

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

November 8, 2022

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 13th day of December, 2022 at 7:00 pm.

Jody Remakel, Supervisor;
Stan Walker, Hwy Commissioner;
Rebecca Penkaty, Assessor;
Lori Marwig, Clerk;

Bob Becker, Trustee;
Dale Drendel, Trustee; Absent
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

Also in attendance was Mr. Fred Rakow, Cemetery Board. Trustee Becker was not in attendance at the beginning of the meeting.

1) The meeting opened with the pledge to the flag. Mrs. Remakel then asked for any changes or additions to the agenda. She added, under Board of Trustee Comments, Classes: Educational Opportunities.

2) Minutes. The Board reviewed the Board of Trustee Minutes from November 8, 2022. A motion was made by Trustee Gustafson to approve them as presented. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. The Board reviewed the November Treasurer's report. A motion was made by Trustee Paddock to approve the November Treasurer's report. Trustee Gustafson seconded the motion and it was approved by all those present. A roll call vote was taken.

Supervisor Remakel Aye Trustee Gustafson Aye Trustee Paddock Aye Trustee Drendel Absent
Trustee Becker Absent

4) Public Comment. There was none.

5) Reports

Assessor: Assessor Penkaty reported that she attended the annual assessor meeting with Mark Armstong. There will be some exemptions changes however she is unsure at this time if they will apply to Kane County. She then updated the Board on the recent Village Board of Trustee meeting she attended. Crown gave another presentation that had a new proposal for the development north of town. Tamms Farm is exploding with home building, she has been busy out there.

Highway Commissioner: Mr. Walker thanked Supervisor Remakel for all her help the day he was injured. All the trucks are ready for the winter season. At this time, the road crew has been laid off. E-Works was out and they picked up about 3 boxes of TVs. Mr. Walker reported that there was a salt contract issue. In the past the Township has always gone through the county for the contract. This year, everyone had to have their own contract, based on pricing negotiated by the county. The Road District is going directly with Cargill and the price did come down.

Supervisor: Supervisor Remakel reported that she took a group of 12 seniors to see the Christmas lights. She has applied for a \$750 grant for making the building a smoke free and vape free environment. The Township has received a payment from Burlington for our senior services, however, it was for the second bill that we had sent them. Currently there are 2 GA clients. Right now 1 of them is getting released from the

Township of Hampshire Minutes (Cont'd)

doctor to go back to work. The other client was mailed a letter requiring them to get a form signed off by their doctor stating if they are capable of performing specific duties, vs. just saying they cannot work. Supervisor Remakel reported that there is another tax objection for the B&E fund. Information on what the funds set aside for has already been sent to Kane County. Supervisor Remakel then reviewed the C.D.'s that were established at the brokerage funds with everyone.

6) Hampshire Township Development

Parking Lot Addition Update. It was reported that Allen Drewes is in the process of getting quotes for each phase of the addition. At this time we are waiting on Stark to begin digging the foundation. We are hoping to get the digging done before the New Year.

Discussion and Approval of Rebidding the Addition. Supervisor Remakel would like to rebid the addition again. She will contact Grant and see when the best time to go out to bid is. A motion was made by Trustee Paddock to approve the authorization to rebid the addition process pending the answer from Grant on the time frame. Trustee Gustafson seconded the motion and it was approved unanimously by all those present.

Trustee Becker arrived to the meeting at 7:40pm.

5-10 Year Goals. Supervisor Remakel asked all the Trustee's what/where they see the Township in the next few years. After much discussion some of the items are more/new salt bins, a skeleton building for possible rental space (food pantry), and a new road district building. There was additional conversation about the need to increase staffing or potentially hire full-time staff as the workload is increasing as well.

7) Old Business

Discussion of Zoning Request for Harmony & Higgins Property. Supervisor Remakel reported that this application has been pulled.

Cemetery Policy for Donated Graves. Mr. Rackow provided the board with a copy of the policy for donated graves. After much discussion it was determined that he go back to the Cemetery board with the revisions that the Township Board suggested. The suggestions are more criteria specific and not a broad generalization.

8) New Business.

Approval of Township Levy Ordinance 23-03. A motion was made by Trustee Paddock to approve the Township Levy Ordinance 23-03 in the amount of \$423,750.00. Trustee Becker seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Trustee Becker Aye Trustee Drendel – Absent Trustee Gustafson Aye Trustee Paddock Aye
Supervisor Remakel Aye

Approval of Road District Levy Ordinance R-23-03. A motion was made by Trustee Gustafson to approve the Road District Levy Ordinance R-23-03 in the amount of \$772,000.00. Trustee Paddock seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Trustee Becker Aye Trustee Drendel – Absent Trustee Gustafson Aye Trustee Paddock Aye
Supervisor Remakel Aye

Approval of the 2023 Township Board Meeting Schedule. A motion was made by Supervisor Remakel to approve the 2023 meeting schedule for the second Tuesday of each month with the exception of the second Thursday in November at 7pm. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

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Approval of the Sikich Engagement Letter for FY23 Audit. A motion was made by Trustee Gustafson to approve the Sikich Engagement Letter for FY23 Audit in the amount of \$9,355. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

Approval of Pace Agreement. A motion was made by Trustee Paddock to approve the Pace Dial-A-Ride Agreement. Trustee Gustafson seconded the motion and it was approved unanimously by all those present.

Training: Sexual Harassment, OMA, FOIA. Supervisor Remake informed the Board that the Sexual Harassment training is required annually by all. The OMA training is required once per term by all. The FOIA training is done annually and Clerk Marwig and Supervisor Remakel will complete this training.

9) Correspondence. There were none.

10) Board of Trustee Comments. Added to the agenda under this item number is Classes – Educational Training. Supervisor Remakel and Assessor Penkaty would like to team up and give a class on how to understand a tax bill. Trustee Becker was interested in having some classes on the legal and court systems and has reached out to the local high schools. Clerk Marwig made a suggestion on seeing if we could get State’s Attorney Jamie Mosser to have a class on the SAFE-T Act. It was also suggested if the Hampshire Police would like to give some classes to the seniors and also to the youth.

11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. There was an additional check from the Road Fund in the amount of \$26,490.88 to Plote Construction for the non MFT portion of blacktopping this year. A motion was made by Trustee Gustafson to pay the December bills with the addition of the check to Plote Construction. Trustee Becker seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Becker Aye Trustee Gustafson Aye Supervisor Remakel Aye Trustee Paddock Aye
Trustee Drendel Absent

There was an expense report for an elected official.

For Trustee Gustafson, there was an expense report of \$437.72 for mileage and hotel reimbursement.

A motion was made by Supervisor Remakel to approve the expense report. Trustee Paddock seconded the motion. A roll call vote was taken.

Trustee Paddock Aye Trustee Becker Aye Trustee Gustafson Abstain Supervisor Remakel Aye
Trustee Drendel Absent

12) Closed Session. There was no Closed Session.

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Supervisor Remakel, and then carried unanimously. The meeting closed at 9:00 p.m.

Approved on:

Respectfully Submitted:

Township of Hampshire Minutes (Cont'd)

Lori Marwig

Township Clerk