

TRINITY COUNTY FAIR ASSOCIATION

BOARD OF DIRECTORS'

MEETING MINUTES

Trinity County Fair

Burnt Ranch School, 251 Burnt Ranch School Road, Burnt Ranch, CA 95527

Zoom Link Info:

Meeting ID: 838 6216 5736
Passcode: 563223
Dial In: 1-669-444-9171

May 18, 2023

6:30 PM – Open Session

Board of Directors

Dennis Rourke, President	Michael Thompson, Vice President, Director, 2 nd District
Margie Watkins, Director, 1 st District	Adam Dummer, Director, 4 th District
Adrien Keys, Director, 3 rd District	Jenny Millsap, Director, 5 th District
Chuck Sauer, Director	Donny Case, Director
Terra Kephart, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendaized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Dummer at 6:30 pm

2. ROLL CALL – DETERMINATION OF A QUORUM

- a. Directors present in person; Dummer, Kephart, and Keys. Directors present via zoom; Case, and Millsap.
 - Director Keys moves to approve absences of Directors' Thompson, Watkins, and Sauer. Director Rourke is unexcused. Director Kephart seconds the motion; Motion carries unanimously.

3. INTRODUCTION OF GUESTS / STAFF

- a. Robin and Kendal Dummer, District 4 Supervisor Heidi Carpenter-Harris, Baylee Rivas, and Josh McKnight

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

5. CONSENT AGENDA & MINUTES

- a. Director Kephart moves to APPROVE May 18, 2023 AGENDA and the March 16, 2023 MEETING MINUTES; Director Keys seconds the motion; Motion carries unanimously.

6. APPROVE MARCH & APRIL 2023 FINANCIAL REPORTS

- a. Director Kephart moves to approve; Director Keys seconds the motion; Motion carries unanimously.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

8. CEO'S REPORT

- a. CFA Board of Directors Meeting for May Recap:
 - Currently the State Budget is looking at a deficit of over \$40 million, this shouldn't affect our AB1499 Funding, which still has an additional \$12 million in reserve, no date on when those funds will be paid to fairgrounds.
 - Some Hot Bills affecting Fairgrounds are AB38 which is opposed by CFA it would require Fairgrounds to mitigate light pollution, hopefully there will be grants to help pay to replace all lighting to LED; AB1567 which CFA is neutral, climate bond and would provide 100 million dollars for Fairgrounds to provide safe drinking water, fire prevention, etc.; SB59 which CFA is opposed to, would require us to provide menstrual products in all public restrooms, both men and women at our cost. These are just a few of the bills that CFA is following.
- b. Pre-Fair Safety Inspection items are being worked on, maintenance has been extremely busy first with all the snow damage, finishing up the North Campground project, and repairing damage for broken water lines in the Beer Garden Restroom and the Women's North Campground Restroom. I will have an update on all the repairs in June.
- c. Unfortunately, we did not get awarded any grant funding from the Coast Central Grant for helping fund the North Campground Electrical Project. But on a better note we were awarded \$17,000 to help purchase a Skid Steer for the Fairgrounds, I'm currently looking for one under \$30,000, of which \$13,000 would come from Trinity County Fair Association funds.
- d. We should be getting reimbursement from our insurance for the snow damage that occurred. We've paid out \$7500 for Hazardous Tree Removal, and around \$3,000 for other repairs which should all be reimbursed by our County Property Insurance.
- e. Fundraisers, Calcutta netted just under \$3,000, and Bigfoot BBQ grossed over \$11,000, we will have P&L for Bigfoot BBQ next month; Bingo is scheduled for May 27th Mom's Day BINGO, and June 17th is Dad's Day BINGO and we have door prizes for both events for both the Moms and Dads, along with Wine & Mimosas for Mom's Day and Craft Beer for Dad's Day.
- f. I was a little disappointed that there was no coverage of Bigfoot BBQ in the Trinity Journal this week, even though we ran an advertisement with them. Our Fair photographer got some great pictures of the event and Bigfoot Brawl Enduro Race, so I will get those on our website and social media.
- g. Fair Update
 - Premium Book are here, everything looks good, you all have been given copies and we have started distributing them out throughout Trinity County. We've got all the Fair Forms and Premium Book on our website and will get the Form Boxes out to the Highland Art Center, S. Trinity School District Office, and Moose Lodge in Lewiston; where we will also pick-up any exhibits that are dropped off at these places on July 5th.
 - Going to move the Logging Show to Friday night and increasing the purses, this should be a great event!
 - The Parade has been moved to Thursday at 5:00pm, to open up the Fair.
 - Pre-Sale will begin Tuesday, June 13 and end Wednesday, July 12
 - CalFire is scheduled for Inmates to help with Fair set-up and Jr. Livestock set-up in June.
- h. PSPS update – when the contractor installed the Power Shutoff Switch, they did something to our electrical in the Exhibits Office and we are still waiting for them to return to get that back online.

- i. Finally, we will need to meet in closed session for a letter that has been addressed to the Board that will require Jr. Livestock Chair and possibly Teresa Miller for discussion. Along with voting on the Parade Grand Marshal.

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Director Dennis Rourke (Chairman), Director Michael Thompson, Director Marjie Watkins (Finance Committee Chair), Carrie Bayley
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson, Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Director Chuck Sauer (Chairman), Director Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley
 - We had our meeting May 3rd, there are some recommendations to the Board tonight.
 - Buyers
 - Will get a wristband for breakfast and lunch. We had some issues last year with getting multiple lunches. We can track it better this way.
 - Clampers will be doing McBubba's again this year.
 - We have a recommendation to rent a 20'x40' tent from Jesse Brookins for an eating area by the barns.
 - We have a recommendation for a split donation for participation to HHS Baseball team and THS FBLA for running Buyer's contracts.
 - We have a recommendation for a \$500 donation for the Clampers again this year for doing McBubba's.
 - Another recommendation is for a \$500 donation to Chico State Meat Lab for Hog Carcass judging.
 - Director Dummer: Are all hogs going to Chico?
 - No, Olsens.
 - Buyer's letters will be going out June 16th.
 - We secured a judge for Rabbits and Turkeys.
 - We may have lost some hogs; we are unsure right now.
 - Animal Numbers are as follows:
 - Steer – 20
 - Hogs – 131
 - Lambs – 23
 - Goats – 25
 - Turkeys – 42
 - Poultry – 8
 - Rabbits – 11 pens
 - No changes to transport or slaughter
 - Avian Flu is back. So for now no birds for the "Show Only" category.
 - By – Laws (Policies) – Will go over next meeting.
 - Virtual Auction link is on the website.
 - Backdrop is finished.
 - We need to do some repairs to the Barns.
 - TRL will be donating the lumber for that.
 - This will be Laura Taylor's last year for Transport and Slaughter. Dave Cox will be taking over next year.
 - Mike Rourke – Helping with the Auction.
 - Going to reach out to Little Blue for Announcing at the Auction.
 - Emily Paz is the new teacher at THS (FFA Advisor).

- Next meeting scheduled for June 7th, 2023 at 6:00 pm at the Lowden Park Snack Shack.
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Christina Wine
 - Enduro went great, everyone's cars have minor work.
 - Derby Sponsors are rolling in.
 - Drivers will get a voucher to get a meal for free from Fiesta Fresh Grill.
 - Angela is designing the logo to put on Derby Shirts this year.
 - We need to have to sound checked in the grandstands before Fair.
 - We will get Loren Kemper to look at this.
 - We have 4 trucks so far ready to do the intermission of the Derby.

10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley, Christina Wine
 - Reconciliation
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Christina Wine, Teresa Miller
 - This year for Bigfoot BBQ we had all payouts sponsored!
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Jennilea Brookins, Christina Merritt, Krista Hymas
- d. **VOLUNTEER COMMITTEE:** Director Terra Kephart (Chairman), Director Terra Kephart, Director Adrien Keys, Carrie Bayley, Teresa Miller, Christina Wine
 - We will schedule a meeting for June.
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Chuck Sauer, Director Adrien Keys, Carrie Bayley, Christina Wine
 - We got the ditch dug and then got information that it is an overhead drop so we will be filling the ditch back in.
- f. **RODEO COMMITTEE:** Director Jenny Millsap (Chairman), Laurel Dummer, Jud Frietas, Carrie Bayley, Christina Wine
 - We need to talk Colby Comatcho.
 - Friday will be Bulls and Broncs.
 - Saturday will be CCPRA.
 - We need to make the Arena Bigger.
 - We are going to auction off Chutes at Friends of the Fair party.
 - There are 6 of them available.
- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Director Donny Case, Director Jenny Millsap, Shelby Proud, Carrie Bayley

11. CORRESPONDENCE:

- a. LK Hollenbeak Logging Corporation Letter
- b. Rotary Letters
- c. Letters from Andrew Brown
- d. Coast Central CU Grant Letter
- e. Animal Rights Assembly Bill
- f. Sample PHI Invoice
- g. Poultry Health Inspection Reimbursement Form
- h. Poultry Health Check Guide
- i. Printable Poultry Poster
- j. CFSA
- k. JLC April Minutes
- l. Revised Policy & By-Laws

12. NEW BUSINESS

- a. Approve May 18, 2023 Revised Policy & By-Laws
 - Director Keys moves to approve; Director Case seconds the motion; Motion carries unanimously.
- b. Approve Addition of Ad Hoc Committee for Logging Show, Director Chair (appointed by President, Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Teresa Miller, Shelby Proud, Carrie Bayley
 - Director Case moves to approve; Director Kephart seconds the motion; Motion carries unanimously.
- c. Approve JLC Recommendation to Donate \$500 to the Clampers for cooking Breakfast and Lunch for 2023 Jr. Livestock Auction Buyers
 - Director Keys moves to approve; Director Millsap seconds the motion; Motion carries unanimously.
- d. Approve JLC Recommendation to rent a 20’x40’ Event Tent from Jesse Brookins, includes Friday night set-up and Saturday night tear-down for a Rental Fee of \$1000
 - Director Keys moves to approve; Director Millsap seconds the motion; Motion carries unanimously.
- e. Approve JLC Recommendation to Donate a total of \$600 for Buyer Contract and Luncheon Runners, to be split between Hayfork High School Baseball Team and Trinity High School FBLA, based on participation (HHS has offered 8-10 kids, THS has offered 5 kids)
 - Director Keys moves to approve; Director Millsap seconds the motion; Motion carries unanimously.
- f. Approve JLC Recommendation to Donate \$500 to Chico State Meat Slab for Hog Carcass Judging
 - Director Keys moves to approve; Director Millsap seconds the motion; Motion carries unanimously.
- g. Approve 2023 Jr. Livestock Auction Sale Order as follows:
Steer, ½ Turkeys, 1/3 Swine, Rabbits, Goats, ½ Turkeys,
1/3 Swine, Poultry, Lambs, 1/3 Swine.
 - Director Keys moves to approve; Director Millsap seconds the motion; Motion carries unanimously.
- h. Approve 2022 Trinity County Grand Marshall (closed session vote)
- i. Approve only Terminal Poultry Pens for 2023 Fair, due to the Avian Flu that is currently present within the wildlife of Trinity County, Eliminating Divisions 215-218, 380-383 and Division 211 Class 2
 - Director Keys moves to approve; Director Millsap seconds the motion; Motion carries unanimously.
- j. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

<p>BIGFOOT BBQ COMMERCIAL AGREEMENTS BBCOM23-06 Parent Club Carnival BBCOM23-07 Cutco Cutlery BBCOM23-08 Hayfork Lions Club</p> <p>JUDGING AGREEMENTS JA23-02 Preserved Foods (Tom Schrader) JA23-03 Forestry & Lumber (Jim Bayley) JA23-04 Poetry & Prose (Megan Rourke) JA23-05 Quilt Show (Arlene Arnold) JA23-06 Floriculture (Naomi Goulette) JA23-07 Imagineering (Troy Treanor) JA23-08 Agriculture – Horticulture (John Albright) JA23-09 Mining & Minerals (Carl Szykowski) JA23-10 Christmas in July – Hat Decorating JA23-11 Collections – Made in Trinity (Doug Evans) JA23-12 Baked Goods (Scott Boone) JA23-13 Show & Tell (Sue Erenberger) JA23-14 Beer & Wine (Susan Marie) JA23-15 Clothing & Textiles (Desiree Maraviov) JA23-16 Photography (Mark Perry)</p>	<p>BIGFOOT BBQ CONCESSION AGREEMENTS BBCON23-01 Fiesta Fresh Grill BBCON23-02 HHS Senior Class BBCON23-03 Hayfork Rotary BBCON23-04 VFW BBCON23-05 Sierra Corn Enterprises</p> <p>RENTAL AGREEMENTS RA23-03e Log Cabin Quilters Guild RA23-04e Watershed Training RA23-05e 4-H Small Animal Field Day</p> <p>STANDARD AGREEMENTS SA23-02 ATM Plus (Revised)</p>
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13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

- a. Vote on 2023 Fair Parade Grand Marshall
- b. Jr. Livestock

14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

- a. Report out:
 - Grand Marshall is to be Chuck and Sandra Sauer.
 - Jr. Livestock: Board decided to stand by the School’s decision. Student would be unable to meet Independent Criteria before Fair.

DIRECTORS’ REPORTS

15. ADJOURNED

Adjourned by Adam Dummer at 8:27 pm

Submitted By:

Carrie Bayley, CEO

Adam Dummer, District 4, Director