

**NEVADA COUNTY AGRICULTURAL COMMISSIONER'S OFFICE
CERTIFIED PRODUCER'S CERTIFICATE INFORMATIONAL AND CHECKLIST**

It is highly recommended that you call our office at (530) 273-2648 to make an appointment with Luci Wilson.

The person whose name appears on the Certified Producer's Certificate must present the completed certificate at the Agricultural Commissioner's office, **IN PERSON**.

The purpose of the Direct Marketing Program is to assist growers in the sale of fruit, nuts, vegetables, honey, eggs, nursery stock and cut flowers directly to the consumer. As you begin preparing for the 2014 Certified Farmers' Market season, please be mindful of the following new regulations, in addition to the existing requirements for selling as a Certified Producer at a Certified Farmers' Market(s):

- Sale of products can only be from a county approved location and/or at a Certified Farmers' Market.
- Certified Farmers' Markets have rules and policies which must be followed by all participants who sell at the Certified Farmers' Market.
- The Certified Producers' Certificate (CPC) must be displayed in full view of the consumer at the Certified Producer booth in the Certified Farmers' Market.
- Producers will be required to post a conspicuous sign or banner that contains the farm or ranch name, the county of production, and a statement that they only sell what they grow or similar representation. They will still be required to post their certified producer's certificate.
- Relatives and regularly paid employees may sell for the producer at a Certified Farmers' Market.
- When any agricultural products are sold by weight, the scale used SHALL be tested and sealed for use by a County Sealer.
- Pre-packaged, closed containers must be labeled with IRQ requirement (*identity* of the product, the net *quantity* within the container and the name, address and zip code of the *responsible* producer on the outside of each container).
- Inspection of the producer's growing grounds is authorized by the certificate holder upon issuance of the Certified Producer's Certificate. Growing grounds, storage facilities and equipment may be inspected by the Agricultural Commissioner during business hours. FAC 47005, 47005.1 & 47020.
- Formal written complaints received by the Agricultural Commissioner will be investigated.
- Violations of the Direct Marketing Regulations can lead to fines, suspension of the certificate and/or associated privileges after an administrative hearing.
- A set of the regulations pertaining to the Direct Marketing Program is available from the Agricultural Commissioner's Office at a minimal charge. They can also be downloaded online at no charge.
- Prior to the purchase and use of pesticide(s) for the production of an agricultural commodity, the operator of the property SHALL obtain an operator identification number from the county commissioner. CCR Section 6622.
- **Resale of purchased products is prohibited under this program.** A producer selling product(s) not of their own production constitutes a "serious" violation punishable by a fine of \$401 to \$1,000, plus suspension and/or revocation of a CPC, for the 1st violation.

**NEVADA COUNTY
CERTIFIED PRODUCER'S CERTIFICATE (CPC) CHECKLIST**

Print Name _____

CPC Number _____

Date _____

New and renewing applicants must complete the following questions and provide the specified documents in accordance with the California Code of Regulations, Sections 1392.4, 1392.9 and 1392.1.

1. Are you leasing the farm property on which the certified agricultural products are produced?
If yes, a copy of the current written lease agreement or proof of partnership must be provided to the Agricultural Commissioner at the time of application. The information must include the following:
 - a clear description of the property location and size
 - an acknowledgement that the county agricultural commissioner may enter the property for inspections of growing grounds, storage area and equipment pertaining to the operation
 - names and signatures of both parties
 - the date of the agreement

2. Are you authorized to sell for any other certified producers?
If yes; a copy of a written letter of authorization from other certified producers for you to sell for them must be presented, and the names of the certified producers you represent must be on your certificate. You may sell for no more than 2 other certified producers in a 12 month period.

3. Do you authorize any other certified producer to sell for you?
If yes; a copy of your written letter of authorization for other certified producers to sell for you must be presented, and the names of the certified producers you authorize to sell for you must be on your certificate. You may not authorize any more than 2 other certified producers to sell for you in a 12 month period.

4. Counties listed on the Certified Producer's Certificate will ONLY be those counties within which the producer currently participates in a Certified Farmers' Market or where an application is pending.

I am currently admitted to or applying to the following Certified Farmers' Markets:

Before selling at a certified farmers' market, a producer shall register with the department by applying for and obtaining a certificate from the county agricultural commissioner's office in the county in which the producer's land or facility is located. The application shall include a declaration by the producer that he or she is knowledgeable of and intends to produce in accordance with good agricultural practices, as outlined in the Small Farm Food Safety Guidelines published by the department. Upon approval of an application, the county agricultural commissioner shall issue to the producer a certified producer's certificate.

Signature

Date