

CPES PTO General Meeting Agenda
Wednesday, September 11th , 2024 @ 10am

Call to Order:

Attendees:

Jennifer Garza, Jennifer Napier, Jessica Paradise, Michelle Ohlson, Allison Woodard, Monica Galloway, Laura Aguirre, Andreina Pirrosia, Ongind Nunez, Keri Richti, Laura Russell, Lauren Dunleavy

Celebrations/ Shout Outs:

- A big thank you to everyone that helped with MTT, Open House, and lunch duty. Thank you to those that donated for the Open House teacher dinner. The teachers greatly appreciated it.
- Thank you to Laura Russell and Megan Mata for all of your help knocking out a bulk of the HB 900 book inventory project. 4 classes need to be finish. Torres, Brinkley, Soto, Uffman. Need a bilingual parent to help write in Spanish.
- Awesome turnout for our Red Robin Spirit Night. We made \$379.51!

President (Cassidy Johns):

- **Topics to discuss**
 - Starting Fun Run planning. Chose a Mid-Tier fundraising package through Boosterthon. This package includes student and teacher prizes as well as the website and social media stuff.
 - Sponsorship letter, social media plan. Cassidy and Lauren are working on a finalized corporate sponsorship letter. We will be offering multiple levels ranging from \$150-\$750.
 - List of potential sponsors Be thinking of local businesses that we can reach out to.
- **Voting items**
 - \$475 for 4th grade to buy shirts for their house sorting project Approves
 - \$2000 for Walkie Talkies for admin/staff Approved
 - 3rd/4th grade playground ideas? They have asked for tables for their courtyard so they can do an outdoor classroom. Getting more specifics from Mrs. Ferguson and will vote in the upcoming months.

Vice President (Jessica Paradise):

- Sunshine Cart Snack cart sponsored by the PTO that we will bring around to each grade level per week. It will have snacks and drinks. Just a little something to brighten our teachers and staff's day. We will first use the snacks and drinks that we have leftover from the Open House dinner and then we will ask for donations.
- Cinco de Mayo dance? Family event. TMHS now has a mariachi band that we may be able to reach out to and include. Will discuss further.
- Boo Grams- Creating a proposal to sell Boo Grams during the week before Halloween 10/28-10/31. It's a fun little trinket that parents can purchase for their students and students can give to each other. We may get something specific for students to purchase for their teachers (flare pens). It will more than likely be digital so that teachers don't have to handle money. Jessica will be working on this and we will present to Mrs Avilla for approval.

Treasurer (Jennifer Garza):

- **Budget Report:** Currently have \$8,080 in our account. Have 2 checks to deposit (\$379 from Red Robin SN and \$286 from Jeremiah's Ice SN). We made \$1,100 from spirit shirts.

Committee Details & Updates:

- **Hospitality (Still needing Lead/Co-Lead)**
 - Provided bagels and coffee for the first day of school and dinner for Open House. Open House dinner only cost \$360.
 - August birthdays were presented w bundt cakes. For the future we will provide individual bundt cakes for the teachers. Will distribute in the middle of the month.
 - Upcoming dates: October 18th is our patriotic game. Plans for the Teacher Tailgate? Potluck? Cater? Chili and Frito Pie? Nacho Bar? Definitely decided to potluck style w donations. We will send out a sign up genius closer to the date.
- **Family Events (Jennifer Napier) Jen Hazen is helping with planning.**
 - Trunk or Treat October 25th
 - Decorating the showcase on 9/25, any ideas? Thinking of doing a Car Trunk with the info coming out of it.
 - Lauren: we will need a flier, to go out on 10/1.
 - Possibly a small flier
 - QR for a google form for trunks
 - Planning meeting 9/16, time TBD
 - Need 2-3 food trucks reaching out to Sharkeys. Need 2 savory trucks.
 - Alternative weather plan Possibly shorten the loop with going inside the cafeteria and around the covered carpool line (old bus loop). Will finalize this plan.
 - Candy donation competition starts Oct. 1
 - Incentive prizes for winning grade level? Donut party?
 - Need a list of businesses to solicit trunks We are not charging for trunks.
 - Wanting 20-30 trunks. Each grade level will have a trunk and each special's team. PTO will have at table maybe a trunk.
- **Fall Fundraiser (Indira Chavaro)**
 - Fun Run is scheduled for Nov. 22nd
 - Next planning meeting Sept. 18th @ 10am. Location TBD. If you are interested in helping plan please attend this meeting. Everyone is welcome.
 - Website will open Oct. 28th.
 - Kick off is Nov. 11th- this is when donations will start. Need to use this time to really push communication and get everyone excited and motivated.
 - We have decided not to combine Fun Run with Field Day this year. Field Day will be in the Spring. We have also decided not to have inflatables and such to decrease overhead cost. Will be thinking of ideas to make the Run more fun and exciting.
- **Homeroom Parent Coordinator (Laura Russell)**
 - We now have 30 out of 41 HRP Teachers missing a HRP: (Garza PK, Rodriguez K, Barrera K, Breaux 2nd, Menchaca 2nd, Noriega 2nd, Montoya 3rd, Soto 3rd, Brinkley 4th, Torres 4th)

- First HRP meeting Sept 26th @ 10am and 6pm. Can we have a bilingual liaison attend both of these meetings? **Laura Aguirre can attend 10am. Asking for a 6pm bilingual liaison.**
- Have "Teacher's favorites" from most teachers and staff
- New sign in procedure for MMT was OK. **May look into having the teachers send this form out to parents around the second week of school.**
- **Volunteer Coordinator (Laura Russell):**
- Have created a sign-up genius for cafeteria volunteers
- Checking volunteer list w Chantel and making sure everyone has been approved by the district
- **Spirit Night (Laura Lee Harkrider)**
 - Red Robin SN- Made \$379.51 **Frick's class won the free lunch. Details for this will be sent out once determined**
 - Jeremiah's Ice: Made \$121 from the Spring Carnival .
 - Jeremiah's Ice: \$286 from August (woohoo!)
 - Added Fajita Pete's to the Calendar- Oct 8th and Mar 18th
 - Upcoming Spirit Nights
 - Sept. 17th- Marcos Pizza (4th grade decorating boxes)
- **Bulletin Board (Heather Sharif) Will update closer to October**
- **Yearbook (Tatyana Sinks)**
- **Website Content/Design (Lauren Shafer)**
 - Made our name tags (thank you)
 - **Need a small flier and QR code for Trunk or Treat. Get with Cassidy and Jennifer Napier for specifics.**
- **Social Media (Cristie Murphy)**
- **Spirit Wear (Michelle Ohlson) Online ordering will close Oct 10th.**
- **Bilingual Liaisons (Erica Farmer, Janie Gomez, Laura Aguirre)**

Calendar Review/Important Dates:

- September
 - 17th: Marcos Pizza Spirit Night- all day (4th grade decorating boxes)
- October
 - 8th: Fajita Pete's Spirit Night
 - 9th: PTO Meeting @ 10 am in PTO portable
 - 10th, 11th, 14th: Students No school (Staff Development)
 - 22nd: Spring Creek BBQ Spirit Night
 - 25th: Trunk or Treat @ 6-8pm

Administrative:

- Please sign-in on PTO volunteer sign-in sheet when volunteering at the school
- Please wear your nametag and provide photo ID
- The TISD volunteer application must be completed and approved before volunteering on campus

Meeting Adjourned: 11:24am