion followed with Hastad instructed to follow up with Manager Ludvigson to verify and then confirm with Hanson.

Treasurers Report: Administrator Hastad read the Treasurer’s report.

M/S/P to approve the Treasurers report.

Motion by: David Craigmile Seconded by: John Cornell Passed: 4-0

The following warrants were presented for approval:

Number	Vendor	Details	09/04/19 to 10/01/19
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General Klein Account:

6111	Lac qui Parle SWCD	WRAPS – Family Fun Event	\$1,188.54
6112	Yellow Medicine SWCD	WRAPS – Family Fun Event	\$1,897.34
6113	Buffalo Ridge Newspapers, LLC	WRAPS – Family Fun Event ad	\$104.00
		TOTAL	\$3,189.88

UPB Park Expense Account:

1113	Running's Supply Inc.	lawn fertilizer, firepit, paint brushes, bolts	\$244.30
1114	Ag Plus Cooperative	oil & gas	\$224.83
115	Lund Implement Company	cartridge	\$72.71
1116	Olson Sanitation Inc	August trash expense	\$470.44
1117	Canby True Value	toilet paper, Clorox, lawn fertilizer, garbage bags	\$689.38
1118	Kockelman Construction Inc	Class 5 gravel, blading	\$336.75
1119	Doug's Service & Marine, Inc	trimmer line	\$20.89
1120	Lac qui Parle County Environmental	park cell phone reimb	\$47.84
1121	Frontier Communications	park phone, fax, internet	\$286.44
1122	Lipinski Small Engine & Hardware	engine repair	\$57.97
1123	D & K RV Sales	Teigland camper repair	\$546.24
1124	Canby Builders Supply	lumber	\$223.36
Transfer	LQP-UPB General account	September park payroll	\$6,065.52
1125	VOID	VOID	\$-0-
1126	Olson Sanitation	September trash	\$479.76
1127	Lincoln Pipestone Rural Water	water meter @ park	\$119.03
		TOTAL	\$9,885.46

UPB GENERAL ACCT:

3691	VOID	VOID	\$-0-
3692	LQP-YB Liability	semi-monthly payroll	\$929.62
3693	CliftonLarsonAllen	final 2018 watershed audit payment	\$1,465.00
3694	Western Guard	2-week budget hearing ad	\$49.50
3695	Rinke-Noonan Attorney's	monthly retainer	\$200.00
3696	I & S Group	construction admin & staking	\$23,600.10
3697	LQP County Auditor/Treasurer	September postage	\$55.00
3698	Ag Tech Drainage LLC	Impr CD #54 1 st contractor payment	\$126,323.82
3699	Jared Roiland	September mileage	\$22.04
3700	Mitchell Enderson	Area II mileage	\$62.64
3701	Mitchell Enderson	Upper MN WRAPS mileage	\$32.48
3702	LQP-YB Liability Acct	Federal withholding	\$5,303.94
3703	Minnesota Revenue	quarterly withholding	\$2,363.00
3704	Lac qui Parle County Auditor/Treas	health insurance	\$5,070.00
#147-#149	semi-monthly payroll	9/16/19 to 9/30/19 payroll	\$4,709.14
#150-#154	park monthly payroll	September park payroll	\$6,065.52
3705	Minnesota Revenue	sales & use tax	\$163.42
3706	LQP-YB Liability Acct	monthly & semi-monthly PERA	\$1,550.64
		TOTALS:	\$177,965.86

Debit Card

Holiday Inn	Lodging Enderson 10/14-16/19	\$330.25
MN Water Resources Conference	Enderson registration	\$275.00
	TOTAL	\$605.25

DITCH ACCT:

1367	B & W Control Specialists	WS #1, WS #92 ditch spraying	\$2,532.75
1368	Litzau Farm Drainage	WS #1 Riverside 8 repair	\$424.00
		TOTAL	\$2,956.75

M/S/P to approve the warrants.

Motion: John Cornell Seconded: Michael Frank Passed: 4-0

Secretary's Report:

Hastad reviewed meeting minutes #594, #595 as mailed and special meeting minutes #595.1 as presented.

M/S/P to approve meeting minutes #594.

Motion: David Craigmile Seconded: Michael Frank Passed: 4-0

M/S/P to approve meeting minutes #595

Motion: David Craigmile Seconded: John Cornell Passed: 4-0

M/S/P to approve special meeting minutes #595.1

Motion: David Craigmile Seconded: Michael Frank Passed: 4-0

Administrator Report/Old & New Business:

- Hastad thanked the managers for the beautiful plant and remembering her in the recent passing of her dad.
- Reported on the progress of the County Ditch #54 improvement.
- Hastad reviewed the proposed 2020 health insurance costs. Rates went up approximately 2.4%. Discussed if Watershed wanted to follow County plan or have Watershed employee’s pay a bigger share of the premium.

M/S/P to follow Lac qui Parle reimbursement rates for the 2020 health insurance benefit to employees as attached exhibit A.

Motioned: David Craigmile Seconded: John Cornell Passed: 4-0

- Presented a petition to Modify Order Abandoning part of Watershed Ditch #11 from Caroline Kessen, Trustee. Discussion followed with Hastad instructed to forward to Attorney Kolb for review and instructions.
- Hastad inquired who would be attending the Annual MAWD meeting December 5-7, 2019 at Arrowwood Conference Center in Alexandria so she could make room reservations.
- Reviewed the 2018 audit exit information with the Board.
- Discussed cleanout of the channel on the R-4 dam in section 5, Norman Township. Hastad inquired about a DNR permit and was told they will need a survey done. The Board authorized Hastad to contact Tony Abramson to do the survey.
- The Area II annual legislative gathering will be held on Thursday, November 7, 2019 at Grandview Winery, Belview, MN. Ellefson, Craigmile, & Hastad will attend.

Manager Cornell discussed a water concern in Lincoln County. Discussion followed. Manager Cornell was instructed to get an estimate to repair and revisit at the next Board meeting.

Manager Craigmile discussed side-by-side options. No formal action was taken.

Manager Craigmile reported the stream gauge by Dawson was going to be removed due to the current gauge being blocked by trees and the need for a radar gauge. The gauge is pretty important for the City of Dawson and to the Watershed to have the data when the water gets to flood stage. Manager Craigmile requested that the Watershed Board make a one-time payment of half the cost of the stream gauge with the City of Dawson paying the other half. The amount for the Watershed would be approximately \$1250. Discussion followed.

M/S/P to make a one-time payment for half the cost (\$1250) for the radar stream gauge by Dawson, as long as the City of Dawson agrees to pay the other half (\$1250) for the gauge.

Motioned: David Craigmile Seconded: Michael Frank Passed: 4-0

PERMITS - The following permit applications were applied for

12844	Tim Appel	Hansonville, 36	seepage lines	10/01/19 JC
12845	Stan Adelman	Yellow Bank, 21	seepage lines	10/01/19 DE
12846	Stan Adelman	Yellow Bank, 21	seepage lines	10/01/19 DE
12847	Agassiz Township	Agassiz, 31	install culvert	10/01/19 DE
12848	Roger Bliss	Oshkosh, 9	seepage, main tile	10/01/19 MF
12849	David Dale	Cerro Gordo, 26	seepage lines	10/01/19 DE
12850	Marvin Dejong	Baxter, 1 & 2	seepage, main tile, replace culvert	10/01/19 DC
12851	Marvin Dejong	Baxter, 1 & 2	seepage, main tile, install culvert	10/01/19 DC
12852	Justin Driessen	Fortier, 22	seepage lines	10/01/19 MF
12853	Wayne Dahl	Cerro Gordo, 16	seepage lines	10/01/19 DE
12854	Dave Estling	Cerro Gordo, 23	seepage lines	10/01/19 DE
12855 Renew #12112	Dave Estling	Baxter, 30	seepage, main tile	10/01/19 DC
12856	Tom Fernholz	Madison, 2	seepage, main tile	10/01/19 DE
12857	Stuart Frazeur	Hammer, 2	seepage, main tile	10/01/19 MF
12858	Frazeur Farms Inc	Hammer, 2	seepage, main tile	10/01/19 MF
12859	Leon Gehrking	Fortier, 12	main tile	10/01/19 MF
12860	Steve Haas	Madison, 15	seepage lines	10/01/19 DE
12861	Tim Halvorson	Cerro Gordo, 2	seepage lines	10/01/19 DE
12862	Mark Hastad	Lake Shore S, 34	seepage lines	10/01/19 DE
12863	Mark Hastad	Madison, 11	seepage lines	10/01/19 DE
12864	Dan Jibben	Augusta, 33	clean ditch	10/01/19 DE

12865	Marlowe Klepel	Yellow Bank, 11	seepage lines, culvert	10/01/19 DE
12866	Mike Knutson	Norman, 5	seepage, main tile	10/01/19 MF
12867	Mike Knutson	Fortier, 7	seepage lines	10/01/19 MF
12868	John Kallhoff	Manfred, 13	seepage lines	10/01/19 DE
12869	Tony Ludvigson	Perry, 22	seepage lines	10/01/19 DE
12870	Mark Hastad	Lake Shore S, 35	seepage line, intake	10/01/19 DE
12871	Paul Lund	Lake Shore N, 27	seepage lines	10/01/19 DE
12872	Paul Lund	Lake Shore N, 34	seepage lines	10/01/19 DE
12873	David Ludvigson	Garfield, 2	seepage, main tile, pump	10/01/19 DE
12874	Nathan Martinson	Maxwell, 12	seepage lines	10/01/19 DC
12875	Roy Marihart	Lake Shore S, 28	seepage lines	10/01/19 DE
12876	Dean Olson	Cerro Gordo, 16	seepage lines	10/01/19 DE
12877	Michael Prokop	Fortier, 12	seepage, main tile	10/01/19 MF
12878	Michael Prokop	Hammer, 19	seepage, main tile	10/01/19 MF
12879	Michael Prokop	Fortier, 1	seepage, main tile	10/01/19 MF
12880	Renew #12139	Gordon Rangaard	seepage, main tile	10/01/19 MF
12881	Jeff Rheingans	Norman, 1	seepage, main tile	10/01/19 MF
12882	Glenn Radermacher	Lake Shore S, 27	seepage lines	10/01/19 DE
12883	Kaleb Steele	Walter, 11	clean ditch, restore waterway	10/01/19 DE
12884	Harvey Swenson	Fortier, 27	seepage, main tile	10/01/19 MF
12885	Harvey Swenson	OshKosh, 1	seepage lines	10/01/19 MF
12886	Harvey Swenson	OshKosh, 12	seepage lines	10/01/19 MF
12887	Harvey Swenson	Maxwell, 28	seepage lines	10/01/19 DC
12888	Dean Sather	Garfield, 24	seepage lines	10/01/19 DE
12889	Warren Trygestad	Lake Shore S, 28	seepage, main tile	10/01/19 DE
12890	Jim Thorpe	Freeland, 30	seepage lines	10/01/19 DE
12891	Aaron Tasto	Perry, 24	clean road ditch	10/01/19 DE
12892	Colin Tilbury	Mehurin, 3	clean ditch	10/01/19 DE
12893	Dale VonEschen	Yellow Bank, 8	seepage lines	10/01/19 DE
12894	Richard Wold	Ten Mile Lake, 11	seepage lines	10/01/19 DC

Permits Denied: Brando Schmitt for NRCS setback information


M/S/P to approve watershed permits except those denied:

Motion: John Cornell

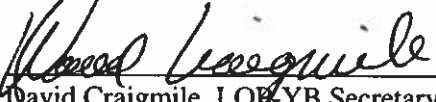
Seconded: David Craigmile

Motion: 4-0

Meeting adjourned at 7:10 p.m.


 Darrel Ellefson, LQP-YB Chairman

Attest:


 David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is Wednesday, November 6, 2019 (due to elections on the 5th) at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.

"Exhibit A"

2020 Lac qui Parle County Health Insurance Plan Options*

*Approved for Non-union only; Union employees are subject to renewal of current CBA language

	VEBA #823		VEBA #850		H.S.A. #850 ⁶	
	Single	Family	Single	Family	Single	Family
Premiums						
Monthly Premium cost	\$633.50	\$1,791.50	\$539.00	\$1,526.00	\$539.00	\$1,526.00
Less: Employer contribution*	777.00	1,208.50	783.00	1,224.00	883.00	1,424.00
Employee contribution¹	0.00	583.00	0.00	302.00	0.00	102.00
<i>*If employer contribution > premium, difference is added to VEBA or HSA</i>	143.50		244.00		344.00	
VEBA or H.S.A. Contribution Details						
Standard contribution	1,200.00	2,400.00	1,200.00	2,400.00	0.00	0.00
Extra employer contribution	1,722.00		2,928.00		4,128.00	0.00
Total Annual Contribution³	2,922.00	2,400.00	4,128.00	2,400.00	4,128.00	0.00
Employer Annual Costs	10,524.00	16,902.00	10,596.00	17,088.00	10,596.00	17,088.00
Employee Annual Costs	0.00	6,996.00	0.00	3,624.00	0.00	1,224.00
Plan Details						
Annual Deductible	2,600.00	5,200.00	5,000.00	10,000.00	5,000.00	10,000.00
Out of Pocket Maximums	3,500.00	6,500.00	5,000.00	10,000.00	5,000.00	10,000.00
Total Max Employee Cost (Worst Case Scenario)⁴	\$578.00	\$11,096.00	\$872.00	\$11,224.00	\$872.00	\$11,224.00
Total Min Employee Cost (Best Case Scenario)⁵	-2,922.00	4,596.00	-4,128.00	1,224.00	-4,128.00	1,224.00

- 1 This portion of the monthly premium will be deducted from your paycheck.
- 2 This is the total amount that will be deducted from your paycheck over the course of the year.
- 3 This is the total amount that the county will contribute to the employee's VEBA/H.S.A. account over the course of the year.
- 4 This scenario represents the total expenses you will incur during the year. It is equal to the out of pocket maximum less the VEBA/H.S.A. funds available plus the employee annualized premium cost.
- 5 This scenario represents a case where you have \$0 in claims so your only costs are premiums paid through payroll deduction. In this case, amounts contributed to your VEBA/HSA are carried over to the next year.
- 6 The H.S.A #850 is identical to the VEBA #850 plan, except the employer contribution of \$100/\$200 to the VEBA is instead allocated to the employer contribution to the premium. The employee may still opt to contribute to his/her Healthcare Savings Account (H.S.A.), subject to IRS limitations.

