

# **Crestbrook Homeowners Association**

## **Meeting Minutes, July 5, 2016**

- I. Call to order** - Mr. Brabrook called the monthly Crestbrook Homes Association meeting to order at 7:05 PM at the Hiddenbrook Club House. There were four board members, Lisa Cornaire from Spectrum Property Management, and one homeowner present.

Mark Brabrook	Maria Asbill	Lisa Cornaire
Chris O'Donnell	Lewis Thorp	

- II. Review / Approval of meeting minutes:** The minutes for April 2016 were reviewed again additional edits were approved via a motion from Mr. Thorp and seconded by Mr. O'Donnell. The motion passed unanimously. Another motion was made by Mr. O'Donnell and seconded by Mr. Thorp to approve the May minutes. This motion passed unanimously.

- III. Homeowner Forum:** Nothing Significant to Report

**IV. Old Business:**

- a) Easements for corner lots lawyer notes were reviewed: Paperwork is almost complete to allow direct coordination with the six lot homeowners.
- b) Audit was discussed and a few errors were noted, auditor will email final draft with corrections.

- V. New Business:** Nothing Significant to Report

**VI. Management Report:**

- August meeting cancelled.
- meeting will be 21 September 2016.

**VII. Committee Reports**

- a) Zero Architectural Reviews received
- b) Neighborhood Watch: Nothing Significant to Report

- VIII. Closed Session: **Collection status:** The status of late dues payment was discussed.**

**IX. Adjournment**

The meeting adjourned at 7:50 PM.

Minutes submitted by: Lewis Thorp, Secretary